

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
September 20, 2017

As a full service municipal government, our mission is to enhance the quality of life for our residents, visitors, and businesses. We strive to provide balanced business, employment, recreational, and residential opportunities.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

5:30 PM - Work Session: Budget

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Josef Lucero at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Kristina Daniel, Ty Coleman, Charles Griego, and Liz Hensley. Councilor Jan Vigil requested excuse of his late presence this meeting, and attended for the latter part of the meeting, including the executive session. Councilor Stefano previously requested to be excused from the meeting.

III. AGENDA APPROVAL

Heather Brooks asked that the Consent Items for C.1.a and C.1.b be removed from the consent calendar and moved to Public Works underneath Item a and is titled Item b.

Councilor Griego moved, seconded by Councilor Daniel to approve the agenda as amended. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Chris Lopez spoke extending an invitation to Council to the Boys & Girls Club Gala on September 30th.

Judith Gritze spoke in regards to her concerns regarding marijuana.

David Broyles spoke in regards to the City's vision statement.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

A. Mayor's Art Contest

The Mayor's Art Contest was held last week and two winners were chosen, 5th grader Reese and 3rd grader Amelia. Mayor Lucero along with Council presented them both with gifts cards to Hobby Town.

B. Introduction of Sunayna Wahi, GIS Technician

Public Works Director Pat Steenburg introduced Sunayna Wahi, who was welcomed by Council.

C. Introduction of Daniel Vaughn, Planning and Zoning Specialist

Public Works Director Pat Steenburg introduced Dan Vaughn, who was welcomed by Council.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Daniel moved, seconded by Councilor Coleman to approve Consent Calendar A as amended removing items C.1.a. and C.1.b and placing them under Regular Business Brought Forward By City Staff under Public Works. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting September 6, 2017

C.8.a. Receive August 2017 Monthly Reports

C.8.b. City Attorney Employment Agreement

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Alamosa Students Against Destructive Decisions (SADD) Report on National Conference

Alamosa SADD (Students Against Destructive Decisions) students Hayley Morgan, Shanoa Candy, Brianna Willis, and Cassie Willis presented information to Council about their group and what the cause and reason behind the creation of the group is. They also provided Council with a report of their attendance at the National SADD Conference they attended this year.

Council thanked the students for their attendance and presentation and commended them for being leaders in the community.

2. Tu Casa Presentation

Patricia Lara presented information to Council in regards to Tu Casa and what has been going on with their program and what the future looks like for them as well.

Council thanked Ms. Lara for her presentation and for all that she does and all that Tu Casa does to help those in need.

B. Business Brought Forward by City Staff

1. Public Works

- a. Public Hearing and Second Reading, Ordinance No. 28-2017, an ordinance vacating a portion of Mullins avenue at its intersection with Murphy Drive located in Alamosa, Colorado.

Pat Steenburg reviewed this ordinance with Council. This ordinance vacates the easternmost approximately 150 feet of Mullins Ave at its intersection with Murphy Drive.

Mayor Lucero opened the public hearing at 7:50 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:51 p.m.

Councilor Daniel moved, seconded by Councilor Griego to finally adopt Ordinance No. 28-2017. The motion carried unanimously.

- b. Request of Black and Veatch as an Agent for Verizon Wireless for the Expansion of an Existing Permitted Use by Special Review for the Installation of Verizon

Wireless Communication Antennas on the Existing Viaero Tower Near the Villa Mall

Pat Steenburg presented information to Council. This request will serve to act as a co-location effort between Viaero and Verizon Wireless by allowing the installation of Verizon Wireless communications antennas at the 35' level on the existing 150' Viaero telecommunications tower near the Villa Mall. This installation will serve to densify the wireless communications network in the area and with the improvements on the lower level of the tower visual impacts should be minimized.

Councilor Griego moved, seconded by Councilor Coleman to approve the request of Black and Veatch as an Agent for Verizon Wireless for the Expansion of an Existing Permitted Use by Special Review for the installation of Verizon Wireless Communication Antennas on the Existing Viaero Tower near the Villa Mall. The motion carried unanimously.

- c. Request of Black and Veatch as an Agent of AT&T for the Expansion of an Existing Permitted Use by Special Review for the Removal of Four Omni Antennas and the Addition of Three Panel Antennas and 3 Remote Radio Heads on the City Owned Craft Water Tower

Pat Steenburg presented information to Council. This request is for the placement of existing installations on the Craft Tower to more modern and effective equipment. This should serve to densify and make more reliable the wireless communications services in the area.

Councilor Daniel moved, seconded by Councilor Hensley to approve the request of Black and Veatch as an Agent of AT&T for the Expansion of an Existing Permitted Use by Review for the Removal of Four Omni Antennas and the Addition of Three Panel Antennas and 3 Remote Radio Heads on the City Owned Craft Water Tower. The motion carried unanimously.

2. Fire

- a. Public Hearing and Second Reading, Ordinance No. 27-2017, an ordinance approving an intergovernmental agreement with Adams State University to provide Fire protection services

Fire Chief Don Chapman reviewed this ordinance with Council. As part of the State of Colorado Facilities Management Division, MOU's with outside agencies who respond to the Campus for various reasons are required to be on file. This MOU clarifies both parties' responsibilities and expectations in regards to emergency response, code enforcement, code compliance and Hazardous Materials Reporting.

Mayor Lucero opened the public hearing at 7:59 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:59 p.m.

Councilor Griego moved, seconded by Councilor Hensley to finally adopt Ordinance No. 27-2017. The motion carried unanimously.

- b. Public Hearing and Second Reading, Ordinance No. 26-2017, An ordinance amending sections 7-1, 7-36, and 7-37, and deleting section 7-38 through 7-40 of the *Code of Ordinances of the City of Alamosa* adopting the NFPA codes 30 and 30 A relating to flammable liquids and amending Alamosa's *Code of Ordinances* concerning the storage of flammable liquids

Fire Chief Don Chapman reviewed this ordinance with Council. This ordinance adopts the NFPA *Code* sections and amends Article III of Chapter 7 of the *Code of Ordinances* concerning flammable liquids.

Mayor Lucero opened the public hearing at 8:02 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:02 p.m.

Councilor Daniel moved, seconded by Councilor Hensley to finally adopt Ordinance No.26-2017. The motion carried unanimously.

3. City Manager/Legal

- a. Public Hearing and Second Reading, Ordinance No. 24-2017, An ordinance further extending the temporary moratorium on the placement of certain manufactured homes within the City of Alamosa other than in mobile home parks through December 31, 2017.

Counselor Erich Schwiesow reviewed this ordinance with Council. This extension of the moratorium on the placement of certain manufactured homes in other than mobile home parks will allow City staff, the City Planning Commission, and City Council an opportunity to consider and develop regulations as part of the ongoing new development code process concerning the placement of such homes. The moratorium will be until December 31, 2017.

Mayor Lucero opened the public hearing at 8:04 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:04 p.m.

Councilor Hensley moved, seconded by Councilor Daniel to finally adopt Ordinance No. 24-2017. The motion carried unanimously.

- b. Public Hearing and Second Reading, Ordinance No. 25-2017, An ordinance extending the temporary moratorium on the establishment of marijuana consumption clubs through May 1, 2018.

City Manager Heather Brooks reviewed this ordinance with Council. This extension of the moratorium will be until May 1, 2018, which will allow staff an opportunity to review the results of the marijuana store initiatives on the November ballot, and further research the issue and bring information to Council for consideration of whether and how to allow marijuana consumption clubs in Alamosa and to align the conditions under which such clubs should be allowed with conditions on other approved marijuana facilities in the event the voters do approve such facilities in the upcoming election.

Mayor Lucero opened the public hearing at 8:06 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:06 p.m.

Councilor Griego moved, seconded by Councilor Daniel to finally adopt Ordinance No. 25-2017. The motion carried unanimously.

- c. First Reading, Ordinance No. 29-2017, an ordinance establishing a temporary moratorium on the establishment of medical and retail marijuana stores through May 1, 2018.

Counselor Erich Schwiesow presented information to Council. The City currently prohibits all commercial marijuana facilities other than marijuana testing facilities. Ballot questions concerning the legalization of medical and retail marijuana stores will be before the voters at the November 7, 2017 election. If either or both of the citizen initiated measures pass, the City will need to develop ordinances governing marijuana stores, including appropriate licensing and zoning regulations, and including, without limitation, regulations governing number, size and location of such facilities, hours of operation, health and safety regulations, security regulations, and licensing and enforcement procedures.

The City is currently involved in a complete overhaul of its zoning and development code. The new code is intended to become effective January 1, 2018. Any zoning and other land use regulations governing marijuana stores will need to be integrated into the new code and it is not efficient to attempt such integration until after the results of the November election are in, as marijuana provisions would be irrelevant and confusing if marijuana stores remain prohibited within the city after the election. This moratorium will allow staff to continue to further study issues surrounding appropriate regulations in the even the citizens vote to approve the legalization of retail and medical marijuana stores.

Councilor Griego moved, seconded by Councilor Hensley to approve Ordinance No. 29-2017 on first reading and set for public hearing on Wednesday, October 4, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

C. Committee Reports

Councilor Hensley spoke in regards to the marketing board meeting she attended.

Councilor Daniel stated that the tree board did not meet in September and she also stated she will be attending a Broadband conference.

Councilor Coleman spoke in regards to the DRG meeting he attended.

Mayor Lucero spoke in regards to the Annual Mayors' Summit he attended.

Councilor Vigil spoke in regards to the HPAC meeting that he attended.

D. Staff Announcements

Heather Brooks informed Council of the following:

- an intern was hired from the grant from the Healthcare Sector Partnership
- she attended the mini-conference for Local Foods, Local Places
- meetings with TPL
- La Puente updates

Chief Oakes informed Council of the following:

- PD was looking for a suspect related to a fire the occurred on Monday night and reported that they were able to capture the suspect this afternoon.
- Homeless camp update.

Andy Rice informed and updated Council of the following:

- Parks Superintendent Solomon Archuleta is retiring after 35 years.
- Blanca Vista Park
- Ice Rink/Multi-Purpose Facility construction is moving along and was featured on the Avalanche channel.

Heather Brooks also reminded Council of the following meetings:

- September 25th is the CML District meeting in La Jara.
- October 2nd is the 2nd Public Outreach Meeting for the potential new park.
- October 16th is the Meet the Candidates Forum.
- September 27th is the Public Outreach Meeting for Budget Input.

Pat Steenburg updated Council on the First Street timelines.

Counselor Schwiesow informed Council that he will be absent from the October 18th meeting and asked if there needs to be coverage found for that meeting.

Council asked that there be legal in attendance at the meeting.

COUNCIL COMMENT

Councilor Coleman thanked Ms. Brooks for the local foods, local places coalition event.

Councilor Vigil apologized to Council for his late presence and thanked them for allowing him to be there.

EXECUTIVE SESSIONS

Councilor Daniel moved (8:43 p.m.), seconded by Councilor Vigil to move into executive session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and the airport parking lot and also pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and intermittent outdoor sales. The motion carried unanimously.

1. Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and the Airport parking lot
2. Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and intermittent outdoor sales.

ADJOURNMENT

The meeting adjourned immediately after the executive sessions.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:
Mayor's Art Contest

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Introduction of Sunayna Wahi, GIS Technician

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Introduction of Daniel Vaughn, Planning and Zoning Specialist

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting September 6, 2017

ATTACHMENTS:

Description		Type
📎	Minutes of Meeting September 6, 2017	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
September 6, 2017

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6:00 PM - Work Session: Budget

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Josef Lucero at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Jan Vigil, Charles Griego, Liz Hensley, Kristina Daniel, Ty Coleman, and Michael Stefano. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Heather Brooks stated that Resolution No. 22-2017 under Ceremonial Items needs to be moved to Regular Business at the beginning of City Manager/Legal issues.

Councilor Griego moved, seconded by Councilor Hensley to approve the agenda as amended. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Andrew Hobbs spoke in regards to the marijuana tax questions asking them to not

put anymore tax onto the sale of medical marijuana.

Rosanna Atencio spoke in regards to wanting to inquire about a reconsideration of bringing a marijuana consumption club to Alamosa and asked Council to release the moratorium rather than to extend it.

Ron Brink spoke in regards to Resolution No. 22-2017 supporting the issue of such a resolution.

Gene Gonzales spoke in regards to the railroad crossing on La Due Avenue and also spoke in regards to county residents voting on the City's election issues.

B. Follow-Up

Heather Brooks provided information related to the La Due railroad crossing. The City has had residents very consistent with wanting improvements there and the City was trying to get grants for such but they also have to discuss with the railroad to see what their role would be.

Ms. Brooks also stated that staff would need to research what the process related to non-city residents voting would be and how that would have to be handled.

V. CEREMONIAL ITEMS

A. Colorado Cities and Towns Week Proclamation

Mayor Lucero read the proclamation celebrating Colorado Cities and Towns and Council presented it to the City of Alamosa Department Heads.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Stefano to approve Consent Calendar A as presented. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting August 16, 2017

C.7.b. Approve Minutes of Special Meeting August 23, 2017

C.8.a. City Manager Employment Agreement

C.8.a. Finance July 2017 Monthly Report

C.2.a. Receive July 2017 Expenditure Report

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Sponsorship request from Alamosa County Chamber of Commerce for 1st annual Oktobrufest

Luke Yoder presented information to Council. This is the Chamber of Commerce's first annual Oktobrufest which is a combination of both a celebration of an October fest event and a beer festival. This is an event that started out as an event to create some opportunity to highlight different areas in the City. This event will be done at Sunset Park which is a place that isn't often utilized for events in the City. Mr. Yoder, on behalf of the Chamber, requested a sponsorship from the City of \$5,000. He also presented information regarding the event and the budget that is proposed for them.

Council asked staff what their budget was related to sponsorships. Ms. Brooks informed Council that they had a budget amount of \$10,000 and had only utilized \$5,000 of that budget so far and she does not know of any other agencies wanting to request a sponsorship from the City.

Councilor Hensley moved, seconded by Councilor Griego to sponsor the Alamosa County Chamber of Commerce for the Oktobrufest in the amount of \$5,000.00. The motion carried unanimously.

2. Presentation from Shanna Hobbs, High Valley Healing

Shanna Hobbs presented information to Council regarding issues of marijuana. She thanked them for the initiative process which is going to allow the city residents to vote on this issue this November.

Council thanked Ms. Hobbs for her passion and commitment to getting this done and extended their appreciation.

B. Business Brought Forward by City Staff

1. Public Works

- a. First Reading, Ordinance No. 28-2017, an ordinance vacating a portion of Mullins avenue at its intersection with Murphy Drive located in Alamosa, Colorado.

