

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers & Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
December 20, 2023

Zoom Webinar Link: <https://us02web.zoom.us/j/85753492744>

Dial-In Number: +1 719 359 4580 US | Webinar ID: 857 5349 2744

6:00 PM - Executive Session

Executive session pursuant to C.R.S. § 24-6-402(4)(b) to receive advice from the City Attorney concerning a proposed settlement with the FAA on airport ARFF issues and options and legal implications concerning the house near the water treatment plant recently acquired out of foreclosure.

The Special Meeting portion of the agenda was called to order on the above date by Mayor Ty Coleman at 6:09 p.m.

Councilor Hensley moved, seconded by Councilor Krebs, to move into Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive advice from the City Attorney concerning a proposed settlement with the FAA on airport ARFF issues and options and legal implications concerning the house near the water treatment plant recently acquired out of foreclosure. The motion carried unanimously.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular City Council meeting was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Dawn Krebs, Michael Carson, Liz Hensley, Jackie Vigil, and Jan Vigil. A quorum was declared. Also present: City Manager Heather Sanchez, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Jan Vigil moved, seconded by Councilor Hensley, to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

None.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

A. Introduction of new police officer, Mikko Sanchez

Interim Police Chief Joey Spangler introduced Officer Mikko Sanchez, who was welcomed by Council.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Council Jan Vigil moved, seconded by Councilor Jackie Vigil, to approve Consent Calendar A. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting December 6, 2023

C.8.a. Receive November 2023 Monthly Reports

VII. REGULAR BUSINESS

B. Board/Commission Business

1. Homeless Coalition Update

Homeless Coalition members Donna Wehe, Sienna Gallegos, and Jaron Perkins presented the annual update on the Homeless Coalition to Council.

C. Business Brought Forward by City Staff

1. Development Services

- a. Second Reading and Public Hearing, Ordinance No. 21-2023, An Ordinance Amending The Unified Development Code to Reduce Multifamily Parking Ratios and to Add Parking Requirement Reductions

Development Services Director Rachel James reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 7:26 p.m. and asked for those

wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:27 p.m.

Councilor Jan Vigil moved, seconded by Councilor Krebs, to finally adopt Ordinance No. 21-2023. The motion carried unanimously.

2. Finance

- a. Public Hearing and Resolution No. 19-2023, 2nd Budget Amendment for 2023 Annual Budget

Ms. Sanchez reviewed the budget amendment with Council.

Mayor Coleman opened the public hearing at 7:37 p.m. and asked for those wishing to speak on this resolution.

There being no one wishing to speak, the hearing closed at 7:38 p.m.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to approve Resolution No. 19-2023. The motion carried unanimously.

D. Committee Reports

None.

E. Staff Announcements

Ms. Sanchez reviewed the grant information that has happened in 2024, informed Council of the upcoming Mayor Pro Tem appointment at the next meeting, and advised them of all the calendar invites they've been getting for 2024 meeting dates. She also informed Council that the City will be obtaining CIRSA insurance.

Counselor Schwiesow provided Council with an update of the houses on Princess Ann.

COUNCIL COMMENT

Councilor Krebs wished everyone happy holidays and congratulated everyone for all the city has done this past year.

Councilor Jan Vigil wished everyone Merry Christmas and Happy New Year and thanked everyone for moving quickly on the Princess Ann concerns.

Mayor Coleman thanked everyone for all they did in 2023. He also thanked everyone for the festive lights on San Juan and commented in regards to the Firefighter of the Year award that went out and offered his congratulations for that. He also wished everyone a Merry Christmas and Happy New Year.

EXECUTIVE SESSIONS

1. Executive session pursuant to C.R.S. § 24-6-402(4)(f) to meet with the City Manager to

discuss management concerns raised by Police Chief who resigned citing such concerns.

Councilor Jan Vigil moved, seconded by Councilor Hensley, to move into Executive Session (7:50 p.m.) pursuant to C.R.S. § 24-6-402(4)(f) to meet with the City Manager to discuss management concerns raised by Police Chief who resigned citing such concerns. The motion carried unanimously.

Mayor Coleman affirmed that after the executive session, no further business would be discussed.

ADJOURNMENT

The meeting adjourned immediately following the executive session (10:51 p.m.)

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Executive session pursuant to C.R.S. § 24-6-402(4)(b) to receive advice from the City Attorney concerning a proposed settlement with the FAA on airport ARFF issues and options and legal implications concerning the house near the water treatment plant recently acquired out of foreclosure.

Subject/Title:

Introduction of new police officer, Mikko Sanchez

Subject/Title:
Approve Minutes of Meeting December 6, 2023

ATTACHMENTS:

Description	Type
Minutes of Meeting December 6, 2023	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

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Dial-In Number: +1 719 359 4580 | **Webinar ID:** 857 5349 2744

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Jan Vigil, Dawn Krebs, Charles Griego, Michael Carson, Liz Hensley, and Kristina Daniel. Also present: City Manager Heather Sanchez, Acting City Attorney Mark Loy, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Ms. Sanchez informed Mayor Coleman that staff recommends moving Item VII E.3. for the Resolution recognizing Mayor Pro Tem Griego to Item E under Ceremonial Items. Councilor Vigil moved, seconded by Councilor Daniel, to approve the agenda as amended. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

William Olivas spoke in regards to his concerns of the sale of his home located at 919 8th St.

Ruthie Brown spoke in regards to her concerns related to the downtown hotel, transparency, and the homeless camp. She also provided comments related to the city manager.

B. Follow-Up

Ms. Sanchez provided information related to the St. Benedict campsite and the downtown hotel.

V. CEREMONIAL ITEMS

A. Proclamation: Recognition of TSC Men's Cross Country National Champions

Mayor Pro Tem Griego read the proclamation and Council presented it to the TSC Men's Cross Country team.

B. Presentation of CML Muniversity Graduate Level Award to Councilor Daniel

City Clerk Holly Martinez provided information on this award from the Colorado Municipal League and presented it to Councilor Daniel.

C. Recognition of Retiring Council Members

1. Kristina Daniel
2. Charles Griego

Councilor Daniel thanked all those she has had the opportunity to work with and has appreciated her time on Council. Council also thanked her for her service and she was presented with a plaque for her years of service.

Mayor Pro Tem Griego also thanked the community for the many years of support for his service on City Council. Council also extended their thanks and appreciation for the years of service Mayor Pro Tem Griego provided to the community. He also was presented with a plaque for his many years of service.

D. Oath of Office for New Council Members

1. Michael Carson, Councilor At Large
2. Jackie Vigil, Councilor Ward 3
3. Dawn Krebs, Councilor Ward 2
4. Liz Hensley, Councilor Ward 1

Ms. Martinez administered the oath of offices to these newly elected Councilors and presented them with their Certificates of Election.

Councilor Carson, Councilor Krebs, Councilor Jackie Vigil, and Councilor Hensley thanked those who supported and voted for them in this election.

Councilor Carson, Councilor Krebs, Councilor Jackie Vigil and Councilor Hensley carried out the remainder of the meeting.

E. Resolution No. 18-2023: Recognition and Appreciation of Distinguished Service by Mayor Pro Tem Charles Griego

Ms. Martinez provided information on this resolution and read the resolution out loud, honoring Mayor Pro Tem Charles Griego.

Councilor Vigil moved, seconded by Councilor Hensley, to approve Resolution No. 18-2023. The motion carried unanimously.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Hensley to approve Consent Calendar A. The motion carried unanimously.

C.2.a. July 2023 monthly financial and expenditure reports.

C.2.b. August 2023 monthly financial and expenditure reports.

C.7.a. Approve Minutes of Meeting November 15, 2023

C.7.b. Approve Minutes of Special Meeting November 22, 2023

C.7.c. Approve Minutes of Special Meeting November 29, 2023

C.8.a. Motion authorizing the City Manager to sign an amendment to the development agreement with Manish Patel for the construction of a downtown hotel and to sign agreements to facilitate advantageous tax postures.

VII. REGULAR BUSINESS

F. Business Brought Forward by City Staff

1. Development Services

- a. First Reading and Introduction, Ordinance No. 21-2023, An Ordinance Amending The Unified Development Code to Reduce Multifamily Parking Ratios and to Add Parking Requirement Reductions

Development Services Director Rachel Baird and Planning and Development Specialist Deacon Aspinwall presented information on this ordinance to Council.

Councilor Jan Vigil moved, seconded by Councilor Hensley to approve Ordinance No. 21-2023 on first reading and set for a public hearing on Wednesday, December 20, 2023 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

2. Public Works

- a. Purchase Asphalt Recycler

Public Works Director Harry Reynolds provided information on this purchase request to Council.

Councilor Jan Vigil moved, seconded by Councilor Jackie Vigil, to reallocate the remaining 2023 street material budget, approximately \$25,000, towards the purchase of an Asphalt Recycler with the remaining balance of \$38,195 funded out of the 2024 street material budget. The motion carried unanimously.

- b. Brown water discussion

Mr. Reynolds provided information on this topic to Council.

c. Discussion on Purchase of Foreclosed House

Mr. Reynolds provided background information on this item to Council.

After discussion, it was recommended to Council to take this item off the agenda and discuss further in executive session at the next meeting.

3. City Manager/Legal

a. Discussion on desired qualities for Police Chief

Council discussed this item and Ms. Sanchez took notes on what qualities Council might like to see from the new Police Chief.

G. Committee Reports

Councilor Krebs reported on the Library Board, Creative Committee District, and Homeless Coalition meeting she attended.

Councilor Hensley reported on the Golf Board meeting she attended.

H. Staff Announcements

IT Director Jim Belknap informed Council of a timely purchase that they will be seeing in an upcoming budget amendment.

Ms. Sanchez asked Council for a replacement for Councilor Griego on the sponsorship committee. Councilor Carson agreed to be on the committee to replace Councilor Griego.

COUNCIL COMMENT

Councilor Hensley commented in regards to the crosswalks painted at ASU.

Councilor Jan Vigil commented in regards to the most recent Day of Kindness and thanked those that worked on the mural and to bring that day forward.

Councilor Krebs commented in regards to the Celebration of Lights Ceremony.

Councilor Carson thanked Council and staff for all they do and commented in regards to the late night meetings that have been occurring.

Councilor Jackie Vigil thanked Council for including her in the Executive Sessions.

Councilor Jan Vigil also commented welcoming Councilor Jackie Vigil to the team.

Mayor Coleman commented extended thanks to the Parks and Recreation staff for the Christmas lights and the

collaboration with First Fridays. He also congratulated all the candidates on their election tonight.

ADJOURNMENT

The meeting adjourned at 9:34 p.m.

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:

Receive November 2023 Monthly Reports

ATTACHMENTS:

Description

[November 2023 Monthly Reports](#)

Type

Reports

COUNCIL COMMUNICATION

DATE: December 20, 2023	AGENDA NO.	SUBJECT: City Manager Monthly Report for November 2023
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

November 2023 Report

- Meeting to discuss downtown districts and Tax Increment Financing (TIF)
- Meeting with Town of Bennett to discuss Alamosa's successful housing initiatives
- Attended the Colorado Latino Democratic Caucus
- Meeting with Sanitation Division
- Bi-Weekly meetings with Economic Development Director
- Bi-Weekly meeting with Communications/Project Specialist
- Region 18 Opioid Steering Committee meeting
- Monthly meeting with Public Works Director
- Monthly Airport Road Soup Kitchen meeting
- Meeting with Street and Fleet Divisions
- Monthly meeting with Councilor Griego
- Meeting with Fire Department
- Meeting with Police Department
- Monthly meeting with City Clerk
- Lunch with Roni Wisdom
- Monthly meeting with Parks & Recreation Director
- Bi-Weekly meeting with Interim Police Chief
- Presentation for ASU class
- Meetings with LEAD
- Monthly meeting with Finance Director
- Monthly meeting with IT Director
- Meeting with Recreation
- Weekly Leadership Team meetings
- Bi-Weekly meetings with Mayor and City Clerk
- Monthly meeting with Development Services Director
- Monthly Chamber lunch
- Meeting with Parks and Golf Divisions
- Meeting with Vinrock Media to discuss educational videos

- Monthly Creative District Committee meeting
- New Councilor Orientation
- Meeting with Detective Bertsch
- Lunch with Councilor Hensley
- Monthly meeting with Councilor Krebs
- Monthly meeting with HR Manager
- Meetings with City Hall & Library employees
- Xcel Energy Monthly Partnership Meeting
- Co-Responder Program discussion
- Monthly Economic Development Meeting
- Meeting with Finance Director to review Police requests
- Monthly Homeless Coalition meeting
- Meeting with Airport Road Housing partners
- Monthly La Puente Board Meeting
- Meeting with Police Department, City Prosecutor, and City Clerk
- Monthly Meeting with Fire Chief
- Leadership Alamosa Capstone Presentations

COUNCIL COMMUNICATION

DATE: December 1, 2023	AGENDA NO.	SUBJECT: Economic Development Report for November, 2023
Department Head: Kathy Woods, Economic Development		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

Meetings, Phone Conferences/Calls and Projects:

- Early Childhood Center meeting and plans continue regularly
- Regular meetings with Sarah Stoeber, DRG, on collaborations and projects
- Regular meetings with Erin Keck, Chamber, on collaborations and projects
- Jim Kynor - TSC - Catch up
- Chamber Ambassadors meeting
- [Wendi Seger, EdD](#) and Erin on future projects
- Dan and Cindy Neitrieb - Buena Vista on Ec Dev project
- First Fridays - manned the City table with [Dawn Krebs](#)
- The “under construction” project for 719 Cocktail Bar - Initial building inspection
- 10 SLV EC Stakeholders meeting’s
- Work on Del Mars building content distribution several days
- Contact with [Scott Wescott](#) from Melanzana in preparation for them to begin the satellite location process
- A few meetings around preparation for Rural Philanthropy Days to be held in the SLV Sept. 11-13
- [Elizabeth Zurn](#) on Video project
- Don and Andrea Spencer catch up - Spencer Architecture
- Initial SBDC meeting to discuss candidates for the Director Position

- Shon Davis, RG Bank catch up
- Reynolds Ash and Associates (New Architecture business) meet and greet

- Alamosa School District 0 Diana Jones and Luis Murillo
- Fran Eigenberg
- Trinidad State Advisory Council
- Coffee meeting with Scott and Angie Graber - SLV Brewing
- A Judge for the Leadership Alamosa Capstone Presentations

- THANK YOU FOR YOUR SUPPORT!

COUNCIL COMMUNICATION

DATE: 12/18/2023	AGENDA NO.	SUBJECT: Communication Specialist Monthly Report for November 2023
Department Head: City Manager		
City Manager: Heather Brooks		
PRESENTED BY: Jasmine Husmann		

- Had bi-weekly meetings with City Manager
- Attended weekly staff meetings
- Created and shared several PSA's/updates on social media
- Met with Elizabeth at the Chamber
- Worked on public outreach
- Met with PW to discuss grants
- Created content for Councilor Connections
- Met with Development Services to discuss Creative District Committee
- Worked on City wide newsletter
- Worked on employee newsletter
- Attended SummerFest meeting
- Attended employee wellness fair
- Scheduled department connection meetings

City of Alamosa
Monthly Activities Report
November 2023
Public Works Department

Streets:

Patched 74 Potholes
Crack sealed 14,901 linear feet of road
Special event road closures - 1
Work piles at 20th
Begin installing chamber of commerce kiosk's
Paint ADA spaces at ice rink and install signage
Paint centerline on 7th from Hwy 285 to Alamosa ave.
Install crosswalks and stop bars on 7th and Alamos Ave. newly paved area
Re-mark crosswalks on stadium
Conduct potholing for utilities on 2nd street for engineering design
Form and pour 6x6 pad at cole park for kiosk installation
Haul mattresses to dump from Large item pick up
Assist CSO officers with hut and trash/junk removal and disposal at St. benedicts
Patch all remaining city open asphalt cuts
Prep 6th and Ross pkg lot for sidewalk and curb and gutter installation
Begin prepping crusher for use
Multiple sign repairs
Assembled Kiosks for welcome center

Solid Waste:

Commercial Waste Hauled totaled 222 T.; Residential Waste Hauled totaled 202 T. Medical Waste totaled 0 T. Forty five extra pick - ups were completed. One, 96 gallon toters, One, 64 gallon toters and zero yard waste toters were delivered. The last day for ya rd waste pick up was November 27th for the season. Two toters and zero dumpsters were repaired.

