ALAMOSA CITY COUNCIL
Regular Meeting Minutes

Council Chambers and Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
April 16, 2025

Zoom Webinar Link: https://us02web.zoom.us/j/84807040356

Dial-In Number: +1 719 359 4580 US | Webinar ID: 848 0704 0356

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Jackie Vigil, Dawn Krebs, Jan Vigil, Michael Carson, Liz Hensley, and Jamie Dominguez. Also present: City Manager Heather Sanchez, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Jan Vigil moved, seconded by Councilor Jackie Vigil, to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Philip Harry spoke in regards to the drug issues in Alamosa and some ideas on how to address those.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

A. Proclamation: 2025 Arbor Day

Councilor Liz Hensley read the proclamation. Parks and Rec Director and Tree Board Chair Adam Moore presented an award to previous Tree Board member, Marilyn Loser. Council presented the proclamation to Marilyn Loser and current Tree Board members.

B. Proclamation: Recognition of Michelle Rubidoux-Wilson

Mayor Coleman read the proclamation and Council presented it to Michelle Rubidoux-Wilson.

C. Introduction of new firefighters Joseph Rivera and Ryan Haynie

Fire Chief Frank Wirth introduced new Firefighters Jose Alcorta, Jayden Isanaga, Joseph Rivera, and Ryan Haynie by name only, as they were unable to be present at tonight's meeting.

D. Introduction of Fire Explorers

Fire Chief Frank Wirth, Captain Alonzo and Adam Lopez introduced the new Fire Explorers: Aidan Clark, Elijah Swanson, James Hernandez, Juan Francisco, and Judah Stephens, who were all welcomed by Council.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Jan Vigil moved, seconded by Councilor Carson, to approve Consent Calendar A. Councilor Jan Vigil commented in regarding to item C.11.a being in line with the housing plan. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting April 2, 2025

C.8.a. Receive March 2025 Monthly Reports

C.11.a Ratification of Planning Commission Approval: Conversion of a Non-Conforming Single Family Dwelling to a Conforming Use at 529 Alamosa Avenue

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Annual Update from Outside Funding Partner: La Puente Food Bank

La Puente Director Lance Cheslock introduced La Puente representatives Wilson Hamilton, Development Director and Sean Wieland, Crisis Prevention Director, and other representatives in attendance at the meeting.

Wilson Hamilton provided the update for Council on La Puente Food Bank.

2. Annual Update from Outside Funding Partner: La Puente Crisis Prevention

Mr. Wieland provided the annual update on the La Puente Crisis Prevention program.

B. Board/Commission Business

1. Tree Board Annual Update

Tree Board Chair Adam Moore presented the annual update on the Tree Board to Council.

C. Business Brought Forward by City Staff

1. Development Services

a. Public Hearing and Second Reading, Ordinance No. 5-2025, an ordinance amending Section 21-4-504(e) of the *Code of Ordinances of the City of Alamosa* to provide for security exceptions to the prohibition of razor wire fencing

Planning and Development Specialist Deacon Aspinwall reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:02 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:03 p.m.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to finally adopt Ordinance No. 5-2025. The motion carried unanimously.

b. Public Hearing and Second Reading, Ordinance No. 6-2025, an ordinance amending the Unified Development Code to establish Form-Based Review Standards and implementing those standards for certain multifamily uses

Mr. Aspinwall reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:05 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:06 p.m.

Councilor Jan Vigil moved, seconded by Councilor Dominguez, to finally adopt Ordinance No. 6-2025. The motion carried unanimously.

2. Police

a. Public Hearing and Second Reading, Ordinance No. 2-2025, an ordinance approving a Memorandum of Understanding between Adams State University and the City of Alamosa Police Department for short-term mutual aid.

Police Chief Dingfelder reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:08 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:08 p.m.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to finally adopt Ordinance No. 2-2025. The motion carried unanimously.

b. Public Hearing and Second Reading, Ordinance No. 3-2025, an ordinance approving a Memorandum of Understanding between United States Marshals Service and the Alamosa Police Department for support during Fugitive Apprehension Operations

Chief Dingfelder reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:10 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:11 p.m.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to finally adopt Ordinance No. 3-2025. The motion carried unanimously.

3. Parks and Recreation

a. Public Hearing and Second Reading, Ordinance No. 7-2025 an ordinance approving an Intergovernmental Agreement between the Alamosa Local Marketing District and the City Of Alamosa for joint use of the City's Mobile Event Stage

Parks and Rec Director Andy Rice reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:12 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:13 p.m.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to finally adopt Ordinance No. 7-2025. The motion carried unanimously.

b. Public Hearing and Second Reading, Ordinance No. 8-2025 an ordinance approving an Intergovernmental Agreement between the Pueblo City-County Library District (PCCLD) and the City Of Alamosa for use of equipment and implementation of the PCCLD Shared Memories Project.

Mr. Rice reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:15 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:15 p.m.

Councilor Jan Vigil moved, seconded by Councilor Krebs, to finally adopt Ordinance No. 8-2025. The motion carried unanimously.

c. First Reading, Ordinance No. 10-2025, an Ordinance prohibiting long guns at all City of Alamosa Parks, Trails, Open Space and Recreational Facilities.

Counselor Schwiesow provided information on this ordinance to Council.

Councilor Jan Vigil moved, seconded by Councilor Carson, to approve Ordinance No. 10-2025 on first reading and set for a public hearing on Wednesday, May 7, 2025 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

d. First Reading, Ordinance No. 11-2025, An Ordinance Authorizing The Director Of Parks And Recreation To Promulgate Rules In All Parks, Trails, Open Space And Recreation Facilities.

Counselor Schwiesow provided information on this ordinance to Council.

Councilor Jan Vigil moved, seconded by Councilor Dominguez, to approve Ordinance No. 11-2025 on first reading and set for a public hearing on Wednesday, May 7, 2025 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

4. City Clerk/Municipal Court

a. Public Hearing and Second Reading, Ordinance No. 9-2025 an ordinance amending the composition of the Historical Preservation Advisory Committee to add a voting youth representative position

City Clerk Holly Martinez reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:28 p.m. and asked those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:28 p.m.

Councilor Jan Vigil moved, seconded by Councilor Dominguez, to finally adopt Ordinance No. 9-2025. The motion carried unanimously.

D. Committee Reports

Councilor Hensley reported on the Recreation Advisory Board, Marketing Board and Main Street Advisory Board meetings she attended.

Councilor Krebs reported on the Alamosa Housing Authority board meeting she attended.

E. Staff Announcements

City Manager Heather Brooks updated Council on the following:

- Alamosa Creates (formerly the Creative District Committee) is continuing their public outreach to get input on what the creative district should look like and have multiple meetings set up.
- Gave a quick shout out to Holly and her team for the Board Appreciation Dinner.
- Reminder that we need head counts for the CML Dinners and if guests are attending the retreat in June.
- Also informed them of a phishing email attempt Councilor Jackie Vigil had received and wanted Council to be aware of those.

VIII. LOCAL LIQUOR LICENSING AUTHORITY ACTIONS

F. Liquor Licensing Items

a. Need and Desires Hearing: New application for a Tavern license, Lucha's Tacos Tequilas & Taps LLC d/b/a Lucha's

The application for this new Tavern license is for Lucha's Tacos Tequilas and Taps d/b/a Lucha's. The registered manager and owner on the application is Jason Gonzales. Counselor Schwiesow gave an overview of the hearing procedures, and the licensee's obligation to affirmatively prove the needs and desires of the neighborhood and the desires of the adults inhabitants of the neighborhood. The city's presumptive neighborhood is the city limits plus a one-mile radius. Counselor Schwiesow invited the applicant to present his application.

Mr. Jason Gonzales presented Council with a petition in support of the application, which contained a total of 58 signatures. This is marked as Exhibit A. He also presented the poster of notice of hearing that was displayed at the location sought for a license. This is marked as Exhibit B. Counselor Schwiesow confirmed the date the notice was posted. Mr. Gonzales confirmed that he posted it on March 13, 2025 and it has been up until tonight's hearing.

Mr. Gonzales proceeded to provide the following information as background for his application:

- The location he is applying for this license is 531 Edison Avenue.
- He is opening a restaurant at this location because he wants to better Alamosa and is bringing a family friendly place to that location.
- His bar manager has 15 years experience and is an award winning craft cocktail bartender.
- He, himself, as the owner, has 10 years of a law enforcement background.
- He wants to contribute to the town and do what he has to for his kids.
- There will be an outdoor area at the location that is contained where people can go out and enjoy themselves.

Counselor Schwiesow opened the public hearing for public comment at 8:41 p.m. and asked for anyone wishing to speak in favor or opposition for this license. There being no one wishing to speak, the hearing closed at 8:42 p.m.

Council continued to ask the applicant questions for verification including clarification of the fence line, what the outdoor activities are, and parking.

Mr. Gonzales confirmed where the fence line was, and that there would be various outdoor activities where they have them planned out for 3-months including have local talent with comedians and musicians and hopes to encourage more tourism to Alamosa.

Councilor Carson asked if the building was part of the historic registry. Staff will be sure to follow up.

Councilor Hensley asked the applicant to confirm what his plans are for training his staff. The

applicant confirmed that he will train his staff and give them continuous training. He also owns El Jefe's and has trained his staff there to be sure they're in compliance with the laws and regulations and will ensure his staff is also trained at Lucha's correctly. He also stated that his food would be the El Pastor type of tacos.

Councilor Dominguez praised Mr. Gonzales and stated he admires his entrepreneurship.

Councilor Jan Vigil moved, seconded by Councilor Carson, to approve this application for a new Tavern License for Lucha's Tacos Tequilas and Taps dba Lucha's and to direct the City Attorney to prepare written findings for consideration consistent with this decision. The motion carried unanimously.

COUNCIL COMMENT

Councilor Carson commented in regards to a comment he received that the fence at the dog park needs to be repaired.

Councilor Krebs echoed Heather's comments in regards to the board appreciation dinner. She also commented in regards to the ditched that was filled with litter and the city cleaned it up so gave kudos that crew that did the work to clean it up.

Mayor Coleman thanked Holly and her team for the board appreciation dinner and shared the comments he received about the dinner. He also thanked City Council as well for their participation in the dinner and sharing the appreciation for members that serve on the advisory boards.

ADJOURNMENT

The meeting adjourned at 8:58 p.m.

_____ _____

Holly C. Martinez, City Clerk Ty Coleman, Mayor

Subject/Title:
Proclamation: 2025 Arbor Day

Recommended Action:
Staff recommends Council proclaim Friday, April 25, 2025 officially as Arbor Day in the city of Alamosa.

Background:
Recognizing our status as a Tree City USA member for an impressive 35 years this year, this proclamation declares our City's commitment to supporting trees in Alamosa while promoting all of the benefits of a healthy tree canopy from clean air and shade to soil stabilization and improved aesthetics.

Issue Before the Council:
Does Council wish to proclaim Friday, April 25, 2025 as Arbor Day in the city of Alamosa?

Alternatives:
While Council is free to select or develop any number of alternatives, those listed below are examples.
1. Officially proclaim April 25, 2025 as Arbor Day in the city of Alamosa
2. Decline to act at this time and give staff further direction

Fiscal Impact:
None

Legal Opinion:
N/A

Conclusion:
Our trees are invaluable in our high desert climate. Public support raises awareness and education regarding trees and a healthy environment.

ATTACHMENTS:

Description	Type
Arbor Day Proclamation	Cover Memo

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, _____, Mayor of the City of, _____ do hereby proclaim _____ as

Arbor Day

In the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____

Mayor _____

Subject/Title:
Proclamation: Recognition of Michelle Rubidoux-Wilson

ATTACHMENTS:

Description	Type
Proclamation: Recognition of Michelle Rubidoux-Wilson	Proclamations

THE CITY OF ALAMOSA

Proclamation

In Recognition of Michelle Rubidoux-Wilson

WHEREAS, Michelle Rubidoux-Wilson has been named the Colorado Distinguished Elementary Principal of the Year by the Colorado Association of School Executives through a competitive process; and

WHEREAS, Michelle represents not only Alamosa Elementary 3-5, the Alamosa School District, the Alamosa community, the San Luis Valley, but also the one thousand seven hundred and eighty eight (1,788) elementary schools across the state of Colorado; and

WHEREAS, Michelle fosters a culture of learning, collaboration, and inclusivity, ensuring that every student feels valued and empowered to achieve their highest potential; and

WHEREAS, Michelle's passion for education, her ability to inspire both students and staff, and her relentless pursuit of excellence have made a profound impact on our school community and beyond; and

WHEREAS, Michelle began her years of service in August of 2000, to the Alamosa School District and community, as a teacher, dean of students and an elementary principal; and

WHEREAS, Michelle was born and raised in Alamosa and has lived her entire life in the Alamosa community and is a product of the Alamosa School District; and

WHEREAS, Michelle epitomizes the Mean Moose Spirit as resilient, passionate and puts others before self; and

WHEREAS, Michelle's well-deserved recognition is a testament to her unwavering dedication, visionary leadership and deep commitment to student success and the Alamosa community takes pride in her recognition.

NOW THEREFORE, I, Ty Coleman, Mayor of the City of Alamosa, and on behalf of the Alamosa City Council and staff, do hereby recognize Michelle Rubidoux-Wilson for recognition as the 2025 Colorado Elementary Distinguished Principal of the Year and her dedication to enriching the Alamosa community.

Given under my hand and the seal of the City of Alamosa this 16th day of April, 2025.

_____
Ty Coleman, Mayor

Attest:

_____
Holly C. Martinez, City Clerk

Subject/Title:
Introduction of new firefighters Joseph Rivera and Ryan Haynie

Subject/Title:
Introduction of Fire Explorers

Subject/Title:
Approve Minutes of Meeting April 2, 2025

ATTACHMENTS:

Description	Type
Minutes of Meeting April 2, 2025	Minutes

ALAMOSA CITY COUNCIL
Regular Meeting Minutes

Council Chambers and Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
April 2, 2025

Zoom Webinar Link: https://us02web.zoom.us/j/84807040356

Dial-In Number: +1 719 359 4580 US | Webinar ID: 848 0704 0356

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Pro Tem Liz Hensley at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Pro Tem Liz Hensley, Councilors Michael Carson, Dawn Krebs, Jackie Vigil, and Jamie Dominguez. Mayor Ty Coleman and Councilor Jan Vigil were present via Zoom Video Webinar. Also present: City Manager Heather Brooks and City Clerk Holly Martinez. City Attorney Erich Schwiesow was present via Zoom Video Webinar.

III. AGENDA APPROVAL

Councilor Krebs moved, seconded by Councilor Jackie Vigil, to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Cheryl Smith with Community Resource Housing spoke thanking Council and the City for all they did to support the Tierra Azul development and presented them with a ground breaking token of appreciation.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

A. Proclamation: Sexual Assault Awareness Month

Councilor Krebs read the proclamation and Council presented it to Tu Casa representatives.

B. Proclamation: Child Abuse Prevention Month

Councilor Dominguez read the proclamation and Council presented it to representatives of Tu Casa, SLV Behavioral Health Group, the Children's Advocacy Center, and Casa de Valle.

C. We Love Our National Park Pledge

Mayor Pro Tem Hensley read the We Love Our National Park Pledge and Council all signed and presented their pledges to Elizabeth Sumner, Director of Destination Development at Visit Alamosa.

D. Introduction and Oath of Office: Frank Wirth, Fire Chief

City Manager Heather Sanchez introduced new Fire Chief, Frank Wirth, who was welcomed by Council. City Clerk Holly Martinez administered the oath of office.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Carson moved, seconded by Councilor Jackie Vigil, to approve Consent Calendar A. The motion carried unanimously.

C.3.a. First Reading, Ordinance No. 2-2025, an ordinance approving a Memorandum of Understanding between Adams State University and the City of Alamosa Police Department for short-term mutual aid.

C.3.b. First Reading, Ordinance No. 3-2025, an ordinance approving a Memorandum of Understanding between United States Marshals Service and the Alamosa Police Department for support during Fugitive Apprehension Operations

C.4.a. First Reading, Ordinance No. 7-2025 an ordinance approving an Intergovernmental Agreement between the Alamosa Local Marketing District and the City Of Alamosa for joint use of the City's Mobile Event Stage

C.4.b. First Reading, Ordinance No. 8-2025 an ordinance approving an Intergovernmental Agreement between the Pueblo City-County Library District (PCCLD) and the City Of Alamosa for use of equipment and implementation of the PCCLD Shared Memories Project

C.7.a. Approve Minutes of Meeting March 19, 2025

C.8.a. Resolution No. 5A-2025, amended legal description for Walsh Hotel transaction

C.11.a Resolution No. 7-2025; A resolution authorizing the Mayor, Mayor Pro-Tem, or City

Manager to execute a deed to Lots 4 And 5, Boys and Girls Club Replat, City Of Alamosa, Colorado

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Annual Update from Outside Funding Partner: South Central Colorado Seniors

South Central Colorado Seniors Director, Monica Wolfe, provided Council with the annual update.

B. Business Brought Forward by City Staff

1. Development Services

a. Request for Fee Waivers for Little Learners

Development Services Director Rachel James, provided information on this request to Council.

Councilor Carson moved, seconded by Councilor Dominguez to approve a waiver of the building permit, plan review, plant investment, tapping, and excavation permit fees for the Little Learners Early Childhood Learning Center at 1111 Tenth Street in Alamosa. The motion carried unanimously.

b. First Reading, Ordinance No. 6-2025, an ordinance amending the Unified Development Code to establish Form-Based Review Standards and implementing those standards for certain multifamily uses

Planning and Development Specialist Deacon Aspinwall provided information on this ordinance to Council.

Councilor Caron moved, seconded by Councilor Krebs, to approve Ordinance No. 6-2025 on first reading and set for a public hearing on Wednesday, April 16, 2025 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

c. First Reading, Ordinance No. 5-2025, an ordinance amending Section 21-4-504(e) of the *Code of Ordinances of the City of Alamosa* to provide for security exceptions to the prohibition of razor wire fencing

Mr. Aspinwall provided information on this ordinance to Council.

Councilor Krebs moved, seconded by Councilor Carson, to approve Ordinance No. 5-2025 on first reading and set for a public hearing on Wednesday, April 16, 2025 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

d. Presentation on Adams State University's Downtown Intern Program

Ms. James provided the presentation on Adams State's Downtown Intern program to Council.

e. Annual Water Usage and WaterSmarts Presentation

Mr. Aspinwall and Planning Technician Beata Ramza provided the annual water usage and WaterSmart presentation to Councl.