Pat Steenburg presented information to Council. As part of the re-paving project on First Street, the City undertook a study of the problematic intersection of Mullins Avenue and Murphy Drive. The intersection is problematic due to the oblique angle at which it occurs, its proximity to First Street, the heavy traffic experienced at the intersection of Murphy and First Street. As part of the project, the City engaged a traffic engineer to study that intersection and propose

solutions. The solution chosen is to realign the Mullins-Murphy intersection to move it north approximately 120 feet so as not to interfere with the Murphy-First Street intersection, and to realign Mullins so that it intersects Murphy at a right angle.

The realignment required acquisition of property from the First United Methodist Church to accommodate the realignment. The Church has conveyed the necessary property to the City. Pursuant to operation of C.R.S. § 43-2-302(1)(d), the property vacated will accrue to adjoining property owners. As part of the broader reconstruction project on Murphy Drive, an additional easement on the east side of Murphy drive will be acquired from Adams State University.

Councilor Vigil moved, seconded by Councilor Stefano to approve Ordinance No. 28-2017 on first reading and set for public hearing on Wednesday, September 20, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

2. Fire

- a. First Reading, Ordinance No. 27-2017, an ordinance approving an intergovernmental agreement with Adams State University to provide Fire protection services

Fire Chief Don Chapman presented information to Council. The Fire Department has always responded to Fires, Alarm Calls, Rescue and Hazardous Material Response calls at the Adams State University properties. The City has continually provided the services on a no charge basis. There is no agreement currently in place. As part of the State of Colorado Facilities Management Division, MOU's with outside agencies who respond to the Campus for various reasons are required to be on file. The MOU clarifies both parties' responsibilities and expectations in regards to emergency response, code enforcement, code compliance and Hazardous Materials Reporting.

Councilor Vigil moved, seconded by Councilor Daniel to approve Ordinance No. 27-2017 on first reading and set for a public hearing on Wednesday, September 20, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

- b. First Reading, Ordinance No. 26-2017, An ordinance amending sections 7-1, 7-36, and 7-37, and deleting section 7-38 through 7-40 of the *Code of Ordinances of the City of Alamosa* adopting the NFPA codes 30 and 30 A relating to flammable liquids and amending Alamosa's *Code of Ordinances* concerning the storage of flammable liquids

Fire Chief Don Chapman presented information to Council. Article III of Chapter 7 of the *Code of Ordinances* sets forth what is intended to be a comprehensive scheme for regulating the storage of flammable

liquids within the City of Alamosa. Article III has not been updated since it was originally adopted in 1964.

Mayor Lucero asked if any that are not registered currently will need to be registered with him. Chief Chapman addressed these concerns stating that they would need to register, and would be grandfathered in as constructed irrespective of the new code, unless there were safety concerns with the particular installation.

Councilor Griego moved, seconded by Councilor Stefano to approve Ordinance No. 26-2017 on first reading and set for public hearing on Wednesday, September 20, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

3. City Manager/Legal

- a. Second Reading and Public Hearing, Ordinance No. 23-2017, an ordinance amending sections 21-227, 21-229(b), and 21-234 of the *Code of Ordinances of the City of Alamosa* to allow limited placement of signs in public rights of way during election season.

Heather Brooks reviewed this ordinance with Council addressing the change from first reading to second reading which defines a time period of September 1st through November 15th rather than regulating the ordinance based on political speech and there was also the addition of asking permission from property owners of putting the signs in the right of ways for residential areas.

Mayor Lucero opened the public hearing at 8:11 p.m. and asked for those wishing to speak on this ordinance.

Shanna Hobbs asked if this ordinance was in regards to all signs or just signs related to those running for elective office. Heather Brooks clarified this ordinance applies to all signs.

Ron Brink asked if the removal of the signs is strictly enforced or not. Ms. Brooks stated that it would be enforced.

There being no one else wishing to speak, the public hearing closed at 8:13 p.m.

Councilor Vigil moved, seconded by Councilor Hensley to finally adopt Ordinance No. 23-2017. The motion carried unanimously.

- b. Resolution 22-2017 Condemning Neo-Nazis, White Supremacists, the Ku-Klux Klan, and all Other Hate Groups and Groups Espousing Racism and Bigotry and Upholding the Values of Diversity, Civility, Freedom of Speech, and Respect

Heather Brooks presented information to Council. City Council expressed during their August 23rd special meeting in expressing their support for certain core values while denouncing the messages of hate that have been seen recently across the nation. This resolution attempts to capture that sentiment.

Councilor Daniel thanked Counselor Schwiesow for coming up with the language for this proclamation. Councilor Vigil echoed Councilor's Daniel's comments.

Councilor Griego expressed his concerns that a resolution like this had to even be put together. Mayor Lucero agreed with Councilor Griego's comments.

Councilor Daniel moved, seconded by Councilor Vigil to pass Resolution No. 22-2017. The motion carried unanimously.

- c. Resolution No. 20-2017, A resolution authorizing the submission of ballot questions to the voters of the city of Alamosa concerning (1) a citizen initiated petition to allow medical marijuana facilities within the city of Alamosa; (2) a citizen initiated petition to allow recreational marijuana facilities within the city of Alamosa; (3) a referred measure for the imposition of a tax on sales of medical marijuana and marijuana products in the city of Alamosa; (4) a referred measure for the imposition of a tax on sales of retail marijuana and marijuana products in the city of Alamosa; (5) a referred measure to opt out of senate bill 152; (6) a charter amendment to allow certain non-residents to serve on City advisory boards and commissions; and (7) a charter amendment to repeal the charter provision requiring performance bonds for City construction projects over \$5,000.

Heather Brooks presented information to Council. This resolution refers seven ballot measures to the electorate for the November 7, 2017 coordinated election. An eighth measure concerning a charter change for increase in salary for councilmembers and mayor, is presented in a separate resolution, as there was a split of opinion amongst Council when that issue was previously discussed. The seven ballot measures referred are the following:

1. Citizen initiated ordinance to allow medical marijuana.
2. Citizen initiated ordinance to allow retail marijuana.
3. Referred measure for 2% tax on medical marijuana.
4. Referred measure for 4.5% on retail marijuana.
5. Referred measure for SB-152 broadband opt-out.
6. Referred measure for Charter change to allow certain non-citizens to serve on boards and commissions.
7. Referred measures to repeal the Charter provision requiring bonds for construction projects in excess of \$5,000.

The ballot questions have all be discussed with Council in previous meetings. The language proposed in this resolution is an attempt to capture the direction expressed in those prior meetings, but all such

earlier discussions have been preliminary. This resolution will set the language that will be submitted to the voters for the November 7, 2017 election. The language must be submitted to the Alamosa County Clerk and Recorder by September 8, 2017 in order to participate in the coordinated election.

Ms. Brooks provided further information to Council related to each measure. She explained to Council that they still have the option to determine the amount of tax, if any, related to the referred measure of the tax for retail and medical marijuana and the numbers presented are an assumption of what they would want based on previous discussions. She also provided more information related to the other issues.

Once the resolution is approved, the City may not, with limited exceptions, expend public resources, whether cash or in kind, to support or oppose these measures. Council may pass a resolution taking a public stand and urging the electorate to vote for or against any measure, and may distribute any such resolution through its customary means, other than paid advertising, such as the City website or social media.

Council further discussed this resolution with Counselor Schwiesow stating that Council should probably discuss each measure one by one.

Councilor Coleman encouraged everyone to visit the City website to educate themselves on what a no or yes vote on each of these questions means. It also provides very helpful information related to each issue.

Councilor Griego began the discussion with ballot measure number three as measures one and two there can be no changes. Councilor Griego addressed the question of what the City sales tax currently is. It was confirmed the City's sales tax is 2%. He expressed his concerns that he feels there should be no additional tax on the sales of medical marijuana because the City is already getting a 2% sales tax. This additional tax would cause it to be 4%.

Councilor Daniel asked what the sales tax is currently used for. Ms. Brooks clarified that the sales tax is used to pay for the general fund.

Councilor Vigil agreed with Councilor Griego and suggested that maybe they can not tax the medical marijuana and add that 2% initially thought of to the recreational tax.

Councilor Hensley asked if there is a state sales tax on retail or medical marijuana. It was verified that there was not on medical. Councilor Coleman asked for clarification on the medical marijuana not being presented. It was confirmed if Council did not add a tax on the medical,

that all that would be collected is the general City sales tax.

Councilor further discussed these referred ballot measures.

Councilor Griego moved, seconded by Councilor Vigil to amend the tax questions regarding the retail marijuana measure to be taxed at 5% and the tax question related to medical marijuana be eliminated. The motion carried 5 to 2 with Mayor Lucero and Councilor Stefano casting the no votes.

Councilor Vigil moved, seconded by Councilor Daniel to pass Resolution No. 20-2017 as amended. The motion carried unanimously.

- d. Resolution No. 21-2017, referring council salary increase to voters

Heather Brooks presented information to Council. This resolution refers a ballot measure concerning a Charter change to increase the salary of Council and the Mayor to the electorate for the November 7, 2017 coordinated election. It is presented in a separate resolution from the resolution referring seven other ballot measures, as there was a split of opinion amongst Council when that issue was previously discussed. The language proposed in this resolution is an attempt to capture the direction expressed in previous meetings. This resolution will set the language that will be submitted to the voters for the November 7, 2017 election. The language must be submitted to the Alamosa County Clerk and Recorder by September 8, 2017 in order to participate in the coordinated election.

Council discussed having this resolution set the language to ask the voters if the Charter shall be amended to change the compensation of members of the Council, which was last set in 1997, from \$4,800 per year to \$7,200 per year to \$9,600 per year, and add a cost of living adjustment based upon the percentage change over a four year period in the United States Bureau of Labor Statistics Consumer Price Index for Denver-Boulder-Greeley and the first adjustment done in the first fiscal quarter of 2022 and then every four years thereafter.

Councilor Griego moved, seconded by Councilor Stefano to pass Resolution No. 21-2017. The motion carried 4 to 3 with Councilors Hensley, Daniel and Coleman casting the no votes.

- e. First Reading, Ordinance No. 24-2017, An ordinance further extending the temporary moratorium on the placement of certain manufactured homes within the City of Alamosa other than in mobile home parks through December 31, 2017.

Heather Brooks presented information to Council. On December 21, 2016 through enactment of Ordinance No. 21-2016, the City Council of the City of Alamosa established a temporary moratorium on the

placement of certain manufactured homes within the City through May 20, 2017, noting that the City was in the process of reviewing and revising its zoning code, part of which process is considering the appropriateness of manufactured housing within the City of Alamosa. The moratorium was extended to September 30, 2017 by Ordinance No. 9--2017, enacted April 19, 2017, because the new development and zoning code was still in process. The process of reviewing the code is ongoing. A joint work session with the Planning Commission took place on August 30, 2017, and a first reading of the new development and zoning code is currently expected to occur September 20, 2017, with a final reading some time after September 30, 2017. An extension of the moratorium on the placement of manufactured homes in other than mobile homes parks will allow City staff, the City Planning Commission, and City Council an opportunity to consider and develop regulations concerning the placement of such homes. The moratorium does not affect placement of manufactured homes certified to meet the standards established by the municipal building codes.

Councilor Vigil moved, seconded by Councilor Coleman to approve Ordinance No. 24-2017 on first reading and set for public hearing on Wednesday, September 20, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

- f. First Reading, Ordinance No. 25-2017, An ordinance extending the temporary moratorium on the establishment of marijuana consumption clubs through May 1, 2018.

Heather Brooks presented information to Council. Neither state statute nor the *Alamosa Code of Ordinances* addresses marijuana consumption clubs. At this point, staff does not have enough information to make a recommendation to Council concerning the issues surrounding marijuana consumption clubs, whether they should be permitted, and if so under what sorts of licensing, zoning, land use, and other kinds of restrictions.

Ballot questions concerning the legalization of medical and retail marijuana facilities will be before the voters at the November 7, 2017, election. The results of the election will give considerable insight into the preferences of the citizens of Alamosa concerning marijuana facilities within the city, and should be taken into account in discussion of the issues concerning whether and under what circumstances to allow marijuana consumption clubs in the City.

The City intends to put a six month moratorium in place concerning the establishment of medical and retail marijuana facilities prior to the November 7, 2017 election, so that it may develop appropriate licensing and zoning procedures in the event the voters approve such facilities, further extension of this moratorium on marijuana consumption

allows the two issues to be addressed together in the event such facilities are approved.

Council further discussed this issue and ordinance.

Councilor Griego moved, seconded by Councilor Stefano to approve Ordinance No. 24-2017 on first reading and set for public hearing on Wednesday, September 20, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

C. Committee Reports

None.

D. Staff Announcements

Heather Brooks provided information on the following:

- An update of the Public Works Director leaving and the timeline and position related to finding the replacement.
- Information related to the previous Finance Director's charges filed.
- As of the 8th, the paperwork for the ice-rink/multi-purpose facility will be completed.
- Staff is continuing to work with local agencies in regards to the LEAD grant that Council was made aware of at the CML Conference.
- She also attended the CML Town and Gown committee meeting.

Chief Oakes updated Council on information related to the homeless population around the city and also updated them on the recent drug operation that was conducted.

Pat Steenburg provided Council with the construction updates for the City.

VIII. LOCAL LIQUOR LICENSING AUTHORITY ACTIONS

A. CONSENT CALENDAR B

The Consent Calendar allows multiple actions with one motion. Consent Calendar B contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Holly Martinez informed Council that this item is an action Council will take as their Liquor Licensing Authority role and that this permit application from the Chamber of Commerce is for Malt, Vinous, and Spirituous Liquor as well as 3.2% Beer and is for the event of their upcoming first annual event, Oktobrufest.

Councilor Daniel moved, seconded by Councilor Hensley to approve Consent Calendar B as presented. The motion carried unanimously.

1. Alamosa County Chamber of Commerce, Oktobrufest, September 30, 2017

COUNCIL COMMENT

Councilor Vigil provided information regarding the Rio Grande Farm Park's upcoming event, the Harvest Soiree. He also asked to be excused from the September 20th meeting.

Councilor Daniel stated her position related to marijuana and encouraged everyone to vote. She addressed her opinion related to the zoning plan and not wanting that done prior to the vote of the authorization/legalization of marijuana.

Councilor Stefano commented on the Early Iron event over labor day weekend.

Mayor Lucero addressed concerns of street lights in the 16, 17 and 1800 blocks of Ross Ave and also expressed concerns of the old El Charro building and asked if Council could consider any type of rewards program for well-maintained yards. He also stated he has a person in mind to nominate for the CML Municipal Hero award.

EXECUTIVE SESSIONS

Councilor Daniel moved, seconded by Councilor Stefano to move into Executive Session (9:56 p.m.) pursuant to C.R.S. §24-6-402(4)(f). The motion carried unanimously.

After the executive session, no further business will be discussed.