Recycling:

A total of 78 bales of various materials were made. Forty two bales were shipped. A total of 6 tons of glass was processed. Landfill savings totaled \$683.66.

Water Treatment Facility:

Water Pumped for Municipal usage from Water Wells = gal
Potable Water Treatment Plant Produce= 28,585,538 gal
Average Chlorine delivered to the Distribution system= 1.18mg/l
Average Raw Arsenic Treated= 33.5 ppb
Average Finished Water Arsenic= 6.2 ppb (MCL=10 ppb)

Chemicals used to Treat Water:

Ferric Chloride= 1,030 gal

Chlorine= 405 gal

Average Water Recovered in Treatment= 91.9%

Construction water 15,000 Gal 12,600 Inkinde Alamosa County and City Projects

Did Cleans on Fibers Every Wednesday

Handed out Back flow Notices: 1

Reported Yearly Well reads to Division of Water Resources

Sampled for PFA

Removed old equipment from Craft Tower

Fixed caustic line

Calibrated probes

Sent out water to AMS for Testing

Meeting with Megan on Backflow preventer program

Attended IWC conferences with Public Works Director in San Antonio

Finalized contract with KP well drilling

IT installed security cameras

Finished Pump went out

Leak on MIT airline

Replaced thermostat in chemical room

Air leak in Chemical room fixed

Fixed Crane in plant

Water (Distribution System):

Non-potable water pumped from Irrigation, Murphy and Weber wells: 0 Gallons

Bacterial Samples Collected and Came Back NO Problems: 10

Checked and wrote down Meter usage numbers for 8 Wells 7 day a week

Read meters 15th-24th

Meters Rereads: 124

Turn off and on at Customer Request: 18

Water turn OFF Non Payment: do not turn off in winter

Service Orders From City Hall: 31

Zero Consumption Accounts Visited: 0

811 Locates Done: 57

Call out after work hours water related: 3

Water Taps Done: 0

Accounts Checked for Leaks: 1

House wired for meters: 1

New Meters entered into System New or Replaced: 3

Meters Looked at that have problems: 23

Meters that got resolved or Fixed: had Husman install new meter RX Gym

Prepared Touch read pad or wire:2
Meter and meter pit upgrades: 1
Meter pit lids worked on: 1
Cleaned and Marked Meter pit lids: 108
Hung Door Tags for appointments: 2
Water Main Valves Exercise: 0
BO/BR for meters: 83
Note List for meters: 144
Delivered water meter and setters Delivered: 3003 Adcock
Water services Inspected: 0
Water services leak repaired: 401 11th
Fire Hydrants flushed: 5
Fire Hydrants Serviced: 0
Curb stops repaired: 1
Fixed shut of lids: 2
Curb stopes blown out : 2
Rebuild 1" Meters: 0
Rebuilt ¾" Meters :0
Read Meters by Tapping them: 57
Calls for Brown Water: Sage Apartments Green Spot
Attended Tire Class
Poth Holed on 2nd Street
2113 Tomass has broken Curb Stop

WasteWater Treatment Facility:

Total Water treated and placed back into River: 25,523,000 Million Gallons
Last Month: 30,298,000 Million Gallons
East Alamosa Treated 2,546,000 Million Gallons
BOD Removed from sewage:98%
TSS Removed from sewage: 99%
E.coli released in Effluent : 1.76 /100 Limit of 147/100
Ammonia as Nitrogen Released to River : 1.82 Mg/l Limit Max 15 Mg/l Max

Worked on and handed in for October Reports.
Collected and ran all routine monthly samples.
Collected and sent out Wastewater covid samples on Monday's & Thursday's.
Ran Generator on Monday's for 1 hr.
Blower #2 on, #1 off, #3 on during the day
UV bank 1A on 1B off.
Screw pump #2 Lead, 1 Lag, 2 Stand By
Did locates
1st Called Drexelbrook about the step screen continuously running, they said it might be the motherboard. Scheduled quarterly wet tests for 2024.
3rd Valley lock came and certified the fire system.

6th Emailed Drexelbrook about the motherboard for the step screen.
 8th Drexelbrook emailed me back with a price.
 9th and 10th Attended mini conference in Monte Vista.
 9th Tried to order motherboard from drexelbrook, they needed more info on the PO.
 13th Emailed drexelbrook updated PO. Stephens came and started working on rooftop unit above headworks.
 14th Took Bac-t samples. Stephens came and finished working on rooftop unit.
 15th Heating system working.
 16th Emailed drexelbrook again and they said they needed more information on the PO form, updated and sent back with info asked for, no response.
 20th Emailed drexelbrook, no response.
 21st Emailed PO to drexelbrook again. Called ACZ about nonylphenol results from 10-30-23 and asked if results were not generated if they could give me a letter explaining why.
 23rd Emailed drexelbrook again, no response.
 28th Calle drexelbrook and left a message. I received an email later in the day saying the order is being processed and should ship this week. Emailed JVA about the metals study report.
 Submitted Net DMR. Have a leak on the water feed to the screen press.
 29th Received grit pump that was ordered on 11-17-2022. Drexelbrook sent confirmation that the motherboard has shipped.
 30th Fixed leak on the water feed line to the screen press.

Sewer(Collection System):

Checked and wrote down clock run hours for 18 Lift Stations 7 day a week
 811 Locates Done: 57
 Called out after work hours sewer related: 9
 Checked for plugs @ customer req. 5
 Sewers Flushed because customer called : 2
 Sewer Lift Stations Cleaned: 8
 Pulled Sewer Lift Station Pumps:20
 Blocks of sewer line cleaned: 6025 ft
 Manholes Checked /Cleaned: 68
 Inspection of sewer service: 2
 New Sewer Taps Done: 0
 Camera lines: 0
 Attended Tire Class
 Ran Generators on the 3rd
 17th Meet with residence at Princess Ann to locate clean outs
 Greased B-10
 Took Fence down at Murphy Lift Station
 Flushed main for 212 Poncha
 Flushed main at College ASU
 Flushed Sewer on Cascade
 Manholes on Railroad Property were damaged by contractor and filled with dirt fixed and cleaned

28th-29th hand dug sewer lines to place check valves on sewer services on Princess Ann place
Moved Furniture for Princess Ann Place Residents

Storm Drain System

Storm Lift Stations Checked/Maintained: 20

811 Locates : 57

Rodded storm drain lines Blocks: 7

Cleaned Storm line from Shop on Ross to La Due on 8th

East Alamosa:

Bacterial Samples Collected and Came Back NO Problems: 2

Water supplied to from Water Plant: Gal last month was 2,818,611Gal

Water Pumped from Hwy 17 Well: 4,702,029 Gal

Checked and wrote down clock run hours for 9 Lift Stations 7 day a week

Water Turned Off or On: 0

Called out After Hours: 2

Lift Stations Cleaned: 8

Lift Stations Pulled Pumps: 28

Manholes Cheeked/Cleaned: 54

Pulled Sunnyside Lift Station on 24th Holiday and 6th 14th Rodeo 14th #2 on the 15th

Ran Sewer on Cottonwood

Had elections fix wires at Rodeo Lift Station

Ran Sewer 6158 HWY 17

Fleet:

Performed 16 Preventive Maintenance Services (6-Police, 3-Streets, 1-Parks, 2-Sanitation, 1-Building Maint, 3-Water)

Replaced 10 tires (4-Building Maintenance, 2-Sanitation,4-Parks)

Replaced 4 batteries (1-Police,3-Parks)

Flat tire repair-2 (2-Police)

Replaced Emissions purge valve (1-Police)

Replaced wiper blades and washer sprayers (1-Parks)

Replaced Fuel Pump (1-Police)

Installed new computer dock (1-Police)

Drained transmission and dropped valve body to replaced lead plate in transmission (1-Building Inspector)

Flushed transmission because of a hard 2-3 shift. Did not work, vehicle has to go to the dealership for reprogramming (1-Streets)

Replaced front brakes and rotors (1-Police)

Removed intake manifold to replace Knock sensors and wiring harness (1-Streets)

Replaced turbo boot (1-Sanitation)

Rewired Joystick, wires were broken inside (1-Sanitation)
Radiator cracked, Replaced radiator and heater blower resistor (1-Sanitation)
Replaced front brakes and rotors (1-Sanitation)
Rewelded grapples for recycling (1-Sanitation)
Major service, replaced purge valve, front brakes and rotors (1-Police)
Replaced trailer plug (1-Streets)
Replaced windshield washer sprayers and hose (1-Police)
Major service, Transmission flush (1-Water)
Major Service, transmission flush, Wiper Blades (1-Police)
Replaced coolant hoses (1-Sanitation)
Replaced door lock actuator (1-Building Maintenance)
Replaced passenger side mirror (1-Parks)

City of Alamosa Development Services Department
Monthly Activity Report
November 2023

- Planning:
 - 9 applications - 2 signs, 2 STRs, 2 temporary use permits, 1 site plan review, 1 zoning verification, 1 minor subdivision.
 - Gave presentation to the Alamosa Chamber regarding Creative District
 - Continued work on a major overhaul of all water distribution GIS system
 - 120Water implementation for lead and copper line reporting with Public Works
 - GIS Irth platform migration for Public Works' utility location software
 - Alamosa County Comp Plan continuing to advise
 - Continued to work with Alamosa County on their comprehensive plan update
 - Grant research for levee recertification
 - Continued going door to door to talk to residents about levee encroachments
 - WaterSmart social media post sent to Jasmine
 - Leadership Alamosa Classes and Presentation/Graduation
 - Short Term Rental Application processing and renewal season preparation
 - Dark Skies Code Changes presentation
 - WaterSmart logo design draft
 - Finalized stormwater drain mural locations and wrote Request for Proposal (RFP)
 - Discuss planning career field w/ASU student
 - Meetings: Historic Preservation Advisory Committee, WaterSMART Committee, SLVCOG/DRG, Main Street Advisory Committee, Alamosa Housing Authority, RAISE project, Creative District, Economic Development, Xcel Energy, code enforcement
- Building:
 - 9 building permits issued:
 - Solar- 1
 - Re-roof- 1
 - Addition- 1
 - Window- 1
 - Demo- 1
 - Commercial New- 1 (Valley Wide Fleet Parking Garage)
 - Frame in garage door- 1
 - Residential detached Garage- 2
 - Total Project Costs:\$517,911
 - Total Fees: \$9,139.55
- Downtown:
 - Continued pre-development meetings regarding new downtown hotels
 - Tax Increment Financing (TIF) meeting with County Assessor
 - Continued work on Velhagen Clock restoration including ordering parts for mechanization and social media post
 - Coordinated first part of San Juan lighting installation

- o Continued negotiation with second highest rated applicant for the Hunt Avenue Cultural Trail (HACT)
 - o Monthly meeting with CDOT on the Revitalize Main Street grant for HACT
- Housing:
 - o Boyd School Site Development meeting
 - o Regular meeting with Behavioral Health Administration regarding airport road housing
 - o Shared housing strategies that have been effective here with Town of Bennett
 - o Continued creating housing education social media drafts
 - o Worked on zone of benefit recovery for Iron Horse development
 - o Continued coordination calls with CRHDC's architect for Tierra Azul

Alamosa Fire Department Monthly Report

November 2023

During November 2023, the Alamosa Fire Department responded to 28 calls for service, 15 were within the City Limits and 13 were in the County.

Training

Firefighters logged a combined total of 53 hours of Fire specific training.

Public Relations Events

Firefighters attended 2 events and have started gathering information for offering an Explorer program for youths aged 14-18.

Inspections

1 inspection was performed.

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	9
300 - EMS	1
400 - HAZMAT	6
600 - Series	6
700 - False Alarm	4
900 - Special Incident	2

COUNCIL COMMUNICATION

DATE December 4, 2023	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for November 2023
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

November 2023 Report

- Attended a meeting with the local broadband group to discuss next steps of the project. Specifically, we discussed engagement with a third party group called NeoGov to assist in the development of an open access carrier neutral site located in the San Luis Valley.
- Attended multiple meetings hosted by CISA - the Cybersecurity and Infrastructure Security Agency along with the Multi-State Information Sharing and Analysis Center (MS-ISAC) to facilitate a technical exchange and discussion on important cybersecurity issues affecting SLTT entities and the wider cybersecurity community.
- Responded to a cybersecurity report provided by the CISA Cyber Hygiene program. This report assesses the overall cybersecurity status of the City of Alamosa and points out areas in which cybersecurity can be improved. Included in the response were actions such locking down a monitoring program to specific IP addresses and increasing the use of SSL throughout

the network.

- Worked with Rocky Mountain Fire and Security to install new and replaced cameras around the water treatment facility and the water works building. This includes the installation of two new camera servers that will be used to store and process security footage.
- Worked with High Country Workplace Technologies to troubleshoot the City's phone recording system. Due to multiple failures of the system, a new setup was discussed and eventually a trial implemented. The new trial system has been fully installed and confirmed operational.
- Met with a vendor to discuss file remediation. In September, the City was awarded a \$6500 grant from CO SIPA to remediate multiple PDF documents to full HB-1110 compliance.
- Replaced the outdated tablet at City Shops.
- The City encountered a network outage that was caused by a failed controller on the main SAN (storage area network) device. This device provides storage for all virtual servers on the City network. No data was lost during the outage but multiple hours of down time did come as a result. After hours, IT replaced multiple switches and discovered other issues with devices that needed replacement including the City's disaster recovery hardware. IT was able to restore full functionality of the data center but the failed controller will require a full replacement of the SAN device. As the SAN was due for replacement in the next two years per CIP, the replacement has been moved up to 2024, leaving only a few weeks of utilizing the current SAN's secondary controller. A new larger SAN is being quoted to IT.
- Worked with the water department using the City's drone to perform an inspection of the Craft water tower. Images were then sent to appropriate staff.
- Met with Police Department staff to discuss the upgrade to the e-ticketing devices. These devices connect to the City's records management system

to log tickets in the field directly into the justice system database. Tickets can then be printed on location with a portable printer. The current system is around 8 years old.

- Finished the Sportsman software implementation at the Rec Center. This included removing a computer that was previously used only for customer check-in. The new software does not require a separate machine to accomplish this.
- Replaced a webcam for the outdoor recreation specialist.
- Worked with facilities to close the outdoor bathrooms for the winter.
- Posted multiple edits to the City's website including temporary updates along with long term changes.
- With heightened cybersecurity posture, the City of Alamosa was able to clear all warnings and recommendations to obtain full PCI compliance. PCI is the industry cybersecurity standard for card payment systems.
- Worked with HR to onboard the new City Council member.
- Labeled the cameras at the Rec Center for easy identification when reviewing previous recordings
- Fixed an issue in council chambers where audio was not able to be played from the front computers.
- Patched all City-owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general Windows issues/bugs, and provide access to new Windows features.

In Monte Vista, we performed the following items:

- Hole bore in PD IDF
- Malfunctioning lock fixed
- PC that kept crashing good to go
- Tower Temp Stick/Mobile hotspot brought back online
- Network drives fixed for the investigator
- No network fixed for Finance director
- FOB's made for the new VA at Chiefs request
- Caselle Connect brought back online
- Internal phone document updated
- Plotter for planning installed/setup
- Port map for internal documentation started
- Software installed for Planning
- Evidence tag printer fixed - Josh Hill
- Brief network outage fixed
- Plotter fix - Network drives.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general Windows issues/bugs, and provide access to new Windows features.