2. City Clerk/Municipal Court

a. Public Hearing and Second Reading, Ordinance No. 4-2025, an ordinance amending Section 10-197 of the Code of Ordinances of the City of Alamosa to provide for alternative qualifications for security guards to carry firearms

Ms. Martinez reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:33 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:34 p.m.

Councilor Krebs moved, seconded by Councilor Dominguez, to finally adopt Ordinance No. 4-2025. The motion carried unanimously.

b. Resolution No. 6-2025; A resolution amending the composition of all of the City of Alamosa Advisory Boards and Committees to include a youth representative on each board and committee

Ms. Martinez reviewed this resolution with Council.

Councilor Carson moved, seconded by Councilor Jackie Vigil, to approve Resolution No. 6-2025. The motion carried unanimously.

c. First Reading, Ordinance No. 9-2025 an ordinance amending the composition of the Historical Preservation Advisory Committee to add a voting youth representative position

Ms. Martinez provided information on this ordinance with Council.

Councilor Carson moved, seconded by Councilor Jan Vigil, to approve Ordinance No. 9-2025 on first reading and set for a public hearing on Wednesday, April 16, 2025 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

C. Committee Reports

Councilor Krebs reported on the Senior Citizens board, Library board, DRG, COG and Creative District Committee meetings that she attended.

Mayor Coleman reported on the ACLC meeting he attended.

D. Staff Announcements

Ms. Sanchez reminded Council of the annual board appreciation dinner coming up on Monday, April 7, 2025.

Police Chief Dingfelder informed Council of Captain Spangler's attendance to the FBI National Academy.

Public Works Director Harry Reynolds informed Council of a current tenant/landlord situation.

COUNCIL COMMENT

Mayor Coleman thanked Mayor Pro Tem Hensley for running the meeting tonight and congratulated Captain Spangler on his attendance at the FBI academy.

Councilor Carson commented in regards to some comments he received in regards to dilapidated homes and passed along the thank you from the people who were affected and the city were helping.

Mayor Pro Tem Hensley thanked Council for their help with the meeting tonight.

ADJOURNMENT

The meeting adjourned at 8:49 p.m.

_____ _____

Holly C. Martinez, City Clerk Liz Hensley, Mayor Pro Tem

Subject/Title:
Receive March 2025 Monthly Reports

ATTACHMENTS:

Description	Type
March 2025 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE: April 16, 2025	**AGENDA NO.**	**SUBJECT**: City Manager Monthly Report for March 2025
Department Head:		
City Manager: Heather Sanchez		
PRESENTED BY: Heather Sanchez		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

March 2025 Report

- Monthly meeting with Councilor Krebs
- Region 18 Opioid Settlement Governance Council Steering Committee meeting
- Monthly meeting with Public Works Director
- Meeting regarding downtown hotel
- Meeting with Police Chief
- Meeting with AHEC
- Weekly Leadership Team meetings
- DOLA Mineral Impact Board grant presentation
- Fire Chief Interviews
- Meeting with Boys & Girls Club Director
- Monthly meeting with City Clerk
- Bi-Weekly meetings with Communications/Project Specialist
- Multiple LEAD meetings
- Police Department Ceremony
- Monthly meeting with Councilor Jackie Vigil
- Alamosa Affordable Housing Stakeholder Focus Group
- Monthly meeting with Police Chief
- Monthly meeting with Parks & Recreation Director
- Monthly meeting with Finance Director
- Monthly meeting with IT Director
- Monthly meeting with Development Services Director
- Meeting to discuss employee retirement plans
- Alamosa Creates Marketing Committee meeting
- Bi-Weekly meetings with LEAD/Co Responder Program Manager
- Monthly meeting with HR Manager
- Monthly meeting with Councilor Jamie Dominguez
- Alamosa Creates Administration Committee meeting
- Region 18 Opioid Steering Committee

- Bi-Weekly meeting with Mayor and City Clerk
- Tierra Azul Housing Development Ground Breaking
- Boys & Girls Club Youth of the Year Breakfast
- Employee meetings
- La Puente Board meeting
- Monthly meeting with Councilor Carson
- Monthly meeting with Fire Chief
- Alamosa Creates meeting
- Monthly meeting with Councilor Krebs
- Monthly meeting with Councilor Hensley
- Monthly partnership meeting with Xcel Energy

COUNCIL COMMUNICATION

DATE: April 8, 2025	**AGENDA NO.**	**SUBJECT**: Economic Development Report for March, 2025
Department Head: Kathy Woods, Economic Development		
City Manager: Heather Sanchez		
PRESENTED BY: Heather Sanchez		

December, 2024

Meetings, Phone Conferences/Calls and Projects:

- Continue to be on the Chamber's Ambassador Team
- Continue Little Learners Academy co-chairing the Fundraising Committee
- TSJC Advisory Council
- Other committees related to position
- Meeting with CO Pacific Railroad and Sarah Stoeber, DRG - Luke Porter/Tim Bivens
- Lance Cheslock x 2 - RE: Uses for former Food Bank Bldg on Sixth
- Ruthie Brown drive around looking at concerns of upkeep in downtown area
- Continued work on the Springhill Suites downtown
- Continued business rounding and handing out flyers regarding Hotel project
- Working with Mollie Curley on gap funding for Boutique Hotel
    - I set up meeting with Kaylee Romero with CHFA
- Bullfrogs and Butterflies meeting on building space and frontage
- Dave Thomson - Energy company
- Two other Energy related multiple contacts and assistance

- CRP Annual meeting
- Fran Eigenburg
- New owner of ALLEN THEATERS
- Several meetings with Jason Gonzales - Lucha's Tacos, Tequila and Tap
- Meeting with Jose, Lindo Jalisco and potential other downtow project
- Meeting with Tim River - former owner of the former Greco building
- Meeting with the new/potential owners of the former Greco building
- El Pomar Funding meeting
- Lance Cheslock meeting regarding vacated Food Bank building
- Early Childhood Stakeholders Board meeting
- Toni Martin, Behavioral Health
- Yoga type business meeting with couple wanting a space
- Physical Training Building Space search, downtown
- Work with a Property Manager on several properties and potential future
- Coffee meeting with Luis and Diana from Alamosa School District on downtown bldg.
- Dan Scincto, DRG - from Tuscon in town for Loan work -
- 2 meetings with Sarah Stoeber - DRG
- Meeting with Erin Keck - Chamber
- Meeting and contacts with Sonia - Small Business Assoc.
- Follow up with Jake Rissler - ASU VP
- A few interactions with Christine Louden - Trinidad
    - She is with TSC but they want to learn about Alamosa's EC DEV system to possibly do something similar. We will plan a personal meeting soon.
- Entertained the Ice Hunters from TX who started a business here...2 days
- 2 Care and Share meetings
- Meeting with Kip Walker who sold some prominent downtown properties
- Introduced to the new owner and am corresponding with him - John Meyer
- Erwin Young on finding property for a housing project he has in mind
- Multiple meetings with Mani Patel

- Served as a panelist for "Women of Distinction" at ASU
- Recorded a video for RG Bank. Subject - Benefit of Ec Dev program and how it benefits RG Bank and other
- Meeting with Joanie from Care and Share
- Serve on a committe that selects College Students for Scholarships
- SLV Community Health Assessment at SLV Health
- Work with Doris Orozco - Oscars Restaurant
- In touch with Melanzana owner, Fritz
    - Will go to factory soon for a check in with Management - Kelly West
- Correspondence with Brian Cook

COUNCIL COMMUNICATION

DATE:4/10//25	**AGENDA NO.**	**SUBJECT**: Communication Specialist Monthly Report for March 2025
Department Head: City Manager		
City Manager: Heather Sanchez		
PRESENTED BY: Jasmine Husmann		

- Had bi-weekly meetings with City Manager
- Attended weekly staff meetings
- Created and shared several PSA's/updates on social media
- Worked on annual reports
- Worked on City wide newsletter
- Worked on employee newsletter
- Created content for the Mayors monthly column
- Discussed website changes with IT
- Attended website committee meeting
- Attended PD Promotion/Transfer ceremony
- Attended Creative District meeting
- Attended PRSA training
- Attended Library board meeting
- Organized City Hall employee meetings
- Attended Alamosa School District Response Partners meeting
- Attended demo meeting with Apptegy

City of Alamosa
Monthly Activities Report
March 2025
Public Works Department

Streets:

Patched 231 Potholes (used asphalt recycler)
Conducted snow removal and sanding operations for 1 snow events
Multiple sign repairs and replacement mostly wind damage
Sawcut Project limits for Second Street Project on State, San Juan and Edison
Clean problem inlets
Assist water dept with utility potholing and patching Hunt ave
Fix Centennial pond drainage issue
Clean lean to storage area
Install Fan bearing on Crusher
Move Crusher to concrete pile
Oversee Second street construction
Attend Tierra azul meetings and monitor construction and traffic control
Trim trees and remove nuisance trees along second from Cole Park to Edison
Remove trees 919 8th street to demolish house
Demolish house and level lot 919 8th street
Assist sanitation loading scrap metal to haul for recycling, loading and hauling yard waste to pit, after yard waste removal blade and add gravel to yard waste road and unloading area.
Remove graffiti 310 8th street alley pan
Form and pour concrete alley drive pan 910 main street (area of sewer collapse on Main st.)
Rebuild Concrete Breaker Stand area in compound
Sawcut Old airport road sewer replacement trench
Begin Dirtwork on carroll park

Solid Waste:

Commercial Waste Hauled totaled 207 T.; Residential Waste Hauled totaled 135 T. Thirty three extra pick-ups were completed. Four, 96 gallon toters, zero, 64 gallon toters and one yard waste toter was delivered. Homeless camp pick up was 4. Five toters and six dumpsters were repaired. The first day for yard waste pick up was April 7th for the season.

Recycling:

A total of 82 bales of various materials were made. Twenty seven bales were shipped. A total of 6 tons of glass was processed. Landfill savings totaled $926.97.

Water Production and Treatment:

- Water pumped from wells for municipal use:31157,873 gallons
- Potable water produced: 33,729,538 gallons
- Water supplied to EAWSD: 3,173,789
- Non potable Well reads:0
- Gallons water pumped/front nine:433,382
- Golf course booster pump/ back nine:293,266
- Potable water pumped/back nine:0
- Construction water usage
    a. Cooly construction 599,200 gal
    b. SouthWay 27,100 gal
    c. Alamosa County 31,400 gal
    d. Gardner Excavation 2nd st 8,500
- Average chlorine in distribution system: 0.70 mg/l
- Average raw arsenic treated: 36.8 ppb
- Average finished water arsenic: 5.2 ppb (MCL = 10 ppb)
- Water recovery rate: 91.7%

Chemicals Used:

- Ferric chloride: 1,166 gallons
- Chlorine: 347 gallons

Maintenance and Operations:

- Weekly fiber cleans
- Replace Air Lines Downstairs at Water Plant
- Received Sand Separator for New Plant Well
- Installed new software for SCAD
- Climbed Craft Tower for Inspection
- Gas Line was installed for New Plant Well
- Climbed Foster Tower for inspection
- Cleaned and Calibrated Plant Instruments
- Installed Overflow Valve New Plant Well
- Talked to KLM and they agreed Jade and Celo had issues they need to address
- Ecodinamics worked on Piping in new Plant Well
- Ordered 52 Gallons of Muriatic Acid for fiber cleans
- Emiel both Celio And Jade communication they need to address concerns on their

equipment
- Called out to Plant 3 times after hours
- Adjusted Antenna at Craft Tower

Other:

- Worked on CCR to get ready to send out to Water customers
- Received PFAS results no issues
- Researched Backflow regulations
- Electricians worked on new Plant Well
- I.T. relocated SCADA from old Verizon
- AmWest Worked on SCADA
- Finished Membrane Contract
- LCCR Review with Decon
- Attended East Alamosa Board Monthly Meeting
- Certified Back flow preventers in Plant
- Jade worked on their equipment on Foster water Tower
-
- Meetings and Training:
    - Roy and Harry we to Coloradospring and did tours of water systems
    - Had Safety Meeting with Plant Staff

Water (Distribution System):

Non-potable water pumped from Irrigation, Murphy and Weber wells: 0 Gallons
Bacterial Samples Collected and Came Back NO Problems: 10
Checked and wrote down Meter usage numbers for 8 Wells 7 day a week
Read meters 15th-24th
Accounts Turned Off or On Per Customer Request:26
Accounts Turned OFF for Non-Payment:0
Re-reads meter:47
Accounts checked for leaks:2
New Accounts Wired for Meters:1
Water Services Inspections: 0
Frozen meters: 2
New Meters Delivered to customers:0
Meters replaced or Fixed:7
Repaired or replaced TouchPads/Dials:3
Meters Checked:46
Raised/replaced broken meter pits:1
Meters Upgraded Pits:7
Curb stops repaired:0
Cleaned out curb stops:6

Water Main Valves Serviced/Exercised:26
Raised or lowered Main valve boxes:0
Fire Hydrants Repaired :0
Fire Hydrants Serviced:2
Fire Hydrants Replaced:0
Water Main Leaks Repaired:0
Service line Leaks Repaired:2
New water services/TAPS:0
Call out after work hours water related:12
Locates 811: 48
Service Orders From Finance : 16
Service Orders From Public Works: 48
Dirty Water Calls: 6
Fire Hydrants Flushed:9
Bo list: 39
Note list:60
(Tapping) Reads with small gun:0
cleaned Meter pit lids:1
Marked Curb Stops: 0
Door hangers:3
Cheaked Zero Consumption:0
Reads with small gun:0
Cleaned shop weekly
Cleaned Trucks Every Friday
All staff Attended Safety Class
Potholed 9 spots on Hunt Av.
Had Interviews for Tech I position
Disconnect water house demo at 907 1st
Had Fire Hydrent flow test for old court house on 4th Flushed surrounding Fire Hydrents
Had to purchase Chop saw have had many problems with old one
Relocated meters on 2nd st that were in Conflict with project: 5

WasteWater Treatment Facility:

Total Water treated and placed back into River: 33,529,000 Million Gallons
Last Month:30,689,000 Million Gallons
East Alamosa Treated:3,238,000 Million Gallons
BOD Removed from sewage:98 %
TSS Removed from sewage:99 %
E.coli released in Effluent :<1.0 /100 Limit of 147/100
Ammonia as Nitrogen Released to River : <0.104Mg/l   Limit Max: 17 Mg/l Max

March 2025 reports were completed and submitted. All routine monthly samples were collected and ran. Wastewater Covid samples were collected and sent out on Mondays and Thursdays.

The generator was ran on Mondays for 1 hour. Blower #2 was on, #1 off, and #3 on during the day. UV bank 1A was off, and 1B was on. Screw pump #2 was lead, #1 lag, and #3 down. Locates were completed.

Clarifier #1 was cleaned on the 5th. Assistance was provided to replace the airline at WTP on the 6th.

Lab supplies were ordered from Hach and USA Bluebook on the 10th. Screw pump #3 belts burned up, and the grit pump plugged. A zoom meeting was attended with JVA and Dickinson Wright to discuss the draft permit.

On the 11th, data requested by JVA for the draft permit comments was collected and uploaded to a shared file JVA created.

New belts were put on screw pump #3 on the 12th; it was started up, and it appeared that the new gearbox had already seized up. Jordan from WTG was called to inform him about the gearbox; he said he would be there on the 13th to look at it. A WWUC board meeting was attended to discuss the issues they are seeing with draft permits that CDPHE is putting out to facilities and get their insight on the issue we are facing with our draft permit.

Jordan from WTG came and looked at the gearbox on the 13th and agreed that there was an issue with it; he has been in contact with Dodge, who think it can be a manufacturing defect. The coupler was taken off the gearbox/screw pump. Net DMR was worked on and submitted for March 2025.

Oil was drained out of gearbox/screw pump #3 on the 17th. The oil on screw pump #1 was changed.

Samples requested by JVA for draft permit commenting were collected on the 19th and a split was done with SDC and Colorado Analytical.

PFAS samples were collected and sent out on the 20th.

The gearbox was pulled from screw pump #3 on the 24th. A zoom meeting was had with JVA and Dickinson Wright to discuss the next steps with the draft permit.

Work was done on getting the hub off the gearbox on the 25th. The MIP for the Wastewater Treatment Plant done by GMS was emailed to JVA and uploaded to the shared folder.

The hub was gotten off of the gearbox on the 26th. Jordan from WTG came and picked up the gearbox on the 28th.

On the 31st, a portable sampler was set up at East Alamosa #1 lift station to start collecting East Alamosa's influent. Regulation training was started. A zoom meeting was had with JVA and Dickinson Wright to discuss the next steps with the draft permit.