1. Executive Session pursuant to C.R.S. §24-6-402(4)(f) for Personnel Matters - Evaluation of City Attorney

ADJOURNMENT

The meeting adjourned immediately after the executive session.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Receive August 2017 Monthly Reports

ATTACHMENTS:

Description		Type
📎	August 2017 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE September 20, 2017	AGENDA NO.C. 8. a	SUBJECT: City Manager Monthly Report for August 2017
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's Office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

August 2017 Report

- Held weekly Leadership Team meetings
- Weekly meetings with the Mayor and City Clerk
- Held department budget review meetings
- Presented to the Optimist Club on broadband
- Monthly meeting with Councilor Coleman
- Attended health insurance renewal meeting
- Attended regular Council meetings
- Monthly meeting with Councilor Vigil
- Attended Council work sessions
- Attended the SLV Economic Summit
- Attended the Council Retreat
- Met with Jim Poston regarding ownership of the B169
- Attended the Superintendents and BOCES meeting
- Attended the Rec Board meeting
- Toured Budweiser building
- Weekly economic development meetings
- Attended VIP meeting
- Held a Water Smarts meeting
- Attended the Candidate Orientation Session
- Attended Grizzly Club Board meetings
- Attended Global Leadership Conference
- Monthly meeting with Councilor Griego
- Met with Tom Acre
- Met to review the multiple efforts to enhance the Rio Grande River Corridor
- Held Youth Awareness Committee meeting for Sector Partnership
- Met with Marilyn Loser to review water smarts database
- Presented to Kiwanis on Broadband
- Lunch meeting with Joelle Boos-Medina
- Attended the Annual Employee BBQ
- Met to review jail alternatives

- Attended the ACLC meeting
- Met to review the CIP
- Attended the monthly ACEDC Board meeting
- Met to review the GOCO Inspire Grant
- Lunch meeting with Councilor Hensley
- Met with organizers regarding Alamosa Artwalk
- Attended the COG Broadband meeting & met with Congressman Tipton's District Director
- Attended the Criminal Justice Coordinating Committee
- Met with Chris Lopez
- Held an Art Committee meeting
- Met with Sara Overby with Colorado Health Foundation
- Attended the Colorado Municipal League's Town Gown Committee
- Attended the SLV Regional Training & Exercise Planning Workshop
- Met with District Attorney's Office regarding alleged theft
- Monthly meeting with Councilor Daniel
- Attended the Early Iron Picnic

City of Alamosa

Monthly Activities Report

August 2017

Public Works Department

Streets: The Street Department completed the gravel haul for the Rio Grande Farm Park parking lot. The traffic counter was placed on north State Ave. Cut concrete as needed for First St. project. Conducted traffic control for PMSC overlay project. Build and alternate route for Montana Azul Subdivision traffic for the PMSC overlay on Craft Dr. Flagged traffic as needed for PMSC project. Cleaned clogged and flooded inlets. Assisted recycling with brush haul. Bladed Foster Ave. and watered for traffic detour from Craft Dr. PMSC. Notified residents 24 hrs. prior to all PMSC work. Patched 330 potholes. Placed gravel at all W. 10th driveways after PMSC overlay. Trimmed trees encroaching upon roadway on Lakewood Dr. Painted parking area on newly paved Mullins. Painted centerlines on Craft and W. 10th after PMSC overlays. Painted bike lanes on W. 10th and Craft after PMSC overlays. Programmed all school lights. Marked and called in locates for various soft spots repairs. Pushed material piles at 20th St. yard. Backfilled behind curbs on newly paved Mullins. Saw cut soft spots for repair. Milled trenches on Second St. as needed to assist RMS contractors. Attended harassment training at City Hall. Prepared signs and barricades for Early Iron. Assisted Parks and Rec with tent set –up at Cole Park.

Solid Waste: Commercial waste hauled totaled 340 T.; residential waste hauled totaled 207 T. Thirty three special pick-ups were completed. Twelve toters were repaired and three dumpsters.

Recycling: A total of 74 bales of various materials were made. Seventy six bales (41.09 T.) were shipped. A total of 8.4 tons of glass were made. Land fill savings totaled \$702.64. Revenues collected totaled \$6,177.55. Four yard waste containers were delivered.

Building Inspection: Twenty six building permits were issued for a total valuation of \$4,142,282.91. Building permit fees totaled \$8,818.50 and construction use tax totaled \$14,136.77. Plan review fees totaled \$1,506.01 for the month. A total of 61 various inspections were conducted. Four general and two limited contractor licenses were issued.

Water: A total of 89,612,000 gallons of water were pumped for municipal use. Water treatment plant production was 70,960,353 gallons. Turn off /ons for occupant change and repairs totaled 54. One hundred seventeen meters were re-read. Twenty two curb stops were cleaned out and two were repaired. Seven new water services were installed. Forty one meters were checked for leaks. Twenty nine meters were swapped or pulled. Water pumped at the front nine on the Golf Course totaled 3,506,000 gallons and 3,689,600 gallons for the golf course booster pump/back nine. Repaired the 8" PVC non-potable water line at the cemetery that was damaged by Bower Contracting. Repaired a 10" PVC water line on 7th St. and San Juan Ave. that was damaged by Evergreen Caisson. Assisted with water removal from streets after rain storms. Continued locates for fiber optic project for Blanca Phone Co. Worked on flushing dead end water mains and verifying meter sizes in the system. There were nine call outs after hours on water related issues.

Wastewater: Total discharge for the month was 42.69 million gallons. The vortex line was plugged to the pump, used B-10 to rod the line and clear. Worked on lateral on basin #1. Cleaned both clarifiers, weirs and channels. Repaired blow out on Basin #1. Cleaned the UV sleeves. Cut weeds around the basin. Had meters calibrated and cleaned and calibrated the effluent probe. Tested on the Wastewater B certification. Sprayed down the UV room and the clarifiers. Assisted with locates and sewer checks.

East Alamosa: A total of 4,434,493 gallons of water were treated and supplied to East Alamosa. Highway 17 well pumped 622,374 gallons. Five sanitary sewers were checked for plugs, two unplugged. Pumps were pulled at Rodeo, McKinney, McQuerry and Blanca Vista lift stations and

impellers cleaned of debris. Cleaned Price and Sunnyside lift stations. Repaired 6" AC water line on McKinney Ave. that was damaged by Bower Contracting. Worked on bad order MXU's on meters. Completed additional locates for REC and Blanca Phone Co. for fiber project. There were three call outs after work hours.

Sewer: Seven new sewer services were installed. Seventeen sewers were checked at customers' requests, seven were unplugged. Seventy six sanitary sewers were inspected; nine blocks of sewer line were cleaned. Five manholes were cleaned, twenty manholes were raised. Nine blocks of sewer line were cleaned and one line cleaned and viewed with camera. The screen was pulled and cleaned on the discharge line at the WWTP. Cleaned Walmart, Alamosa, Tremont, West 11th and Murphy lift stations. Took copper tests at the WWTP, WTP and the distribution system. All lift stations were checked daily. There were eight call outs after work hours.

Alamosa Fire Department

Department Report for August 2017

The Alamosa Fire Department responded to 54 calls within the City Limits and 10 calls outside the City Limits. In addition to paged fire calls, Officers also responded to an additional 2 calls.

City Call Comparisons

Year	Monthly Comparison	Total City Calls Year to Date
2017	54*	337
2016	79**	287

* Includes 37 Airport Flight Standbys ** includes 56 Airport Flight Standbys

Inspections

7 Commercial Building inspections were performed

Fire Prevention/Station Tours

The Department hosted three station tours

Training:

Firefighters logged a combined total 67 hours of in house training during the month.

ALAMOSA

Incident Type Report (Summary)

Alarm Date Between {08/01/2017} And
{08/31/2017} and Station = "1"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.85%	\$0	0.00%
113 Cooking fire, confined to container	1	1.85%	\$600	23.07%
131 Passenger vehicle fire	1	1.85%	\$2,000	76.92%
	3	5.56%	\$2,600	100.00%
3 Rescue & Emergency Medical Service Incident				
324 Motor Vehicle Accident with no injuries	1	1.85%	\$0	0.00%
	1	1.85%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	3.70%	\$0	0.00%
444 Power line down	1	1.85%	\$0	0.00%
463 Vehicle accident, general cleanup	2	3.70%	\$0	0.00%
	5	9.26%	\$0	0.00%
5 Service Call				
571 Cover assignment, standby, moveup	38	70.37%	\$0	0.00%
	38	70.37%	\$0	0.00%
6 Good Intent Call				
631 Authorized controlled burning	1	1.85%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	1.85%	\$0	0.00%
	2	3.70%	\$0	0.00%
7 False Alarm & False Call				
714 Central station, malicious false alarm	1	1.85%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	3.70%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	1.85%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	1.85%	\$0	0.00%
	5	9.26%	\$0	0.00%

Total Incident Count: 54

Total Est Loss:

\$2,600

COUNCIL COMMUNICATION

DATE September 11, 2017	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for August 2017
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

August 2017 Report

- Performed Fiber Locates at the Water Treatment Plant for the incoming fiber from SLVREC, and provided Fiber Locates at the new Parks/Cemetery building. We also provided Fiber Locates at the new Multi Use facility.
- Worked with the contractor that placed the fiber between the Rec Center and Streets/Fleet to move the fiber out of the way for the new Multi Use facility. This move was necessary to facilitate the foundation of the new Multi Use facility. During the time the fiber was offline, IT provided temporary wireless service to the Streets/Fleet departments.
- Diagnosed an outage affecting the Water Treatment Plant and the Recreation Center. This day long outage was caused by a faulty Powerline Ethernet adapter that a vendor was utilizing at the Recreation Center. The device was removed and the vendor was notified that we will no longer allow them to plug any device into our network. The vendor agreed that we were not required to provide internet access for their device.
- Diagnosed an outage affecting the wireless connection for the Wastewater Treatment Plan and Recycling. The issue was resolved by replacing the primary radio system that communicates with Craft Tower.
- Updated all Police Department Mobile Video Recorders (MVR) units in all vehicles to the latest firmware for all hardware. We pre-emptively tested all 12XC-DVM800 cables for unstable video images and replaced any cables that failed.
- Created an air-gapped computer for the Police Department to assist with evidence review. This system was created from existing inventory of recyclable systems, and does not allow access to our primary network, nor the internet. It is

used to review evidence on cell phones and thumb drives.

- Setup a new location to give easier access to the Police Body Cams and E-Ticketing devices inside the Police squad room.
- Troubleshoot and repaired the electronic locking system at the Craft Watertower. This system is no longer in production, however IT was able to completely clear the lock and get it to reprogram.
- Posted several vehicles and computers on the City auction site.
- Technician Brandon Gallegos passed his Microsoft 70-698 (Installing and Configuring Windows 10) examination and became a Microsoft Certified Professional (MCP).
- Worked extensively to resolve issues with the Municipal to Alamosa Sheriff's Office (ASO) Court Cam System.
- The entire IT Department attended the mandatory Harassment Training sessions, as provided by the City of Alamosa.
- Presented information on Senate Bill 152 to the Kiwanis Club and the Optimists Club.
- Attended a CML webinar on network security.
- Reprogramed the WIFI at Cole Park for the Beat The Heat event.
- Recorded the Candidate Orientation sessions for the City Clerk.
- Attended a Webinar by Palo Alto Networks to perform a detailed review of their latest firewall products.
- Met with Gobins to review our current copier and printer contracts for the 2018 budget year. We anticipate replacing all copiers in January of 2018 as our current leases expire.
- Attended the monthly COG broadband committee meeting.
- Reviewed the security logs created by the Security Audit system. The system allows IT to review potential physical security breach attempts of the entire network in one comprehensive location.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- After reports that the Courtroom printer was failing to properly print items, IT worked with Finance to identify available funding to replace the printer with a new HP printer. That printer was installed and the old printer (which did not print clearly enough for court) was temporarily relocated to the street department until such time as it fails completely.
- Despite replacing rollers in the printer used for checks and water bills, that printer also developed fuser issues that mandated it's replacement. IT worked with Finance to identify available funding to replace the printer with a new HP printer. That printer was installed and the old printer (which did not print clearly enough for utilities) was temporarily relocated to the front desk as a receipt printer until such time as it fails completely.

- IT moved the City Clerk's computer system into the Deputy Clerk's office temporarily while the City Clerk was doing both jobs. Once we hired a new Deputy Clerk, we moved the City Clerk back to her original office and moved the Deputy Clerk as well to the City Clerk's office for training.
- IT performed troubleshooting tasks on the failed camera at the front desk area. Efforts are ongoing to determine the exact piece of equipment or line that has failed in order to replace the correct piece of equipment.
- We experienced some ongoing issues with the Alamosa County Jail camera system. We continue to work with the specific locations to ensure users are familiar with the operation of the system.
- Attended the monthly Departmental meeting.
- Met with Gobins regarding possible changes to our existing copier and printer leases for the 2018 budget year. These changes could possibly provide us with better copiers at little to no cost increase, and save us funds on printer toner and maintenance in the 2018 budget year.
- Solicited input from all department heads regarding requests for new or replacement computer equipment in the 2018 budget year. IT is now working with vendors to provide pricing for budgetary meetings.
- Setup computer accounts (email, and windows) and lock access for the new Code Enforcement Officer and the New Chief of Police.
- Technician Brandon Gallegos passed his Microsoft 70-698 (Installing and Configuring Windows 10) examination and became a Microsoft Certified Professional (MCP).
- Recorded the City Council meeting of 8/3/17 and placed the recording on YouTube.
- Recorded the City Council meeting of 8/17/17 and placed the recording on YouTube.
- Sent out monthly Phishing and Virus reports to all network users.
- Performed patch services on all existing servers. This monthly patching helps protect our servers from known vulnerabilities.