Board and IT Committee Report

City of Alamosa
December 1, 2023

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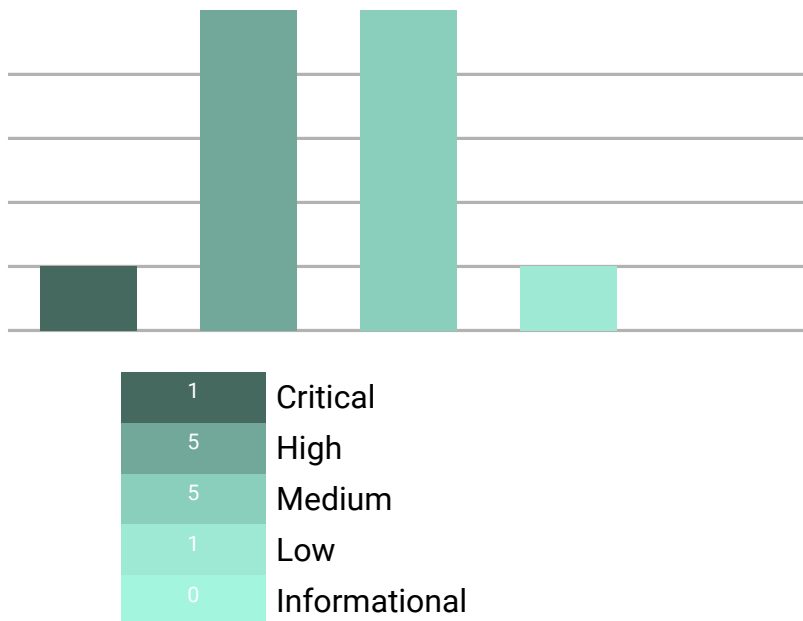
Executive Summary

2023-11-01 07:00:00 MST - 2023-12-01 06:59:59 MST

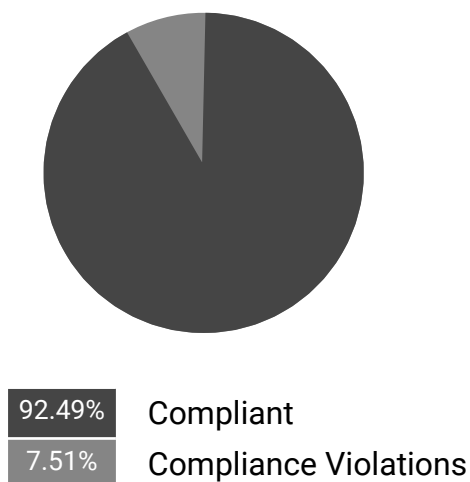
Events Breakdown



Detected Alerts



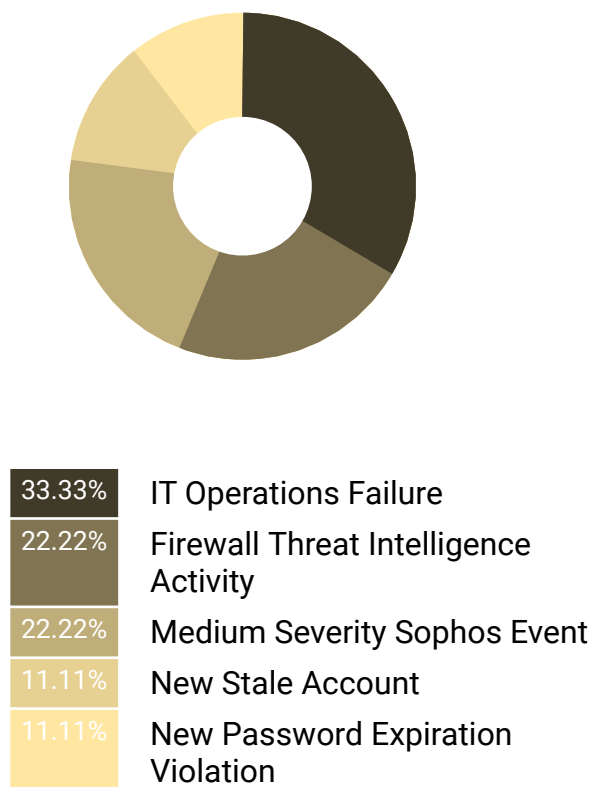
Compliance Insights



Compliance violations are composed of:

- Account password has not changed within 90 days.
- Account created with a non-expiring password.
- Account not active in 90 days.

Volume by Alert Type - Top 5

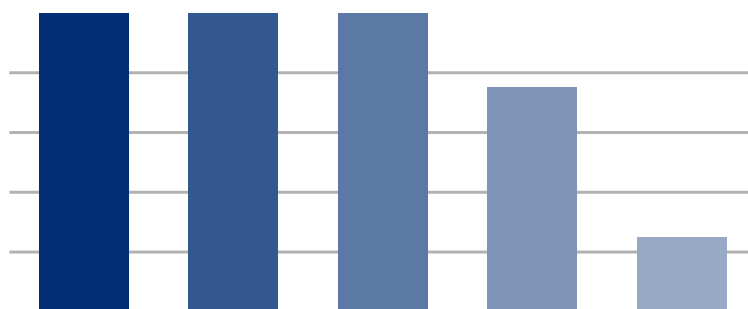


Adlumin Account Activity

Accounts using the Adlumin platform

Username	Last Login	Total Logins to Date	Created Date
Brandon Gallegos	2023-07-05 13:47:45 MDT	121	2021-12-13 05:06:46 MST
Jim Belknap	2023-03-13 11:12:43 MDT	36	2021-12-13 05:06:22 MST
Christian Batzer	2023-02-06 10:02:46 MST	43	2021-12-13 05:07:14 MST
Brandon Doss	2022-01-18 13:04:08 MST	11	2022-01-03 11:22:30 MST

Most Requested Reports In the Last 29 Days



16	Privileged Account Activity Report (PDF)
16	Object Manipulation Report
16	Access Failure Report
12	Stale Accounts Report
4	Board and IT Committee Report

4

Total Adlumin Users

0

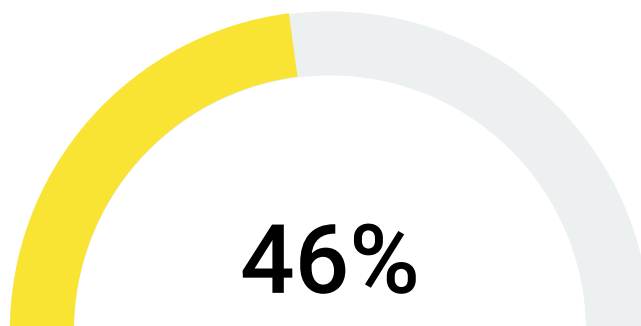
Users That Logged in the Last 29 Days

26

Number of Recurring Scheduled Reports

Network Health

Adlumin's Network Health Index uses an algorithm based on network management best practices and provides a high-level view of risk within your organization. Updated: 2023-12-01 00:08:11 UTC



Category	Details	Status	Metric	Deduction
Detections - Critical	Detections marked "Critical" by machine learning or custom configuration that are unacknowledged. Acknowledge Critical detection's to increase your network health score.		1	-30
Detections - High	Detections marked "High" by machine learning or custom configuration that are unacknowledged. Acknowledge High detections to increase your network health score.		5	-10
Accounts with Passwords that Do Not Expire	These are accounts that are configured with passwords that never expire. Change the configuration or input a note with your valid business reason for each account to increase your network health score.		0.79%	0
At Risk Shares	At risk shares are networked shared resources where there is the potential for unprivileged accounts or groups to have privileged access, FULLCONTROL, or elevated access to networked shared drives.		0.39%	0
At Risk Systems	At risk systems are systems where there is the potential for unprivileged accounts or groups to have privileged access, administrative access, to networked systems.		0%	0
Circular Groups	Circular logic indicates a group object is both a parent and child of another group. This may have unintended consequences and provide privileged access to network resources. Change the group configuration to increase your network health index.		0	0
IT Operations Failures	Repeated failed logon attempts may indicate a brute force attack or disruption of network services. Discover the reason for the repeated account failures and disable the process.		0	0
Account Password Expiration Duration	This metric indicates a compliance violation. These accounts are enabled, not locked, and the last time their password was reset exceeds the time limit of 90 days. Change the configuration or input a note with your valid business reason for each account to increase your network health score.		3.16	-4
Privileged Domain Accounts	Adlumin has determined that you have an abnormally high number of privileged domain accounts. Reduce the number of privileged domain accounts to increase your network health score.		4.35%	0

Category	Details	Status	Metric	Deduction
Reversible Encryption	This metric indicates a compliance violation. Storing encrypted passwords in a way that is reversible means that the encrypted passwords can be decrypted. Change the configuration or input a note with your valid business reason for each account to increase your network health score.		false	0
Snapshot365	Log data clusters stored securely for compliance requirements. Contact Adlumin Support to activate SnapShot365.		false	-3
Stale Accounts	This metric is a compliance violation. These accounts have not been logged into the last 90 days. Change the configuration or input a note with your valid business reason for each account to increase your network health score.		5.53%	-7
Network Health Index			46%	

Device Activity

Firewall Data, VPN Data, and other Inputs Checking into the Adlumin Platform

5

Total Seviles and Devices
monitored by Adlumin

57,392,863

Total events from
2023-11-01 07:00:00 MST to
2023-12-01 06:59:59 MST

Network Security Device

Most Frequent Event Source

Device Type	Total Events
Firewall Events	55,871,907
VPN Events	1,437,867
Sophos Events	3,148
Network Security Device	76,793
Endpoint Security Events	3,148

Endpoint Activity

From 2023-11-01 07:00:00 MST to 2023-12-01 06:59:59 MST

119

Systems

0

At Risk Systems

3

At Risk Shares

525

Object
Manipulations

3,995,109

Access Events

1,030,100

Access Failures

51

USB Events

410,898

File Creations

Windows OS Version	Count	Mainstream Support Ends	Extended Support Ends
Microsoft Windows 11 Pro	74		
Microsoft Windows 10 Pro	22	Software updates are continuous	10-14-2025
Microsoft Windows Server 2019 Standard	13	01-09-2024	01-09-2029
Microsoft Windows Server 2016 Standard	6	01-11-2022	01-12-2027
Microsoft Windows 11 Pro for Workstations	2		
Microsoft Windows 10 Education	1		
Microsoft Windows Server 2022 Standard	1		

Dark Net Exposure

Recent breach telemetry

0

Dark Net
Detections

0

Events

0

Breached
Accounts

0

Breached
Privileged
Accounts

Dark Net Exposure Detections

0 detections

Most Recent Breaches

0 breaches

Detection Analysis

A breakdown of detection types and sources

Attack Patterns

devices data
keyword
analysis

612

'Denial of Service'

0

'Brute Force'

46,214

'Port Scanning'

0

'Malware Activity'

7,311

'Exploitation'

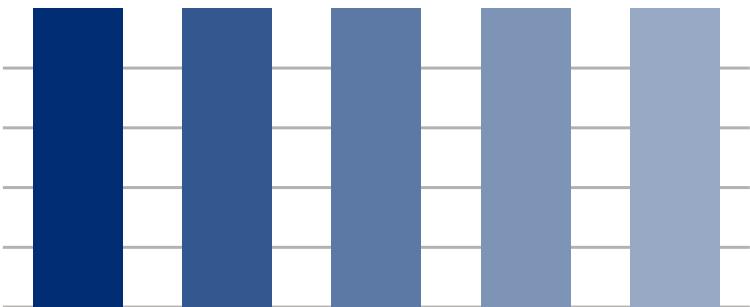
899

'Remote Access'

11

Other Attack
Patterns

Top Systems with Detections



- 1 COFAAXON1
- 1 COFATYLERCM
- 1 COFAAXON2
- 1 COFA3
- 1 COFA2

Top Accounts with Detections

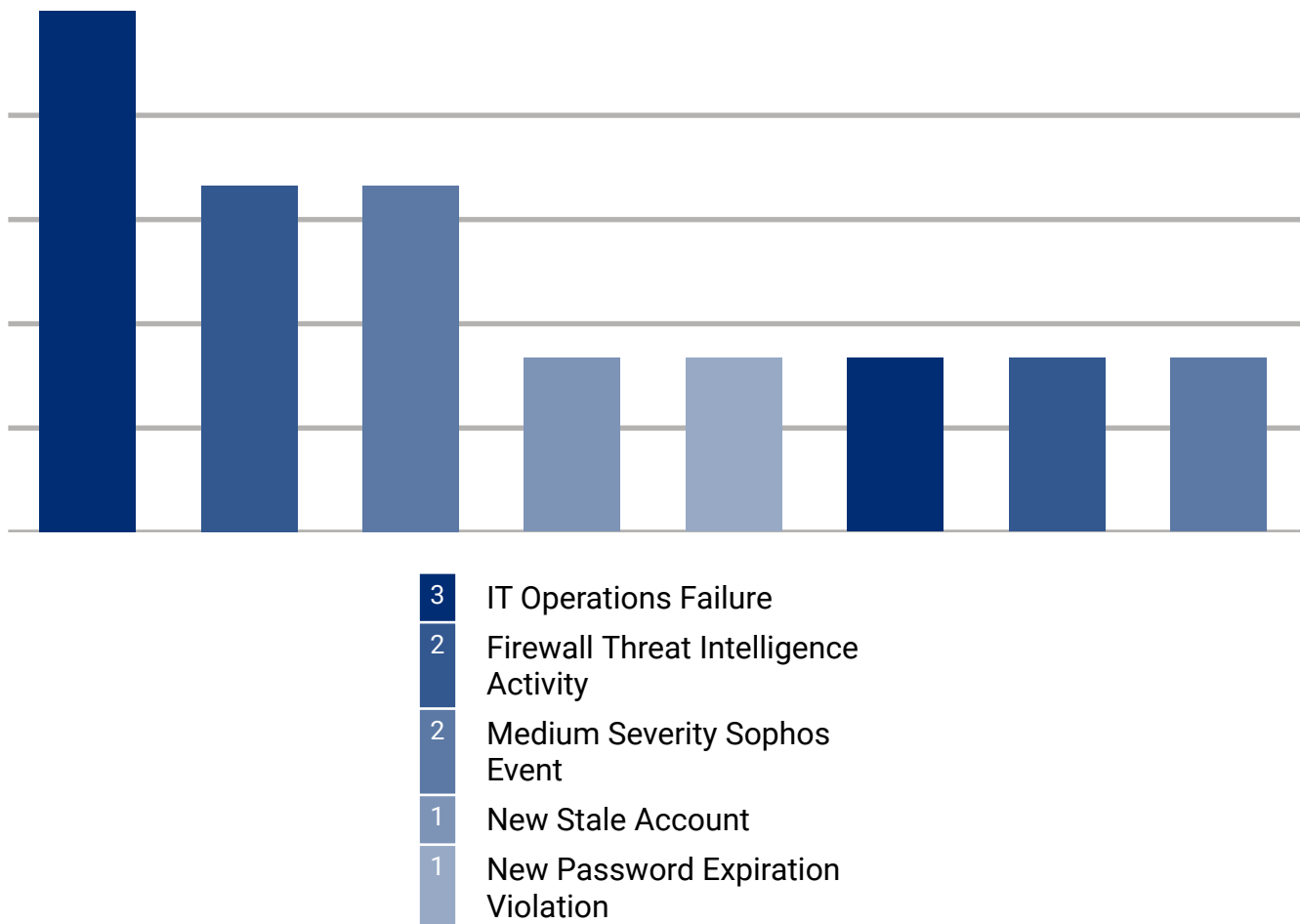
No accounts with detections during the time period specified.

Detection Analysis

Top Detection Types

From 2023-11-01 07:00:00 MST to 2023-12-01 06:59:59 MST

Severity Level: All Levels



Detections Acknowledged

Severity Level: Critical and High



Detection Analysis

Detection Severities

Type	Critical	High	Medium	Low	Informational
Firewall Threat Intelligence Activity	0	0	2	0	0
IT Operations Failure	0	3	0	0	0
Medium Severity Sophos Event	0	0	2	0	0
New Password Expiration Violation	0	1	0	0	0
New Stale Account	0	1	0	0	0
Object Manipulation	0	0	0	1	0
Sophos Integration Failure	1	0	0	0	0
System Access Failures	0	0	1	0	0

Detections

Severity Level: Critical and High

Severity	ID	Detection Type	Time
 Critical	2311	Sophos Integration Failure	2023-11-29 10:49:07 MST
Source			
Destination			
Account	N/A		
Details	Adlumin has experienced a significant reduction in Sophos log data. Validate if data is properly flowing and reaching the Adlumin cloud.		
Notes			
Severity	ID	Detection Type	Time
 High	2278	IT Operations Failure	2023-11-26 13:05:58 MST
Source			
Destination	COFAAXON1		
Account			
Details	A System Sustains a Critical Fault. The system has rebooted without cleanly shutting down first. This error could be caused if the system stopped responding, crashed, or lost power unexpectedly.. This detection can be modified from tools, enhanced monitoring, Adlumin Default Tracking.		
Notes			
Severity	ID	Detection Type	Time
 High	2245	New Password Expiration Violation	2023-11-23 13:48:57 MST
Source	N/A		
Destination	N/A		
Account	bkreps		
Details	The accounts: [bkreps] have a password that has not been set in at least 365 days. This detection was requested from enhanced monitoring. Force a password change or input a note to exclude them from your network health score.		