Sewer(Collection System):

Checked and wrote down clock run hours for 18 Lift Stations 7 day a week
Ran Generators
Checked for plugs @ customer req.:12
Sewers had to flush for customer:3
Sanitary sewer inspections:1
Sewer Lift Stations Cleaned:10
Pulled Sewer Lift Station Pumps: 24
Manholes Cheeked/Cleaned:105
Sanitary sewers unplugged:3
sewer line cleaned in ft:8022
Sewer Mains Repaired:1
New sewer service/Taps:0
New Manholes Placed:0
Manholes Repaired:2
Manholes Raised or Lowered:0
Manholes Raised or lowered:0
Found manholes:0
Blocks of Sewer line Camera:7225ft
Called out after work hours sewer related.6
811 Locates Done:48
All Staff Attend Safety Meeting
Potholed 9 spots on Hunt Av.
Cleaned and Cameraed 2nd st West to State
Had Interviews for Tech I position
Had to purchase Chop saw have had many problems with old on
Fixed sewer line and manhole connection on Main st between Bell And Alamosa
Sewer line and Manholes were placed From State to Cole Park

Storm Drain System

Storm Lift Stations Checked/Maintained: 26
811 Locates : 48
Blocks of line cleaned: 400 ft
Cheaked 32 manholes
Potholed 9 spots on Hunt Av.
Storm system from San Juan To Cole Park was Replaced

East Alamosa:

Bacterial Samples Collected and Came Back NO Problems: 2
Water supplied to from Water Plant:3,173,789 Gal
Water Pumped from Hwy 17 Well: 772,267Gallons
Wastewater Treated: 3,238,000Gallon
Checked and wrote down clock run hours for 9 Lift Stations 7 day a week
Water Turned Off or On: 1
Called out After Hours: 3
Lift Stations Cleaned: 2
Pumps pulled at lift stations: 8
Manholes Cheeked/Cleaned: 90
Sewer Rodded: 2
Sewers Cheaked: 3
Worked on Monthly Report
Roy Attended Board meeting
Water on at 104 San Luis
Fixed meter pit Lid at 306 Curtis
Pulled M&M Lifestation : 1 and 1 time After Hours was Alarming resident called in to dispatch
Rodded sewer at 205 White Pine after hours

Fleet:

(See attachment)

THE CITY OF ALAMOSA

3/1/2025 - 3/31/2025

Name	Unit #	WO #	Maintenance Type	Description	Assigned To	Labor Hours	Hours	Maintenance Status	Completed Date
2023 FREIGHTLINER M2 106	504	14186	SERVICE	service and tire	JAMES LOPEZ	0.00	1.00	OPEN	3/31/2025
2012 MULTIQUIP SP2S20H CONCRETE WET SAW	333	14184	SERVICE	Service	Jace Crowther	1.00	193.00	3. Closed	3/31/2025
2020 DODGE DURANGO	120	14182	Air Conditioning System	AIR CONDITIONING	PAUL PENA	2.00	1.00	3. Closed	3/20/2025
2019 FORD F350 FLATBED TRUCK	302	14181	SERVICE / FRONT BRAKES	SERVICE/FRONT BRAKES	PAUL PENA	4.00	696.00	3. Closed	3/20/2025
1999 INTERNATIONAL 4900 HOOK TRUCK	322	14180	Brakes	Adjusted all brakes, Lubed slack adjusters	TIM HILLIS	0.50	6757.00	3. Closed	3/19/2025
2014 FORD F250 SUPER DUTY	303	14179	Electrical System	Replaced turn signal/ wiper switch	TIM HILLIS	1.00	0.00	3. Closed	3/18/2025
2021 HURCO TECHNOLOGIES VAC TRAILER 300	430	14178	Electrical System	Low water sensor is not working. Replaced sensor.	TIM HILLIS	1.00	136.00	3. Closed	3/18/2025

Maintenance Report

Name	Unit #	WO #	Maintenance Type	Description	Assigned To	Labor Hours	Hours	Maintenance Status	Completed Date
2020 PETERBUILT PB 520	505	14177	ARM	ARM REPAIR	PAUL PENA	1.50	6162.00	3. Closed	3/18/2025
2021 DODGE PROMASTER CARGO 1500	005	14176	SERVICE	SERVICE	PAUL PENA	2.00	0.00	3. Closed	3/18/2025
2022 FORD RANGER	131	14175	SERVICE	SERVICE	PAUL PENA	2.00	1.00	3. Closed	3/17/2025
2021 Ford F-150	136	14174	SERVICE	SERVICE	PAUL PENA	2.00	0.00	3. Closed	3/17/2025
2018 FORD F-150	122	14173	SERVICE	SERVICE/WHEEL NUTS	PAUL PENA	2.00	0.00	3. Closed	3/13/2025
1997 INGERSOLL RAND BOBCAT 863	356R	14172	Tires	Swapped old tires from new bobcat and placed them on this bobcat	Jace Crowther	0.00	3865.00	3. Closed	3/13/2025
2013 POWERSCREEN XH320SR CRUSHER	465	14170	Cooling System	Fan Hub bearing went out. Replaced Fan hub bearing.	Corey Quinlan	0.00	3549.00	3. Closed	3/13/2025
2006 INGERSOLL RAND AIR COMPRESSOR 2545E10	206	14169	SERVICE	Service	TIM HILLIS	1.00	0.00	3. Closed	3/12/2025
1989 INGERSOLL RAND 185 AIR COMP.	331R	14168	Engine	get running to put on auction site	JAMES LOPEZ	3.00	1901.00	3. Closed	3/12/2025
2013 JOHN DEERE 210G LC EXCAVATOR	541	14167	Engine	has codes for fuel pressure and engine derate and water in fuel	JAMES LOPEZ	4.00	4312.00	3. Closed	3/11/2025
2016 FORD EXPLORER	111	14166	General Repair	repair cage	JAMES LOPEZ	1.00	5.00	3. Closed	3/11/2025

Name	Unit #	WO #	Maintenance Type	Description	Assigned To	Labor Hours	Hours	Maintenance Status	Completed Date
2021 NEW HOLLAND BOOMER 40 TRACTOR	715	14165	Cooling System	engine shutting off	JAMES LOPEZ	0.00	330.00	3. Closed	3/11/2025
2015 PETERBUILT PB 320	507	14164	Tire Repair/Flat Repair	tire and coolant leak	JAMES LOPEZ	6.00	127545.00	3. Closed	3/11/2025
2016 FORD EXPLORER	111	14163	SERVICE / FRONT BRAKES	service	JAMES LOPEZ	6.00	5.00	3. Closed	3/11/2025
2022 DODGE DURANGO	132	14162	SERVICE	service	JAMES LOPEZ	3.00	0.00	3. Closed	3/11/2025
2022 FORD F250 SUPER DUTY	406	14161	Battery	Battery is bad, Replaced Battery	TIM HILLIS	1.00	2.00	3. Closed	3/10/2025
2014 DODGE 4500 RAM CREW CAB	405	14160	SERVICE	service	JAMES LOPEZ	2.00	0.00	3. Closed	3/10/2025
1997 INGERSOLL RAND BOBCAT 863	356R	14159	Cooling System	Oil cooler is cracked	Corey Quinlan	0.00	3865.00	3. Closed	3/13/2025
2003 MACK MCNEILUS 25YD TRASH TRK	502	14158	Body	Floor has holes in it. Scoop liner has a hole in it. Door seal is bad		62.00	8634.00	3. Closed	3/31/2025
2012 WACKER WL30	552	14157	Hydraulic System	Install quick disconnects for hydraulics.	JAMES LOPEZ	2.00	4808.00	3. Closed	3/12/2025
2021 NEW HOLLAND BOOMER 40 TRACTOR	715	14156	Cutting Edges / Blades	Install cutting edge		1.00	330.00	3. Closed	3/11/2025

Name	Unit #	WO #	Maintenance Type	Description	Assigned To	Labor Hours	Hours	Maintenance Status	Completed Date
2003 CHEVY 1/2 TON 4X4 PU XTRA CAB	410	14155	Body	Pass window handle is missing.	TIM HILLIS	0.50	8069.00	3. Closed	3/5/2025
2023 Pierce Saber	8303	14153	Air Brake System	Air leak coming from the pressure switch.	JAMES LOPEZ	1.00	157.00	3. Closed	3/5/2025
2020 DODGE DURANGO	120	14152	Windshield	Windshield is cracked from BB gun shots	OUTSIDE LABOR	0.00	1.00	3. Closed	3/4/2025
2021 JOHN DEERE 544 P WHEEL LOADER	351	14151	SERVICE	service	JAMES LOPEZ	4.00	2159.00	3. Closed	3/5/2025
2007 STERLING HEIL 25Y	512	14150	SERVICE	service and d.o.t inspection	JAMES LOPEZ	5.00	15842.00	3. Closed	3/4/2025
2012 MULTIQUIP SP2S20H CONCRETE WET SAW	333	14149	Battery	Battery is Bad	TIM HILLIS	0.00	176.00	3. Closed	3/4/2025
2007 KENWORTH T370	8208	14148	Electrical System	pump not engaging	JAMES LOPEZ	6.00	791.00	3. Closed	3/4/2025
2021 Jeep Grand Cherokee	135	14147	SERVICE	SERVICE/TURNSIGNAL	PAUL PENA	2.00	0.00	3. Closed	3/3/2025
2012 DODGE CHARGER	121R1	14145	Lights and Electical	remove all police equipment to sell vehicle	JAMES LOPEZ	70.00	0.00	3. Closed	3/3/2025
2007 NEW HOLLAND TC-30	717	14144	Tire Repair/Flat Repair	flat tire	JAMES LOPEZ	0.00	2173.70	3. Closed	3/3/2025
2018 FORD EXPLORER	126	14139	SERVICE	SERVICE	PAUL PENA	2.00	2.00	3. Closed	3/27/2025
2004 CHEVY 1/2 TON 1500 PU	602	14122	Battery	Replaced Battery	TIM HILLIS	0.50	0.00	3. Closed	3/4/2025

Name	Unit #	WO #	Maintenance Type	Description	Assigned To	Labor Hours	Hours	Maintenance Status	Completed Date
2014 BOBCAT S650	356	14116	Tires	Install 4 new tires	Jace Crowther	0.00	1024.00	3. Closed	3/13/2025
1999 CAT D5 DOZER	359	14106	SERVICE	Service/Battery	Corey Quinlan	8.00	4383.00	3. Closed	3/27/2025
1997 INGERSOLL RAND BOBCAT 863	356R	14104	Body	Rear door latch is broke. Replaced Rear Door latch.	Jace Crowther	0.00	3865.00	3. Closed	3/13/2025
2019 HENDERSON SNOW PLOW 11X36 IS FT SDCF	368	14065	Cutting Edges / Blades		Corey Quinlan	0.00	0.00	3. Closed	3/4/2025
1999 GENERAC 99A 03243 S GENERATOR	461	14053	SERVICE	Annual Service	Chance Smith	0.00	704.00	3. Closed	3/27/2025
2015 FORD EXPLORER	105	13961	Electrical System	Install siren box	JAMES LOPEZ	0.00	0.00	3. Closed	3/27/2025
						210.00			

Total Records: 46 **4/1/2025**

City of Alamosa Development Services Department
Monthly Activity Report
March 2025

- 7 apps - 2 zoning verification, 1 temporary use, 1 sign, 1 limited use, 1 encroachment permit, and 1 short term rental
- Pre-dev meeting for Lucha's Tacos and Tequilas, RMI properties, Mark Sabatini (developer), Alamosa County Court House, Alamosa School District renovation, building expansion options at 86 Sierra Ave
- Worked extensively on the rollout of mapping products for the Lead and Copper Revised Rules program for Public Works
- Work session with the Alamosa County Board of Commissioners on Alamosa County-Alamosa City land use interface
- WaterSmart presentation
- WaterSmart Water Week planning events - tours, presentations, trivia
- Site visit to wayside building for any historic funding potential
- Child care facility development webinar
- Updated Short Term Rental map
- Form Based Code Research
- New Website Company Proposals and Demos
- Project Accelerator WaterSmart Incentive program TA meetings
- ASU 150/250 Planning meeting
- HPAC Proclamation and Catons Resolution
- May historic preservation Month Social media posts
- Rural Economic Development Initiative (REDI) grant for Little Learners
- Congressionally Designated Spending request to Senators Hickenlooper and Bennet for levee
- Energy/Mineral Impact Assistance Fund Grant (EIAF) for comprehensive plan
- Housing Planning Grant Program for comprehensive plan
- Started C3 - Recycling Baler
- Project support for Early Childhood Center
- Meetings: Planning Commission, Alamosa Housing Authority, Main Street Advisory Committee, Creative District, Planning Commission chair, code enforcement, RAISE project, Bike Coalition, SLVCOG
- Downtown:
    - Wrapping up details for hotel construction and land swap
    - Site visit with Lumen and Xcel Energy for the Hunt Avenue Trail
    - Monthly progress meeting with CDOT on Hunt Avenue
- Levee:
    - Alamosa Right Levee Screening working session and quarterly project check-in
    - Began work on levee recertification roadmap
    - Discussed brownfield remediation options near the levee system for the riverfront project
    - Evaluated quiet title options for the river bottom properties

- Housing:
    - Tierra Azul Groundbreaking!!
    - Chamber lunch presentation on housing with SLVHC
    - Site visit for fixes at Horizon Heights
    - SLV Housing Network Quarterly meeting
    - Housing Needs Assessment grant webinar
    - Housing Incentive Research
    - Regular meetings with Enterprise re: Housing Rehab study
    - Regular meetings with Tierra Azul development team on infrastructure rollout
    - Regular meeting with Behavioral Health Administration for Horizon Heights
- Building:
    - Total Permits Issued- 30
    - C.O.'s Issued - 1 (802 State Ave. Remodel)
        - New Single Family Dwelling- 1
        - Commercial New- 1
        - Addition- 1
        - Remodel- 4
        - Solar- 3
        - Re-roof- 5
        - Window- 10
        - Building Repair- 3
        - Misc.-2 (2nd Flood deck replacements)
    - Total Project Costs: $8,333,552
    - Total Fees: $21,204.80

Alamosa Fire Department Monthly Report
March 2025

During March 2025, the Alamosa Fire Department responded to 50 calls for service, 32 were within the City Limits and 18 were in the County.

Training

Our new records system is under construction and these figures are not available.

Public Relations Events

Alamosa firefighters attended 1 PR event.

Inspections

None were completed this month.

COUNCIL COMMUNICATION

DATE April 9th, 2025	**AGENDA NO.C. 8. a**	**SUBJECT**: IT Director Monthly Report for March 2025
Department Head:		
City Manager:		
PRESENTED BY: Brandon Gallegos		

Below is a statement regarding major issues covered by the City IT Department:

March 2025 Report

- Water Treatment Plant backup restore.
    - IT successfully conducted a full restore of the city's Water Treatment plant server. This was done as a test of the current backup implementation due to concerns with the servers migration from a bare metal deployment to virtual deployment.
- Cellebrite software training.
    - Alejandro Torres completed training for Cellebrite software. This software is utilized by the Police Investigations department for pulling evidence off of cell phones.
- Part 107 training.
    - To operate drones in a professional capacity, Alejandro and Christian completed Part 107 training. This training was done in part with the Police department.
- Library UPS replacement.
    - Alejandro Torres and Brandon Doss replaced the primary UPS in the Library IDF. This UPS network hardware is utilized by the library to provide

networking services to both employees and patrons of the library.

- Vsphere and ESXI updates, optimization, and clean up.
    - Christian Batzer updated the city's main datacenter to the latest patch including vulnerability fixes from Vmware. Along with these patches, the core hosts were also updated. Christian also optimized the virtual infrastructure removing bloat and unnecessary data which was consuming city resources.
- Virtual infrastructure backup scheme and licensing review.
    - Christian Batzer and Brandon Gallegos reviewed the city's primary backup solution due to upcoming licensing changes. This includes updating and documenting how the city's data is protected and backed up.
- Water Treatment/Waste Water Treatment Plant Scada Server Backup Review.
    - Brandon Gallegos and Christian Batzer reviewed the current backup solution utilized by the city's Scada network. This included implementing a plan to modernize the backup solution utilizing Veeam.
- FirestationTwo switch replacement and network maintenance.
    - Brandon Doss and Alejandro Torres replaced a core switch utilized by Firestation Two for networking. This coincided with Jade doing maintenance on the building's internet feed.
- Rainbird server software upgrade.
    - Christian Batzer and Alejandro Torres conducted a major feature upgrade to the Golf Courses server. This server is responsible for controlling the Golf Courses sprinkler systems.
- Rodeo Power Issue troubleshooting.
    - Alejandro Torres and Christian Batzer conducted troubleshooting on the city's rodeo ground power issues. This location is utilized for network and camera systems around the location.
- Axon Fleet Two Inventory.
    - Alejandro Torres Conducted a comprehensive inventory of all of the city's outdated Axon Fleet Two systems. This system was recently replaced by the newer Axon Fleet Three in-car camera systems.

- Zebra printer/E-Ticketing system replacement and Inventory.
    - Alejandro Torres played a critical role in the deployment of a new E-Ticketing system for the police department along with the complete collection and inventory of the old system.
- DPI SSL Deployment
    - IT finalized the deployment of DPI SSL across the city's network. DPI-SSL is a security feature that decrypts and inspects SSL/TLS encrypted network traffic in real-time, allowing for threat detection, content filtering, application control, and data loss prevention within otherwise hidden communications.
- Apptegy Website Platform Review
    - IT partook in a meeting overviewing Apptegy's website platform. The city is currently working on finding a suitable replacement for the current website with an emphasis on ADA compliance.
- Patched all City-owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general Windows issues/bugs, and provide access to new Windows features.

In Monte Vista, we performed the following items:

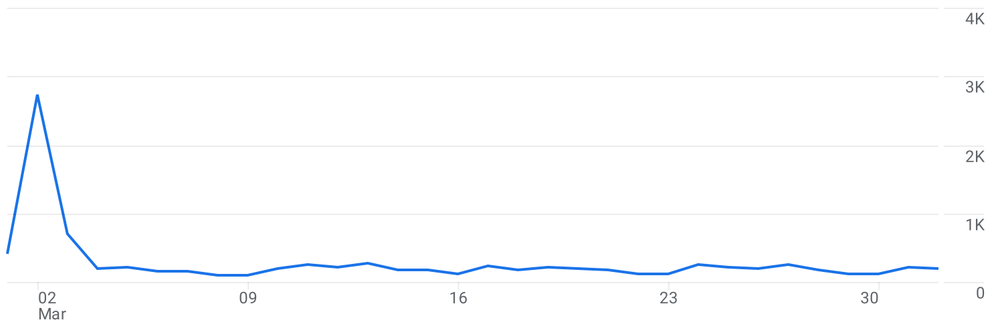
- Adobe fixed for front desk
- Desktop and laptop deployed to waste water
- Phone system crash fixed
- Printer not scanning in Clerks fixed
- Caselle updates pushed
- Onboarded new code enforcement
- Phone system trouble shooting, services not starting - complete
- Phone system trouble shooting, newly added phones have 1 way audio - in progress
- Enabled PW director to work from home more comfortably
- Water Management software issues
- iWorQ started to be setup for PW
- Laptop use discussion with Zeke
- GV-Edge not working SkiHi
- Webcam replacement - waste water
- TIDS for PD setup
- PD Gate button fixed

All Users | Add comparison +

Custom Mar 1 - Apr 1, 2025

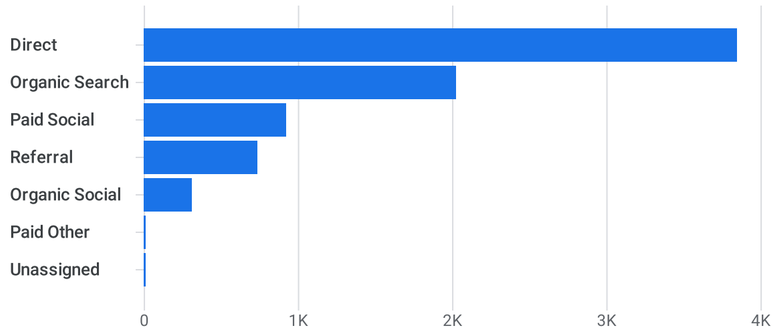
Reports snapshot

Active users 8.3K | New users 7.8K | Average engagement time per active user 31s



WHERE DO YOUR NEW USERS COME FROM?