City of Alamosa: All Tickets
List of all tickets (68 items)
Generated on Sep 11, 2017 @ 11:23 am

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4732	jjolly@ci.alamosa.co.us	Message to Restart	md3	08-01-2017 @ 08:41 am	08-01-2017 @ 10:14 am	closed	Med	< 1 day
4733	amckinley@ci.alamosa.co.us	Please remove	mdl4	08-01-2017 @ 09:18 am	08-01-2017 @ 10:21 am	closed	Med	< 1 day
4734	hmartinez@ci.alamosa.co.us	Channel 191	teradici corp	08-01-2017 @ 11:34 am	08-01-2017 @ 01:09 pm	closed	Med	< 1 day
4735	jjolly@ci.alamosa.co.us	Membership Cards	md3	08-01-2017 @ 03:20 pm	08-01-2017 @ 04:11 pm	closed	Med	< 1 day
4736	bcooper@ci.alamosa.co.us	Computer for Squadroom	pcll96	08-01-2017 @ 03:38 pm	08-02-2017 @ 02:07 pm	closed	Med	< 1 day
4737	amckinley@ci.alamosa.co.us	New Employee ID Badge	mdl4	08-02-2017 @ 05:27 pm	08-03-2017 @ 10:48 am	closed	Med	< 1 day
4738	jmartinez@ci.alamosa.co.us	Mouse		08-03-2017 @ 09:16 am	08-09-2017 @ 09:55 am	closed	Med	6 days
4739	jbelknap@ci.alamosa.co.us	Tyler RMS		08-03-2017 @ 11:26 am	08-03-2017 @ 01:24 pm	closed	Med	< 1 day
4740	ahaslett@ci.alamosa.co.us	Rec Center Scan In Computer Battery Pack	l72.16.2.96	08-03-2017 @ 01:33 pm	08-03-2017 @ 02:07 pm	closed	Med	< 1 day
4741	lmontano@ci.alamosa.co.us	online docket	pcl052	08-03-2017 @ 03:25 pm	08-03-2017 @ 03:50 pm	closed	Med	< 1 day
4742	swahi@ci.alamosa.co.us	Printer Public Works	pcl227	08-04-2017 @ 08:14 am	08-04-2017 @ 08:41 am	closed	Med	< 1 day
4743	wharrison@ci.alamosa.co.us	Computer keeps trying to install updates	pcll62	08-04-2017 @ 08:39 am	08-04-2017 @ 02:12 pm	closed	Med	< 1 day
4744	hmartinez@ci.alamosa.co.us	Channel 191	pcll20	08-04-2017 @ 09:19 am	08-04-2017 @ 09:39 am	closed	Med	< 1 day
4745	hmartinez@ci.alamosa.co.us	Update to City Council and City Clerk page on Website		08-05-2017 @ 09:32 am	08-07-2017 @ 08:58 am	closed	Med	1 day
4746	blaw@ci.alamosa.co.us	UPS is making a funny sound		08-07-2017 @ 08:23 am	08-07-2017 @ 09:12 am	closed	Med	< 1 day
4747	sgallegos@ci.alamosa.co.us	ADD DOCKET TO WEB PAGE	mdt-8	08-07-2017 @ 11:15 am	08-07-2017 @ 03:27 pm	closed	Med	< 1 day
4748	jjolly@ci.alamosa.co.us	CH. 10 Update	md3	08-07-2017 @ 11:45 am	08-07-2017 @ 02:46 pm	closed	Med	< 1 day
4749	jjolly@ci.alamosa.co.us	Computer still prompts to restart	md3	08-07-2017 @ 02:53 pm	08-07-2017 @ 03:23 pm	closed	Med	< 1 day
4750	amckinley@ci.alamosa.co.us	New Employee ID Badge	mdl4	08-07-2017 @ 04:36 pm	08-08-2017 @ 12:20 pm	closed	Med	< 1 day
4751	amckinley@ci.alamosa.co.us	Please post this year round Part Time Recycling Position	mdl4	08-08-2017 @ 08:38 am	08-08-2017 @ 01:52 pm	closed	Med	< 1 day
4752	agarcia@ci.alamosa.co.us	Laptop mouse not functioning	pcll99	08-08-2017 @ 10:05 am	08-08-2017 @ 11:35 am	closed	Med	< 1 day
4753	rsteenburt@ci.alamosa.co.us	No G: Drive		08-08-2017 @ 10:54 am	08-08-2017 @ 12:19 pm	closed	Med	< 1 day
4754	nvaldez@ci.alamosa.co.us	Council Chambers	pcl008	08-08-2017 @ 01:22 pm	08-09-2017 @ 08:06 am	closed	Med	< 1 day
4755	jwebb@ci.alamosa.co.us	Website	pcll54	08-08-2017 @ 03:01 pm	08-08-2017 @ 03:08 pm	closed	Med	< 1 day
4756	jwebb@ci.alamosa.co.us	Press release	pcll54	08-08-2017 @ 04:30 pm	08-09-2017 @ 08:13 am	closed	Med	< 1 day

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Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4757	arice@ci.alamosa.co.us	City website - staff directory		08-08-2017 @ 04:50 pm	08-09-2017 @ 08:13 am	closed	Med	< 1 day
4758	swahi@ci.alamosa.co.us	Mouse pad	pcl227	08-09-2017 @ 08:32 am	08-09-2017 @ 09:54 am	closed	Med	< 1 day
4759	sgallegos@ci.alamosa.co.us	CANNOT GET ON INCODE AFTER UPDATE	mdt-8	08-10-2017 @ 08:41 am	08-10-2017 @ 09:10 am	closed	Med	< 1 day
4760	tkindschuh@ci.alamosa.co.us	Armory access	pcll26	08-10-2017 @ 10:58 am	08-10-2017 @ 11:10 am	closed	Med	< 1 day
4761	jbelknap@ci.alamosa.co.us	CCIC Install		08-10-2017 @ 01:06 pm	08-16-2017 @ 02:26 pm	closed	Med	6 days
4762	jmartinez@ci.alamosa.co.us	Fiber Locate		08-10-2017 @ 01:49 pm	08-14-2017 @ 08:03 am	closed	Med	3 days
4763	mabeyta@ci.alamosa.co.us	Access spiceworks maintenance portal		08-10-2017 @ 03:14 pm	08-10-2017 @ 03:54 pm	closed	Med	< 1 day
4764	arice@ci.alamosa.co.us	Staff Directory - City Website		08-11-2017 @ 08:15 am	08-11-2017 @ 09:36 am	closed	Med	< 1 day
4765	slucero@ci.alamosa.co.us	Check Printer	172.16.2.70	08-11-2017 @ 08:44 am	08-11-2017 @ 10:35 am	closed	Med	< 1 day
4766	dalderton@ci.alamosa.co.us	mdt 16 battery	citystaff-3	08-11-2017 @ 08:53 am	08-16-2017 @ 02:08 pm	closed	Med	5 days
4767	jwebb@ci.alamosa.co.us	Friday Update	pcll54	08-11-2017 @ 10:07 am	08-11-2017 @ 10:18 am	closed	Med	< 1 day
4768	amckinley@ci.alamosa.co.us	please remove	mdl4	08-11-2017 @ 11:20 am	08-11-2017 @ 11:30 am	closed	Med	< 1 day
4769	jwebb@ci.alamosa.co.us	Press release	pcll54	08-14-2017 @ 08:51 am	08-14-2017 @ 01:12 pm	closed	Med	< 1 day
4770	arice@ci.alamosa.co.us	Update for website on Rec Bd Meeting time	citycouncil-3	08-14-2017 @ 03:47 pm	08-14-2017 @ 04:51 pm	closed	Med	< 1 day
4771	jjolly@ci.alamosa.co.us	Deactivate accounts	md3	08-15-2017 @ 08:56 am	08-15-2017 @ 11:32 am	closed	Med	< 1 day
4772	sgallegos@ci.alamosa.co.us	ADD DOCKET TO WEB PAGE	mdt-8	08-15-2017 @ 11:21 am	08-15-2017 @ 02:52 pm	closed	Med	< 1 day
4773	bbertsh@ci.alamosa.co.us	Dash Cam	pcll26	08-16-2017 @ 10:19 pm	08-17-2017 @ 11:49 am	closed	Med	< 1 day
4774	hmartinez@ci.alamosa.co.us	Error for Printing on Label Printer		08-18-2017 @ 01:26 pm	08-18-2017 @ 02:48 pm	closed	Med	< 1 day
4775	hreynolds@gmail.com	Move computer to new work station		08-21-2017 @ 08:04 am	08-21-2017 @ 10:51 am	closed	Med	< 1 day
4776	lmontano@ci.alamosa.co.us	online docket	pcl052	08-21-2017 @ 12:52 pm	08-21-2017 @ 01:31 pm	closed	Med	< 1 day
4777	rmartinez2@ci.alamosa.co.us	back up power pack Waste water Plant	staff	08-22-2017 @ 10:12 am	08-23-2017 @ 01:16 pm	closed	Med	1 day
4778	jscott@ci.alamosa.co.us	agenda for posting	pcl093	08-22-2017 @ 01:53 pm	08-23-2017 @ 05:52 pm	closed	Med	1 day
4779	jjolly@ci.alamosa.co.us	Channel 10 Update	md3	08-22-2017 @ 02:20 pm	08-23-2017 @ 08:45 am	closed	Med	< 1 day
4780	jscott@ci.alamosa.co.us	PC/ZBA meeting	pcl093	08-23-2017 @ 08:42 am	08-23-2017 @ 05:01 pm	closed	Med	< 1 day
4781	osanchez@ci.alamosa.co.us	RecPro	pcll36	08-23-2017 @ 03:05 pm	08-23-2017 @ 03:23 pm	closed	Med	< 1 day

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Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4782	bgallegos@ci.alamosa.co.us	Add contact info to website		08-23-2017 @ 04:57 pm	08-24-2017 @ 08:18 am	closed	Med	< 1 day
4783	bgallegos@ci.alamosa.co.us	Setup reminders for billie		08-23-2017 @ 04:57 pm	08-24-2017 @ 09:06 am	closed	Med	< 1 day
4784	jbelknap@ci.alamosa.co.us	add contact us info to front page		08-23-2017 @ 05:01 pm	08-24-2017 @ 08:18 am	closed	Med	< 1 day
4785	jbelknap@ci.alamosa.co.us	Reminders		08-23-2017 @ 06:11 pm	08-24-2017 @ 04:52 pm	closed	Med	< 1 day
4786	jbelknap@ci.alamosa.co.us	Google Drive Setup		08-23-2017 @ 06:11 pm	08-24-2017 @ 09:09 am	closed	Med	< 1 day
4787	sgallegos@ci.alamosa.co.us	Add Docket to Web Page	mdt-8	08-24-2017 @ 09:44 am	08-24-2017 @ 11:03 am	closed	Med	< 1 day
4788	amckinley@ci.alamosa.co.us	Please add	mdl4	08-24-2017 @ 01:20 pm	08-24-2017 @ 04:10 pm	closed	Med	< 1 day
4789	bpichon@ci.alamosa.co.us	WiFi for Laptop	pcll26	08-25-2017 @ 03:23 am	08-25-2017 @ 11:48 am	closed	Med	< 1 day
4790	jwebb@ci.alamosa.co.us	Friday Update	pcll54	08-25-2017 @ 09:24 am	08-25-2017 @ 11:33 am	closed	Med	< 1 day
4791	lmontano@ci.alamosa.co.us	online docket	pcl052	08-25-2017 @ 11:30 am	08-25-2017 @ 11:44 am	closed	Med	< 1 day
4792	rstrand@ci.alamosa.co.us	Monitor	mdl6	08-28-2017 @ 07:59 am	08-28-2017 @ 04:48 pm	closed	Med	< 1 day
4793	jjolly@ci.alamosa.co.us	Rec Pro Notifications	md3	08-28-2017 @ 11:24 am	08-29-2017 @ 04:45 pm	closed	Med	1 day
4794	jwebb@ci.alamosa.co.us	pre	pcll54	08-29-2017 @ 03:41 pm	08-29-2017 @ 04:36 pm	closed	Med	< 1 day
4795	jwebb@ci.alamosa.co.us	Press release	pcll54	08-29-2017 @ 03:42 pm	08-29-2017 @ 04:43 pm	closed	Med	< 1 day
4796	elopez@ci.alamosa.co.us	VUVAULT	pcll99	08-30-2017 @ 02:28 am	08-30-2017 @ 08:12 am	closed	Med	< 1 day
4797	zcerny@ci.alamosa.co.us	Car camera	mdl2	08-30-2017 @ 08:02 am	08-30-2017 @ 02:01 pm	closed	Med	< 1 day
4798	tkindschuh@ci.alamosa.co.us	Unit I7 MVR	mdl118	08-30-2017 @ 08:41 am	08-30-2017 @ 01:59 pm	closed	Med	< 1 day
4799	amckinley@ci.alamosa.co.us	ID Badge	mdl4	08-30-2017 @ 02:23 pm		open	Med	11 days



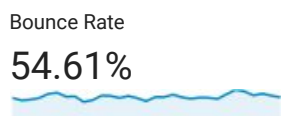
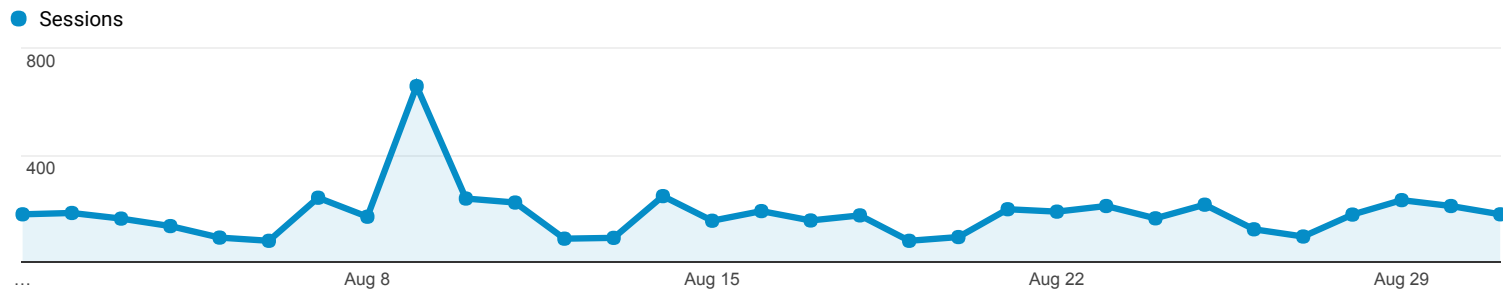
Audience Overview



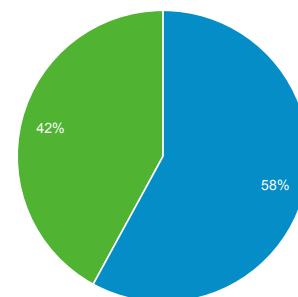
All Users
100.00% Sessions

Aug 1, 2017 - Aug 31, 2017

Overview



■ New Visitor ■ Returning Visitor



Language		Sessions	% Sessions
1. en-us		5,439	97.07%
2. fr-fr		73	1.30%
3. en-gb		22	0.39%
4. ko		11	0.20%
5. de-de		8	0.14%
6. en		7	0.12%
7. de		5	0.09%
8. en-ca		5	0.09%
9. es-us		5	0.09%
10. en-au		4	0.07%



