

**Planning Commission**  
**September 27, 2023**  
**6:00 p.m.**  
**Minutes of the Meeting**

The regular meeting of the Planning Commission was called to order on September 27, 2023 at 6:00 p.m. by Chairman Mark Manzanares. Present were the following members: Mark Manzanares, Reyna Martinez, John Adams, Kindra Lambert, Sandra Ortega and Ralph Symbleme. A quorum was declared with Commissioner Ralph Symbleme as a non-voting member. Staff present: Deacon Aspinwall, Rachel Baird, Nicole Valdez.

**Agenda Approval: M/S/C.** Ortega/Symbleme Motion to approve agenda as presented. All in favor, none opposed.

**Approval of the Minutes: M/S/C.** Symbleme/Lambert Motion to approve minutes of the August 23, 2023 meeting as presented. All in favor, none opposed.

**Public Comments:** None.

**Regular Business:**

A) Request for Accessory Structure Setback Reductions at 1638 Pikes Peak Place

Staff member Aspinwall presented the staff report for the proposed setback reductions.

Motion to recommend approval of Accessory Structure Setback reductions at 1638 Pikes Peak Place made by Symbleme, second Ortega. All approved, none opposed.

B) Rezone Request for Tr. 1 Yohn Sub., and Campus Master Plan Designation

Motion to recommend approval of the Campus Master Plan Rezone made by Symbleme, second Adams. All approved, none opposed.

**Other Business:**

A) Staff Updates:

1. Levee
2. 117 letters sent out to residents regarding trees and branches.
3. Letters regarding junk yards will be sent out.
4. Encroachments on Levee System. (30)
5. October meeting, Code change on fencing. Non residential fences. Request SLV GO
6. November 1st- Annual Update for Planning Commission at City Council Meeting.

7. Walsh Hotel scheduled for demolition on October 9, 2023.
8. Seven Brews Coffee House going into Locavores property.

B) Code Enforcement:

Captain Maestas reports that there is nothing new going on in Code Enforcement.

After no further business, the meeting was adjourned at 7:14 p.m.

Respectfully Submitted,

Nicole Valdez  
Recording Secretary