New users by First user primary channel group (Default Channel Group)



View user acquisition →

WHAT ARE YOUR TOP CAMPAIGNS?

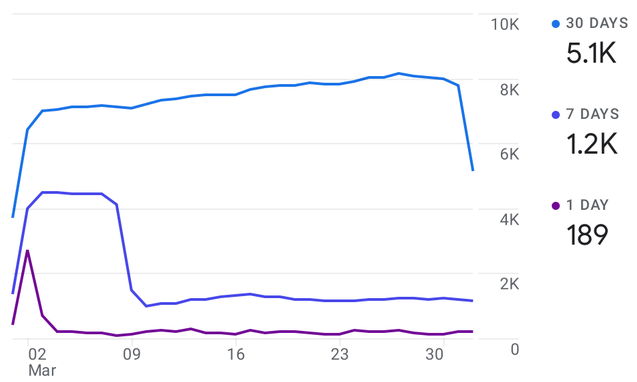
Sessions by Session primary channel group...

SESSION PRIMARY CHAN...	SESSIONS
Direct	4.3K
Organic Search	3.8K
Paid Social	1.1K
Referral	845
Organic Social	383
Unassigned	20
Paid Other	3

View traffic acquisition →

HOW ARE ACTIVE USERS TRENDING?

User activity over time



HOW WELL DO YOU RETAIN YOUR USERS?

User activity by cohort
Based on device data only

	Week 0	Week 1	Week 2	Week 3	Week 4	Week 5
All Users	100.0%	1.8%	1.0%	0.8%	0.6%	0.2%
Mar 2 - Mar 8						
Mar 9 - Mar 15						
Mar 16 - Mar 22						
Mar 23 - Mar 29						
Mar 30 - Apr 5						
Apr 6 - Apr 12						

6 weeks ending Apr 12

View retention →

Active users by Country

COUNTRY	ACTIVE USERS
United States	8.1K
India	60
France	33
China	16
Canada	13
Ireland	11
Mexico	10

View countries →

WHICH PAGES AND SCREENS GET THE MOST VIEWS?

Views by Page title and screen class

PAGE TITLE AND SCREEN ...	VIEWS
Home ~ - City of Alamosa	3.4K
Employment & Volunteer Opp...	2.4K
Water & Wastewater Depart...	2.1K
City Auctions - City of Alamosa	599
Trash Collection - City of Ala...	599
Public Bids - City of Alamosa	455
Finance - City of Alamosa	417

View pages and screens →

WHAT ARE YOUR TOP EVENTS?

Event count by Event name

EVENT NAME	EVENT COUNT
page_view	17K
session_start	10K
user_engagement	10K
first_visit	7.8K
click	652
Ivory Search - Default	489
file_download	318

View events →

WHAT ARE YOUR TOP PERFORMING KEY EVENTS?

Key events by Event name

EVENT NAME	KEY EVENTS

No data available

WHERE DOES YOUR AVERAGE 120D VALUE COME FROM?

Average 120d value by First user primary channel group (Default ...

No data available

View user acquisition cohorts →

WHAT ARE YOUR TOP SELLING PRODUCTS?

Items purchased by Item name

ITEM NAME	ITEMS PURCHA...

No data available

View ecommerce purchases →

HOW DOES ACTIVITY ON YOUR PLATFORMS COMPARE?

Key events by Platform

No data available

View tech details →

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Help Desk Analytics

Custom date: 03-01-2025 to 04-01-2025 ×

Priority

Total number of tickets for the selected priority

Priority metric

high	9
low	24
medium	9

Status

Total number of tickets for the selected status

Status metric

Closed	39
Open	3

Source

Total number of tickets for the selected source

Source metric

Manually Added	42

City Clerk/Municipal Court
March 2025 Monthly Report

Prepared and distributed 11 birthday cards.

LIQUOR:

- Sent out monthly renewal letters.
- Met with Jason Gonzales on new liquor license application process

- New liquor license application:
    - Lucha's Tacos Tequilas & Taps

- New festival application:
    - Spare Keg Brewerks

RECORDS:

- Continually update Laserfiche with old records.

COURT:

- Court held March 3, 12, 13, 24
- Jury Trial March 25th
- Court staff quarterly meeting

TRAINING:

- Attended CAMCA Coffeehouse Chat webinar: Paperless Operations
- Attended NCSC Webinar: Jury Duty Matters: Why Public Education is Key to Community Engagement
- Attended NACM CORE Operations Curriculum webinar
- Had staff attended Community Staff Coaching session

OTHER:

- Regular attendance to Work Sessions and Council meetings.
- Attended weekly leadership team meetings.
- Attended bi-weekly meetings with Mayor and City Manager.
- Monthly meeting with City Manager.
- Attended weekly meetings with Leadership Coach.
- Monthly department meeting with staff.
- Monthly one on one meetings with staff.
- Met with Diligent Community for followup on training.
- Quarterly meeting with HR for PT shared position
- Attended bi-annual City Hall employee meeting
- Attended Apptegy demo for new website host

OUTSIDE REPRESENTATION:

- Attended CMCA Website Committee Meeting x2
- Attended CMCA Institute Workgroup meeting
- Hosted and attended CMCA Education Committee meeting

Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

4/10/2025 2:54:35 PM

Totals For Filed Date From 03/01/2025 To 03/31/2025

Posted Fee Totals For Posted Date From 03/01/2025 To 03/31/2025

Violations By Filed Date

CITY ORDINANCE	26
PARKING	20
TRAFFIC	87
Total Violations Filed:	133

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	13	
PARKING	14	
TRAFFIC	82	
CL		109
Total Violations Completed-Paid Fines:		109

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	1	
CL		1
Total Violations Completed-Before Judge:		1

Violations Completed-Other By Filed Date

DD-DISMISSED AFTER DEFERRED

TRAFFIC	3	
DD		3

DP-DISMISSED BY PROSECUTOR

Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

4/10/2025 2:54:35 PM

Totals For Filed Date From 03/01/2025 To 03/31/2025

Posted Fee Totals For Posted Date From 03/01/2025 To 03/31/2025

Violations Completed-Other By Filed Date

CITY ORDINANCE	**5**	
DP		**5**

DV-DIVERSION VOID

CITY ORDINANCE	**3**	
DV		**3**

DX-DISMISSED/FOUND NOT GUILTY

TRAFFIC	**1**	
DX		**1**

VD-VOIDED DOCKET

TRAFFIC	**1**	
VD		**1**
Total Violations Completed-Paid Fines:		**13**

Total Violations Completed-Paid Fines:	**109**
Total Violations Completed-Before Judge:	**1**
Total Violations Completed-Before Jury:	**0**
Total Violations Completed-Before Teen Court:	**0**
Total Violations Completed-Other:	**13**
Total Violations Completed:	**123**
Total Violations Filed:	**133**
Net Difference Filed - Completed:	**10**

Warrants Issued

Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

4/10/2025 2:54:35 PM

Totals For Filed Date From 03/01/2025 To 03/31/2025

Posted Fee Totals For Posted Date From 03/01/2025 To 03/31/2025

CITY ORDINANCE	41		
Total Warrants Issued:	41	Total Violations:	41

Warrants Cleared

CITY ORDINANCE	54		
Total Warrants Cleared:	54	Total Violations:	54

Total Warrants Issued:	41
Total Warrants Cleared:	54
Net Difference:	-13

Violations Completed-Other Paid By Filed Date

AJ-TRAFFIC DEFERRAL

TRAFFIC	4	
AJ		4

BH-BOND HEARING

CITY ORDINANCE	1	
BH		1

CL-DOCKET CLOSED

TRAFFIC	1	
CL		1

EX-EXTENSION OF TIME TO PAY

TRAFFIC	1	
EX		1

PP-PAYMENT PLAN

Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

4/10/2025 2:54:35 PM

Totals For Filed Date From 03/01/2025 To 03/31/2025

Posted Fee Totals For Posted Date From 03/01/2025 To 03/31/2025

Violations Completed-Other Paid By Filed Date

TRAFFIC	**1**	
PP		**1**

ST-STATUS HEARING

CITY ORDINANCE	**9**	
TRAFFIC	**1**	
ST		**10**
Total Violations Completed-Other Paid:		**18**

Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

4/10/2025 2:54:35 PM

Posted Fee Totals For Posted Date From 03/01/2025 To 03/31/2025

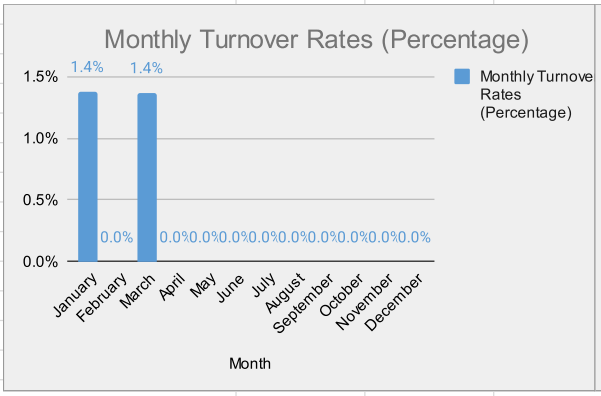
Fee Code	Fee Description	Paid
CCOST	COURT COSTS	$305.00
DEFER	DEFERRED FEE	$225.00
DFLT	DFLT JUDGMENT	$30.00
FINE	Fine	$12,899.71
LATE	LATE FEE	$80.00
PD SUR	PD SURCHARGE	$1,775.00
REST	RESTITUTION	$548.00
TP	SERVICE CHARGE	$135.00
UPSFEE	USEFUL PUBLIC SERVICE FEE	$250.00
VA	VICTIMS ASSISTANCE	$40.00
WF	WARRANT FEE	$100.00

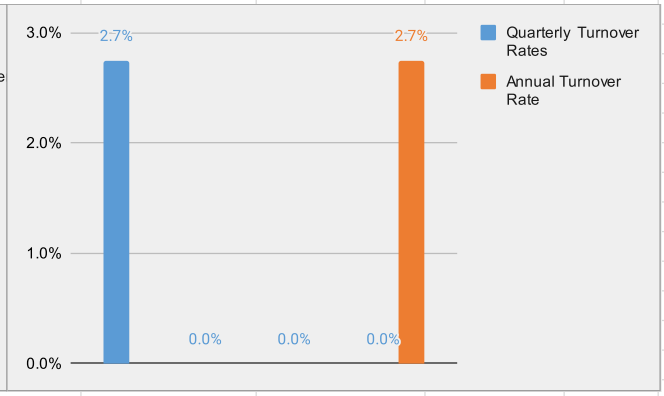
Report Totals:	**$16,387.71**

City of AlamosaTurnover Rate

For Full-Time & Part-Time Year Round Positions

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	*2*	*145*	1.4%		
February	*0*	*147*	0.0%		
March	*2*	*146*	1.4%	**2.7%**	
April	*0*	*1*	0.0%		
May	*0*	*1*	0.0%		
June	*0*	*1*	0.0%	**0.0%**	
July	*0*	*1*	0.0%		
August	*0*	*1*	0.0%		
September	*0*	*1*	0.0%	**0.0%**	
October	*0*	*1*	0.0%		
November	*0*	*1*	0.0%		
December	*0*	*1*	0.0%	**0.0%**	**2.7%**





	January	February	March	April	May	June
Workers' Compensation Claims:	0	1	1			

July	August	September	October	November	December

Alamosa Police Department

March 2025 Month End Report

Part 1 Crime Category	Jan-25	Feb-25	Mar-25	Mar-24	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	3	0	2	2	0	5
Robbery	2	0	0	0	0	2
Aggravated Assault	2	3	2	4	-2	7
Total Violent Crimes	7	3	4	6	-2	14
Part 1 Property Crimes						
Burglary	10	7	3	3	0	20
Larceny	38	28	29	24	5	95
Vehicle Theft	2	3	0	1	-1	5
Total Property Crimes	50	38	32	28	4	120
Total Part 1 Crimes	57	41	36	34	2	134
Miscellaneous Offenses						
Domestic Violence	5	7	9	6	3	21
Simple Assault	4	6	3	6	-3	13
Drug Related	15	12	11	17	-6	38
Liquor Laws	2	0	0	0	0	2
Harassment	7	8	10	4	6	25
DUI/DWAI/DUID	4	3	4	6	-2	11
Arson	0	1	0	0	0	1
Calls for Service (All Officers)	2026	1838	2131		2131	5995
Traffic Related						
Traffic Accidents	24	23	22	31	-9	69
Fatal	0	0	0	0	0	0
Injury	2	3	0	5	-5	5
Property Damage	22	20	22	26	-4	64
Community Service Ofc						
Dogs picked up	12	7	13	21	-8	32
Animal Bites	0	2	0	1	-1	2
Barking Dog Complaints	2	0	1	0	1	3
Wildlife Calls	6	3	3	1	2	12
Weed/Trash Removal	2	2	1	1	0	5
Snow Removal	62	0	0	0	0	62
Towed Vehicles	1	2	1	2	-1	4
Red Tagged Vehicles	7	8	8	11	-3	23
Summons Issued	20	23	23	15	8	66
Calls for Service	302	269	351	309	42	922

Submitted by: George Dingfelder, Chief of Police

PARKS/CEMETERY

- **Cemetery Activities**

	March	Total 2025	Total 2024
Cemetery lots sold	2	11	18
Graves open and closed	6	10	14
Graves set up for services	6	10	14
Graves raised to grade	11	11	0
Stones leveled	0	0	0
Columbarium niches sold	0	0	0
Disinterment	0	0	0

- **Tree Related Activities**

	March	Total 2025	Total 2024
Trees Pruned/Trimmed	23	71	99
Trees Planted	0	0	0
Dead Trees Removed	0	0	0

Equipment Serviced:
Both Walker mowers
Service 60 gallon sprayer side by side tank
Service 40 gallon sprayer tank
Service 120 gallon sprayer tank
Service 40 gallon sprayer tank
Stihl Chainsaw
New Toro
Fertilizer spreader
Renovator
Boomer 40 tractor

Weed spraying:

Routine work:
Cemetery computer work
Funerals and the digging of graves

Pinned graves for stone setters
Playground inspections
Daily trash runs in the parks,cemetery, and ranch areas
River dike checks
Locates for the stone setters
Set up the burner for funerals
Enter headstone pictures and obituaries
Inventory for the parks and cemetery needs
Daily bathrooms check for break ins
Tree trimming
Clean snow and spread ice melt at City Hall, Rec Center, Senior Center, and cemetery
Clean all city owned sidewalks and basketball courts
Cleaned snow at the Golf course restaurant parking lot
Wash equipment
Start and check all tire pressure on equipment
Take out two telephone poles at Carroll old rink
Rake leaves at Cole
Vicente CPSI training
Water tanks on water trucks
Finished putting fill dirt in old rink
Paint T posts and gate openings at Cole
Wash side by side and sprayer tank and mount
Wash gator sprayer and tank and mount
Clean East shop
Hook up renovator and adjust
Tent to Monte Canvas for Yearly repairs
Volleyball nets at Carroll sand courts
Rake cemetery
Renovate
    Lee soccer field
    Lee #1
    Lee #2
    Lee #3
    Lee #4
    Cole Park
    Carroll Park
    Diamond Park
    Sunset Park
    Friends Park
    Jardin Park
    Montana Azul Park
    Cemetery
Pick up piles at Carroll
Pick up piles at Lee fields and soccer field
Pick up piles at Sunset
Pick up piles at Friends

Pull out 4-6 inches of blow sand out of dog park
Move goat head infested pile of dirt away from dog park
Drag Fairgrounds
Check tennis nets
Fix posts at Lee dog park
Haul off downed branches at parks and cemetery

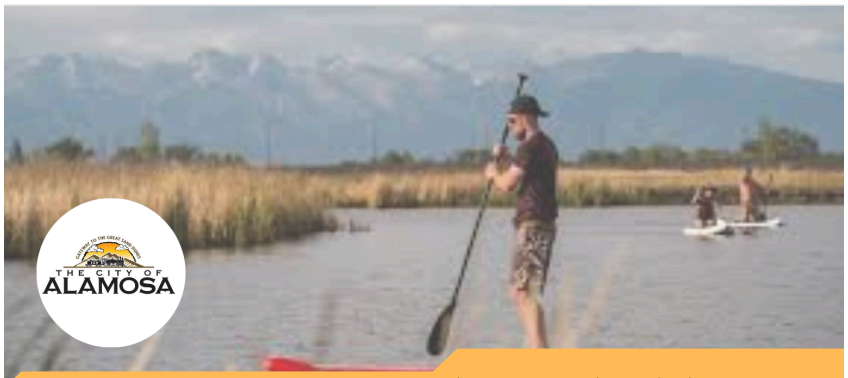
Alamosa Family Recreation Center

(719) 589-2105 **|** ***www.alamosarec.com*** **|** ***City of Alamosa Activities on Facebook*** **|** ***City of Alamosa on Instagram***

Winter/Spring Hours

Monday - Thursday: 6am - 9pm
Friday: 6am - 6pm
Saturday: 7am - 6pm
Sunday: 12pm-6pm

STREET TREE COST SHARE PROGRAM
Shading our FUTURE,
Let us help you PLANT A TREE
THE CITY WILL PROVIDE UP TO $250!!!!!
APPLICATION DEADLINES:
1ST DATE: APRIL 30TH
2ND DATE: JUNE 30TH
FILL OUT AN APPLICATION TODAY!!!
WWW.ALAMOSAREC.COM
SCAN FOR APPLICATION
SCAN ME
THE CITY OF
ALAMOSA
Parks and Recreation
Creating Community Through People, Parks, & Programs



THE CITY OF ALAMOSA

Outdoor Recreation Supervisor & Grants Coordinator

$26.48 - $27.80 hiring range per hour
DOQ, Full-Time, Non-Exempt

$26.48 - $37.07 pay grade range
Closing Date: 4/18/2025

Take your career to the next level.