Notes				
	Severity	ID	Detection Type	Time
	 High	2213	IT Operations Failure	2023-11-22 06:36:17 MST
Source				
Destination	COFAAXON2			
Account				
Details	A System Sustains a Critical Fault. The system has rebooted without cleanly shutting down first. This error could be caused if the system stopped responding, crashed, or lost power unexpectedly.. This detection can be modified from tools, enhanced monitoring, Adlumin Default Tracking.			
Notes				
	Severity	ID	Detection Type	Time
	 High	2212	New Stale Account	2023-11-21 14:49:10 MST
Source	N/A			
Destination	N/A			
Account	dchapman			
Details	The accounts: [dchapman] have not been used on the domain in at least 365 days. This detection was requested from enhanced monitoring. Remove the accounts from Active Directory or input a note to exclude them from your network health score.			
Notes				
	Severity	ID	Detection Type	Time
	 High	2147	IT Operations Failure	2023-11-10 22:39:55 MST
Source				
Destination	COFATYLERCM			
Account				
Details	A System Sustains a Critical Fault. The system has rebooted without cleanly shutting down first. This error could be caused if the system stopped responding, crashed, or lost power unexpectedly.. This detection can be modified from tools, enhanced monitoring, Adlumin Default Tracking.			
Notes				

[View all 0 detections in the Adlumin portal](#)

SnapShot365

Log data clusters stored securely for compliance requirements

Currently this service is not enabled for your organization

All Users

Add comparison

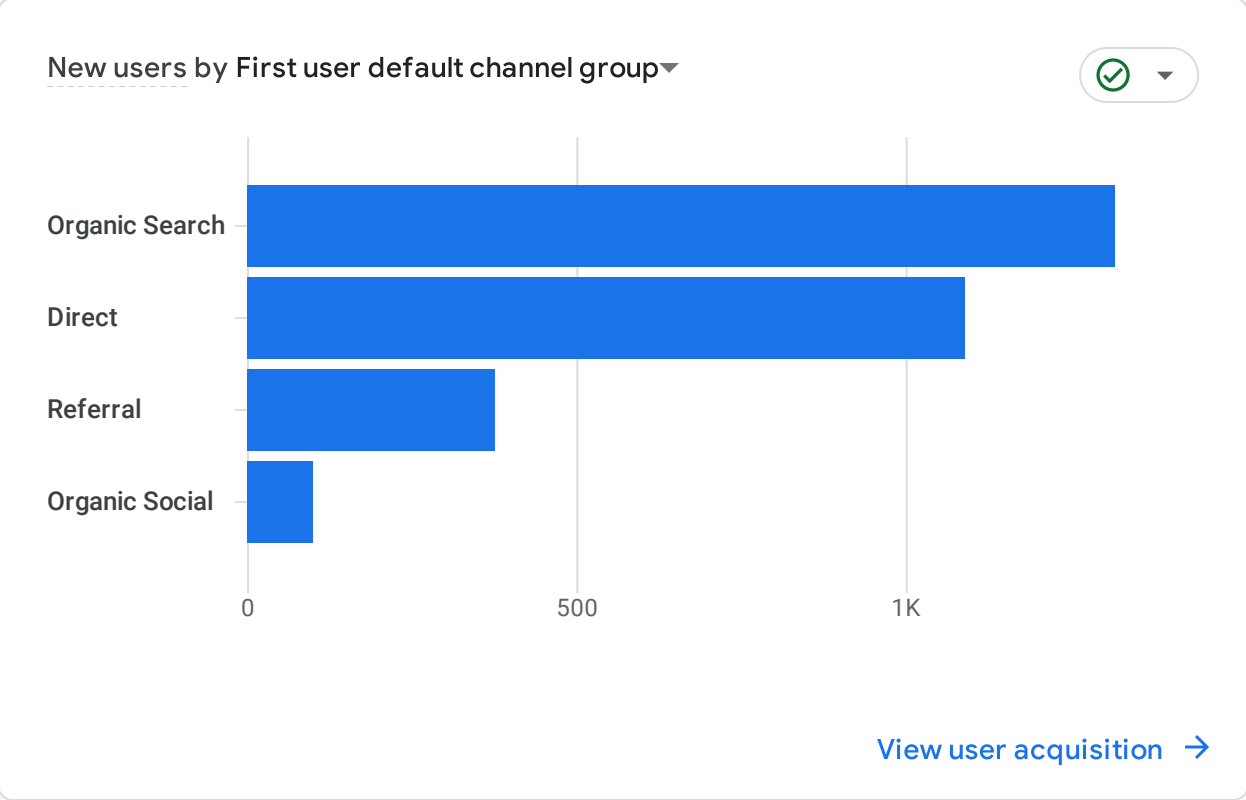
Custom

Nov 1 - Nov 30, 2023

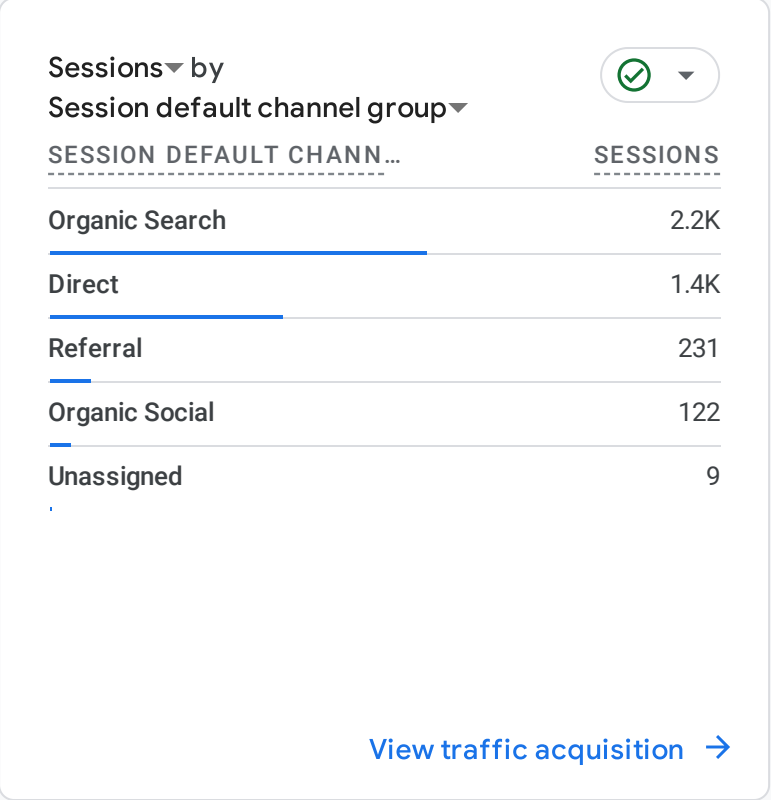
Reports snapshot



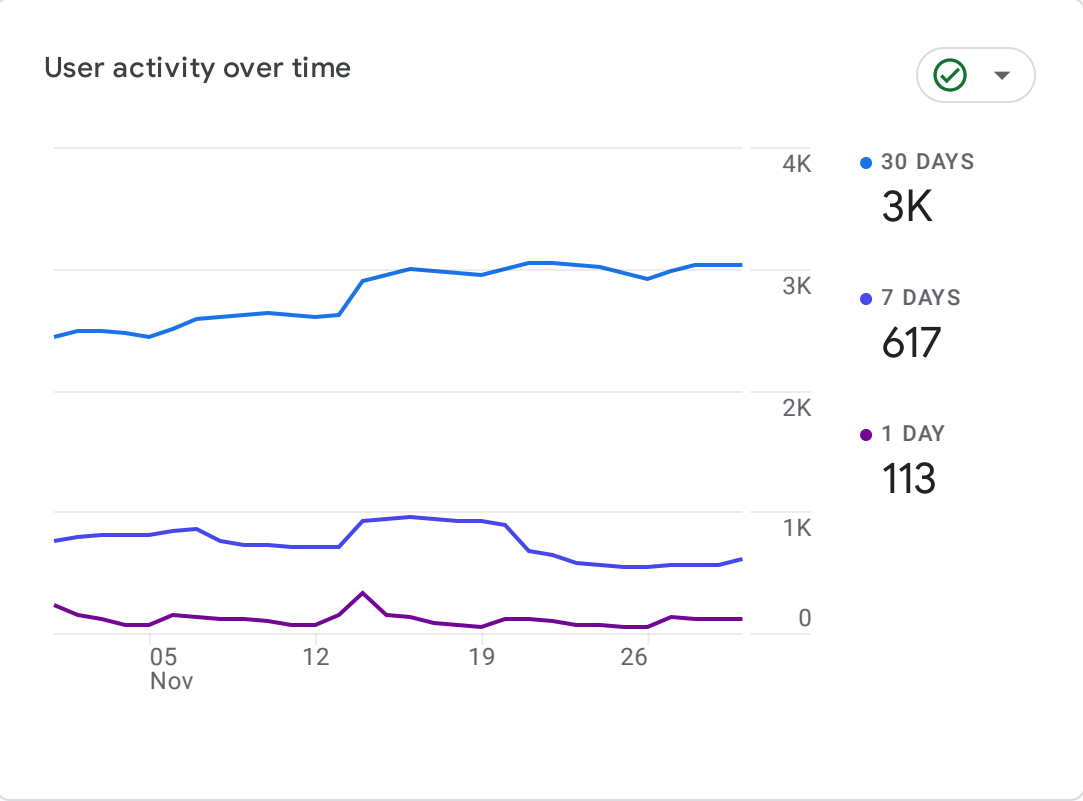
WHERE DO YOUR NEW USERS COME FROM?



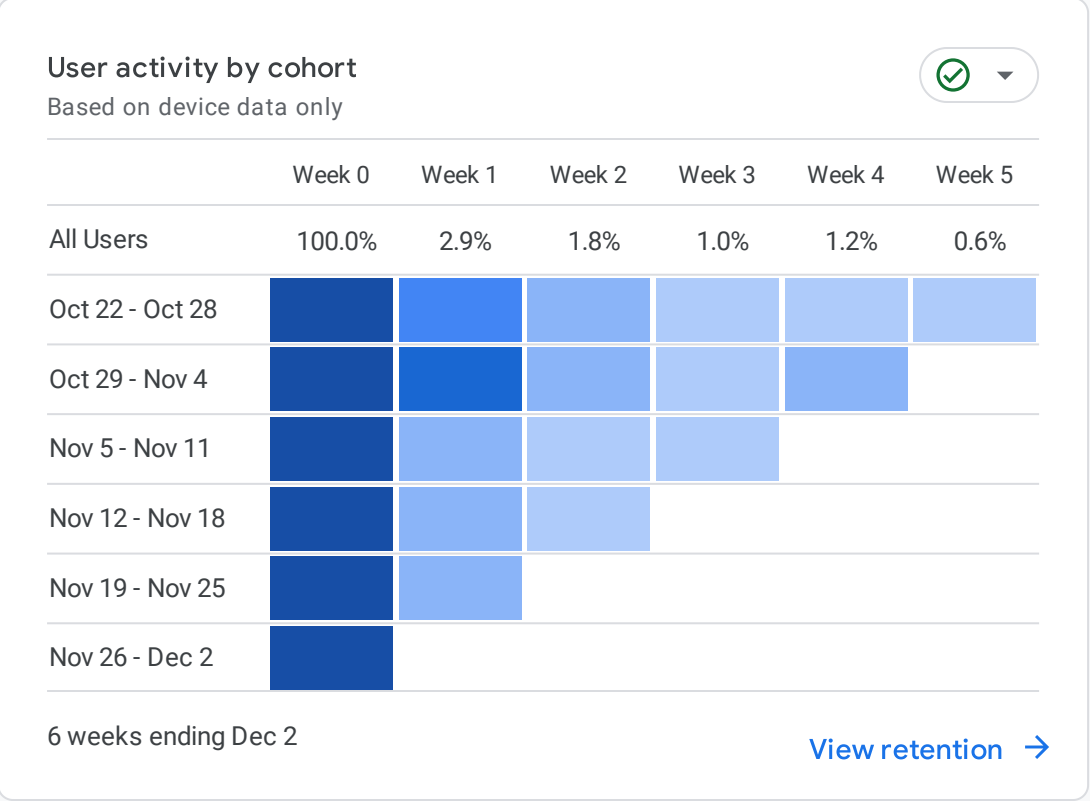
WHAT ARE YOUR TOP CAMPAIGNS?



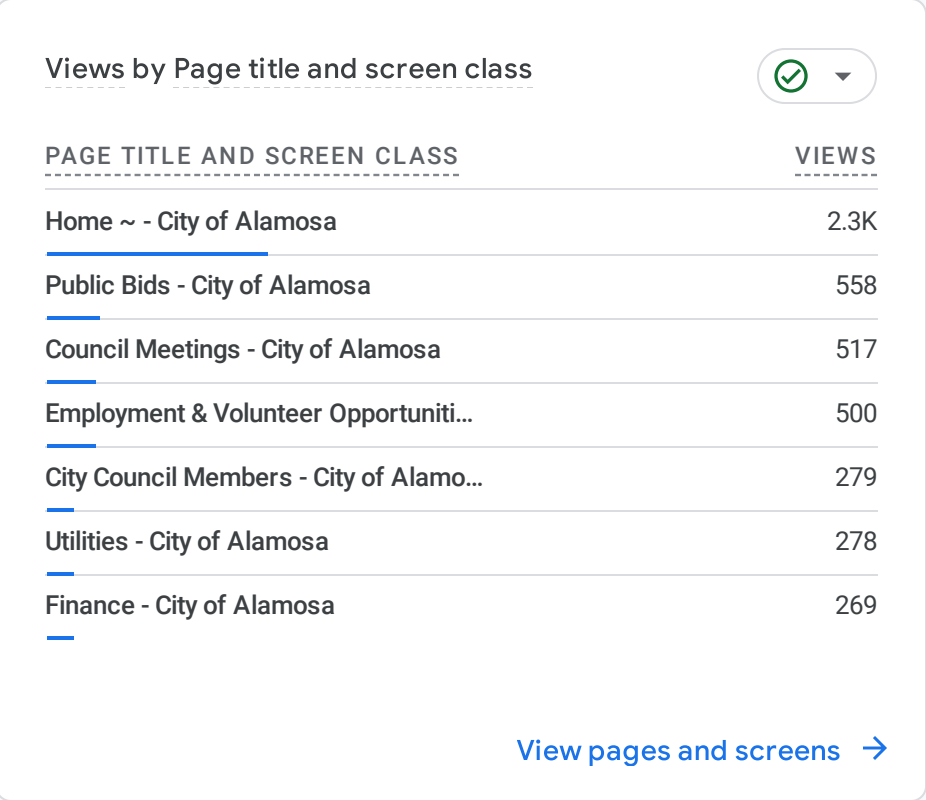
HOW ARE ACTIVE USERS TRENDING?



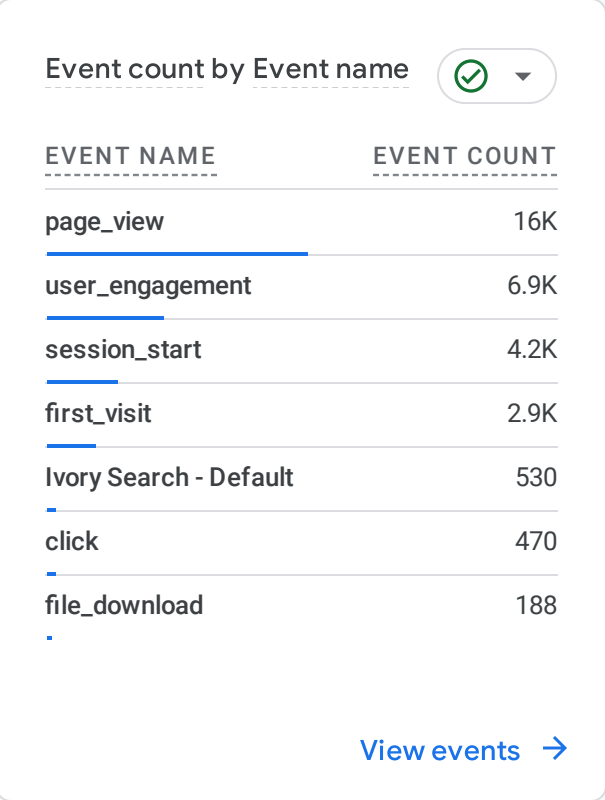
HOW WELL DO YOU RETAIN YOUR USERS?