Audience Overview

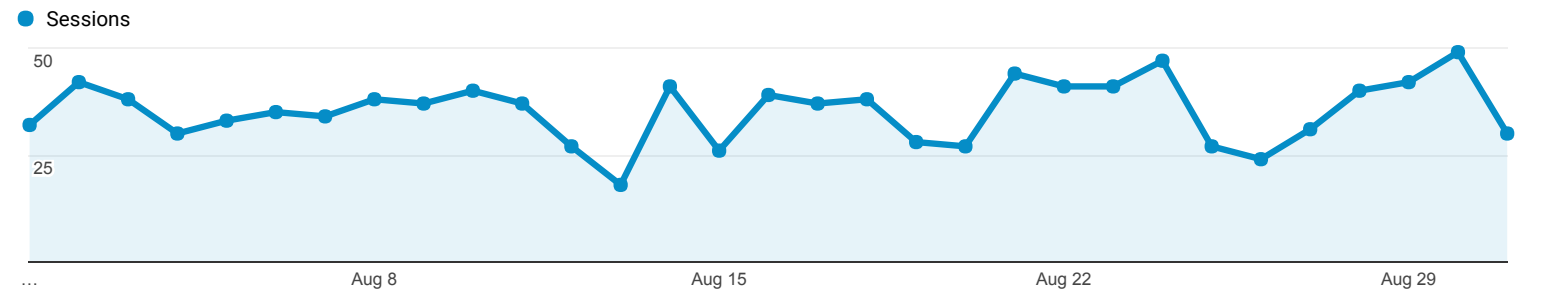


All Users

100.00% Sessions

Aug 1, 2017 - Aug 31, 2017

Overview



Sessions

1,093

Users

741

Pageviews

2,250

Pages / Session

2.06

Avg. Session Duration

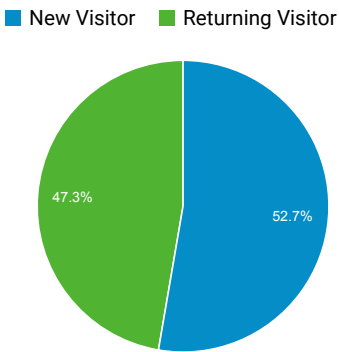
00:01:19

Bounce Rate

60.84%

% New Sessions

52.61%



Language		Sessions	% Sessions
1.	en-us	1,078	98.63%
2.	en-gb	6	0.55%
3.	de	2	0.18%
4.	fi-fi	2	0.18%
5.	en	1	0.09%
6.	es	1	0.09%
7.	fa	1	0.09%
8.	nb	1	0.09%
9.	ro	1	0.09%



Device Activity Report

Report Generation Info			
Date Created:	09/11/2017 11:28 AM	Created By:	jbelknap
Machine Name:	PC1156		

	Total		Brakes		Continuation		Lights		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
Total	1508	100%	5	0%	28	2%	552	37%	388	26%	6	0%	523	35%	6	0%

Device Name	Total		Brakes		Continuation		Lights		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
Car Unit 10	119	8%	0	0%	0	0%	79	66%	22	18%	0	0%	18	15%	0	0%
Bodycam Unit 10	101	7%	0	0%	2	2%	0	0%	25	25%	0	0%	74	73%	0	0%
Car Unit T1-13	96	6%	0	0%	0	0%	70	73%	16	17%	0	0%	10	10%	0	0%
Bodycam Unit 13	84	6%	0	0%	2	2%	0	0%	15	18%	0	0%	67	80%	0	0%
Car Unit 17	83	6%	4	5%	0	0%	57	69%	13	16%	0	0%	9	11%	0	0%
Bodycam Unit 23	82	5%	0	0%	1	1%	0	0%	30	37%	0	0%	51	62%	0	0%
Bodycam Unit 24	80	5%	0	0%	6	8%	0	0%	38	48%	0	0%	36	45%	0	0%
Car Unit T2-23	78	5%	0	0%	0	0%	60	77%	5	6%	0	0%	13	17%	0	0%
Car Unit 24	68	5%	0	0%	0	0%	37	54%	4	6%	0	0%	27	40%	0	0%
Bodycam Unit 17	67	4%	0	0%	4	6%	0	0%	6	9%	0	0%	57	85%	0	0%
Car Unit 3	53	4%	0	0%	0	0%	30	57%	13	25%	0	0%	8	15%	2	4%
Bodycam Unit 3	51	3%	0	0%	2	4%	0	0%	7	14%	0	0%	42	82%	0	0%
Car Unit 65	41	3%	0	0%	0	0%	10	24%	21	51%	0	0%	10	24%	0	0%
Car Unit 7	41	3%	0	0%	0	0%	30	73%	6	15%	0	0%	5	12%	0	0%
Bodycam Unit 12	40	3%	0	0%	0	0%	0	0%	21	53%	0	0%	19	48%	0	0%
Car Unit 19	36	2%	0	0%	1	3%	25	69%	9	25%	0	0%	1	3%	0	0%
Bodycam Unit 11	35	2%	0	0%	3	9%	0	0%	19	54%	0	0%	13	37%	0	0%
Car Unit 4	33	2%	0	0%	2	6%	27	82%	4	12%	0	0%	0	0%	0	0%
Car Unit 8	33	2%	0	0%	0	0%	22	67%	4	12%	4	12%	3	9%	0	0%
Car Unit T1-12	29	2%	0	0%	0	0%	20	69%	5	17%	0	0%	4	14%	0	0%
Bodycam Unit 63	25	2%	0	0%	0	0%	0	0%	23	92%	0	0%	2	8%	0	0%
Bodycam Unit 8	25	2%	0	0%	0	0%	0	0%	2	8%	0	0%	23	92%	0	0%
Car Unit 15	22	1%	0	0%	0	0%	20	91%	2	9%	0	0%	0	0%	0	0%
Bodycam Unit 65	22	1%	0	0%	0	0%	0	0%	22	100%	0	0%	0	0%	0	0%
Car Unit 63	22	1%	1	5%	0	0%	9	41%	7	32%	0	0%	5	23%	0	0%
Car Unit 6	20	1%	0	0%	0	0%	6	30%	0	0%	0	0%	14	70%	0	0%
Car Unit 16	18	1%	0	0%	2	11%	7	39%	7	39%	0	0%	0	0%	2	11%
Car Unit 14	17	1%	0	0%	1	6%	15	88%	0	0%	0	0%	0	0%	1	6%
Bodycam Unit 19	13	1%	0	0%	1	8%	0	0%	12	92%	0	0%	0	0%	0	0%
Bodycam Unit 7	13	1%	0	0%	0	0%	0	0%	13	100%	0	0%	0	0%	0	0%
Car Unit 2	11	1%	0	0%	0	0%	7	64%	2	18%	1	9%	0	0%	1	9%
Car Unit 21	10	1%	0	0%	0	0%	9	90%	1	10%	0	0%	0	0%	0	0%
Bodycam Unit 18	10	1%	0	0%	0	0%	0	0%	10	100%	0	0%	0	0%	0	0%

Device Name	Total		Brakes		Continuation		Lights		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
Car Unit 18	6	0%	0	0%	0	0%	5	83%	0	0%	1	17%	0	0%	0	0%
Bodycam Unit 2	6	0%	0	0%	0	0%	0	0%	0	0%	0	0%	6	100%	0	0%
Car Unit 5	5	0%	0	0%	0	0%	5	100%	0	0%	0	0%	0	0%	0	0%
Bodycam Unit 6	5	0%	0	0%	1	20%	0	0%	2	40%	0	0%	2	40%	0	0%
Bodycam Unit 5	4	0%	0	0%	0	0%	0	0%	0	0%	0	0%	4	100%	0	0%
Bodycam Spare	2	0%	0	0%	0	0%	0	0%	2	100%	0	0%	0	0%	0	0%
Car Unit T2-20	1	0%	0	0%	0	0%	1	100%	0	0%	0	0%	0	0%	0	0%
Car Unit 9	1	0%	0	0%	0	0%	1	100%	0	0%	0	0%	0	0%	0	0%

**City Clerk/Municipal Court
Monthly Report
August 2017**

Prepared and distributed 11 birthday cards.

Liquor Licensing:

- Renewals processed:
 - o SLV Wine & Spirits d/b/a Terry's Liquor
 - o Knights of Columbus
 - o Chief Liquor
 - o Bank Shot
 - o City Market
- Special Events Permits:
 - o Alamosa County Chamber of Commerce

Municipal Court:

- Met with Chief Oakes and Wendi Harrison regarding E-Citations.
- Met with Julie Zaragoza of RMOMS to discuss process of indigent defendants and with CSO Zach Cerny to discuss how their agency gets on the list of places for defendants to complete community service.
- Met with City Manager, Chief Oakes, City Attorney, Municipal Judge, and City Prosecutor to discuss Community Corrections options.

Election:

- Held Candidate Orientation Session
- Verified candidate petitions confirming accuracy and confirming official candidates.
- Verified petition signatures on Citizen-Initiated petitions regarding allowance of Retail and Medical Marijuana.

Training:

- Attended Harassment Training.

Other:

- Attended weekly meetings with Mayor and City Manager.
- Attended weekly Leadership Team meetings.
- Attended work sessions and regular Council meetings.
- Attended Special Council Meeting.
- Attended Council Retreat at Trinchera.
- Met with City Manager and Finance Director to review budget requests for City Council, Municipal Court, and City Clerk budgets.
- Held department meetings with Clerk staff.
- Completed evaluation for Deputy Clerk.
- Attended City Employee BBQ.

CITY OF ALAMOSA

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Report For August 1, 2017 Thru August 31, 2017 FILEDST

Violations by Filed Date...

CITY ORDINANCE	52	
TRAFFIC	65	
PARKING	6	
Total Filed Violations		123

Completed Cases...

Paid Fine...

CITY ORDINANCE	16	
TRAFFIC	64	
PARKING	20	
Total Paid Fines		100

Before Judge...

CITY ORDINANCE	11	
TRAFFIC	4	
PARKING	0	
Total Before Judge		15
Total Completed		115

Other Completed...

DISMISSED BY COMPLAINANT

CITY ORDINANCE	2	
TRAFFIC	0	
PARKING	0	
Total		2

DISMISSED/PRESENTED INSURANCE

CITY ORDINANCE	0	
TRAFFIC	1	
PARKING	0	
Total		1

DISMISSED BY JUDGE

CITY ORDINANCE	4	
TRAFFIC	2	
PARKING	1	
Total		7

DISMISSED BY PROSECUTOR

CITY ORDINANCE	4	
TRAFFIC	1	
PARKING	0	
Total		5

DISMISSED/FOUND NOT GUILTY

CITY OF ALAMOSA

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Report For August 1, 2017 Thru August 31, 2017 FILEDST

CITY ORDINANCE	3	
TRAFFIC	0	
PARKING	0	
Total		3
Total Other Completed		18
Grand Total Completed		133
Net Difference Filed/Complete		10-

Warrants...

Issued...

CITY ORDINANCE	48	
TRAFFIC	1	
PARKING	0	
Total Violations		49
Total Warrants Issued		49

Cleared...

CITY ORDINANCE	43	
TRAFFIC	2	
PARKING	0	
Total Violations		45
Total Warrants Cleared		45
Change in Total Warrants		4

Other Paid Cases...

Paid Fine...

Total Other Paid Fines	71
------------------------	----

FINE FINE	\$12,883.15
TP SERVICE CHARGE	\$408.89
LATE LATE FEE	\$595.46
BF BOND FORFEITURE	\$710.00
WF WARRANT FEE	\$293.50
PD SUR PD SURCHARGE	\$1,798.00
DEFER DEFERRED FEE	\$225.00
VA VICTIMS ASSISTANCE	\$348.99
CCOST COURT COSTS	\$1,092.51
REST RESTITUTION	\$86.00
DFLT DFLT JUDGMENT	\$90.00
OJW OUTSTANDING JUDGMENT WAR	\$30.00
Total Fees/Fines Paid	\$18,561.50

HUMAN RESOURCES MONTHLY REPORT

August 2017

New Employees:

Sergio Cazares	Temporary/Full Time	Buildings
Angela Sillas Green	Zumba Rec Instructor	Recreation
Frank Veliz	Transfer from Buildings to Recycling (PT)	Public Works/Recycling

Exiting Employees:

Catherine Martinez	Recycling (PT)	PW/Sanitation
Ernest Jacquez	Custodian (PT)	PW/Buildings

Workers Compensation:

New filings: 3
Open claims: 4



Alamosa Police Department

August 2017 Month End Report

Part 1 Crime Category	Jun-17	Jul-17	Aug-17	Aug-16	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	1	3	1	1	0	8
Robbery	0	0	1	0	1	4
Aggravated Assault	3	2	1	2	-1	29
Total Violent Crimes	4	5	3	3	0	41
Part 1 Property Crimes						
Burglary	13	12	8	7	1	58
Larceny	61	53	60	42	18	421
Vehicle Theft	1	0	0	0	0	6
Total Property Crimes	75	65	68	49	19	485
Total Part 1 Crimes	79	70	71	52	19	526
Miscellaneous Offenses						
Domestic Violence	6	13	14	4	10	85
Simple Assault	9	26	16	1	15	116
Drug Related	8	19	22	14	8	101
Liquor Laws	0	2	8	6	2	18
Harassment	8	20	23	12	11	103
DUI/DWAI/DUID	4	8	6	9	-3	55
Arson	0	1	0	0	0	3
Traffic Related						
Traffic Accidents	37	30	33	45	-12	251
Fatal	0	0	0	0	0	0
Injury	5	5	1	15	-14	33
Property Damage	32	25	32	30	2	218
Community Service Ofc						
Dogs picked up	8	10	13	10	3	82
Animal Bites	4	2	6	4	2	25
Barking Dog Complaints	2	3	2	7	-5	21
Wildlife Calls	3	19	30	24	6	94
Weed/Trash Removal	196	72	197	19	178	521
Snow Removal	0	0	0	0	0	5
Red Tagged Vehicles	0	0	2	0	2	3
Towed Vehicles	3	8	9	1	8	44
Summons Issued	5	6	5	9	-4	72
Calls for Service	201	196	228	196	32	1423

Submitted by: Duane Oakes, Chief of Police



CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

- **Cemetery Activities**

	<u>August</u>	<u>Total 2017</u>	<u>Total 2016</u>
Graves opened & closed	4	35	51
Graves set up services	4	35	51
Graves raised to grade	3	100	45
Cemetery single spaces sold	7	28	39
Stones leveled	0	48	4
Columbarium Niches sold	0	1	0
Disinterment	0	0	0

- **Tree Related Activities**

	<u>August</u>	<u>Total 2017</u>	<u>Total 2016</u>
Trees Pruned/Trimmed	0	113	77
Tress Planted	0	23	27
Trees Moved	0	7	1

- **Park Activities**

Worked accomplished:

- Parks
 - Weekly check and maintenance of play equipment; get playground log and spraying log up to date
 - Daily trash pickup of parks, cemetery, fairgrounds, ballfields, and City Hall
 - Trim parks and pick up grass clippings
- Blanca Vista Park
 - Move fence for a larger parking area
- Carroll Park
 - Paint soccer fields and set up goals
- Cole Park
 - Replace rubber tile at playground
 - Remove goat heads at pump track
- Disc Golf Course
 - Flail mow new 9 baskets and entrance
 - Build shelter at north parking lot
- Jardin Hermosa Park
 - Put pea grave in playground
- Lee Fields
 - Replace irrigation clock and change building locks
 - Repair valve
- Other
 - Funerals and grave digging, locates for public and stone setters, raise graves and level head stones, , mow and trim, and work on cemetery records
 - Take equipment in for services and repairs
 - Repair valve at Cemetery

- Repair split rail fences
- Mow ranch property and road sides, Jackson ditch, Hwy 17, Hwy 160, and water treatment plant
- Cut tree suckers on river dike
- Set up and take down stages
- Haul straw bales for event
- Put up and take down canopy and banners
- Spray weeds
- Set up for Beat the Heat BBQ

FALL & WINTER ACTIVITIES GUIDE

Check out our activities guide for all the upcoming fall and winter events and programs. Our Facebook page - City of Alamosa Activities - is another great way to be informed of updates.