JOIN OUR TEAM & MAKE A DIFFERENCE IN OUR COMMUNITY

GROW WITH US

WE OFFER

BENEFITS

Medical, Dental, Vision, 75% paid by employer
Employer Paid Short & Long Term Disability, and Group Life Insurance
Free recreation membership & discounted golf membership

PAID TIME OFF

10 days of vacation annually
10 days of sick leave annually
2 personal days per year
11.5 paid holidays

RETIREMENT

Colorado Public Employees Retirement Association
CO PERA Employer contribution 14.76%
Employee contribution 9%
Defined Benefit Plan or
Defined Contribution Plan

APPLY NOW!

www.cityofalamosa.org

Jolene Webb
HR & Risk Manager
(719)587-2029

300 Hunt Ave.
Alamosa, CO 81101

The full job description is listed on the website.

The City of Alamosa provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, martial stataus or any other characteristic protected by federal, state or local laws. Please submit accommodation requests in writing to HR.

ADULT/YOUTH ART PROGRAMS

Adult Oil Painting

Current Session

March 6th - April 24th

Every Thursday: 9am - 12pm

Registrations OPEN

Next Session

May 1st - June 19th

Every Thursday: 9am - 12pm

Registration will Open April 1st

Adult/Junior Ceramics

Registrations ARE OPEN!

In-Person Fitness Classes

In-Person Night Yoga (All Levels Welcome!)

Classes are Monday/Wednesday nights from 6pm-7pm. Classes are in the meeting room.

Taekwondo

Classes are on Monday and Wednesday evenings. The youth class is 5:30 - 6:30 PM and the Adult/Family class is 6:30 - 8:00 PM. (Classes are held in the Multi-Purpose Gym).

Membership or day pass required.

Lunchtime PowerHour w/ Tammy Lopez & Chris Lock -

Classes are Monday - Friday from 12pm-1pm.

Evening Cycling

Join us on Tuesday & Thursday evenings @ 5:30 PM for an action-packed aerobic workout.

(Classes are held in the Meeting Room).

Online Fitness Classes

Start the day off right from the comfort of your home. Classes will continue and are free with an active AFRC membership or pay monthly, $10/person. The online program includes the following classes:

- Bodyweight Training w/ Steve: Tue & Thu @ 6:00 AM
- Tabata/Pilates w/ Catherine: Wed & Fri @ 6:30 AM
- Morning Yoga w/ Pam: Mon - Thurs @ 9:00 AM

Online classes require an active, regular AFRC Membership or an online AFRC Membership.

** Punch passes and daily passes are not available for online fitness classes.*

- *Payment? Renewal? Passcode emails are NO LONGER sent out. You will receive the new monthly passcode on your purchase receipt after you register for the class, either in person or online.*

Upcoming AFRC Holiday Closures

May 26th - Memorial Day

June 19th - Juneteenth

July 4th - Independence Day

Multi-Use Pavilion

March Rink Schedule

(click to view)

The rink will close for the season on MARCH 31st.

Seasonal maintenance will occur during the month of April and we will re-open for Roller skating in May.

2025 Upcoming Youth Leagues/Programs

Coed Volleyball

(In Season)

Registration: Online closed

2nd-4th division limited spots; 5th-6th division full

Season: February 10th - April 12th

Saturday Games: February 22nd - April 12th

(NOTE: No games on March 15th & 22nd; Spring Break)

Cost: $30

Parks & Rec Reversible Jersey: $12 (May be purchased at the rec center)

Divisions: 2nd-4th Grade; 5th-6th Grade

Program filled? Please add your name to the waitlist to help us plan for future program needs!

Spring/Summer Programming

Registration is now open!

Spring Soccer (Final Spring Season)

Registration: March 1st - 31st

Cost: $30

Season: April 7 - May 10

Coaches Meeting: April 2nd; 6:00pm at the rec center

Divisions: U5 (4-5), U6 (5-6), U8 (7-8), U11 (9-11), U14 (12-14)

Youth Softball/Baseball

Registration: March 1st - May 19th

Cost: $30

Season: May 27th - Late July

Coaches Meeting: May 21st; 6:00pm at the Rec Center

Divisions: Coed Tee-Ball (5-6), Coed Machine Pitch (7-8)

Player Pitch: Girls & Boys (9-11), Player Pitch: Girls & Boys (12-14)

Rockies Skills Challenge

Registration: March 1st - June 27

Cost: Free

Event Date: June 27th

For boys and girls ages 6-13

Age Group & Birth Date Verification Chart:

Age Group 6/7 - No Older than 7 by August 16

Age Group 8/9 - No Older than 9 by August 16

Age Group 10/11 - No Older than 11 by August 16

Age Group 12/13 - No Older than 13 by August 16

All Participants may register on www.AlammosaRec.com

All participants must also complete the BASEBALL SKILLS CHALLENGE REGISTRATION FORM by the morning of the event. Forms are available at the rec center and will also be available at the event.

CARA Track & Field

Registration: March 1st - June 1st

Cost: $30 (shirt included)

For boys and girls ages 6-13

Season: June 3rd - July 19th

Practice Days/Times: Tuesdays / Thursdays from 9:00am - 10:30am

Practice Location: ASU Rex Stadium

Meet Dates: June 14th, 21th, 28th, & July 12th

Meet Locations: Pueblo, Canon City, Widefield, & Alamosa

State Meet Date: July 19th

State Meet Location: Jefferson County Stadium

Coed Youth Sand Volleyball

Registration: March 1st - June 15th

Cost: $30

Session Dates: June 16th - July 9th

Session Days & Times: Mondays & Wednesdays / 9:00am - 10:30am

NEW! Round Robin Tourney on Last Session Date; July 9th

Location: Carroll Park Sand Courts

Youth Pickleball

Ages: 11-15

Registration: Opens March 24th

Cost: $20

Session 1: June 2nd - June 12th (Monday and Thursdays)

Session 2: July 7th - July 16th (Monday and Wednesdays)

Time: 9:30am - 10:30am

Location: Alamosa Rec Center Main Gym

Youth Rocketry Class

Ages: 8-18

Registration: March 10th - April 18th

Class 1: April 21st & 22nd

Class 2: April 23rd & 24th

Time: 5:30pm - 6:30pm

Location: Alamosa Family Rec Studio Room

Cost:$20

Adult Leagues/Programs

Volleyball

(In Season)

Team Registration: Closed

Player Registration: Open throughout season

Player Fee: $30

(The player fee is not part of the team fee; all participants will need to pay a player fee before they can participate).

Season: February 18 - April 24

Divisions: Co-ed; Women's & (Men's - No league, Not enough teams registered)

Softball

Team Registration: March 1 - May 11

Early Bird Registration: March 1st - 16th;

(Men's $325), (Women's $225), (Coed Rec $300), (Leisure $225)

Regular Registration: March 17th - May 4th

(Men's $350), (Women's $250), (Coed Rec $325), (Leisure $250)

Last Chance Registration: May 5th - 11th

(Men's $375), (Women's $275), (Coed Rec $350), (Leisure $275)

Player Registration: Open throughout season

Player Fee: $30

Captains Meeting: May 13th; 6:00pm at the rec center

Pickleball

All ages and abilities are welcome to join this participant-led program!

Tuesdays and Fridays: 7:00 - 11:00 AM.

Sundays: Noon - 2:00 PM

(Current sessions are located at the Alamosa Parks and Recreation Main Gym).

Special Olympics Programs

Track & Field

Registration: March 3rd - April 28th
Cost: Free
For ages 8 and up

Season: April 29th - May 29th

Practice Days/Times: Tuesdays / Thursdays from 4:00pm - 5:00pm

Practice Location: ASU

IMPORTANT ATHLETE INFORMATION

Complete athlete application through Special Olympics of Colorado; Special Olympics Physical Required

Athlete Application Resource Page:
http://specialolympicsco.org/getinvolved/becomeanathlete/applicationresources/

Alamosa Parks & Recreation is Hiring!!

Sports Officials | Customer Service Assistants | Outdoor Recreation Supervisor & Grants Coordinator

To apply, click on the link: https://cityofalamosa.org/finditfast/careers/

Outdoor Recreation

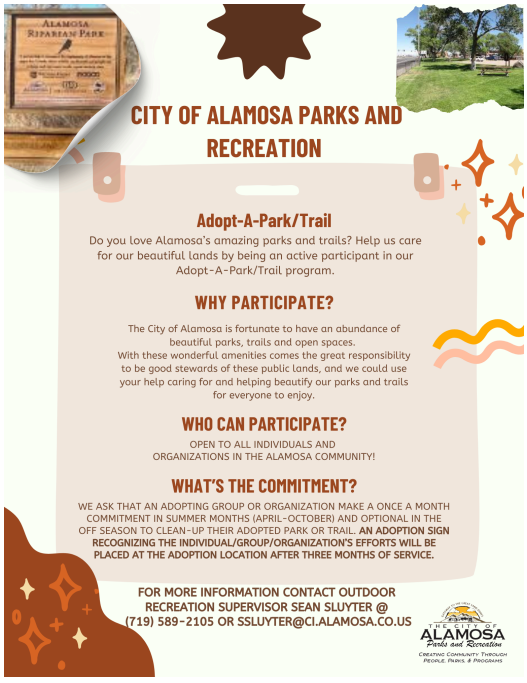
Upcoming Youth Programs:

Generation Wild Programming:

AP&R staff are regularly working with the Alamosa School District to provide outdoor recreation and leadership opportunities for students in Ortega Middle School and Alamosa High School through the High School Outdoor Leadership & Recreation Club and the SLV Boys & Girls Club Fifth Day Programming. Contact Sean Sluyter (ssluyter@ci.alamosa.co.us) for more information. Check out Generation Wild Programs across the San Luis Valley here.

Adopt-A-Park/Trail:

Are you interested in adopting a local Park or Trail? For information about this program, please contact our Outdoor Recreation Specialist at jgarbiso@ci.alamosa.co.us.



Community Events

May 5th: Cinco de Mayo Block Party (San Juan); sangreheritage.org

May 24th:Rio Trio; Rioraces.com

June 6th - 8th: Summerfest on the Rio; summerfestontherio.org

June 13th - 14th & June 19th - 21st: Alamosa Round-Up;alamosaroundup.com

June 15th: Rollin' Deep Carshow;

June 19th - 22nd: Carnival by the Rio; Alamosarec.com

HAPPY RECREATING!

We welcome your feedback on all of our programs and facilities:

Contact Recreation Division Manager Dalton Carleo at dcarleo@ci.alamosa.co.us.

Alamosa Parks & Recreation - Alamosa Family Recreation Center

2222 Old Sanford Rd. Alamosa, CO 81101 - 719.589.2105

www.AlamosaRec.org - City of Alamosa Activities on Facebook

- Subscribe/Unsubscribe here -

Rec Center Revenue

(Year to Date)	2025	2024 (Totals)
Courses	$22,273.00	$26,549.00
Facility Rentals	$4,922.50	$2,503.75
Memberships	$18,996.00	$25,732.00
Merchandise	$16,515.26	$18,985.04
Day Passes	$7,350.00	$6,950.00
Total	$69,626.56	$79,012.97

Rec Center Door Count

	2025	2024
January	7,426	14,990
February	9,552	10,841
March	12,147	9,497
April	0	8,449
May	0	7,767
June	0	6,381
July	0	6,126
August	0	5,582
September	0	5,694
October	0	4,460
November	0	12,879
December	0	6,334
Estimated Average per Month:	**6,508**	**9,592**

Multi-Use Rink Door Count

	2025	2024
January	9,712	10,174
February	6,391	4,740
March	3,434	2,328
April	NA	NA
May	0	1,351
June	0	851
July	0	660
August	0	1,329
September	0	572
October	NA	NA
November	0	4,518
December	0	6,595
Average per Month:	**6,512**	**5,326**

Cattails Golf Course March 2025 Report

Golf Updates

The course is already off to a hot start through the first month being open. There haven't been many weekends with great weather but when there is, the course has been packed. The new irrigation systems are working great allowing us to put some much needed water on the greens during the month of March. Before we had these systems, we would try to bring water to the greens with a water tank. This didn't allow us to get enough water on the greens to keep them healthy so we had to reseed hole 8 green the last 2 years. With the water in March, it is looking like we won't have to do that this year.

Our tournaments are already starting to fill. The first big tournament of the season is the ASU Grizzly Club Scramble on May 3rd. That tournament is already full with 108 players. The tournament hub on the website is making it very easy for players to get the info they need and register for each event.

Maintenance

The fertilizer for the greens just showed up so Britt will start applying that in the next week or two. Britt continues to calibrate and fine tune the irrigation systems. Fairways will begin getting water this month as well. As the grass starts to grow, our seasonal staff will start back to work. The majority of them will begin on April 14th.

Revenue

The revenue numbers are already ahead of pace. In March of 2024 we brought in $5,857 in green fees, $4,706.46 in cart fees, $1,087.48 in range fees and $118,888 in golf membership. Compare those numbers to the numbers below. We are already way ahead of last season at this point. Carts and Green Fees are almost up 300% from last year.

Year To Date as of 4/1/2025 Revenue

	Fiscal	Budget
Golf Passes	$5,425	$25,000
Golf Tournament Revenue	$320	$55,000
Golf Memberships	$147,115	$250,000
Golf Green Fees	$13,131.75	$125,000
Golf Cart Fees	$10,230.13	$90,000
Golf Merchandise Sales	$17,219.60	$130,000
Golf Range Fees	$3,311.45	$12,000
Golf Facility Rental	$153.38	$3,000
Golf Cart Shed Rental	$24,000	$42,000
Golf Handicap Fees	$120	$1,000
Golf Miscellaneous	$-2,216.19	$2,000
Total	**$218,810.12**	**$735,000**

Year to Date as of 4/1/2025 Expenses

	Fiscal	Budget
Full Time Salaries Clubhouse	$20,921.84	$80,400.32
Part Time Salaries Clubhouse	$4,249.66	$77,939.04
Full Time Salaries Grounds	$51,139.19	$190,278.80
Part Time Salaries Grounds	$1,040.67	$59,756.90
Full Time Overtime	$324.10	$4,100
PERA/ICMA	$11,157.68	$53,761
Medicare	$1,057.24	$5,265
Workmans Comp	$0	$3,230
Medical/Dental	$12,932.14	$51,521
Life Insurance	$0	$1,085
Unemployment Insurance	$146.17	$1,237
General Office Supplies	$0	$250
Outside Printing	$162.53	$500
Gas & Oil	$7.95	$13,000

Building Main. Supplies	$0	$2,000
Misc. Supplies	$205.89	$2,000
Golf Course Maintenance	$2,186.57	$14,000
Training & Travel	$0	$2,500
Membership, Dues, Handicap	$275	$12,000
Licenses and Fees	$0	$1,500
Advertising	$0	$3,000
Telephone	$111.47	$4,000
Electrical/Gas Service	$8,837.80	$40,000
Propane	$1,676.11	$3,500
Equipment/Machinery Lease	$0	$55,800
BLDG Maint/Security	$5,393.50	$5,000
POS System/Credit Card Fees	$1,865.48	23,000
Sand/Seed/Fertilizer	$2,587.26	$22,000
Uniform Allowance	$0	$1,000
Equipment Repair/Maintenance	$3,894.31	$15,000
Merchandise Pro Shop	$20,108.19	$110,00
Tournament Expenses	$0	$25,000
Transfer Out	$5,000	$5,000
Parks/Golf Facilities	$0	$15,000
Total	**$155,280.75**	**$903,534.06**

Library Report – March 2025

After an amazing 2024, the Friends gave the Library $10,000. We'll try not to spend it all in one place.

Highlights

- Maria was out and about this month, attending a meeting of the Southeast Area Library Directors (SEADs) and visiting Senator Cleave Simpson in Denver to emphasize the importance of the Library in the local community.
- Maria and Holly worked with We Are Water to run two Community Listening Sessions. We Are Water is a project out of CU Boulder designing exhibits for

libraries and community centers on the importance of water. The listening sessions will help them customize the exhibit for our unique community. In the listening sessions we heard from artists, educators, historians and scientists.

By the Numbers

- Computer use was **21% higher** than last year, and wifi use was **77% higher**.
- Adult circulation reached a 6-month high, **9% higher** than 2024. Increases seem to be coming from regular print fiction, DVD and Libby.

Partnerships and Outreach

After taking the winter off due to weather, Jocelyn Lopez-Duran experimented with outreach at St. Benedict's twice this month.

Tierra Nueva

Attendance (2 sessions) = 27

Centro de la Familia Early Head Start and Head Start

Alamosa (2 sessions) = 108
Sanford (2 sessions) = 97

Programs

Adult Programs

Author Julie Bell was able to return and finally give her presentation that had to be cancelled due to illness in January. The Book Club discussed the most popular book at the Alamosa Library in 2024 - Three Inch Teeth by CJ Box.

Origami = 1
Julie Bell Author Visit = 8
Book Club = 12
Adult Dungeons and Dragons = 13

Tween and Teen

Teen Advisory Board and TAB member Olli Jordan discussed the possibility of creating a food pantry based on the Little Free Library model. TAB and Homeless Coalition crossover representative Lily Wisniewski will share the idea with the Homeless Coalition at their April meeting.

TAB = 9
D&D = 41

Children's and Family

This month, Ellie Navarro-Tapia and Holly Van Holly experimented with a bilingual Spanish/English storytime. Once again, we partnered with Parks and Rec for a Family Birdwatching Walk. The 9 week Play with Purpose program for caregivers and their children ages 0-3 wrapped up this month.

Birdwatching Walk = 15
Storytime (9 sessions) = 152
Kids Club (4 sessions) = 71
Chess Club = 5
Lucy's Listening = 2
Play with Purpose final session = 21

Services

1-on-1 Tech Help Service

Staff took care of **1 Tech Help session,** and helped **6 people** upload their information to the United Way tax filing portal.

Our Digital Navigator saw **17 people** this month. Sadly, this was the last month for this program, which was funded by a grant. The success of this model has inspired us to try a Tech Help Office Hour program - where a staff person will be available from 9-12 every Tuesday for drop-in appointments.

Telehealth Hub

The Telehealth Hub was used **8 times**.

Jocelyn Lopez-Duran and AmeriCorps member Bri DeVoult show Kids Club attendees how to mummy-wrap in Minute-to-Win-It games!