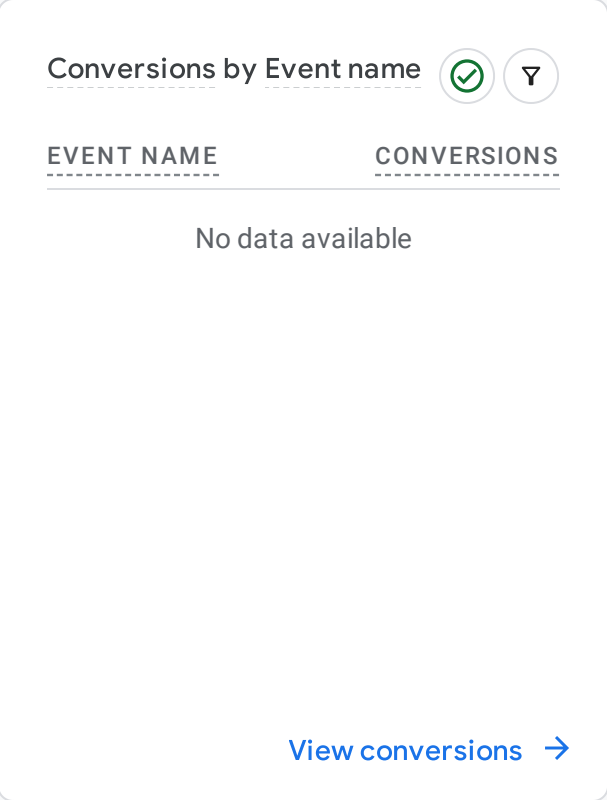
WHICH PAGES AND SCREENS GET THE MOST VIEWS?



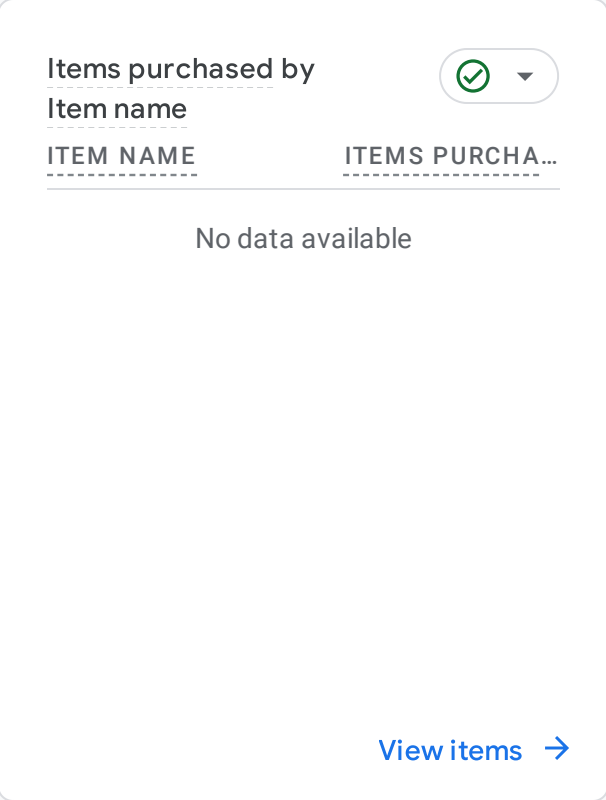
WHAT ARE YOUR TOP EVENTS?



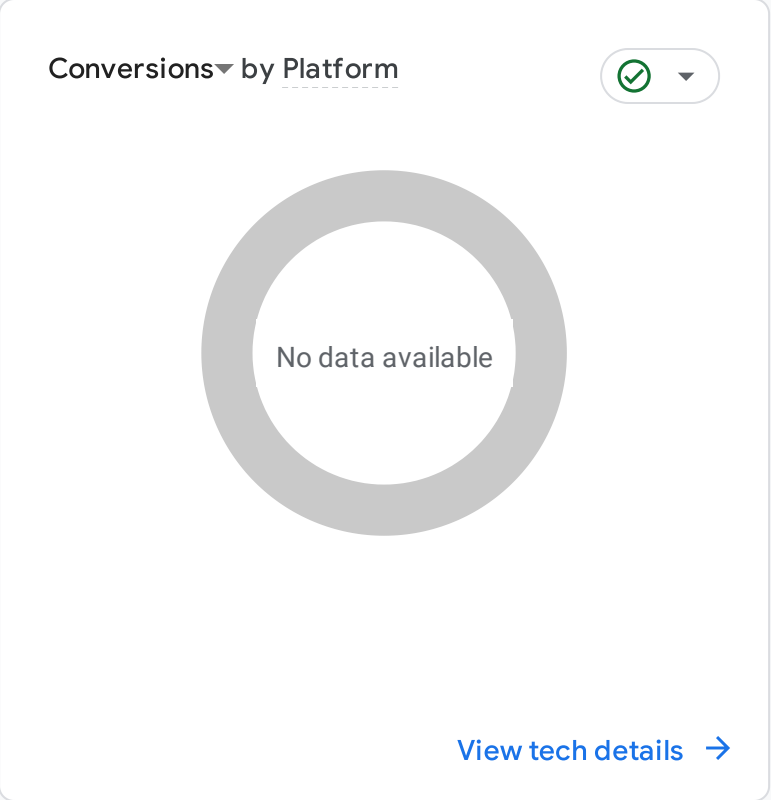
WHAT ARE YOUR TOP CONVERSIONS?



WHAT ARE YOUR TOP SELLING PRODUCTS?



HOW DOES ACTIVITY ON YOUR PLATFORMS COMPARE?

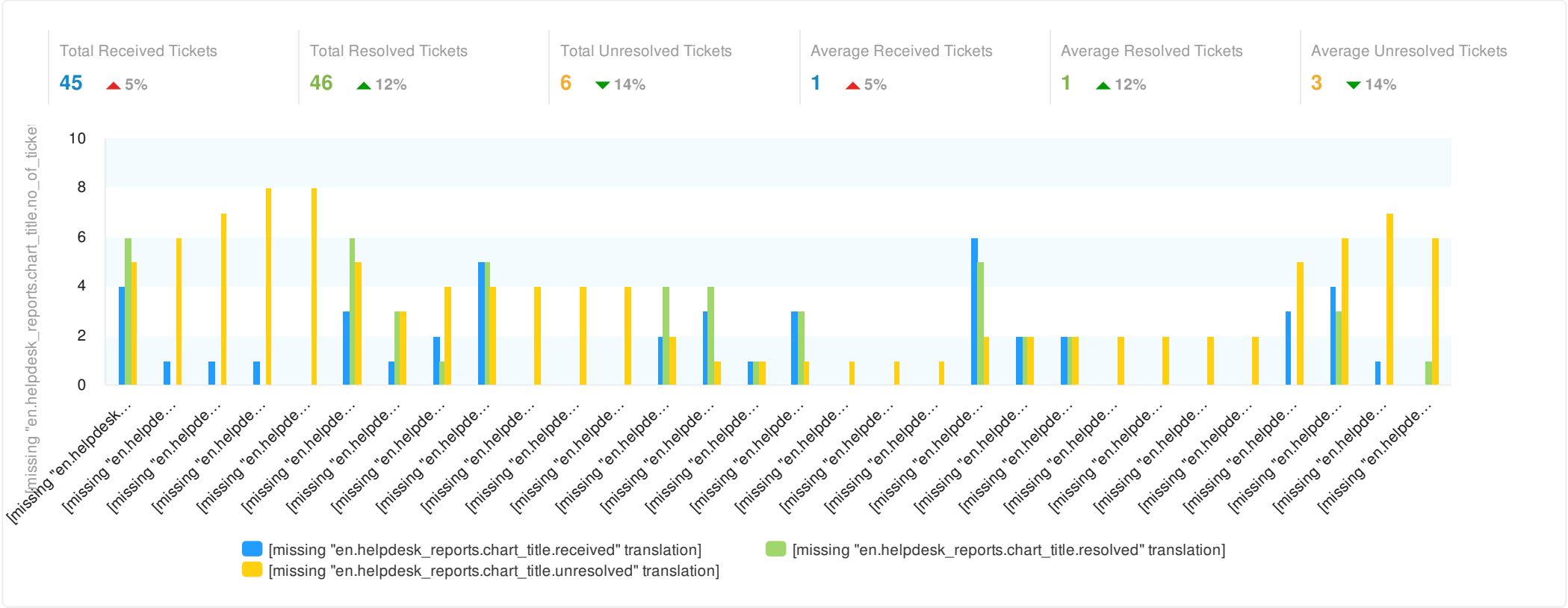


Ticket Volume Trends - Monthly Ticket Volume Trends

Last updated at 1 Dec, 2023 00:00 AM

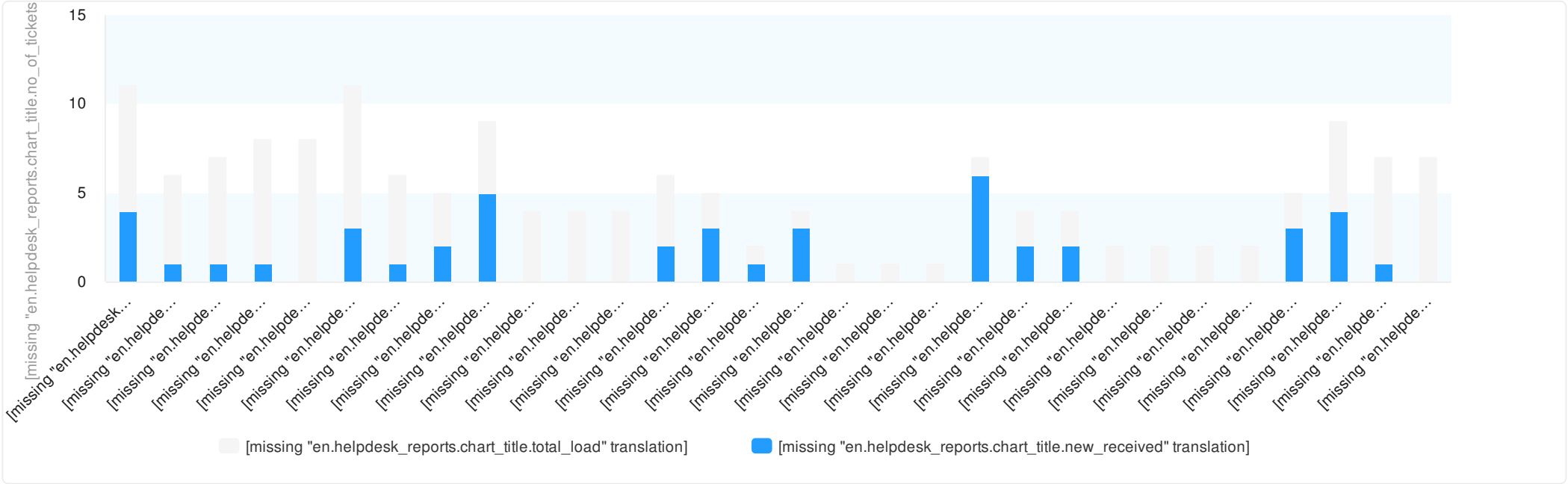
[missing "en.adv_reports.filtered_by" translation]: [missing "en.adv_reports.time_period" translation]: 1 Nov, 2023 - 30 Nov, 2023

[missing "en.helpdesk_reports.ticket_volume.time_trends_title.doy" translation]