YOUTH SPORTS & ACTIVITIES

- **Youth Soccer:** official registration has ended, but some spots in each division remain open. Sign up soon to secure a spot. Games are Sept 16 to Oct 21; ages 4-14.
- **Youth Flag Football:** official registration has ended, but some spots in each division remain open. Sign up soon to secure a spot. Sessions for this clinic-style program will begin Sept 5 and run through midOct.
- **Youth Basketball:** registration reminder - deadline is September 29. Games will start October 28.
- **High Altitude Challenge:** this fun run for kids, ages 13 and under, is a free event. Those completing all three races earn a commemorative t-shirt. Race days are Wed's, Sept 13, 20, and 27.
- **Fall Youth Rocketry:** registration is now open. Build a rocket from the bottom up and launch it! This class is an entry level model rocket program for parents and kids. Class Sessions are Oct 9, 11, and 13; Monday, Wednesday and Friday 6:30 - 7:30pm in the AFRC Children's Room. Launch day is Saturday, October 14 at 9am at the new SLV Rocketeers range.

ADULT SPORTS & ACTIVITIES

Painting and Ceramics courses are open for registration through the Recreation Center or online at www.AlamosaRec.org.

Upcoming Community Events

Alamosa Farmers Market

- July 8 - Oct 14 on Saturdays in Downtown Alamosa.
- New this year: Wednesdays at the Rio Grande Farm Park have been added.
- Visit alamosafarmersmarket.org for more information.

Chalk-a-Walk (September 23)

- This event is Chalk Full of Family Fun! Artists can team up or go it alone to create Sidewalk Art at the Depot on the Corner of Sixth and State! With three categories this event welcomes talent of ALL levels!
- Join in activities like making your own chalk, or decorating cookies.
- Registration will take place from 8:00am to 1:00pm with an awards ceremony at 3:00pm.
- Location: 610 State Avenue, Alamosa CO 81101
- Contact: Elizabeth Sumner
- Phone: 719-589-9386
- E-mail: events@alamosa.org

14th Annual Stephanie L. Miner Walk @ Cole Park (September 23)

- Mark your calendars, form a team and share your energy at the 14th annual Stephanie L. Miner 5k walk and run. Join us as we walk, jog, and run to celebrated survivors, and support those who are facing cancer and remember those whom we have lost.

- When and Where: Saturday September 23rd at 10am, enjoy a scenic view of Cole Park while winding your way past Cattails Golf Course with hundreds of runners and walkers in one of the largest events in the San Luis Valley.
- For a Good Cause: One hundred percent of the funds raised from the Stephanie L. Miner walk will stay local, helping SLV Health's efforts in providing screening, treatment and support for those dealing with all types of cancer. This 5K walk and run is a great community activity for racers, runners, walkers and families. After the race, the family of Stephanie L. Miner and friends invite you to enjoy a free potato bar.
- Registration: Pre-registration begins early September and costs \$30 (\$35 on the day of the event). Teams of 10 or more that pre-register will receive a \$5 per person discount, \$25. T-shirts are available to the first 1,000 registrants; please register early as sizes are limited! Shirts are available at the SLV Health Foundation Office 1921 Main St, Alamosa starting September 14th.
- To register, contact Foundation Director Kelly Gurule at 719-587-5707 or gurulek@slvrmc.org.
- Donations: If you can't attend, please consider making an online donation.

Free Admission at the Great Sand Dunes National Park and Preserve (September 30)

- Celebrate the National Public Lands Day with Free Admission to explore the Great Sand Dunes National Park and Preserve! Climb the tallest dune, try out sand boarding or just enjoy the view.
- Website: www.nps.gov/grsa/index.htm
- Phone: 719-378-6395

Oktobrufest Alamosa (September 30)

- Alamosa is proud to bring on the fall with our own first annual Oktobrufest. The event will host breweries and distilleries that use the barley and other products from our state's very own Colorado Malting Company! Sample Beer & Spirits, enjoy live music and activities for all ages.
- Admission starts at 1 pm at Sunset Park (Next to North River Green House)
- Website: <http://oktobrufestalamosa.com>
- Contact: Tracy
- Phone: 719-589-3681

Rec Center Summer Hours

Monday – Thursday: 6am – 10pm

Friday: 6am – 6pm

Saturday: 7am – 3pm

Sunday: CLOSED

Upcoming Rec Center Closures

- Veterans Day – November 10-11

Rec Center Revenue

	August	July	June	May	April
Courses	\$8,680.00	\$3,707.00	\$3,781.00	\$27,348.50	\$20,462.50
Facility Rentals	\$1,187.33	\$1,351.20	\$1,691.00	\$1,699.00	\$1,505.00
Membership	\$5,731.15	\$4,167.33	\$3,836.70	\$6,731.61	\$4,042.97
Merchandise	\$2,491.53	\$6,927.27	\$6,290.80	\$5,850.65	\$5,937.12
	\$18,090.01	\$16,152.80	\$15,599.50	\$41,629.76	\$31,947.59

Rec Center Door Count

January 2016	18,048	January 2017	29,114
February 2016	24,453	February 2017	22,218
March 2016	11,180	March 2017	16,985
April 2016	8,976	April 2017	11,967
May 2016	7,535	May 2017	14,574
June 2016	7,542	June 2017	24,041
July 2016	6,789	July 2017	16,384
August 2016	6,572	August 2017	13,277
September 2016	5,299		

October 2016	7,413
November 2016	10,391
December 2016	10,123
	114,498

128,560

Average per Month: 10,382

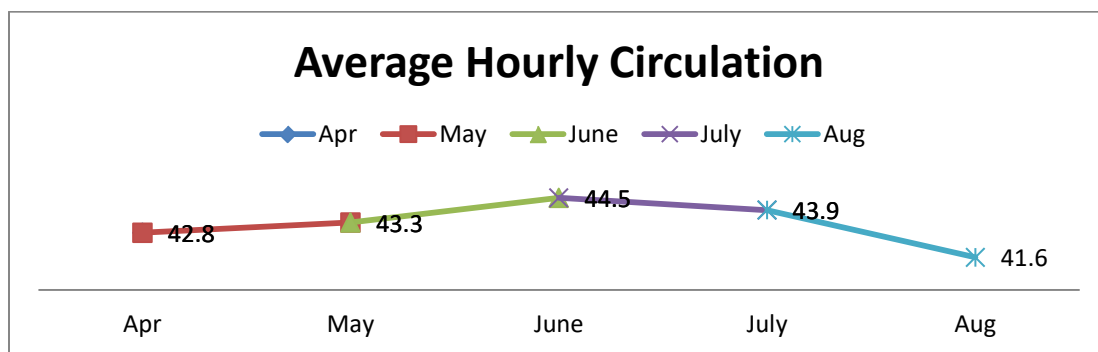
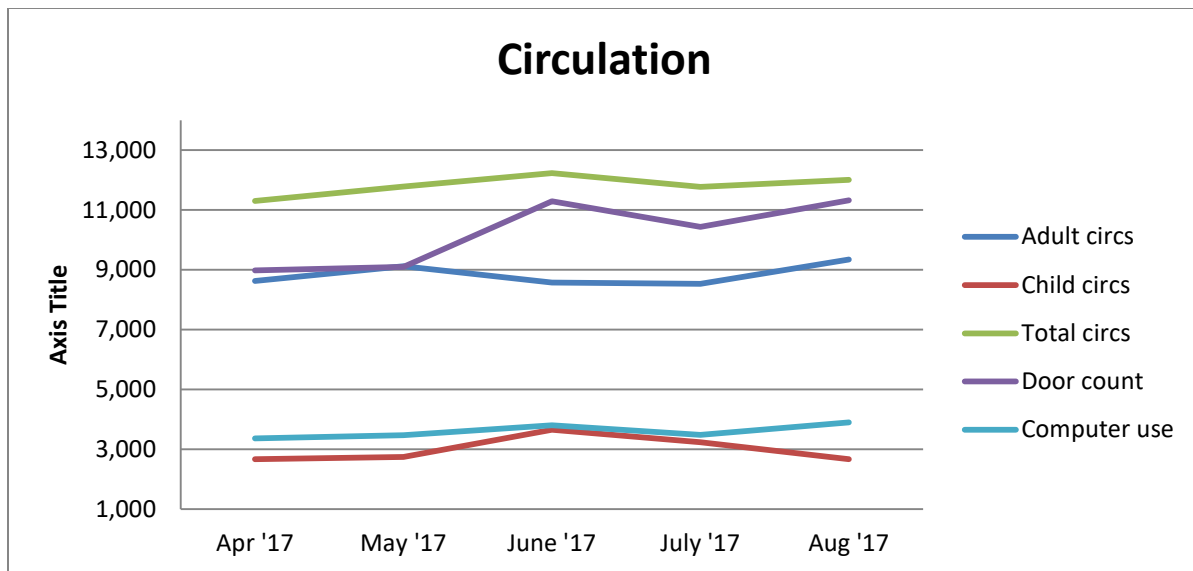
Average per Month: 16,070

Library Manager Report – August 2017

Library Stats

Website Counter					
	August	July	June	May	April
Pageviews		2,152	2,531	2,308	1,971
Sessions		1,083	1,165	1,042	1,000
1st Time Visitors		340	356	360	352
Returning Visitors		383	418	334	313

MONTHLY	STATISTICS	SUMMARY			
	August '17	July '17	June '17	May '17	Apr '17
Adult Circs	9,342	8,536	8,571	9,121	8,632
Child Circs	2,667	3,234	3,660	2,746	2,669
Total Circs	12,009	11,770	12,231	11,785	11,301
Hours Open	289	268	275	274	264
Circs per hour	41.6	43.9	44.5	43.3	42.8
CLC Circs	2,179	2,396	2,331	2,288	2,113
Door Count	11,327	10,437	11,289	9,093	8,979
Computer Use	3,897	3,484	3,805	3,478	3,371
Aspen e-books	151	188	170	165	211
TumbleBooks	5	2	0	0	1
FindIT CO Queries	51	34	49	47	59



Collection Development:

Staff added 449 new materials to the library collection: 269 books, 61 magazines, 29 audiobooks, 2 music CDs and 71 DVDs. This process includes purchasing, cataloging, and material processing. 370 materials were discarded.

Staff announcements.

Volunteers: We had a total of 23.5 volunteer hours this month. Patty Campbell and Leroy worked in the staff room doing miscellaneous jobs.

Community Involvement



- Movie Night – “Smurfs: The Lost Village” – we had 9 children and parents at the showing.



- The local Fiber group met in the Story Room. Usual attendance is 10-15 fiber enthusiasts. The group knits, weaves, spins, and crafts all things fiber. They share and teach each other new techniques

and ideas. Planning for charity projects or events is also done at these meetings. The next meeting will be September 13, 2017. We welcome anyone interested in any type of fiber arts.



- The Historic Preservation Advisory Committee meets the second Tuesday each month in the Local History Room.



- The Essential Oils workshop was “Back to School with Essential Oils”. 4 students attended. The next workshop will be September 18, 2017.
- People First group had their meeting in our Local History room. 9 members attended.



- San Luis Valley Origami workshop at the library was August 12, 2017 with 8 participants. The next workshop will be September 9, 2017.



- We have 7 Little Free Libraries in Alamosa, sponsored by the Alamosa Public Library and the Friends of the Library.
Food Bank – WCC added 96 books; **La Puente** – FOL (Friends of the Library) refilled with 65 books; **Zapata Park** –Jan Oen & Don Thompson refilled with 45 books; **Senior Center** – KREBS 0 books; **Nancy Cutters Office** (Optimist) – no changes; **SLV Immigrant Resource Center** (Optimist) – no changes;
Cole Park (library staff) we refilled with 46 books.



Friends of Alamosa Public Library

- The Friends are collecting donations for the upcoming book sales 1x month at Spines.
- Friend’s meeting was August 15, 2017. Next regular meeting is scheduled for September 19, 2017.
- August 15, 2017 book sale made \$504.
- The next book sale for 2017 will be September 1-2, 2017 during the Early Iron weekend.

Monthly Overview – As usual, August was a time of preparation and renewal. We saw the end of the first grant year for Growing Readers Together, participated in a community event, and prepped the kid's area for our Open House.

Storytime – No Storytimes in August. Salai and I cleaned up the Story Room and put some things in storage (thanks to Public Works for extra space!) as we anticipate the new cabinets going in the space. I spent a fair amount of time making plans for upcoming storytimes in September. We polled our current Storytime families about our current offerings. We got a lot of great feedback – most folks are very happy with our storytimes. We did have a comment about our lack of storage, and one response requested services for tweens and teens. Seems most people want Storytime at 10 am! Our new Storytime Fridays will be at 9:45 for babies/toddlers and 10:30 for preschoolers – see photos below.

Partnerships – We were invited to participate in a community breastfeeding event hosted by Valley-Wide and WIC in Cole Park September 16, 2017. This was a wonderful time for making connections. I had the opportunity to talk about the library and Growing Readers Together with many local health organizations as well as several families. I had direct contact with **34 kids**, and only one of them was from one of our regular families! This was a very worthwhile event in which to participate!

Growing Readers Together – August saw the end of first grant year, what a ride! We managed to spend the full amount, \$8700! I attended the mandatory culmination/celebration meeting in Colorado Springs on Tuesday, August 29. The statistic gathering firm, Clayton Early Learning, shared the results of their study, a remarkable success! We received a certificate identifying us as a GRT participating library (this is hung up just outside the Story Room.) The statewide Growing Readers Together program has received an award from the Colorado Association of Libraries. When we have more information about that, we'll share it. We finished preparing 5 of the 13 Storytime to Go Kits (many thanks to Rose, Patty M., Melissa, and Leroy for their help,) and we got 20 Planting Seeds binders ready to launch the 1,000 Books Before Kindergarten Program.

Displays – Katie did a nice display in the kid's space for "Back to School" – the best tool for back to school? A library card! Maintenance installed the new sensory boards courtesy of the Kiwanis Club and the new sign done by artist, Michelle Stone in The PAD, just in time for our open house on September 1. We did a special display in the Teen Lounge on the topic of marijuana. A local youth created a poster, and we used other posters and literature from goodtoknowcolorado.org.

Respectfully Submitted,

Becky Steenburg

Children's Librarian





Rhythm, Rhyme & StoryTime

for babies & toddlers

Fridays at 9:45 am
Starting Sept. 15



Babies and toddlers are invited to bring their parent/caregiver for a fun time of rhythm, rhyme and storytime.
Older siblings are always welcome.

Every Friday Sept. 15 - May 18 at 9:45 a.m.