Library Stats - By The Numbers

Website Counter									
	Mar. 2024	**Mar.**	Feb.	Jan.	Dec.	Nov.	Oct.	Sept.	Aug.

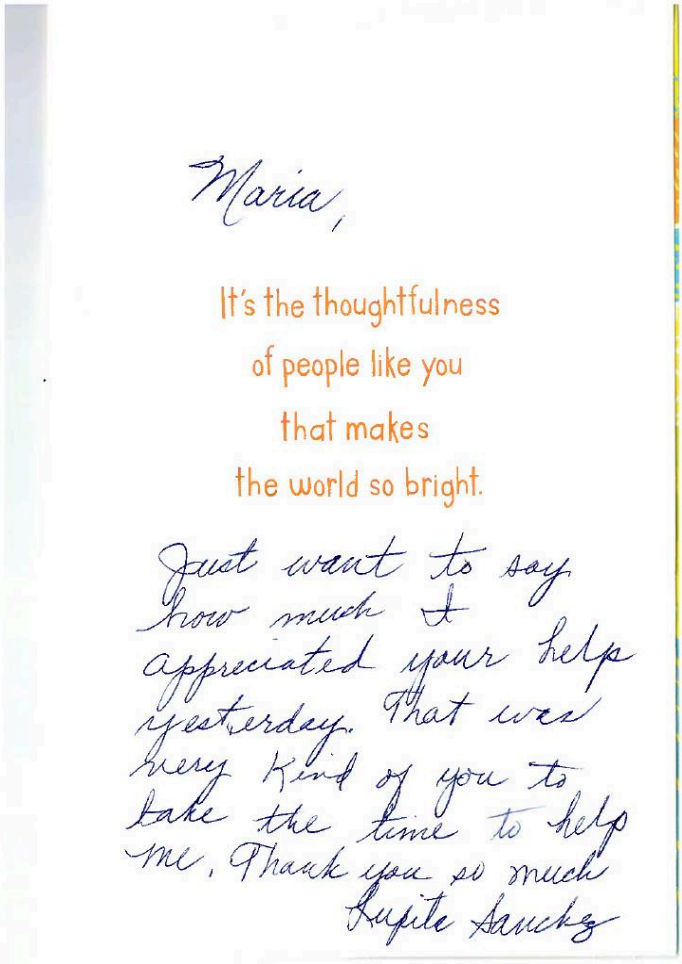
Page views	2,320	2,641	2,644	**2,846**	2,099	2,421	2,288	2,083	2,314
Sessions	1,228	1,336	1,337	**1,447**	1,032	1,176	1,189	1,128	1,204
1st Time Visitors	722	723	723	**848**	606	654	693	663	723
Returning Visitors	74	123	**235**	104	58	97	80	62	75

Monthly Statistics Summary

	Mar. 2024	**Mar.**	Feb**.**	Jan.	Dec.	Nov.	Oct.	Sept.
Adult Circs	6,284	**6,809**	6,491	6,755	6,240	6,017	6,547	6,195
Child Circs	3,305	2,664	3,261	3,020	3,142	3,109	**3,321**	3,138
Cloud Library	248	219	224	228	217	243	233	**241**
Overdrive	818	1,088	963	**1,122**	1,090	1,056	892	870
Total Circs	9,589	9,473	9,752	9,775	9,382	9,126	**9,868**	9,333
Circs per hour	45.9	45.3	52.1	47.7	47.1	**50.1**	44.3	47.6
Mango	44 (2 LP)	48	56	**90**	42	57	56	56
Computer Use	2,512	3,018	3,118	2,621	3,232	2,327	2,778	**3,305**
Wifi Use	299	528	582	473	592	488	**702**	521
Computer Help	494	489	379	368	386	334	**544**	488
Reference Questions	770	702	613	693	586	535	**835**	724

Questions per hour (ref+comp)	6.1	5.7	5.3	5.2	4.9	4.8	**6.2**	**6.2**
Door Count		6,505	5,816		5,804	5,510	**6,342**	5,131
Program Attendance	659	661	776	696	513	270	**781**	743
Books at LFLs	284	445	679	912	**1,201**	754	607	554
Volunteer Hours	54	62	25	24	16.5	18.5	41.5	**53.5**

Note: The door counter was out for over a week in January of 2025, making the number inaccurate.



Top Circulating Adult Books - March 2025

5 Checkouts

Battle Mountain by C. J. Box

4 Checkouts

The Spiritual Exercises of St. Ignatius
Nemesis by Gregg Hurwitz
No Safe Place by Michael Ledwidge
We All Live Here by Jojo Moyes

3 Checkouts

My Funny Demon Valentine by Aurora Ascher
You Deserve to Be Rich by Rashad Bilal
Sword Catcher by Cassandra Clare
Survival Gardening by Sam Coffman
Seven Things You Can't Say About China by Tom Cotton
The Wyoming Bubble by Allan Vaughan Elston
Magnolia Table by Joanna Gaines
The Vanishing Kind by Alice Henderson

Ultimate Spider-man, Married with Children by Jonathan Hickman
The Seventh Hour by Grace Livingstone Hill
Pseudoscience by Lydia Kang
The Dressmakers of London by Julia Kelly
The House in the Cerulean Sea by T. J. Klune
End of the Tracks, Homecoming by Danny LeDonne
Wicked by Gregory Maguire
Ward D by Frieda McFadden
Hunting El Despiadado by Chris Mullen
The Scholar and the Last Faerie Door by H. G. Parry
Paranoia by James Patterson
BRZRKR Bloodlines by Keanu Reeves
Midnight on the Scottish Shore by Sarah Sundin
Vampirella, Crown of Worms by Eric S. Trautmann
Ride the Snake Road by LeRoy Wow

Top 20 Circulating Youth Services items - Jan 1 - March 31 (1st quarter)

7 Checkouts
Our Wooly Bear by Katie Arthur (Easy Fiction)
Puss in Boots (Juv BluRay)
Dog Man: Big Jim Begins #13 by Dav Pilkey (Juv Graphic Novel)

6 Checkouts
Babysitter's Little Sister: Kristy's Great Idea #1 by Raina Telgemeier (Juv Graphic Novel)
Dog Man & Cat Kid #4 by Dav Pilkey (Juv Graphic Novel)
DK Eyewitness Books: Cowboy by David Hamilton Murdoch (Juv Nonfiction)
Cat Kid Comic Club: Perspectives #2 by Dav Pilkey (Juv Graphic Novel)
This is the Way in Dog Town by Ya-Ling Huang (Easy Fiction)
Wings of Fire: The Graphic Novel: Winter Turning #7 by Tui Sutherland (Juv Graphic Novel)
Babysitter's Little Sister: Karen's Grandmothers #9 by DK Yingst (Juv Graphic Novel)
Dork Diaries: Tales from a Not-So-Bratty Little Sister by Rachel Renee Russell (Juv Fiction)
Pokemon: Game on! by Paige V. Polinsky (Juv Nonfiction)
Dog Man: For Whom the Ball Rolls #7 by Dav Pilkey (Juv Graphic Novel)
Monster Locker by Jorge Augusto Aguirre (Juv Graphic Novel)

5 Checkouts

Fox the Tiger by Corey R. Tabor (Beginning Reader Fiction)
Ivan the Terrier by Peter Catalanotto (Beginning Reader Fiction)
Attack of the deranged mutant killer monster snow goons: a Calvin and Hobbes collection by Bill
Watterson (Juv Graphic Novel)
Cat Kid Comic Club #1 by Dav Pilkey (Juv Graphic Novel)
Captain Underpants and the big, bad battle of the bionic booger boy : Part 1 #6 by Dav Pilkey
(Juv Fiction)
Star Wars maker lab: 20 galactic science projects by Liz Lee Heinecke (Juv Nonfiction)

Below: Maria with Conejos County Library Director Maria DeHerrera and Senator Cleave Simpson.

Subject/Title:
Ratification of Planning Commission Approval: Conversion of a Non-Conforming Single Family Dwelling to a Conforming Use at 529 Alamosa Avenue

Recommended Action:
Staff recommends ratifying Planning Commission's unanimous approval to allow the Single Family Dwelling to operate as a conforming use, thereby enabling the addition of an accessory dwelling unit.

Background:
The subject property is located at 529 Alamosa Avenue, otherwise known as Lot 10, Block 45**,** Bellview Subdivision, Assessor's Parcel 541310230009. The lot is 6,000 square feet in area and is located in the Commercial Business (CB) zone. See the attached location map. The lot is currently improved with a 1004 square-foot Single Family Dwelling, constructed in 1921.

The right to continue an existing non-conforming use and maintain it in reasonable repair is permitted, but it cannot be altered or extended under Sec. 21-7-201 of Alamosa's Unified Development Code (UDC). The applicant wishes to add an Accessory Dwelling Unit (ADU) with alley access, thus requiring a conversion from a non-conforming use to a conforming use request pursuant to Sec. 21-7-204. An example of the proposed structure is shown in the applicant's request narrative. See the applicant's site plan, full request narrative, and other documents, attached.

Under the standards of **Sec. 21-7-204**, any non-conforming use may be converted into a conforming use by meeting the approval criteria for a Conditional Use Permit (CUP) - specifically plan implementation, compatibility, and community need. Further requirements state that the non-conforming use should have minimal nonconformities and have been integrated into the function of its surrounding neighborhood or zone. Additional standards for conversion are found in **Sec. 21-7-204(c) Conversion by Conditional Use Approval**. The findings of applicability and satisfaction of these standards are found in the attached staff report to Planning Commission.

Issue Before the Council:
Does Council wish to ratify Planning Commission's approval by consent?

Alternatives:
(Recommended action) Staff recommends the ratification of Planning Commission's approval with conditions by consent.

Council may remove the item from consent agenda by a majority vote, and ask questions of the Code Administrator, then decide to ratify the decision *or* place the matter on the next available council agenda for public hearing.

Fiscal Impact:
There is no fiscal impact involved with this decision.

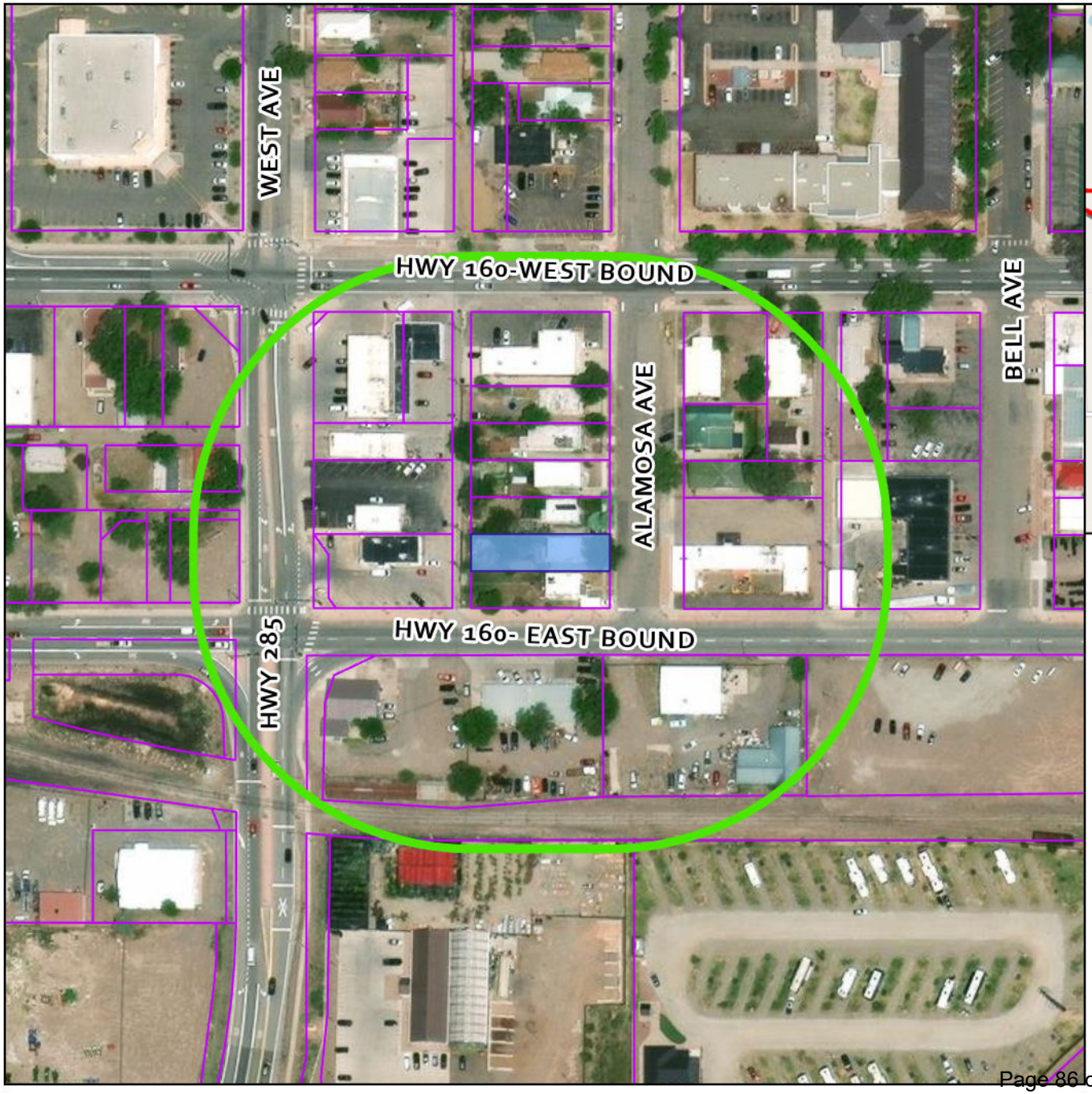
Legal Opinion:
The City Attorney will be present for any legal questions that may arise.

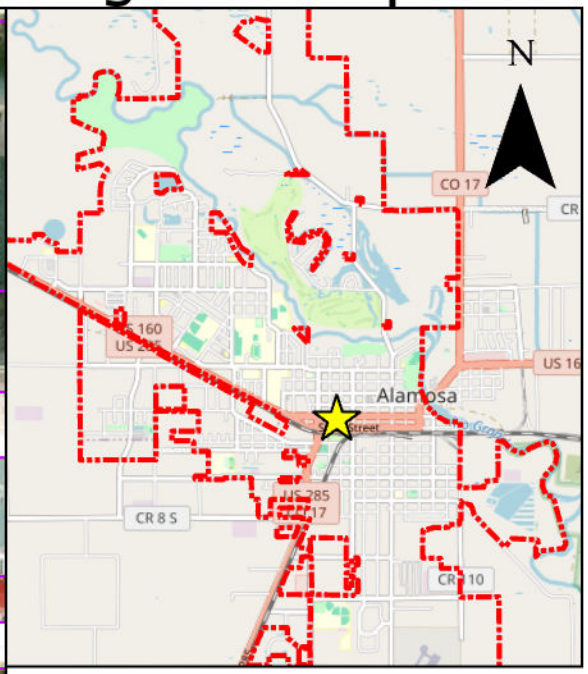
Conclusion:
The conversion of non-conforming to conforming use is one of the highest bars to overcome in the UDC. This ratification fulfills goals outlined in the City's Housing Action Plan. The use is in good condition, and approval incentivizes the highest and best use of the property

ATTACHMENTS:

Description	Type
Location Map	Backup Material
Owner Request Narrative	Backup Material
Site Plan	Backup Material
Staff Report to Planning Commission	Backup Material

529 Alamosa Ave Conversion of a Non-conforming Use Request





Legend

2/11/2025

- Subject Property
- 300' Notification Buffer
- Parcels
- City Limits

GATEWAY TO THE GREAT SAND DUNES

THE CITY OF ALAMOSA

To whom it may concern

My name is EVERARDO GAXIOLA
And I was recently given the opportunity to purchase the property located at 529 Alamosa Ave Alamosa CO 81101
with a large back yard for which I can't think of any other use than to put an A D U* with the purpose of renting it, month to month or long term, my target would be the students of the schools near my location, and to access that A D U the alley between my property and Domino's Pizza would be used

The plan is that this A D U, has its independent essential services so that whoever rents it hires and pays for those services

Before buying this prefabricated house I want to present this plan for the adjustments and procedures necessary to comply with the City codes

I look forward to hearing from you
Everardo Gaxiola
529 Alamosa Ave
Alamosa Co 81101
719 992 1967

ArcGIS Web AppBuilder

1/13/2025, 1:40:36 PM

Addresses (view)

Verified Good Address

Parcels (view)

Current City Limits (view)

1:282

0 0 0 0.01 mi

0 0 0.01 0.01 km

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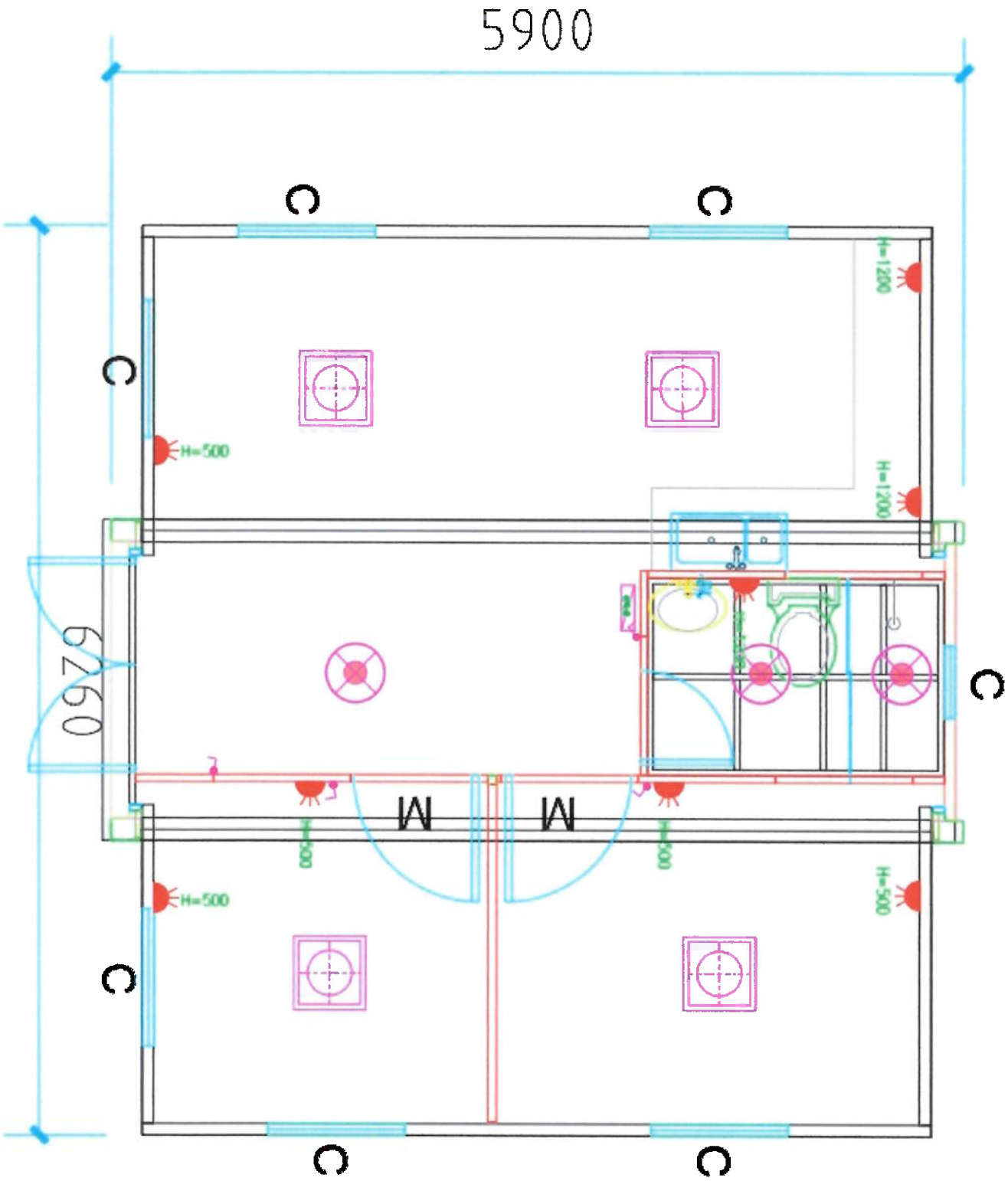


35 sq m

Memo

To: Planning Commission Members
From: Deacon Aspinwall, Planning and Development Specialist
Subject: Request to Convert a Non-Conforming Residential Use to a Conforming Use
Date: 14 April 2025

BACKGROUND

The subject property is located at 529 Alamosa Avenue, otherwise known as Lot 10, Block 45**,** Bellview Subdivision, Assessor's Parcel 541310230009. The lot is 6000 square feet in area and is located in the Commercial Business (CB) zone. *See the attached location map.* The lot is currently improved with a 1004 square-foot *Single Family Dwelling*, constructed in 1921.