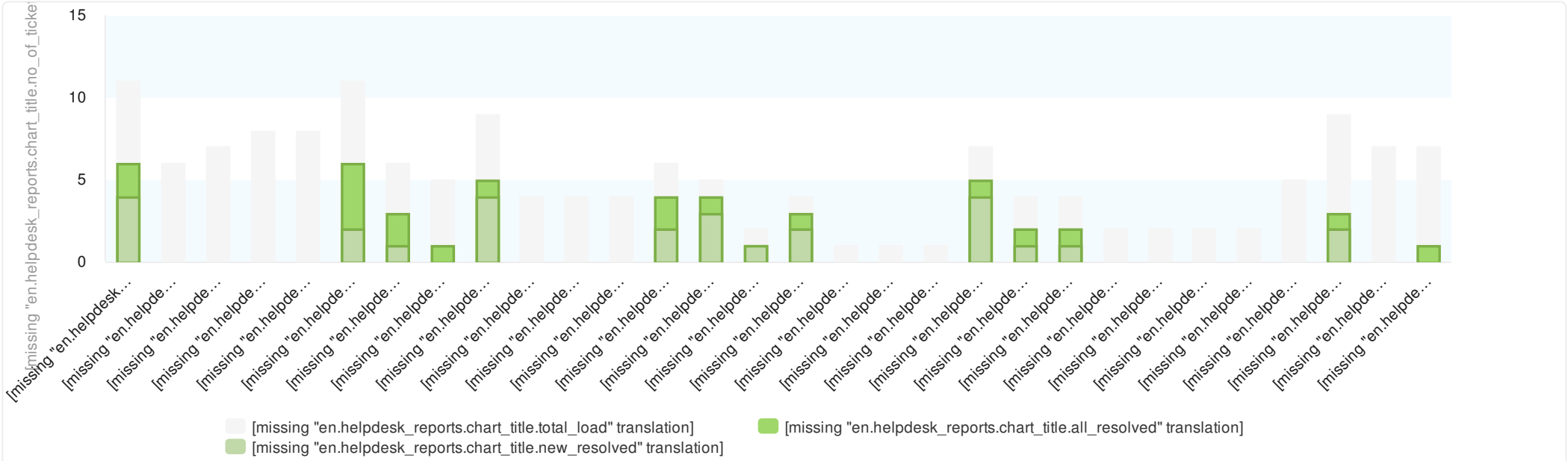


Load Analysis

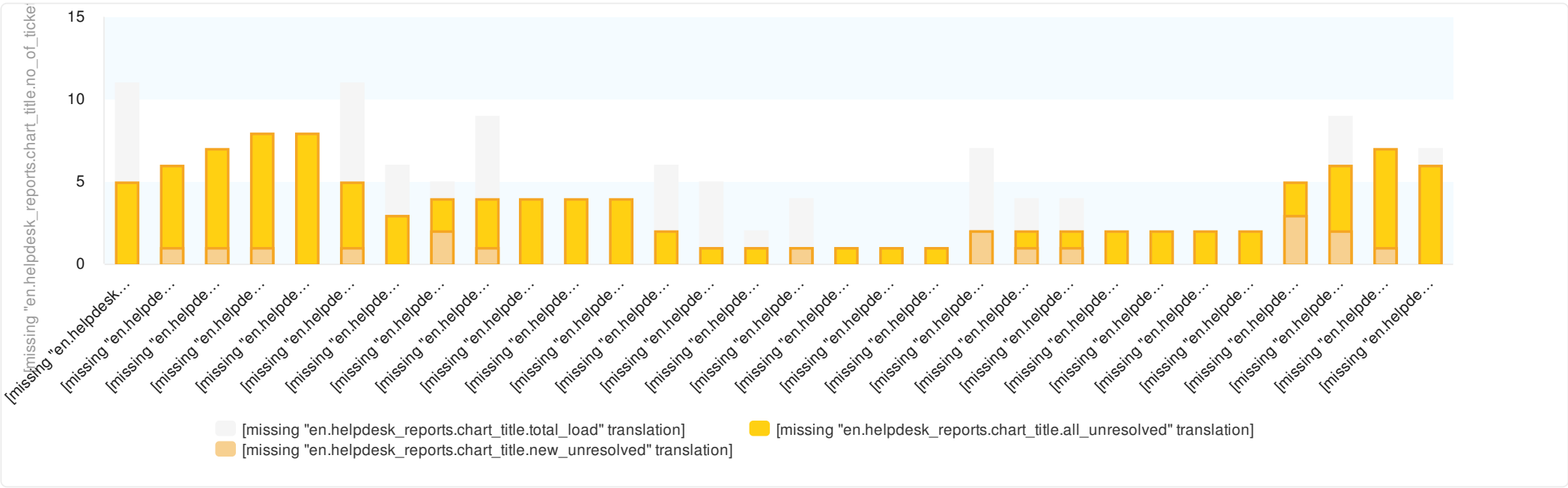
Received Tickets - Daily



Resolved Tickets - Daily

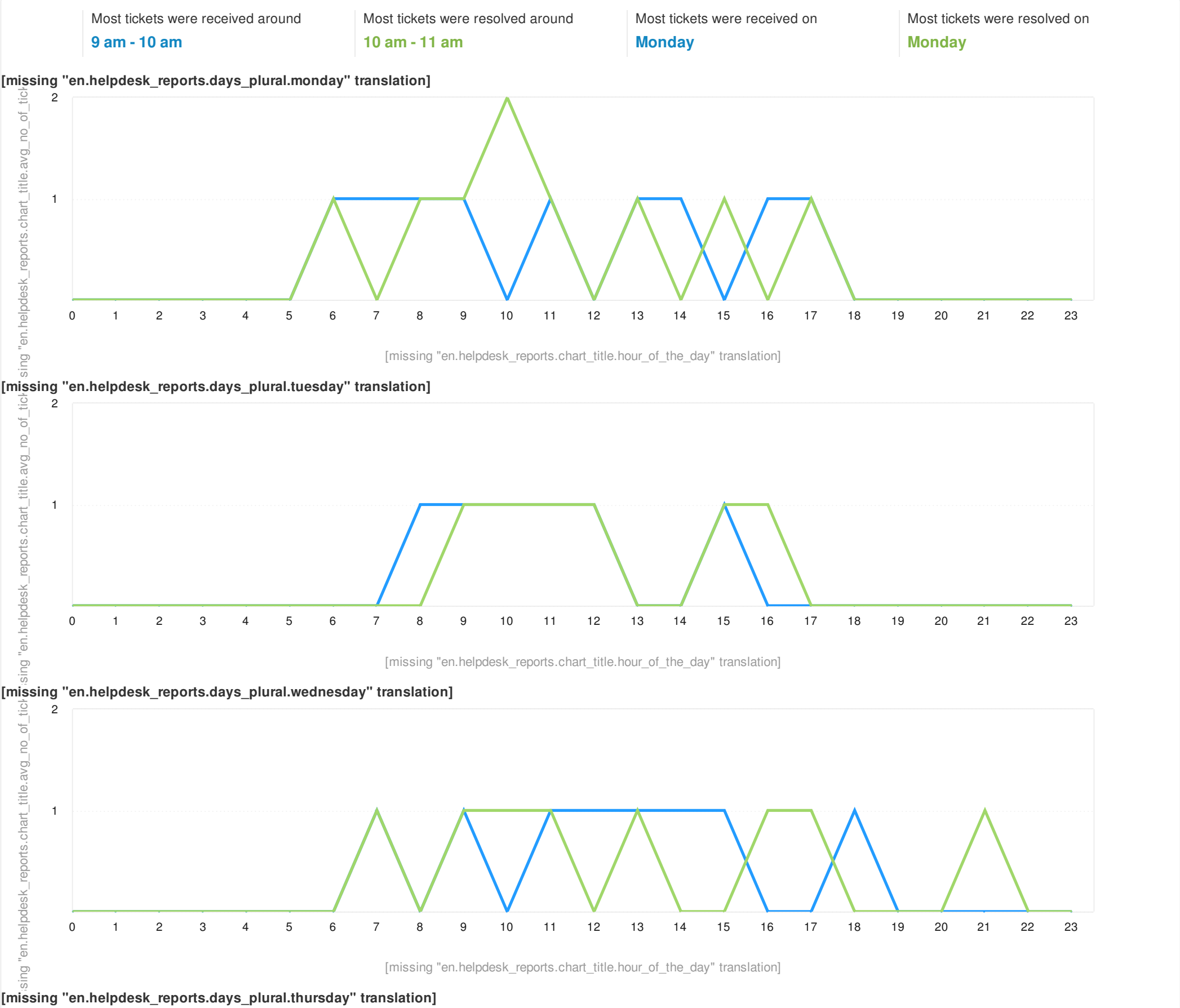


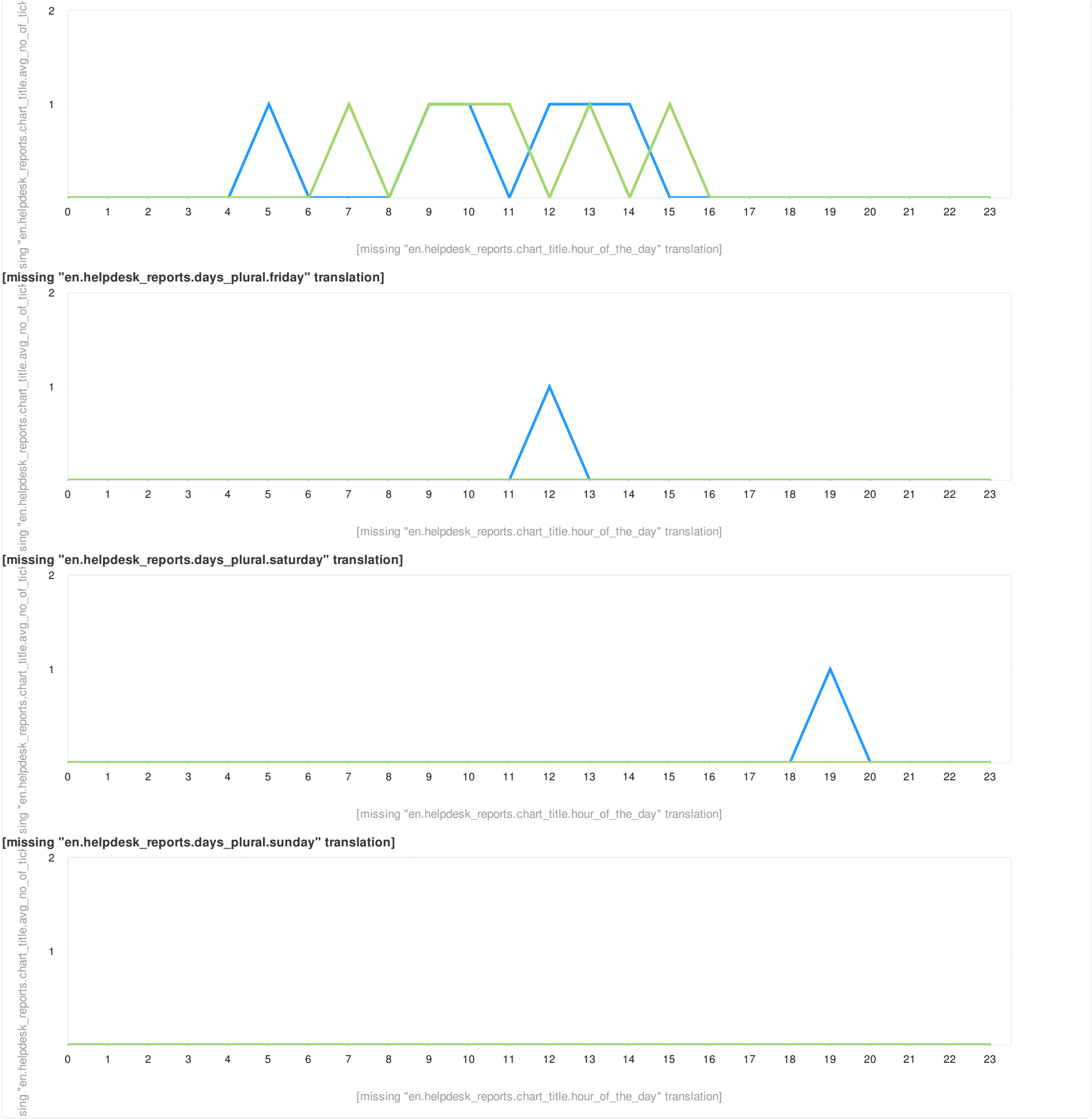
Unresolved Tickets - Daily



Day of the week and Hour of the day trend

See which hour of which day receives the most number of tickets and allocate your staff accordingly





**City Clerk/Municipal Court
November 2023 Monthly Report**

Prepared and distributed 11 birthday cards.

LIQUOR:

- Sent out monthly renewal letters.
- Renewals:
 - St. Ive's
 - Safeway
 - CF Altitude (Alta)
 - Oscar's Restaurant
 - Friar's Fork
- Finished Inspections with Fire Chief:
 - Knights of Columbus
 - Society Hall

RECORDS:

- Continually update Laserfiche with old records.
- Met with Jay Baker to discuss Laserfiche.

COURT:

- Court held November 6, 8, 9, 13, 14, and 16
- Jury Trial November 14
- Met with Court staff and Prosecution staff to discuss ticket wording change requests
- Attended Data-Sharing Task Force meeting
- Met with Municipal Judge and City Prosecutor to discuss fine schedule
- Met with Julio Jourdane from Office of Alternate Defense Counsel to discuss evaluations of Court appointed counsel

ELECTIONS:

- Election November 7, 2023 - New Councilor Elect: Jackie Vigil for Ward 3
- Gave new council orientation for Jackie Vigil with City Manager and City Attorney
- Met with City Manager and City Prosecutor for Council Orientation prep.

OTHER:

- Regular attendance to Work Sessions and Council meetings.
- Attended weekly leadership team meetings.
- Attended bi-weekly meetings with Mayor and City Manager.
- Attended bi-weekly meetings with leadership coach.
- Monthly meeting with City Manager.

- Monthly department meeting with staff.
- Monthly one on one meetings with staff.
- Attended City Manager connection breakfast meeting.
- Attended Special Meeting for Executive Session.
- Attended Police/City Prosecutor discussion meeting.



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Totals For Filed Date From 11/01/2023 To 11/30/2023

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

Violations By Filed Date

CITY ORDINANCE	24
PARKING	10
TRAFFIC	48
Total Violations Filed:	82

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	11
PARKING	15
TRAFFIC	40
CL	66

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	1
TRAFFIC	1
DENIED	2
Total Violations Completed-Paid Fines:	68

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	3
CL	3
Total Violations Completed-Before Judge:	3

Violations Completed-Other By Filed Date

DP-DISMISSED BY PROSECUTOR



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Totals For Filed Date From 11/01/2023 To 11/30/2023

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

Violations Completed-Other By Filed Date

CITY ORDINANCE 5

DP 5

DV-DIVERSION VOID

CITY ORDINANCE 4

TRAFFIC 2

DV 6

DX-DISMISSED/FOUND NOT GUILTY

CITY ORDINANCE 1

DX 1

Total Violations Completed-Paid Fines: 12

Total Violations Completed-Paid Fines: 68

Total Violations Completed-Before Judge: 3

Total Violations Completed-Before Jury: 0

Total Violations Completed-Before Teen Court: 0

Total Violations Completed-Other: 12

Total Violations Completed: 83

Total Violations Filed: 82

Net Difference Filed - Completed: -1

Warrants Issued

CITY ORDINANCE 37

Total Warrants Issued: 37 Total Violations: 37

Warrants Cleared

CITY ORDINANCE 35



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Totals For Filed Date From 11/01/2023 To 11/30/2023

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

TRAFFIC	1		
Total Warrants Cleared:	36	Total Violations:	36
Total Warrants Issued:	37		
Total Warrants Cleared:	36		
Net Difference:	1		

Violations Completed-Other Paid By Filed Date

AJ-TRAFFIC DEFERRAL

TRAFFIC	4		
AJ		4	

BH-BOND HEARING

CITY ORDINANCE	10		
BH		10	

CD-COMPLETION DATE FOR SCHOOLS

TRAFFIC	1		
CD		1	

CL-DOCKET CLOSED

CITY ORDINANCE	1		
TRAFFIC	1		
CL		2	

CO-COLLECTIONS

CITY ORDINANCE	1		
CO		1	

DJ-DISMISSED BY JUDGE



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Totals For Filed Date From 11/01/2023 To 11/30/2023

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE	1	
----------------	---	--

DJ		1
----	--	---

EX-EXTENSION OF TIME TO PAY

TRAFFIC	7	
---------	---	--

EX		7
----	--	---

PP-PAYMENT PLAN

TRAFFIC	2	
---------	---	--

PP		2
----	--	---

PT-PRE-TRIAL HEARING

CITY ORDINANCE	1	
----------------	---	--

PT		1
----	--	---

ST-STATUS HEARING

CITY ORDINANCE	37	
----------------	----	--

TRAFFIC	2	
---------	---	--

ST		39
----	--	----

TL-Trailing Case

CITY ORDINANCE	1	
----------------	---	--

TL		1
----	--	---

TR-TRIAL - NON JURY

CITY ORDINANCE	1	
----------------	---	--

TR		1
----	--	---

WI-WARRANT ISSUED



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Totals For Filed Date From 11/01/2023 To 11/30/2023

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE

4

WI

4

Total Violations Completed-Other Paid:

74



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/7/2023 3:41:19 PM

Posted Fee Totals For Transaction Date From 11/01/2023 To 11/30/2023

Fee Code	Fee Description	Paid
		\$0.00
CCOST	COURT COSTS	\$298.00
DEFER	DEFERRED FEE	\$100.00
DFLT	DFLT JUDGMENT	\$30.00
FINE	Fine	\$6,540.00
LATE	LATE FEE	\$20.00
PD SUR	PD SURCHARGE	\$1,075.00
REST	RESTITUTION	\$675.00
TP	SERVICE CHARGE	\$15.00
VA	VICTIMS ASSISTANCE	\$80.00
WF	WARRANT FEE	\$140.00

Report Totals: \$8,973.00

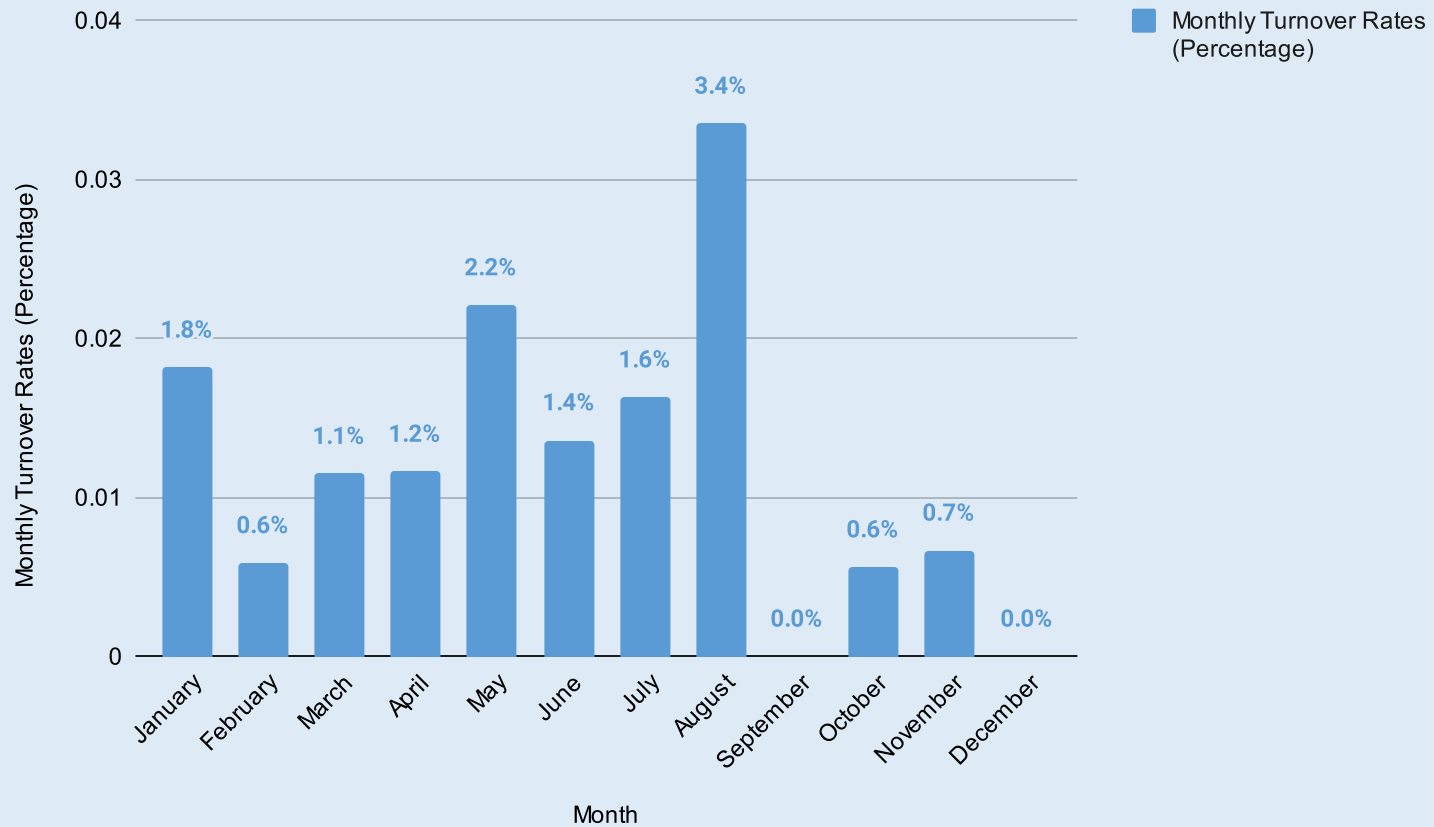
Human Resources Monthly Report November 2023