FANTASY & FUN STORYTIME

**Fridays at
10:30 am**
Starting Sept.
15th



**stories. imagination. learning.
music. and play**



Kids ages 3 1/2 to 5 are invited to bring their caregiver/parent on Fridays at 10:30 a.m.
Siblings always welcome.

Every Friday Sept. 15 - May 18 at 10:30 a.m.



2017 Alamosa Public Library - Record Highs

Most checkouts and renewals in a single month:

13,472 (Aug '16) (Jun '16 – 13,333)

Most checkouts and renewals in a single year:

148,330 (2016) (2014-139,846)

Highest adult circulation in a single month:

10,417 (Aug '16) (Jan '17 – 9,880)

Highest adult circulation in a single year:

112,818 (2016) (2014-102,452)

Highest children's circulation in a single month:

4,735 (Jan '13) (Jun '05 – 4,508)

Highest children's circulation in a single year:

39,223 (2013) (2012 – 38,883)

Most patron visits in a single month:

13,742 (Jul '12) (Jul '13 – 13,451)

Most patron visits in a single year:

142,257 (2012) (2014– 136,656)

Most PC users in a single month:

7,270 (Jul '12) (Aug '10 – 6,637)

Most PC users in a single year:

68,251 (2012) (2010 – 65,497)

Highest Interlibrary Loan circs in a single month:

935 (Aug '17)*** (Oct '16 – 784)

Highest Interlibrary Loan circs in a single year:

7,912 (2016) (2015-6,205)

Highest CLC circulation in a single month:

3,182 (Mar '11) (Jan '11 – 2,953)

Highest CLC circulation in a single year:

31,509 (2010) (2016-30,742)

Single Day Records:

Most checkouts/renewals:

1,044 (8/13/12) (4/9/12 – 914)

Most patron visits:

978 (7/23/14) (1/14/15 – 815)

Most PC users:

434 (9/25/14) (9/6/11 – 427)

Revised 9/11/2017

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

City Attorney Employment Agreement

Recommended Action:

Approve the City Attorney Employment Agreement with Erich Schwiesow.

Background:

City Council has evaluated the employment of Erich Schwiesow as City Attorney, as well as the existing employment agreement and relevant comparable salary data, and has determined that a 3.3% salary increase is appropriate. The employment agreement has been updated to reflect the increase, and bring the dates current. It otherwise remains unchanged.

Issue Before the Council:

Does Council wish to renew the Employment Agreement with Erich Schwiesow with a 3.3% salary increase?

Alternatives:

- 1) Approve the Agreement as presented;
- 2) Approve the Agreement with changes, such as to the percentage increase or to other terms of the Agreement;
- 3) Decline to approve the Agreement and provide staff further direction.

Fiscal Impact:

The 3.3% increase is within the existing budget.

Legal Opinion:

City Attorney will be present at the meeting for any questions.

Conclusion:

Council conducted the annual evaluation of the City Attorney and determined that a 3.3% increase in salary is appropriate. The contract renewal applies that increase.

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Public Hearing and Second Reading, Ordinance No. 28-2017, an ordinance vacating a portion of Mullins avenue at its intersection with Murphy Drive located in Alamosa, Colorado.

Recommended Action:

Conduct the Public Hearing and unless information is presented to the contrary, approve Ordinance No. 28-2017 on second reading.

Background:

As part of the re-paving project on First Street, the City undertook a study of the problematic intersection of Mullins Avenue and Murphy Drive. The intersection is problematic due to the oblique angle at which it occurs, its proximity to First Street, the heavy traffic experienced at the intersection of Murphy and First Street. As part of the project, the City engaged a traffic engineer to study that intersection and propose solutions. The solution chosen is to realign the Mullins-Murphy intersection to move it north approximately 120 feet so as not to interfere with the Murphy-First Street intersection, and to realign Mullins so that it intersects Murphy at a right angle.

The realignment required acquisition of property from the First United Methodist Church to accommodate the realignment. The Church has conveyed the necessary property to the City. Pursuant to operation of C.R.S. § 43-2-302(1)(d), the property vacated will accrue to adjoining property owners.

As part of the broader reconstruction project on Murphy Drive, an additional easement on the east side of Murphy drive will be acquired from Adams State University. A copy of the plat showing that acquisition is included in the background materials, but is not part of this vacation.

Issue Before the Council:

Does Council wish to approve Ordinance 28-2017 vacating the easternmost approximately 150 feet of Mullins Avenue at its intersection with Murphy Drive on second reading?

Alternatives:

- 1) Approve the Ordinance on second reading
- 2) Decline to approve the Ordinance in whole or in part, and give staff further direction.

Fiscal Impact:

None.

Legal Opinion:

This vacation is necessary to complete the agreement made with the Church for acquisition of the property upon which the realignment of Mullins is located.

Conclusion:

Approval of this Ordinance recognizes the reconstruction of the Mullins – Murphy intersection that has occurred.

ATTACHMENTS:

Description	Type
☐ Ordinance No. 15-2017 Mullins Vacation	Ordinance
☐ Plat attached to Ordinance	Exhibit
☐ Plat showing property acquired from ASU	Backup Material

Ordinance No. 15 - 2017

AN ORDINANCE VACATING A PORTION OF MULLINS AVENUE AT ITS INTERSECTION WITH MURPHY DRIVE LOCATED IN ALAMOSA, CO

WHEREAS, the easternmost approximately 150 feet of Mullins Avenue before it intersects Murphy Drive has undergone a street realignment that moved that intersection north approximately 120 feet; and

WHEREAS, the owners of the land on which the new alignment of Mullins Avenue is located have agreed to exchange the land necessary for the realignment in return for the property they will receive by operation of the vacation of the old alignment; and

WHEREAS, existing utilities located in the portion of Mullins Avenue to be vacated have been relocated to the new alignment, and no reservation of easements for existing utilities is necessary; and

WHEREAS, the vacation of this right of way will contribute to the safe and effective flow of traffic;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the City Council of the City of Alamosa, Colorado:

Section 1. That the easternmost approximately 150 feet of Mullins Avenue before it intersects with Murphy Drive, in the SE¼ of the SW¼ of Section 4, Township 37 North, Range 10 East, NMPM, City of Alamosa, Colorado, as depicted on Exhibit A, the “Right-of-Way Exhibit for the First Street Reconstruction Project” as attached, is hereby vacated. Said easternmost portion is described as Tracts 1 and 2, collectively, on the attached Exhibit A.

Section 2. Pursuant to operation of C.R.S. § 43-2-302(1)(d), the vacated portion shall accrue to the lands adjacent to the vacated portion, with Tract 1 as depicted on the attached Exhibit A accruing to the land(s) to the south of the vacated Mullins Avenue, and Tract 2 as depicted on the attached Exhibit A accruing to the land north of the vacated Mullins Avenue.

Section 3. General Repealer. All acts, orders, ordinances, resolutions, or portions thereof in conflict herewith, are hereby repealed to the extent of such conflict.

Section 4. Recording and Authentication. This ordinance, immediately upon its passage, shall be authenticated by the signatures of the Mayor and City Clerk, recorded in the City Book of Ordinances kept for that purposes, and published according to law.

Section 5. Publication and Effective Date. This ordinance shall take effect ten days after publication following final passage. Publication both before and after final passage shall be by the title of this ordinance, which Council determines constitutes a sufficient summary of the ordinance, together with the statement that the full text of the ordinance is available for public inspection and acquisition on the City’s website and in the office of the City Clerk.

Section 6. Declaration of Public Interest. This ordinance is necessary to preserve the peace, health, safety, welfare, and to serve the best interest of the citizens of the City of Alamosa, Colorado.

INTRODUCED, READ AND APPROVED on first reading the 6th day of September, 2017, and ordered published as provided by law with notice of a public hearing to be held for consideration of the adoption of said ordinance on the 20th day of September, 2017, at 7:00 p.m., or as soon thereafter as the matter may be heard, or on such subsequent date to which the public hearing or Council consideration may be continued.

APPROVED, PASSED, ADOPTED AND SIGNED after public hearing this 20th day of September, 2017

CITY OF ALAMOSA

By _____
Josef P. Lucero, Mayor

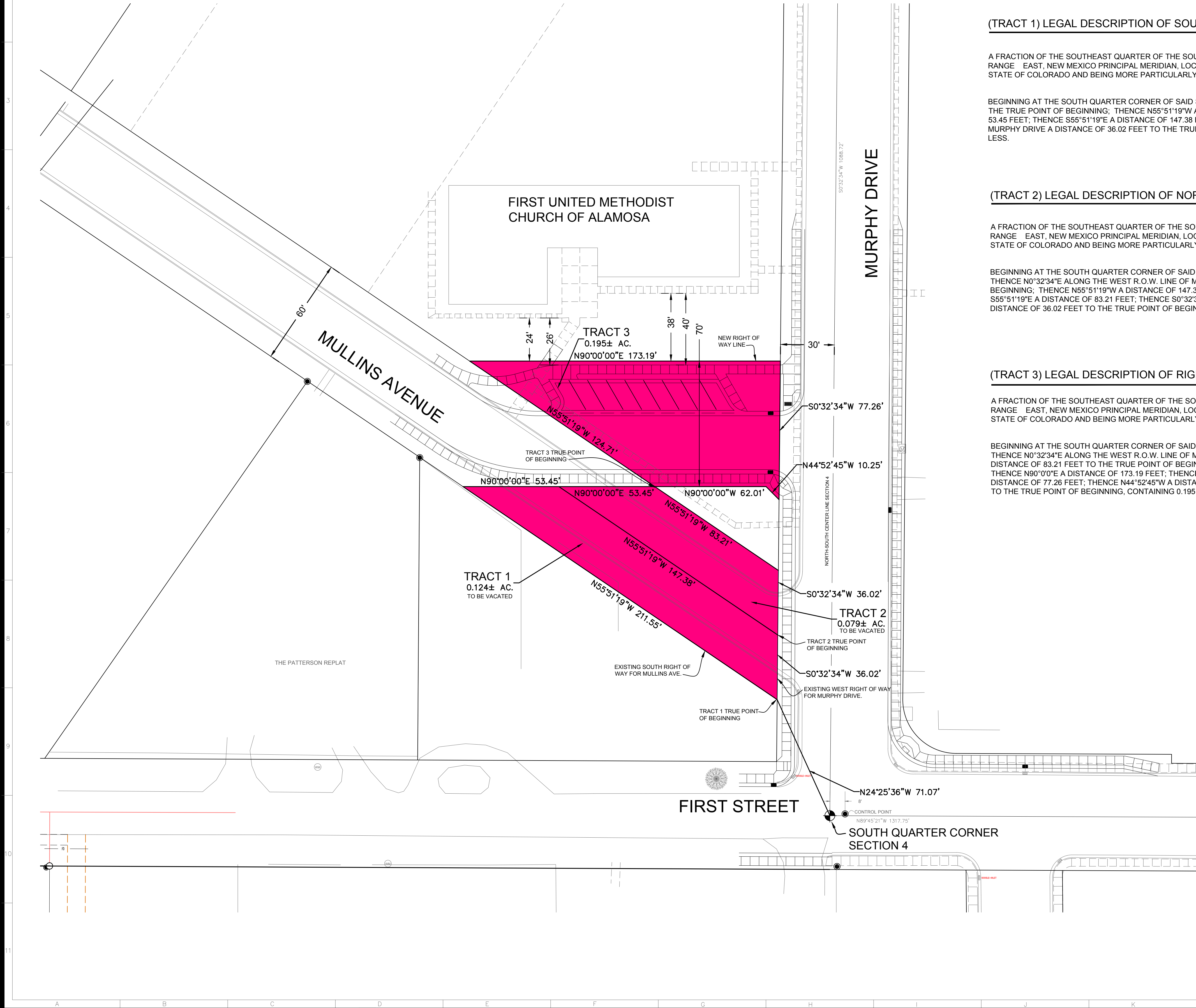
ATTEST:

Holly C. Martinez, City Clerk

RIGHT-OF-WAY EXHIBIT FOR THE FIRST STREET RECONSTRUCTION PROJECT

MULLINS AVENUE VACATION AND RIGHT-OF-WAY TO BE ACQUIRED FROM THE FIRST UNITED METHODIST CHURCH OF ALAMOSA

LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4
TOWNSHIP 37 NORTH, RANGE 10 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN,
CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO



(TRACT 1) LEGAL DESCRIPTION OF SOUTH HALF OF MULLINS RIGHT-OF-WAY TO BE VACATED

A FRACTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP NORTH, RANGE EAST, NEW MEXICO PRINCIPAL MERIDIAN, LOCATED WITHIN THE CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS TO-WIT:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4, THENCE N24°25'36"W A DISTANCE OF 71.07 FEET TO THE TRUE POINT OF BEGINNING; THENCE N55°51'19"W A DISTANCE OF 211.55 FEET; THENCE N90°00'00"E A DISTANCE OF 53.45 FEET; THENCE S55°51'19"E A DISTANCE OF 147.38 FEET; THENCE S0°32'34"W ALONG THE WEST R.O.W. LINE OF MURPHY DRIVE A DISTANCE OF 36.02 FEET TO THE TRUE POINT OF BEGINNING, CONTAINING 0.124 ACRES MORE OR LESS.

(TRACT 2) LEGAL DESCRIPTION OF NORTH HALF OF MULLINS RIGHT-OF-WAY TO BE VACATED

A FRACTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP NORTH, RANGE EAST, NEW MEXICO PRINCIPAL MERIDIAN, LOCATED WITHIN THE CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS TO-WIT:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4, THENCE N24°25'36"W A DISTANCE OF 71.07 FEET; THENCE N0°32'34"E ALONG THE WEST R.O.W. LINE OF MURPHY DRIVE A DISTANCE OF 36.02 FEET TO THE TRUE POINT OF BEGINNING; THENCE N55°51'19"W A DISTANCE OF 147.38 FEET; THENCE N90°00'00"E A DISTANCE OF 53.45 FEET; THENCE S55°51'19"E A DISTANCE OF 83.21 FEET; THENCE S0°32'34"W ALONG THE WEST R.O.W. LINE OF MURPHY DRIVE A DISTANCE OF 36.02 FEET TO THE TRUE POINT OF BEGINNING, CONTAINING 0.079 ACRES MORE OR LESS.

(TRACT 3) LEGAL DESCRIPTION OF RIGHT-OF-WAY TO BE ACQUIRED FROM THE FIRST UNITED METHODIST CHURCH OF ALAMOSA

A FRACTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP NORTH, RANGE EAST, NEW MEXICO PRINCIPAL MERIDIAN, LOCATED WITHIN THE CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS TO-WIT:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4, THENCE N24°25'36"W A DISTANCE OF 71.07 FEET; THENCE N0°32'34"E ALONG THE WEST R.O.W. LINE OF MURPHY DRIVE A DISTANCE OF 72.04 FEET; THENCE N55°51'19"W A DISTANCE OF 83.21 FEET TO THE TRUE POINT OF BEGINNING; THENCE N55°51'19"W A DISTANCE OF 124.71 FEET; THENCE N90°00'00"E A DISTANCE OF 173.19 FEET; THENCE S0°32'34"W ALONG THE WEST R.O.W. LINE OF MURPHY DRIVE A DISTANCE OF 77.26 FEET; THENCE N44°52'45"W A DISTANCE OF 10.25 FEET; THENCE N90°00'00"W A DISTANCE OF 62.01 FEET TO THE TRUE POINT OF BEGINNING, CONTAINING 0.195 ACRES MORE OR LESS.