The right to continue an existing non-conforming use and maintain it in reasonable repair is permitted, but it cannot be altered or extended under **Sec. 21-7-201** of Alamosa's Unified Development Code (UDC). The applicant wishes to add an Accessory Dwelling Unit (ADU) with alley access, thus requiring a conversion from a non-conforming use to a conforming use request pursuant to **Sec. 21-7-204**. An example of the proposed structure is shown in the applicant's request narrative. *See the applicant's site plan, full request narrative, and other documents, attached.*

The completed and sufficient Land Use Application was delivered to the Development Services Department on 02/05/2025. Posting requirements have been met pursuant to **Table 21-8-511**. Note that unlike variances, this process only requires the property to be posted.

ANALYSIS AND IMPACT

Under the standards of **Sec. 21-7-204**, any non-conforming use may be converted into a conforming use by meeting the approval criteria for a Conditional Use Permit (CUP) - specifically plan implementation, compatibility, and community need. Further requirements state that the non-conforming use should have minimal nonconformities and has been integrated into the function of its surrounding neighborhood or zone. In relation to these criteria, staff makes the following findings. Italicized texts are the quoted standards.

Sec. 21-2-302. - General Standards for All Conditional Uses

(b) *Plan Implementation.* Infill development and "up-zoning" is a critical part of addressing the city's housing shortage, and directly fulfills goals in the Housing Action Plan.

(c) *Compatibility.* These three criteria are the most difficult to achieve through this process of non-conforming conversion.

(1) *Will be compatible with surrounding land uses.* The surrounding land uses are both residential and commercial in nature. The proposed ADU is not materially incongruent with the existing development patterns.

(2) *Is proposed for a location that is appropriate in terms of mitigating the impacts or risks of the use to the natural environment, or the environmental impacts or risks are mitigated through the design or the operation of the use.* There are no known risks to the environment at this site.

(3) *Will not materially detract from the character of the immediate area or negatively affect the anticipated development or redevelopment trajectory (for example, by creating a critical mass of similar conditional uses that is likely to discourage permitted uses by making the vicinity less desirable for them).* Parcel-for-parcel, there are nearly as many residential uses as there are commercial uses. Most lots are built at or near maximum capacity.

(d) *Community Need.* Approval will enable the applicant to add an ADU, which addresses Alamosa's housing shortage.

Sec. 21-7-204(c) Conversion by Conditional Use Approval; Standards

(2) The use has minimal nonconformities and has been integrated into the function of its surrounding neighborhood or zone, as evidenced by the following:

a. *Nearby city residents regularly patronize the use or are employed by the use (for nonresidential uses in or abutting residential neighborhoods).* Not applicable. This is a residential use.

b. Management practices eliminate nuisances such as:

i. Spillover of noise or light. Staff is unaware of any spillover light or noise. If such conditions are found to exist with respect to lighting, Planning Commission may choose to impose conditions to mitigate these nuisances.

ii. Odors and appearance of waste materials and litter. Staff is unaware of any odors.

iii. Unreasonably congested on-street parking. Alley access will eliminate the need for on-street parking, and the site has adequate driveway and garage space.

iv. Comparable conflicts with abutting and nearby properties. There are none anticipated.

c. There is no material history of complaints about the use (a history of complaints is justification for denying the conditional use permit, unless the conditions of the permit will eliminate the sources of the complaints). There are no know complaints on record.

d. If the use is nonresidential, it is licensed in accordance with the applicable ordinances of the city. Not applicable; this is a residential use.

e. The use has been maintained in good condition and its classification as a nonconforming use would be a disincentive for such maintenance. The use is in good condition, and approval incentivizes the highest and best use of the property.

RECOMMENDATION

The conversion of non-conforming to conforming use is one of the highest bars to overcome in the UDC. Barring and substantial evidence contrary to staff's findings, staff recommends that Planning Commission **APPROVE** the request for the conversion of the non-conforming to conforming use. Note, while Planning Commission issues the decision on this request, this decision is then ratified by City Council.

Sample findings and motion. Motions are provided for suggestion and as a template only, and are not required to be followed:

> *I find that the request to convert the existing single-family residential use is **compliant** with the standards outlined in **Sec. 21-7-204(c)**. Therefore, I move to **approve** the request.*

ALTERNATIVES

The following is a non-exclusive list of actions that Planning Commission may take.

(Recommended action) Planning Condition may **approve** the request without any conditions, if it finds there are no adverse impacts needing to be mitigated.

Planning Commission may choose to **approve with conditions** the non-conforming conversion request, so long as those conditions are reasonably tied to the request**.**

Planning Commission may **deny** the request if it finds the request does not meet the standards for which a non-conforming use can be converted to a conforming use. If Planning Commission decides to deny the request, it must provide findings of fact outlining how the request does not meet those standards. The result of denial will allow the use to continue in reasonable repair, but it could not be altered or extended.

These decisions are all subject to ratification by City Council on April 16th.

RELEVANT CODE PROVISIONS:

Article VII. - Nonconformities

Sec. 21-7-101. - Purpose

(a) **Generally.** The application of new regulations to existing development may create circumstances in which existing lot dimensions, density, intensity, land uses, buildings, structures, landscaping and buffering, lighting, parking areas, or signs do not strictly conform to the requirements of the new regulations. For existing lots or development (including uses, buildings, structures, and signs) that are "legally nonconforming," this Article sets out equitable rules for whether, when, and how the regulations of this UDC apply.

(b) **Conversion of Nonconformities.** Generally, nonconforming uses, buildings, structures, and signs are not allowed to be enlarged, expanded, increased, nor be used as grounds for adding other structures or uses that are now prohibited in the same zone. This Article provides standards by which minor nonconforming uses can be made "conforming" through a public hearing process.

(c) **Reduction of Nonconformities.** It is the policy of the City to encourage reinvestments in property that increase its value and utility and reduce its external impacts. Since bringing a developed parcel into full compliance with this UDC may involve substantial costs that may discourage reinvestment, Division 7-4, *Other Physical Nonconformities*, provides a set of thresholds for determining when new construction or modifications to development trigger a requirement for increasing conformity with the various requirements of this UDC.

Sec. 21-7-204. - Conversion of a Nonconforming Use to a Conforming Use

(a) **Generally.** In many instances, nonconforming uses may be integral parts of the City's fabric, that is, its character and function, so their continuing existence promotes the City's policy of retaining existing businesses or protecting its character and neighborhoods. In these instances, the classification "nonconforming use" and resulting restriction on investment may not be what the community desires. As such, a nonconforming use may be made "conforming" pursuant to this Section in order to remove the potential stigma associated with the "nonconforming" designation.

(b) **Limitation.** Unlawful uses may not be made conforming under this Section.

(c) **Conversion by Conditional Use Approval; Standards.** A conditional use approval may be granted to make a nonconforming use "conforming," if:

(1) The criteria for approval of a conditional use set forth in Section 21-2-302, *General Standards for All Conditional Uses*, are met; and

(2) The use has minimal nonconformities and has been integrated into the function of its surrounding neighborhood or zone, as evidenced by the following:

a. Nearby City residents regularly patronize the use or are employed by the use (for nonresidential uses in or abutting residential neighborhoods).

b. Management practices eliminate nuisances such as:

i. Spillover of noise or light;

ii. Odors and appearance of waste materials and litter;

iii. Unreasonably congested on-street parking; or

iv. Comparable conflicts with abutting and nearby properties.

c. There is no material history of complaints about the use (a history of complaints is justification for denying the conditional use permit, unless the conditions of the permit will eliminate the sources of the complaints).

d. If the use is nonresidential, it is licensed in accordance with the applicable ordinances of the City.

e. The use has been maintained in good condition and its classification as a nonconforming use would be a disincentive for such maintenance.

(d) **Conditions.** Conditions may be imposed relative to bufferyards, landscaping, or other site design provisions, or other limitations (including limitations on future expansion or operational characteristics) necessary to ensure that, as a conforming use, the use will not become a nuisance. Such conditions may relate to the lot, buildings, structures, lighting, landscaping, parking, drainage, or operations of the use.

(e) **Effect of Approval.** Uses that comply with the terms of a conditional use approval that is issued in accordance with this Section are converted from "legally nonconforming uses" to "conforming uses" by virtue of the issuance of the conditional use permit, and subject to its terms. Conditional use approvals shall be provided to the Applicant in writing and may be recorded by the Applicant at the Applicant's expense.

(f) **Effect of Denial.** If an application for conversion of a nonconforming use is denied, the use may thereafter continue as a nonconforming use.

Sec. 21-2-302. - General Standards for All Conditional Uses

(a) **Generally.** All conditional uses shall meet the standards of this Section related to plan implementation, compatibility, and community need.

(b) **Plan Implementation.** The proposed conditional use in its proposed location will not conflict with the implementation of current adopted plans of the City, including, but not limited to, the Comprehensive Plan;

(c) **Compatibility.** The conditional use:

(1) Will be compatible with surrounding land uses;

(2) Is proposed for a location that is appropriate in terms of mitigating the impacts or risks of the use to the natural environment, or the environmental impacts or risks are mitigated through the design or the operation of the use; and

(3) Will not materially detract from the character of the immediate area or negatively affect the anticipated development or redevelopment trajectory (for example, by creating a critical mass of similar conditional uses that is likely to discourage permitted uses by making the vicinity less desirable for them).

(d) **Community Need.** The conditional use, in the proposed location, will:

(1) Address a material need for the use in the community; or

(2) Create jobs that are likely to pay more than the median wages for the region, or support a critical mass of related and mutually supportive land uses that promote economic development and opportunity.

Subject/Title:
Need and Desires Hearing: New application for a Tavern license, Lucha's Tacos Tequilas & Taps LLC d/b/a Lucha's

Recommended Action:
This is a quasi-judicial issue where Council's action may only be based on evidence presented at the hearing.

Conduct hearing to receive evidence regarding whether the reasonable requirements of the neighborhood and the desires of the adult inhabitants of the neighborhood support the issuance of the license applied for in this application.

If the matter appears to be clear-cut, Council generally makes a decision after the hearing and directs the City Attorney to prepare written findings for consideration at the following meeting (May 7, 2025) consistent with the decision made after the hearing.

Background:
Lucha's Tacos, Tequilas & Taps LLC d/b/a Lucha's has applied for a new Tavern license at 531 Edison Avenue. The application was accepted administratively on March 13, 2025.

Applicant Details:
- Business address is 531 Edison Avenue.
- The licensed premises is proposed to be the entirety of the interior of the structure at said address as well as the entirety of the patio area inside the fenced area at the location.
- Applicant has a current sales tax license.
- Applicant is eligible to be licensed.
- Applicant is an LLC.
- Applicant owner is Jason Gonzales.
- Manager on the license is Jason Gonzales.
- Possession of property is documented through a lease.
- Preliminary factual findings are attached, and have been provided to the applicant as required.
- The property was posted on March 13, 2025 and has remained up until the hearing.
- Publication of the hearing was published in the Valley Courier as required on April 5, 2025.

Issue Before the Council:
The hearing is for the purpose of receiving evidence and testimony regarding this license application. **This is a quasi-judicial issue where Council's action may only be based on evidence presented at the hearing.**

Alternatives:
Council is limited to the option of conducting the needs and desires hearing as required by law.

Fiscal Impact:
N/A

Legal Opinion:
The City Attorney will be available at the meeting to conduct the hearing.

Conclusion:
Council should conduct the hearing as required. If the matter appears to be clear-cut, Council generally makes a decision after the hearing and directs the City Attorney to prepare written findings for consideration at the following meeting consistent with the decision made after the hearing. If not clear-cut, counsel may direct the City Attorney to prepare two proposed written findings, one granting and one denying the application.

ATTACHMENTS:

Description	Type
Preliminary Factual Findings	Backup Material
Application: Lucha's	Backup Material
Drawing of Proposed licensed premises	Backup Material
Photos of Posting at Location	Backup Material

THE CITY OF ALAMOSA

Office of the City Clerk
300 Hunt Avenue/P.O. Box 419
Alamosa, CO 81101
cityclerk@ci.alamosa.co.us

April 10, 2025

Lucha's Tacos Tequila Taps
d/b/a Lucha's
531 Edison Avenue
Alamosa, CO 81101

Greetings:

You are hereby advised that an investigation has been made with regard to the application made by Lucha's Tacos Tequila Taps d/b/a Lucha's for a new Taven license at 531 Edison Avenue. Based on the results thereof, the following has been determined:

1. The location of the premises for which the license is sought is 531 Edison Avenue in Alamosa, Colorado.

2. In the two years preceding the date of application acceptance, there has not been a denial of a Tavern license application for the reason that the reasonable requirements of the neighborhood were satisfied by the existing outlets.

3. It appears from the application documents that you are entitled to possession of the premises where you propose to exercise the license applied for, and that the possession will continue throughout the initial term of the license, if granted.

4. The sale of liquor on the proposed premises is not a violation of City of Alamosa zoning, building, and fire laws or regulations.

5. The proposed location is not within 500 feet from a school.

6. The Alamosa City Council has designated the Neighborhood to be the city limits plus a one-mile radius. You, as the applicant, may accept that designation or present alternative evidence.

7. Background investigation and fingerprint results have been received for the sole Member of the applicant entity and have not given rise to anything that would cause the Local Licensing Authority to question the good moral character of this individual.

The public hearing of your application has been set for **Wednesday, April 16, 2025 beginning at 7:00 p.m. or shortly thereafter** (generally, the hearings are scheduled near the end of the Regular City Council Agenda but there is not a guaranteed time in which the hearing will begin -

the City Clerk will provide an estimated time after the posting of the agenda to help limit your time spent at the Council meeting).

The hearing will take place in Alamosa Council Chambers, 300 Hunt Avenue in Alamosa. At said hearing, you shall have an opportunity to be heard regarding all matters of consideration of your application. ***Be advised that <u>you, as the applicant</u>, are burdened with persuading the City Council, who is the Local Liquor Licensing Authority, that the granting of this license will meet the needs of the neighborhood and the desires of the adult inhabitants of the neighborhood. If you fail to present convincing evidence, the application will be denied. City Council's procedure is to consider a final decision at the conclusion of the hearing.***

Should you have any questions or concerns regarding the procedure involved in this public hearing, please feel free to contact me.

Sincerely,

Holly C. Martinez
City Clerk

DR 8404 (08/08/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Colorado Liquor Retail License Application

*** Note that the Division will not accept cash** ☐ **Paid by Check** ☐ **Paid Online** **Date Uploaded to MoveIt**

☒ **New License** SC ☒ **New-Concurrent** ☐ **Transfer of Ownership** ☐ **State Property Only** ☐ **Master file**

- **All answers must be printed in black ink or typewritten**
- **Applicant must check the appropriate box(es)**
- **Applicant should obtain a copy of the Colorado Liquor and Beer Code:** *SBG.Colorado.gov/Liquor*

Applicant is applying as a/an ☐ Individual ☒ Limited Liability Company ☐ Association or Other ☐ Corporation ☐ Partnership (includes Limited Liability and Married Couple Partnerships)

Applicant Name If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation
LUCHA'S TACOS TEQUILA TAPS

FEIN Number
33-3147984

State Sales Tax Number
96512953

Trade Name of Establishment (DBA)
LUCHA'S

Business Telephone
7194809381

Address of Premises (specify exact location of premises, include suite/unit numbers)
531 EDISON AVENUE

City
ALAMOSA

County
ALAMOSA

State
CO

ZIP Code
81101

Mailing Address (Number and Street)
[redacted]

City or Town
ALAMOSA

State
CO

ZIP Code
81101

Email Address
TACOSTEQUILATAPS@GMAIL.COM

If the premises currently has a liquor or beer license, you **must** answer the following questions.