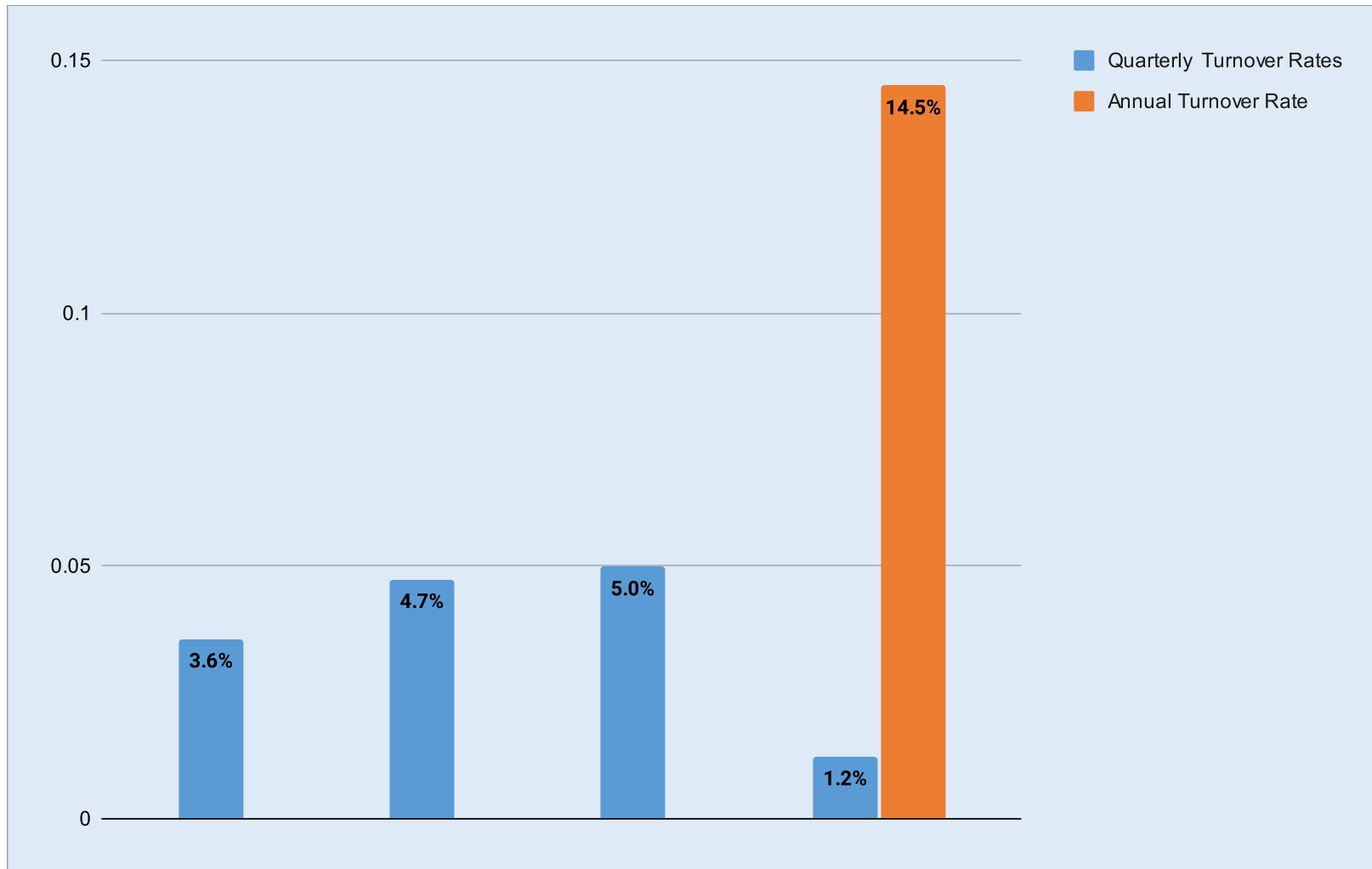
City of Alamosa Turnover Rate

Full-Time & Part-Time Year Round Employment

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	3	165	1.8%	3.6%	
February	1	170	0.6%		
March	2	174	1.1%		
April	2	172	1.2%	4.7%	
May	4	181	2.2%		
June	2	147	1.4%		
July	3	184	1.6%	5.0%	
August	6	179	3.4%		
September	0	178	0.0%		
October	1	178	0.6%	1.2%	
November	1	150	0.7%		
December	0	1	0.0%		14.5%

Monthly Turnover Rates (Percentage)





Total Workers' Compensation Claims

0

Alamosa Police Department

November 2023 Month End Report

Part 1 Crime Category	Sep-23	Oct-23	Nov-23	Nov-22	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	1
Sexual Assaults	5	4	4	2	2	29
Robbery	1	0	0	1	-1	15
Aggravated Assault	2	6	4	2	2	34
Total Violent Crimes	8	10	8	5	3	79
Part 1 Property Crimes						
Burglary	4	4	4	11	-7	86
Larceny	36	43	30	59	-29	488
Vehicle Theft	4	3	4	5	-1	39
Total Property Crimes	44	50	38	75	-37	613
Total Part 1 Crimes	52	60	46	80	-34	692
Miscellaneous Offenses						
Domestic Violence	8	9	10	7	3	76
Simple Assault	6	8	3	3	0	63
Drug Related	7	7	12	6	6	90
Liquor Laws	3	3	2	1	1	29
Harassment	5	2	6	5	1	53
DUI/DWAI/DUID	6	5	4	6	-2	60
Arson	0	1	0	0	0	5
Traffic Related						
Traffic Accidents	27	33	26	34	-8	309
Fatal	0	0	0	0	0	0
Injury	6	4	2	3	-1	37
Property Damage	21	29	24	31	-7	272
Community Service Ofc						
Dogs picked up	17	15	19	12	7	212
Animal Bites	4	1	0	1	-1	15
Barking Dog Complaints	4	2	0	0	0	19
Wildlife Calls	7	9	2	7	-5	41
Weed/Trash Removal	5	8	4	1	3	113
Snow Removal	0	0	0	2	-2	14
Towed Vehicles	3	3	3	1	2	26
Red Tagged Vehicles	6	16	14	0	14	88
Summons Issued	38	21	15	5	10	239
Calls for Service	419	364	317	288	29	3649

Submitted by: Joey Spangler, Interim Chief of Police

**THE CITY OF
ALAMOSA**
Parks and Recreation/Library
*CREATING COMMUNITY THROUGH
PEOPLE, PARKS, AND PROGRAMS*

PARKS/CEMETERY

● Cemetery Activities

	<u>November</u>	<u>Total 2023</u>	<u>Total 2022</u>
Graves opened & closed	6	96	77
Graves set up services	4	77	74
Graves raised to grade	4	77	74
Cemetery spaces sold	1	68	78
Stones leveled	0	8	17
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

● Tree Related Activities

	<u>November</u>	<u>Total 2023</u>	<u>Total 2022</u>
Trees Pruned/Trimmed	41	590	747
Trees Planted	0	49	22
Dead Trees Removed	3	25	34

Equipment Serviced:

602 Service and new mirror
Cat Backhoe dropped off for newer John Deere
Ford 701 Battery
Walker mower

Weed spraying:

Routine work:

Cemetery computer work
Funeral setups and the digging of graves
Playground inspections
River dike checks
Daily trash runs in the parks, cemetery, and ranch area
Locates for stone setters
Entering of headstone pictures and obituaries
Inventory of parks and cemetery needs
Tree trimming

Leaf pickup at cemetery
Raking around tennis court at Boyd
Paint over vandalism at Carroll, Cole, Boyd, Disk Golf, and North Pavilion
Go to mountains for Christmas trees
Make stand for big Christmas tree
Repair bent decorations
Check all decorations
Stake down trees on Main Street
Decorate train
Hang Hwy 160 decorations
Hang 6th street decorations
Hang 285 decorations
Hang Craft decorations
Hang Rec Center decorations and banners
Decorate City Hall
Decorate Public safety trees
Decorate large tree and secure by Library
Hang State Ave decorations
Lag bolt and strap more brackets on State Street total of 10
Hang 4th street decorations
Check and adjust all timers
String lights on Main Street trees
Glue city Hall tabs that were missing
Funerals
Blow tennis courts off
Check locks and doors in parks for forced entry
Clean Fairgrounds announcer booth after homeless trashed them
Repair parks rules sign at Malm trail
Take nets of soccer goals at Carroll
Repair split rail in parks and 6th street
Check all cords on main trees for decoration contest
Straighten trees after wind
Final check on light before lighting ceremony
Plug in all decorations in town for ceremony
Haul poly carts

Alamosa Family Recreation Center

(719) 589-2105 | www.alamosarec.org | [City of Alamosa Activities on Facebook](#) | [City of Alamosa on](#)

[Instagram](#)

Winter/Spring Hours

Monday - Thursday: 6am - 9pm

Friday: 6am - 6pm

Saturday: 7am - 6pm

Sunday: 12pm - 6pm

****Starting October 31st, the City of Alamosa will be adding a 3% Convenience Fee to all credit card purchases. ****

IMPORTANT ANNOUNCEMENT

In our continuous effort to enhance your experience, Alamosa Parks and Recreation is upgrading our software systems to bring you an even better and more efficient experience!

Please visit our Temporary Website at www.alamosarec.com. From here you will be directed to our NEW registration website. Please read the notice below and follow the steps accordingly.

NOTICE:

IF.....

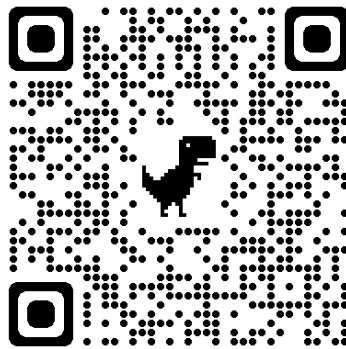
- You/A member of your family had an active Membership (9/1 - Now)*
- You/your child registered for a future activity/program (current open registrations)*
- You/we registered you for October Online Fitness*
- You have a rental application submitted for a future rental*
- You have an active Punch Pass*

Your information was transferred and you have an ACTIVE account on the new software. Please use your email that was on file with the

*previous software, and select **FORGOT PASSWORD**. From here you will receive an email with a temporary password, that will give you access to your account.*

*If your previous account did not fall within these 5 categories, you will need to select, **create a new account**, at the Registration Site's Login page.*

If you are unsure if your old account falls into one of these categories or if you are having trouble logging in; please contact the Alamosa Family Recreation Center and speak with a Customer Service Assistant; they would be happy to help!



Scan the QR code: It will direct you to the Activity Reg Login Screen.

Adult Oil Painting

Studio Sessions (Alamosa Family Rec Center) Session Dates:

November 2nd - December 21st

Studio Room

Thursday Mornings: 9am - 12pm

Walk-ins Welcome

For a materials list, please contact Coni Grant at conigrant.com

The first session of 2024 will begin in January. Details will be posted by Dec. 7th, and will be available for registrations; online and in-person.

Please visit www.alamosarec.org, or contact the Recreation Center at (719) 589-2105.

Students bring their own supplies and meet at pre-scheduled painting locations.

Plein Air Locations please contact Coni Grant.

Fee: \$100 for the entire session.

\$15 - Daily Drop ins

Beginners are welcome.

Details & Registration: Contact the Alamosa Family Recreation Center

Other Questions? - Contact Coni Grant through her website at

www.ConiGrant.com

In-Person Fitness Classes

Taekwondo

Classes are Monday and Wednesday evenings. Youth class is 5:30 - 6:30 PM and the

Adult/Family class is 6:30 - 8:00 PM. (Classes are held in the Multi-Purpose Gym)

Lunchtime PowerHour w/ Tammy Lopez & Chris Lock -

Classes are Monday - Saturday from 12pm-1pm.

Evening Cycling

Join us Tuesday & Thursday evenings @ 5:30 PM for an action-packed aerobic workout.

(Classes are held in the Meeting Room).

Pickleball

All ages and abilities are welcome to join this participant-led program!

Tuesdays and Fridays: 7:00 - 11:00 AM.

Sundays: Noon - 2:00 PM

(Current sessions are at the Alamosa Family Recreation Center Main Gym).

Online Fitness Classes

Start the day off right from the comfort of your home. Classes will continue and are free with an active AFRC membership or pay monthly, \$10/person. The online program includes the following classes:

- Bodyweight Training w/ Steve: Tue & Thu @ 6:00 AM
- Tabata/Pilates w/ Catherine: Mon, Wed, & Fri @ 6:30 AM
- Morning Yoga w/ Pam: Mon - Thurs @ 9:00am

Online classes require an active regular AFRC Membership or an online AFRC Membership.

** Punch passes and daily passes are not available for online fitness classes.*

- *Payment? Renewal? Reminder emails will go out a few days before the 1st of the month. Please utilize our Front Desk Staff to ensure that you are registered for the classes.*

Upcoming AFRC Holiday Closures

December 24th: Christmas Eve

December 25th: Christmas Day

January 1st 2024: New Year's Day

Multi-Use Pavilion

For The Monthly Ice Rink Schedule [CLICK HERE](#).

Schedules are subject to change; all future monthly schedules are under revision and will be posted as finalized.

2023-2024 Upcoming Youth Leagues/Programs

!REGISTER NOW!

Youth Coed Ice Hockey

(In Season)

(Limited Spots Remaining)

Registration: August 1 - November 27

Cost: \$45

Season: December 4 - February 10

Saturday Games: January 6, 2024 - February 10, 2024

Equipment Deposit: ***\$100/gear; this includes jersey; or \$35/ jersey only (for participants who have their own gear)***

****If you missed equipment pickup, there will be staff at the rink Monday - Thursday evenings for practices to assist with equipment. Must have a receipt to show payment has been made.***

Equipment Rental Includes: equipment bag, helmet, shoulder pads, elbow pads, gloves, pants, shin guards, socks, reversible jersey.
Equipment NOT included: hockey skates & hockey stick (parents responsible for these items)

Divisions: Mites (5-7), Squirts (8-10), Pee Wee (11-13)
Coaches Needed!!!

Youth Coed Volleyball

Registration: August 1, 2023 - January 26, 2024

Cost: \$25

Coaches' Meeting: January 29, 2024, 6:00 PM (AFRC)

Season: February 5, 2024 - April 6, 2024

Saturday Games: February 17, 2024 - April 6, 2024

Divisions: 2nd/3rd/4th Grade & 5th/6th Grade

Coaches Needed!!!

CARA Basketball Skills Challenge

Registration: August 1 - Competition Day

Cost: **FREE / Ages 6-13**

Date of Event: December 16th @ 10 AM

Registration forms must be completed by the day of competition! Registration forms will be available soon. You may pre-register online at www.AlamosaRec.org; or drop by the rec center; then complete the form the day of competition.

****Program filled? Please add your name to the waitlist to help us plan for future program needs!***

Adult Leagues/Programs

Adult Volleyball

REGISTRATION OPENS DECEMBER 1st

Team Registration Fee Details:

Early Bird Registration: **December 1** -17 (\$100)

Regular Registration: December 18, 2023 - January 28, 2024 (\$125)

Last Chance Registration: January 29, 2024 - February 11, 2024 (\$150)

Player Fee: \$30 (**player fee is not included in team fee; each player must pay a player fee before they are added to their team's roster and can participate.**)

Season: February 20, 2024 - April 27, 2024

Captain's Meeting: February 12, 2024, @ 6pm (AFRC)

Divisions: Men's / Women's / Co-ed

Matching jerseys are not required; a shirt with a number is recommended to help the scorekeepers with the serving order (no duplicate numbers).

Special Olympics Programs

Basketball

Registration: August 1, 2023 - January 1, 2024

Cost: FREE

Season: January 16, 2024 - February 15, 2024

Days/Times: Tuesdays & Thursdays; 4pm - 5pm

Location: Main Gym (AFRC)

Special Olympics Basketball. Register at the Alamosa Family Recreation Center or online www.alamosarec.org

Complete athlete application through Special Olympics of Colorado;

Special Olympics Physical Required

Special Olympics are FREE to all athletes with intellectual disabilities

ages: 8 and up

Athlete Application Resource Page:

<http://specialolympicsco.org/getinvolved/becomeanathlete/applicationresources/>

Alamosa Parks & Recreation is Hiring!!

Sports Officials | Scorekeepers | Site Supervisors | Sports Instructors

To apply, click on the link: <https://cityofalamosa.org/finditfast/careers/>

Outdoor Recreation

Generation Wild Programming: AP&R staff are regularly working with the Alamosa School District to provide outdoor recreation and leadership opportunities for students in Ortega Middle School and Alamosa High School through the [High School Outdoor Leadership & Recreation Club](#). Contact Sean Sluyter (ssluyter@ci.alamosa.co.us) for more information. Check out Generation Wild Programs across the San Luis Valley [here](#).

Community Events

December 23rd: **Christmas Light Parade:** Alamosaroundup.com

January 26th - 28th: **RIO FIO ICE Festival:** Rioraces.com

HAPPY RECREATING!

We welcome your feedback on all of our programs and facilities:

Contact Recreation Division Manager Dalton Carleo at dcarleo@ci.alamosa.co.us.

Alamosa Parks & Recreation - Alamosa Family Recreation Center

2222 Old Sanford Rd. Alamosa, CO 81101 - 719.589.2105

www.AlamosaRec.org - [City of Alamosa Activities](#) on Facebook

[- Subscribe/Unsubscribe here -](#)

Rec Center Revenue

Year to Date	2023	2022
Courses	\$92,085	\$92,283.00

Facility Rentals	\$24,060.00	\$25,348.85
Memberships	\$92,561.66	\$68,999.37
Merchandise	\$114,534.41	\$116,111.25
Total	\$335,114.21	\$302,742.37

Rec Center Door Count

	<u>2023</u>	<u>2022</u>
January	7,056	16,443
February	9,884	14,081
March	11,269	24,156
April	13,995	24,296
May	8,404	14,515
June	10,894	18,363
July	6,308	11,677
August	6,405	13,114
September	6,869	13,214
October	9,082	21,154
November	9,857	19,110
December	<u>0</u>	<u>17,632</u>
Average per Month:	9,093	17,313

(2023-Bi directional counter added - 50% totals of 2022 would be equivalent usage)

Multi-Use Rink Door Count

December 0

	<u>2023</u>	Average per Month:	5,013
January	17,024		
February	6,986		
March	4,629	<u>2022</u>	11,716
April	NA	10,737	
May	1,517	10,586	
June	1,406	NA	
July	2,893	5,315	
August	2,459	3,653	
September	1,524	2,724	
October	NA	2,890	
November	6,685	4,246	
		NA	

21,629

28,051

8,462

(2023-Bi directional counter added -50% totals of 2022 would be equivalent usage)

Cattails Golf Course November 2023 Report

Cattails Updates

The back 9 irrigation project is off to a great start. Heritage Links worked on the system up until the end of November. They were able to complete the entire main line and completed everything on holes 12, 13, and 14. Heritage also installed frost free hydrants on holes 12, 13, 14 and 15. This leaves only 6 holes left to complete the project. Heritage plans on bringing around 60 workers in the spring to try and complete the project in 2 weeks.

The boardroom has now been converted into a simulator room for golfers to be able to take lessons or rent it out by the hour to keep their games sharp over the winter. The simulator has a state of the art driving range so players can gain insight and knowledge about their swing and golf ball launch numbers. There is also a great selection of golf courses that guests can play.

The merchandise levels in the pro shop continue to drop. There really isn't much merchandise leftover from the season. Customers are using up remaining credits on their accounts so there will still be more sales to come.

At the end of December, Del Mar Carpet will be installing new carpet in the entire building. Knee Knockers will close from December 24th-December 30th for the install. The new carpet will be carpet tiles so that stained pieces can be replaced. This will be a huge improvement for the entire building as the seams on the current carpet are ripping everywhere.

The revenue numbers are very good again this season. Below you can see revenue and expenses through December 1st.

Year To Date as of 12/1/2023 Revenue

Fiscal

Budget

Golf Passes	\$24,985	\$25,000
Golf Tournament Revenue	\$68,175	\$30,000
Golf Memberships	\$243,137.21	\$185,000
Golf Green Fees	\$154,435.27	\$90,000
Golf Cart Fees	\$111,014.31	\$55,000
Golf Merchandise Sales	\$167,452.32	\$100,000
Golf Range Fees	\$11,716.57	\$12,000
Golf Facility Rental	\$3,214.16	\$3,000
Golf Liquor/Beverage Sales	\$129.50	\$1,000
Golf Cart Shed Rental	\$37,200	\$49,000
Golf Handicap Fees	\$808	\$1000
Golf Miscellaneous	\$9,794.43	\$4,000
Total	\$832,061.77	\$555,000

Year to Date as of 12/1/2023 Expenses

	<u>Fiscal</u>	<u>Budget</u>
Full Time Salaries Clubhouse	\$61,312.43	\$60,670
Part Time Salaries Clubhouse	\$70,928.74	\$44,290
Full Time Salaries Grounds	\$105,447.64	\$113,150
Part Time Salaries Grounds	\$72,381.68	\$97,020
Full Time Overtime	\$3,130.02	\$3,000
PERA/ICMA	\$44,161.04	\$46,956
Medicare	\$4,339.21	\$4,613
Workmans Comp	\$0	\$3,520
Medical/Dental	\$38,749.84	\$40,550
Life Insurance	\$0	\$1,360
Unemployment Insurance	\$598.91	\$951
General Office Supplies	\$211.57	\$250
Outside Printing	\$0	\$1,000
Gas & Oil	\$17,574.93	\$10,000
Building Main. Supplies	\$2,475.57	\$1,500
Misc. Supplies	\$391.57	\$1,000
Golf Course Maintenance	\$10,555.47	\$14,000
Training & Travel	\$238	\$3,000
Membership, Dues, Handicap	\$11,515	\$10,000
Licenses and Fees	\$642.56	\$1,500
Advertising	\$1,453.99	\$3,000
Telephone	\$39,077.91	\$4,500
Electrical/Gas Service	\$39,077.91	\$40,000

Propane	\$2,160.30	\$4,000
Equipment/Machinery Lease	\$33,375.53	\$26,322
BLDG Maint/Security	\$4,010.78	\$4,000
POS System/Credit Card Fees	\$20,428.30	\$16,000
Sand/Seed/Fertilizer	\$31,156.79	\$22,000
Uniform Allowance	\$0	\$1,000
Equipment Repair/Maintenance	\$51,576.89	\$37,000
Debt Service Golf Course	\$53,470	\$0
Food Purchases	\$0	\$50
Liquor/Beverage Purchases	\$0	\$1,000
Merchandise Pro Shop	\$137,331.25	\$80,000
Tournament Expenses	\$33,984.99	\$20,000
Transfer Out	\$7,800	\$7,800
Machinery and Equipment	\$42,173.91	\$43,000
Parks/Golf Course	\$614	\$0
Total	\$894,885.24	\$768,002

Library Manager Report – November 2023

Highlights

Maria Kramer finished the Leadership Alamosa training with a capstone presentation.



Maria Kramer and her presentation team.

By the Numbers

Computer use is once again, much lower than it was at this point in 2022. Wifi use is **28% higher**.

Door count is **6% lower** than in November 2022, but program attendance was slightly higher. While circulation numbers are not final, based on projections they are **2% higher**.

Partnerships and Outreach

Tierra Nueva

Staff visited Tierra Nueva twice - accompanied once by Board President Will Krebs, who led an origami workshop.

Attendance = 19

Books = 18



Local poet Bill Tite reads his work at the Local Author Celebration.

Programs



Growing Readers Together Wrap-Up

Holly van Hoy arranged a wrap-up party for the closing of the Growing Readers Together grant. This was arranged with Phil Archuleta of the Immigrant Resource Center, and hosted at Tierra Nueva. It was a very successful event. **40 people** attended to share a dinner and learn about early literacy - and all went away with a box of books and toys. More detail on the Growing Readers Together grant is in the Youth Services Report.

Local Author Panels

In honor of National Novel Writing Month, the Library hosted two panels of local authors - one virtual and one in-person. While the virtual panel

only attracted **2 attendees**, the in-person panel was quite successful with **15 attendees**.

Adult Book Club

Book club read books by visiting authors in November. **8 people attended**.

Tween Nights

Thanks to our new volunteer Steve Dixon, we were able to accommodate 12 D&D players in November. **Water Bottle Science = 10 D&D = 12**

Regular Youth Programs

Attendance = 171

Services

1-on-1 Tech Help Service

Denise Gomez helped one person with her phone.

"Fabulous help." -Terry G.

Database Sessions

Mango Languages – 43

Little Pim - 1

Learning Express Library

Hits - 6

Sessions - 0

Registrations - 0

Library Stats - By The Numbers

Website Counter									
	Nov. 2022	Nov.	Oct.	Sept.	Aug.	July	June	May	Apr
Page views	2,069	2,220	2,255	2,339	2,374	2,358	3,162	2,693	2,363
Sessions	1,103	1,077	1,186	1,136	1,170	1,097	1,390	1,240	1,239
1 st Time Visitors	739	611	697	628	679	633	840	770	809
Returning Visitors	63	74	70	75	62	72	99	95	86

Monthly Statistics Summary - 2023

	Nov. 2022	Nov.	Oct.	Sept.	Aug.	July	June	May
Adult Circs		5,526	6,026	5,530	6,305	5,650	5,439	5,491
Child Circs		2,654	2,865	2,728	3,142	3,218	4,011	2,666
Cloud Library	167	243	256	250	260	223	279	187
Overdrive	434	617	691	602	639	608	680	559
Kanopy	7	XX	XX	0	1	3	1	8
Total Circs	8,076	8,180	8,891	8,258	9,447	8,868	9,450	8,157
Circs per hour	43.2	41.7	41.5	41.3	42.4	44.3	46.1	38.1
Mango	90	43 (1 LP)	77 (11 LP)	104 (14 LP)	96 (13 LP)	81 (12 LP)	67 (0 LP)	73 (2 LP)
Computer Use	5,360	1,770	2,285	2,491	2,568	3,660	3,010	2,940
Wifi Use	176	224	317	371	359	356	287	269
Computer Help	300	372	470	492	463	320	361	319
Reference Questions	731	679	839	867	867	584	591	646
Questions per hour (ref+comp)	5.5	5.4	6.1	6.6	6.0	4.5	4.7	4.5

Door Count	4,050	3,830	4,657	4,662	5,726	5,507	5,477	4,922
Program Attendance	200	231	624	582	539	697	884	479
Books at LFLs	168	183	230	368	404	362	374	456
Volunteer Hours	27	33	36	32	20	90	18.5	19.5
COVID Tests	24	XX	XX	XX	XX	0	6	40
Masks	48	36	XX	XX	2	4	28	37

Note: All specific circ numbers by category have been recorded inaccurately, due to a pervasive error in circ stat calculation, and thus have been removed from this report. The total numbers have been corrected.



Author J. Hoolihan Clayton speaks at the Local Author Celebration.



Exciting elephant toothpaste at Water Bottle Science.



J. M. Mitchell speaks at the Local Author Celebration.

Youth Services Report November 2023

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Growing Readers Together Wrap - Up

In January 2023, APL was awarded a \$7,250 grant from Growing Readers Together, a Colorado State Library initiative with funding from the Buell Foundation and the CO Department of Education. The initiative supports libraries in their support of informal

childcare providers. Research shows that in Colorado, between 40-60% of children ages 0-5 are in the care of informal caregivers, referred to as Family, Friend and Neighbor (FFN) caregivers, while their primary caregivers are at work.

While the parameters of the grant award stated that Tier III grant recipients must spend at least 20% of their total budget on items for FFN caregivers to keep, APL allocated 50% for take-home items, including 150 new books, 24 Storytime-To-Go Kits and 25 Play, Learn & Grow Kits that will directly impact young children in the care of our community's FFN.



(L) Play, Learn & Grow workshop materials make for a fun box to take home! (R) The forty attendees at the Play, Learn and Grow workshop held at Tierra Nueva in partnership with IRC ranged in age from infants to abuelas!



24 Storytime-To-Go Kits have been put together for a future giveaway. Each themed kit contains bilingual (Sp/En) books, a Vox book (or two!), an educational toy, and an "ideas and songs guide" for caregivers.



(L) APL was able to purchase new seating to encourage side-by-side enjoyment of books for caregivers and young children. (R) In response to caregivers who were studying while their infants and young toddlers played, the existing children's area was rearranged to accommodate an infant play area next to a computer desk.

Events

GRT events for FFN providers (storytimes programs, early literacy workshops, playgroups, etc. specifically planned as part of your GRT work, and meant primarily for FFN providers)

	Type of events	Number of events	Total number of FFN attendees	Total number of children under six in attendance
1	Play, Learn & Grow Workshop	3	10	7
2	Spa Night for Caregivers	1	4	1
3	Mercadillo en el Rio @ Rio Grande Farm Park and Alamosa Farmers Market - Storytime & Craft	4	25	50

Partnerships & Community Connections

- Immigrant Resource Center & Tierra Nueva
- Rio Grande Farm Park
- Alamosa Farmers Market
- Juanita Maestas, FREE program through Rocky Mountain Prevention Research Center and ECCSLV
- Dancing Badger Bodyworks (spa night)

Presentations

In November, Youth Services Librarian Holly Van Hoy presented APL's grant plans, challenges and results as a 20 minute QuickBite webinar, hosted by Colorado State Library

and Growing Readers Together. Ten people attended “live,” and the video has been viewed 16 times since posting.

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More October Programming by the Numbers

November Storytime Attendance

Date	Theme	# of Adults	# of Kids	Total Attendees
11/3	Apples and Pumpkins	7	8	15
Tue 11/7	Maggie's Ball (ball pit)	5	7	12
Fri 11/10	closed for veteran's day	-	-	0
11/14	social hour!	4	7	11
11/17	Shapes and Sizes	8	11	19
Tue 11/21	Shapes and Sizes	7	9	16
11/24	closed for thanksgiving/native american heritage day	-	-	0
11/28	Baby's Here!	7	4	11
	2023 Monthly Total	38	46	84
	2022 Monthly Total			66

November Kids Club Attendance

Date	Theme	# of Adults	# of Kids	Total Attendees
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11/3	NaNoWriMo Author Talk: Julie Packett	4	10	14
Fri 11/10	Closed for Veteran's Day	-	-	0
11/17/23	Cubelets with volunteer Zane	3	12	15
Fri 11/24	Closed for Thanksgiving/Native American Heritage Day	-	-	0
	2023 Monthly Totals	7	22	29
	2022 Monthly Totals			23

November Chess Club Attendance

Date	Theme	# of Adults	# of Kids	Total Attendees
11/8	Coach Tony	1	2	3
11/22	Coach Miles Morales	2	3	5
	Monthly Total	3	5	8

November Lucy's Listening Attendance

Date	# of Adults	# of Kids	Total Attendees
11/17	2	2	4
Monthly Totals	2	2	4

November Tween STEAM Attendance

Date	Theme	# of Adults	# of Kids	Total Attendees
11/10	D&D		12	12
11/20	Water Bottle Science	1	9	10
	Monthly Totals	1	21	22

November Outreach Attendance

Date	Theme	# of Adults	# of Kids
11/2	Tierra Nueva - Slime		6
11/6	Storybox Delivery - 6 boxes	-	-
11/9	Tierra Nueva - Origami		13
	Monthly Total	0	19

November Special Events Attendance

Date	Event	# of Adults	# of Kids	Total Attendees
11/4	Book Club	8		8
11/9	Teen Advisory Board		6	6
11/7	Virtual Author Panel	2		2
11/15	GRT/Tierra Nueva/IRC Play, Learn & Grow Workshop			40
11/17	In Person Author Panel	15		15
	Monthly Totals	25	0	71

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Executive session pursuant to C.R.S. § 24-6-402(4)(f) to meet with the City Manager to discuss management concerns raised by Police Chief who resigned citing such concerns.