Present Trade Name of Establishment (DBA)

Present State License Number

Present Class of License

Present Expiration Date

Section A Nonrefundable application fees*

- [x] Application Fee for New License $1,100.00
- [x] Application Fee for New License with Concurrent Review $1,200.00
- [ ] Application Fee for Transfer $1,100.00

Section B Liquor License Fees*

- [ ] Add Optional Premises to H & R ..... $100.00 X [ ] Total [ ]
- [ ] Add Sidewalk Service Area $75.00
- [ ] Arts License (City) $308.75
- [ ] Arts License (County) $308.75
- [ ] Beer and Wine License (City) $351.25
- [ ] Beer and Wine License (County) $436.25
- [ ] Brew Pub License (City) $750.00
- [ ] Brew Pub License (County) $750.00
- [ ] Campus Liquor Complex (City) $500.00
- [ ] Campus Liquor Complex (County) $500.00
- [ ] Campus Liquor Complex (State) $500.00
- [ ] Club License (City) $308.75
- [ ] Club License (County) $308.75
- [ ] Distillery Pub License (City) $750.00
- [ ] Distillery Pub License (County) $750.00
- [ ] Entertainment Facility License (City) $500.00
- [ ] Entertainment Facility License (County) $500.00
- [x] Hotel and Restaurant License (City) $500.00
- [ ] Hotel and Restaurant License (County) $500.00
- [ ] Hotel and Restaurant License with one optional premises (City) $600.00
- [ ] Hotel and Restaurant License with one optional premises (County) $600.00

Section B Liquor License Fees* (Continued)

- ☐ Liquor–Licensed Drugstore (City) $227.50
- ☐ Liquor–Licensed Drugstore (County) $312.50
- ☐ Lodging Facility License (City) $500.00
- ☐ Lodging Facility License (County) $500.00
- ☐ Manager Registration - H & R $30.00
- ☐ Manager Registration - Tavern $30.00
- ☐ Manager Registration - Lodging & Entertainment $30.00
- ☐ Manager Registration - Campus Liquor Complex $30.00
- ☐ Optional Premises License (City) $500.00
- ☐ Optional Premises License (County) $500.00
- ☐ Racetrack License (City) $500.00
- ☐ Racetrack License (County) $500.00
- ☐ Resort Complex License (City) $500.00
- ☐ Resort Complex License (County) $500.00
- ☐ Related Facility - Campus Liquor Complex (City) $160.00
- ☐ Related Facility - Campus Liquor Complex (County) $160.00
- ☐ Related Facility - Campus Liquor Complex (State) $160.00
- ☐ Retail Gaming Tavern License (City) $500.00
- ☐ Retail Gaming Tavern License (County) $500.00
- ☐ Retail Liquor Store License - Additional (City) $227.50
- ☐ Retail Liquor Store License - Additional (County) $312.50
- ☐ Retail Liquor Store (City) $227.50

Section B Liquor License Fees* (Continued)

- ☐ Retail Liquor Store (County) $312.50
- ☒ Tavern License (City) $500.00
- ☐ Tavern License (County) $500.00
- ☐ Vintners Restaurant License (City) $750.00
- ☐ Vintners Restaurant License (County) $750.00

Questions? Visit: SBG.Colorado.gov/Liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number

Liability Date

License Issued Through (Expiration Date)

Total

$

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.
Questions? Visit: *SBG.Colorado.gov/Liquor* **for more information**

Items submitted, please check all appropriate boxes completed or documents submitted

I. Applicant information

- [x] Applicant/Licensee identified
- [x] State sales tax license number listed or applied for at time of application
- [x] License type or other transaction identified
- [x] Return originals to local authority (additional items may be required by the local licensing authority)
- [x] All sections of the application need to be completed
- [ ] Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application

II. Diagram of the premises

- [x] No larger than 8½" X 11"
- [x] Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- [ ] Separate diagram for each floor (if multiple levels)
- [x] Return originals to local authority (additional items may be required by the local licensing authority)
- [x] Kitchen - identified if Hotel and Restaurant
- [x] Bold/Outlined Licensed Premises

III. Proof of property possession (One Year Needed)

- [ ] Deed in name of the applicant (or) (matching Applicant Name provided on page 1) date stamped / filed with County Clerk
- [x] Lease in the name of the applicant (or) (matching Applicant Name provided on page 1)
- [ ] Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- [ ] Other agreement if not deed or lease. (matching Applicant Name provided on page 1)

IV. Background information (DR 8404-I) and financial documents

☐ Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)

☒ Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State

Do not complete fingerprint cards prior to submitting your application.
The Vendors are as follows:
IdentoGO
Appointment Scheduling Website: *https://uenroll.identogo.com/workflows/25YQHT*
Phone: 844-539-5539 (toll-free)
IdentoGO FAQs: *https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/biometric-identification-and-records-unit-faqs*
State Liquor Code for IdentoGO: 25YQHT
Colorado Fingerprinting
Appointment Scheduling Website: *http://www.coloradofingerprinting.com/cabs/*
Phone: 720-292-2722 833-224-2227 (toll free)
State Liquor Code for Colorado Fingerprinting: C030LIQI

☐ Purchase agreement, stock transfer agreement, and/or authorization to transfer license

☐ List of all notes and loans (Copies to also be attached)

V. Sole proprietor/husband and wife partnership (if applicable)

☐ Form DR 4679 Lawful Presence Affidavit

☐ Copy of State issued Driver's License or Colorado Identification Card for each applicant

VI. Corporate applicant information (if applicable)

☐ Certificate of Incorporation

☐ Certificate of Good Standing

☐ Certificate of Authorization if foreign corporation (out of state applicants only)

VII. Partnership applicant information (if applicable)

☐ Partnership Agreement (general or limited).

☐ Certificate of Good Standing

VIII. Limited Liability Company applicant information (if applicable)

☒ Copy of articles of organization

☒ Certificate of Good Standing

☐ Copy of Operating Agreement (if applicable)

☐ Certificate of Authority if foreign LLC (out of state applicants only)

IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application

☐ $30.00 fee

☒ If owner is managing, no fee required

1. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?..... ○ Yes ⊗ No

2. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):

   a. Been denied an alcohol beverage license?..... ○ Yes ⊗ No

   b. Had an alcohol beverage license suspended or revoked?..... ○ Yes ⊗ No

   c. Had interest in another entity that had an alcohol beverage license suspended or revoked?..... ○ Yes ⊗ No

   If you answered yes to a, b or c above, explain in detail on a separate sheet.

3. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years?..... ○ Yes ⊗ No

If "yes", explain in detail.

4. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? ..... ○ Yes ⊗ No

or

Waiver by local ordinance? ○ Yes ○ No

Other

5. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,0000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS..... ○ Yes ○ No

6. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,0000? **NOTE:** The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS..... ○ Yes ○ No

For additional Retail Liquor Store only.

a. Was your Retail Liquor Store License issued on or before January 1, 2016?.... ○ Yes ⊗ No

b. Are you a Colorado resident?..... ⊗ Yes ○ No

7. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any **current** financial interest in said business including any loans to or from a licensee..... ○ Yes ⊗ No

8. Does the applicant, as listed on line 2 of this application, **have legal possession of the premises by ownership**, lease or other arrangement?..... ⊗ Yes ○ No

○ Ownership ⊗ Lease ○ Other (Explain in detail) 5 Year Signed lease

a. If leased, list name of landlord and tenant, and date of expiration, **exactly** as they appear on the lease:

Landlord	Tenant	Expires
MtM LLC	JASON GONZALES	2-28-2030

b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question on page 9..... ○ Yes ⊗ No

c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".

9. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.

Last Name	First Name	
GONZALES	JASON	
Date of Birth (MM/DD/YY)	**FEIN or SSN Number**	**Interest/Percentage**
[redacted]	[redacted]	100
Last Name	**First Name**	
Date of Birth (MM/DD/YY)	**FEIN or SSN Number**	**Interest/Percentage**
Last Name	**First Name**	
Date of Birth (MM/DD/YY)	**FEIN or SSN Number**	**Interest/Percentage**

Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.

10. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:
Has a local ordinance or resolution authorizing optional premises been adopted?.... ○ Yes ○ No

Number of additional Optional Premise areas requested. (See license fee chart) [ ]

For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

11. Liquor Licensed Drugstore (LLDS) applicants, answer the following:

a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise?..... ○ Yes ○ No

If "yes" a copy of license must be attached.

12. Club Liquor License applicants answer the following: **Attach a copy of applicable documentation**

a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?..... ○ Yes ○ No

b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?..... ○ Yes ○ No

c. How long has the club been incorporated?.....

d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?..... ○ Yes ○ No

13. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:

a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached)..... ○ Yes ○ No

14. Campus Liquor Complex applicants answer the following:

a. Is the applicant an institution of higher education?..... ○ Yes ○ No

b. Is the applicant a person who contracts with the institution of higher education to provide food services?..... ○ Yes ○ No

If "yes" please provide a copy of the contract with the institution of higher education to provide food services.

15. For all on-premises applicants.

a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.

Last Name of Manager: GONZALES

First Name of Manager: JASON

16. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number..... ○ Yes ⊗ No

Name

Type of License

Account Number

17. Related Facility - Campus Liquor Complex applicants answer the following:

a. Is the related facility located within the boundaries of the Campus Liquor Complex?..... ○ Yes ○ No

If yes, please provide a map of the geographical location within the Campus Liquor Complex.

If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.

b. Designated Manager for Related Facility - Campus Liquor Complex

Last Name of Manager	First Name of Manager

18. Entertainment Facility License

If Applicant is applying for an Entertainment Facility License, you affirm that your business model and aligns with the statutory privileges and requirements: ..... ○ Yes ○ No

Pursuant to 44-3-103(15.5) C.R.S., an Entertainment Facility means an establishment in which the primary business is to provide the public with sports or entertainment activities within its licensed premises; and that, incidental to its primary business, sells and serves alcohol beverages at retail for consumption on the licensed premises; and has sandwiches and light snacks available for consumption on the licensed premises.

If Applicant is applying for a Lodging Facility License, you affirm that your business model and aligns with the statutory privileges and requirements: ..... ○ Yes ○ No

Pursuant to 44-3-103(29) C.R.S., a Lodging Facility means an establishment in which the primary business is to provide the public with sleeping rooms and meeting facilities; and that sells and serves alcohol beverages at retail for consumption on the licensed premises; and has sandwiches and light snacks available for consumption on the licensed premises.

19. Tax Information.

a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ○ Yes ⊗ No

b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ○ Yes ⊗ No

If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members.** In addition, applicant must list any stockholders, partners, or members with **ownership of 10% or more in the applicant. All persons listed below** must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.

Name	Date of Birth (MM/DD/YY)
JASON GONZALES	[redacted]

Street Address: [redacted]

City	State	ZIP Code	Position	% Owned
ALAMOSA	CO	81101	OWNER	100

Name	Date of Birth (MM/DD/YY)

Street Address:

City	State	ZIP Code	Position	% Owned

Name	Date of Birth (MM/DD/YY)

Street Address:

City	State	ZIP Code	Position	% Owned

Name	Date of Birth (MM/DD/YY)

Street Address:

City	State	ZIP Code	Position	% Owned

Name	Date of Birth (MM/DD/YY)

Street Address:

City	State	ZIP Code	Position	% Owned

** If applicant is owned 100% by a parent company, please list the designated principal officer on above.

** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable)

** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

☒ Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.

I would like to apply for a Two-Year Renewal..... ⊗ Yes ○ No

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

Printed Name: JASON GONZALES

Title: OWNER

Authorized Signature:

Date (MM/DD/YY): 2-18-25

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority: 03/06/2025

Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application): 04/16/2025

For Transfer Applications Only - Is the license being transferred valid?..... ○ Yes ○ No

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been:

☑ Fingerprinted

☑ Subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license

(Check One)

○ Date of inspection or anticipated date

⊘ Will conduct inspection upon approval of state licensing authority

☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000? ..... ○ Yes ○ No

☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000? ..... ○ Yes ○ No

NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.

☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period? ..... ○ Yes ○ No

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. **Therefore, this application is approved.**

Local Licensing Authority Approves this license for a two-year renewal..... ○ Yes ○ No

If "No", please cite the law, regulation, local ordinance or resolution that gives the local licensing authority the ability to deny the applicant and grounds for denial. Also, please provide any and all investigative reports, and administrative or criminal action that relate or justify this denial.

Proof of Violation

Local Licensing Authority for: City of Alamosa

Telephone Number: (719) 589-2593

⊘ Town, City ○ County

Printed Name: Holly C. Martinez

Title: City Clerk

Signature:

Date (MM/DD/YY):

Printed Name:

Title:

Signature:

Date (MM/DD/YY):

DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, JASON GONZALES

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

LUCHA'S TACOS TEQUILA + TAPS

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Lucha Tacos Tequil + Taps

Social Security Number/Tax Identification Number

33-3147984

Home Phone Number

7194809381

Business/Work Phone Number

7194809381

Street Address

531 Edison Ave

City

Alamosa

State

Co

ZIP Code

81101

Printed name of person signing on behalf of the Applicant/Licensee

Jason Gonzales

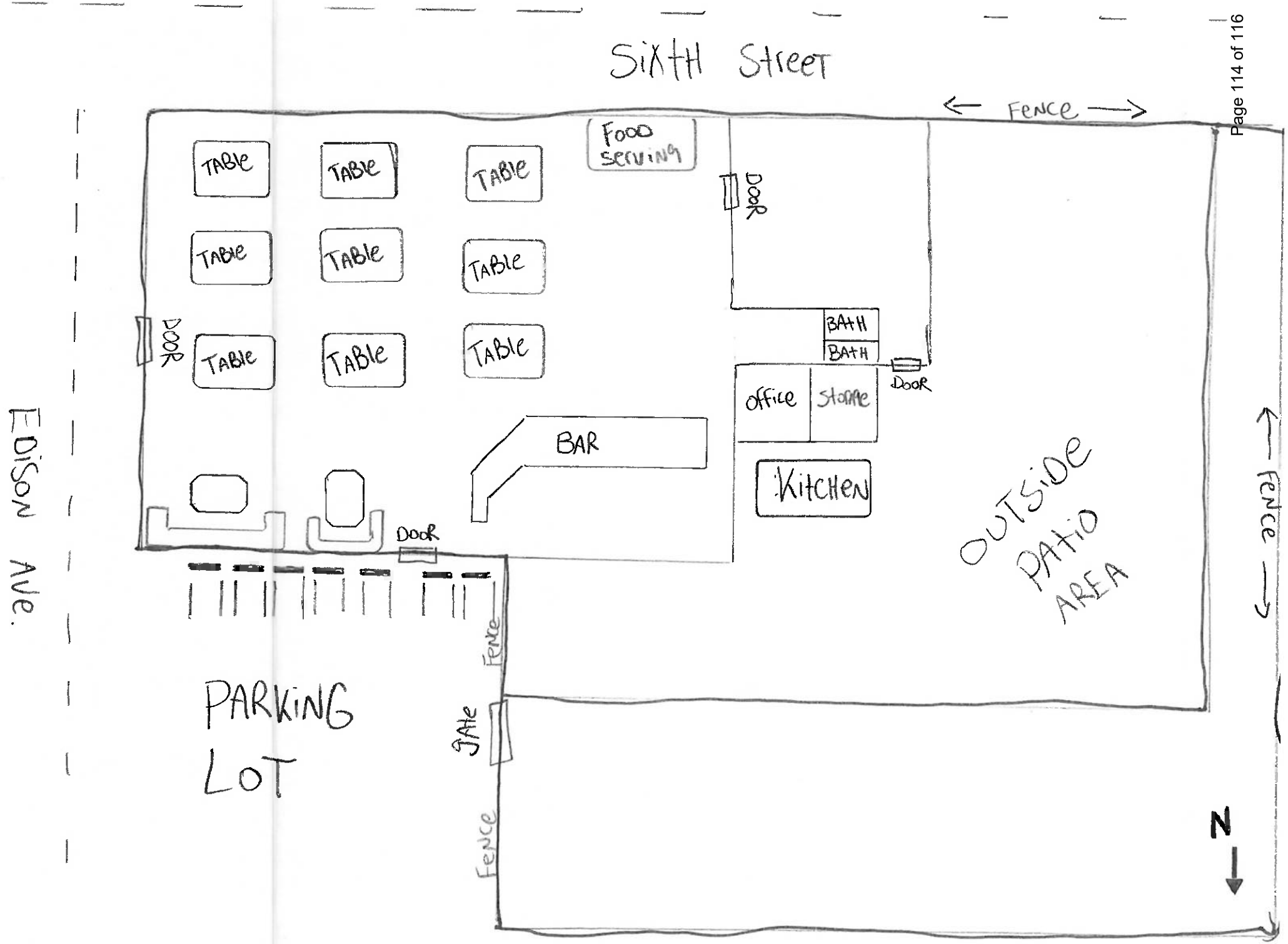
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

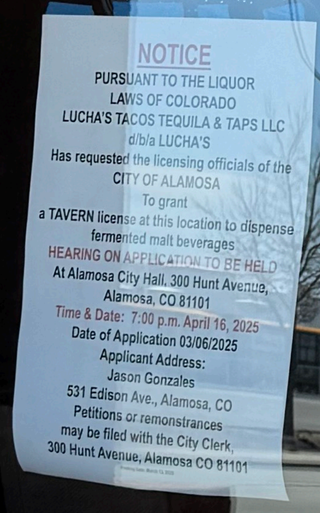
Date Signed

3-5-25

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).


Sixth Street
Fence
Food serving
TABLE
TABLE
TABLE
TABLE
TABLE
TABLE
TABLE
TABLE
TABLE
DOOR
DOOR
BATH
BATH
DOOR
office
storage
BAR
Kitchen
DOOR
OUTSIDE PATIO AREA
Fence
Fence
GATE
Fence
PARKING LOT
EDISON Ave.
N


NOTICE
PURSUANT TO THE LIQUOR
LAWS OF COLORADO
LUCHA'S TACOS TEQUILA & TAPS LLC
d/b/a LUCHA'S
Has requested the licensing officials of the
CITY OF ALAMOSA
To grant
a TAVERN license at this location to dispense
fermented malt beverages
HEARING ON APPLICATION TO BE HELD
At Alamosa City Hall, 300 Hunt Avenue,
Alamosa, CO 81101
Time & Date: 7:00 p.m. April 16, 2025
Date of Application 03/06/2025
Applicant Address:
Jason Gonzales
531 Edison Ave., Alamosa, CO
Petitions or remonstrances
may be filed with the City Clerk,
300 Hunt Avenue, Alamosa CO 81101

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