RIGHT OF WAY PLAT DEPOSITING CERTIFICATE

STATE OF COLORADO) SS
COUNTY OF ALAMOSA)

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS DEPOSITED IN MY OFFICE AT ____ O'CLOCK, THE ____ DAY OF ____, 20__, AND IS DULY FILED AT

RECEPTION NO. _____

PLAT NO. _____

CABINET NO. _____

BY _____

TITLE _____

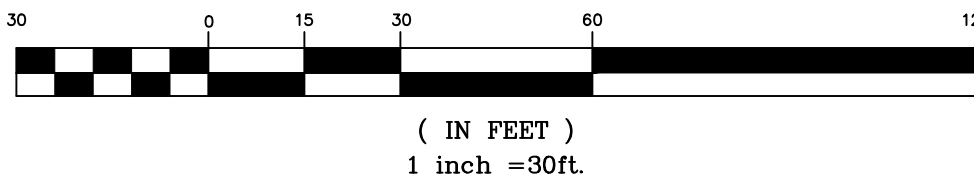
SURVEYOR'S STATEMENT

I, MARTIN REYNOLDS, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THIS EXHIBIT WAS PREPARED FROM THE NOTES OF AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION.

MARTIN REYNOLDS
PLS #23847

DATE _____

GRAPHIC SCALE



REYNOLDS ENGINEERING COMPANY

21626 COUNTY ROAD AA.5
ALAMOSA, COLORADO 81101
(719) 274-3218

DATE: MARCH, 2017
SCALE: 1"=30'
DRAWN: KR
CHECKED: MR
APPROVED: _____

CLIENT: CITY OF ALAMOSA

TITLE: FIRST STREET RECONSTRUCTION PROJECT (MURPHY DRIVE-EDGEMONT BLVD)

RIGHT-OF-WAY EXHIBIT

JOB NO. ALAMOSA FIRST STREET
DRAWING ROW EXHIBIT CHURCH

SHEET EX OF 1

RIGHT-OF-WAY EXHIBIT FOR THE FIRST STREET RECONSTRUCTION PROJECT

RIGHT-OF-WAY TO BE ACQUIRED FROM ASU

LOCATED ALONG THE WEST AND SOUTH SIDES OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 37 NORTH, RANGE 10 EAST OF THE NEW MEXICO PRINCIPAL MERIDIAN, CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO

LEGAL DESCRIPTION OF RIGHT-OF-WAY TO BE ACQUIRED FROM ASU

A FRACTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP NORTH, RANGE EAST, NEW MEXICO PRINCIPAL MERIDIAN, LOCATED WITHIN THE CITY OF ALAMOSA, COUNTY OF ALAMOSA, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS TO-WIT:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 4; THENCE N0°32'34"E ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 4 A DISTANCE OF 1326.69 FEET; THENCE S89°42'20"E ALONG THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 4 A DISTANCE OF 40.00 FEET; THENCE S0°32'34"W ALONG A LINE 40.00 FEET EAST OF AND PARALLEL TO THE NORTH-SOUTH CENTERLINE OF SAID SECTION 4 A DISTANCE OF 1261.50 FEET TO A POINT OF CURVATURE; THENCE 47.28 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 90°17'55", A RADIUS OF 30 FEET AND A CHORD WHICH BEARS S44°36'24"E A DISTANCE OF 42.54 FEET TO A POINT OF TANGENCY; THENCE S89°45'21"E A DISTANCE OF 119.95 FEET; THENCE S0°14'39"W A DISTANCE OF 5.00 FEET; THENCE S89°45'21"E ALONG A LINE 30.00 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF SAID SECTION 4 A DISTANCE OF 1127.59 FEET; THENCE S0°29'00"W ALONG THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 4 A DISTANCE OF 30.00 FEET TO A POINT ON THE SOUTH LINE OF SAID SECTION 4; THENCE N89°45'21"W ALONG THE SOUTH LINE OF SAID SECTION 4, A DISTANCE OF 1317.75 FEET TO THE POINT OF BEGINNING, CONTAINING 2.120 ACRES MORE OR LESS.

RIGHT OF WAY PLAT DEPOSITING CERTIFICATE

STATE OF COLORADO) SS
COUNTY OF ALAMOSA)

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS DEPOSITED IN MY OFFICE AT _____ O'CLOCK, THE
_____ DAY OF _____, 20____, AND IS DULY FILED AT

RECEPTION NO. _____

PLAT NO. _____

CABINET NO. _____

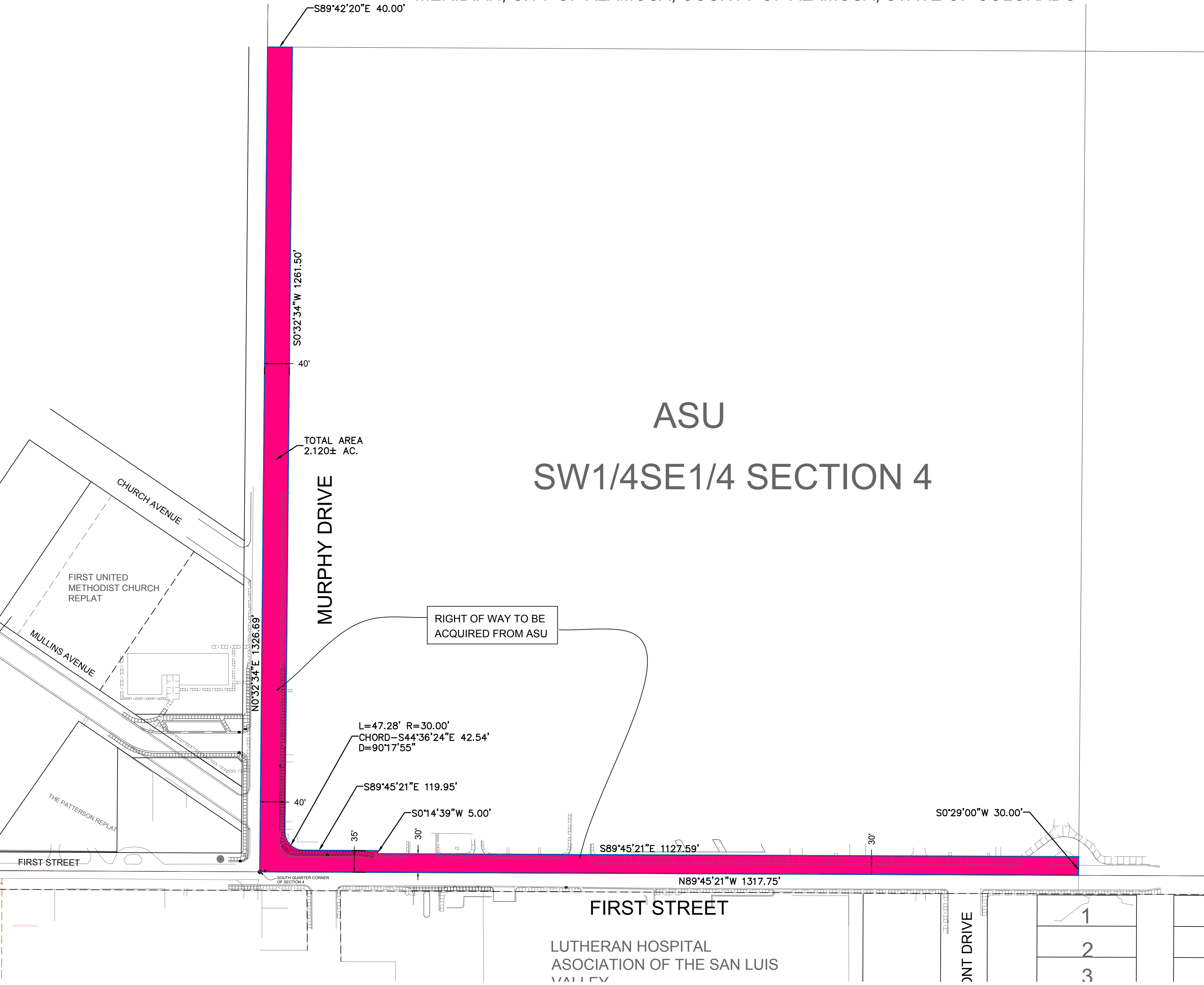
BY _____

TITLE _____

SURVEYOR'S STATEMENT

I, MARTIN REYNOLDS, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY STATE THAT THIS EXHIBIT WAS PREPARED FROM THE NOTES OF AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION.

MARTIN REYNOLDS DATE _____
PLS #23847



REYNOLDS ENGINEERING COMPANY

21626 COUNTY ROAD AA.5
ALAMOSA, COLORADO 81101
(719) 274-3218

DATE: MARCH, 2017
SCALE: 1"=100'
DRAWN: KR
CHECKED: MR
APPROVED:

CLIENT: CITY OF ALAMOSA

TITLE: FIRST STREET RECONSTRUCTION PROJECT (MURPHY DRIVE-EDGEMONT BLVD)
FIRST STREET
ALAMOSA, COLORADO 81101
RIGHT-OF-WAY EXHIBIT (ASU)

JOB NO. ALAMOSA
DRAWING FIRST STREET
SIGNING & STREPPING

SHEET
EX OF 2

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Request of Black and Veatch as as Agent for Verizon Wireless for the Expansion of an Existing Permitted Use by Special Review for the Installation of Verizon Wireless Communication Antennas on the Existing Viaero Tower Near the Villa Mall

Recommended Action:

Staff recommends that Council approve the requested expansion of the existing Permitted Use by Special Review as per the unanimous recommendation of the Planning Commission.

Background:

This request will serve to act as a co-location effort between Viaero and Verizon Wireless by allowing the installation of Verizon Wireless communications antennas at the 35' level on the existing 150' Viaero telecommunications tower near the Villa Mall. This installation will serve to densify the wireless communications network in the area and with the improvements on the lower level of the tower visual impacts should be minimized.

Issue Before the Council:

Does Council wish to approve the expansion of the existing Permitted Use by Special Review as requested?

Alternatives:

Council may approve the request as presented, approve the request with conditions, or deny the request and provide staff further direction.

Fiscal Impact:

No significant fiscal impact is anticipated.

Legal Opinion:

The City Attorney will be available for comment.

Conclusion:

This request for co-location serves to address Council's desire to minimize individual telecommunications towers in the City.

ATTACHMENTS:

Description		Type
▢	Application	Cover Memo
▢	Staff Rec to Planning Commission	Cover Memo
▢	Planning Commission Minutes	Cover Memo

CITY OF ALAMOSA
APPLICATION FOR PERMITTED USE BY SPECIAL REVIEW

1. Name of property owner(s): NE Colorado Cellular Inc.
2. Mailing address of property owner(s): 1224 W. Platte Ave
Fort Morgan, CO 80701
3. Phone number/E-mail: 970-389-3339 (Jeff Noseworthy)
jeff.noseworthy@induscom.com
4. Applicant information if different from owner. Attach Power of Attorney.
Name: Black & Veatch Agent for Verizon Wireless
Address: 4600 S. Syracuse St. #800
Denver, CO 80237
Phone: 303-929-8651
5. Legal description of property: Tract 3 of the Replat of the Kelloff Family Trust Divison
of land filed March 22, 2007, under Reception Number 330193
6. Street address of property: 3177 Main St.,
Alamosa, CO 81101
7. Zoning of property: CB-Commercial Business
8. Describe proposed use in detail. Addition of Verizon Wireless communication antennas
at the approx 35' level of the existing 150' Viacro tower. Radio base equipment in existing compound.
9. Attach a list of adjacent property owners' names and addresses
for notification. (Available at County Assessor's Office)
10. E-mail an electronic file of attached site plan to:
engineer@ci.alamosa.co.us
11. Attach time schedule for development.
12. Enclose application fee of \$50.00 non-refundable.

OWNER(S)

Signature(s)

Print Name

Date

Thomas Lennon
THOMAS LENNON 6/8/17

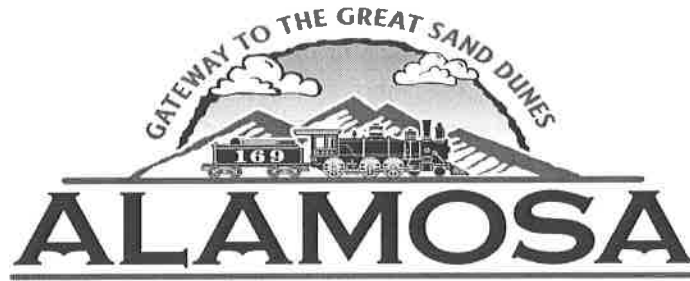
APPLICANT(S)

Signature(s)

Print Name

Date

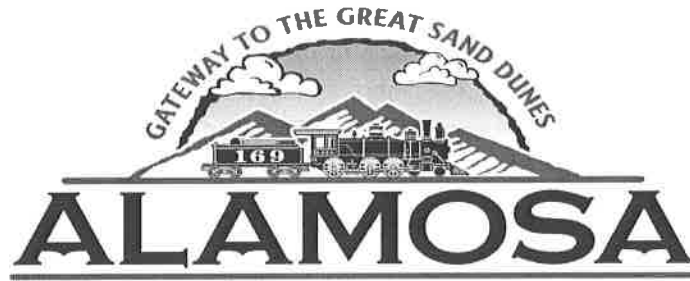
Jeff Sherer Senior Manager
JEFF SHERER 6/27/17



MEMO

To: Planning Commission Members
From: Pat Steenburg, Public Works Director
Subject: Consideration of the request of Black and Veatch on behalf of NE Colorado Cellular, Inc. for the expansion of an existing Permitted Use by Special Review for the installation of Verizon Wireless communications antennas at the 35' level on the existing 150' Viaero tower near the Villa Mall.
Date: August 18, 2017

I have reviewed the request of Black and Veatch on behalf of NE Colorado Cellular, Inc. for the expansion of an existing Permitted Use by Special Review for the installation of Verizon Wireless communications antennas at the 35' level on the existing 150' Viaero tower near the Villa Mall and recommend that it be approved. The installation will be at the lower level of the tower which should minimize visual impacts and will serve to densify the wireless communications network in the area.



MEMO

To: Planning Commission Members
From: Pat Steenburg, Public Works Director
Subject: Consideration of the request of Black and Veatch on behalf of NE Colorado Cellular, Inc. for the expansion of an existing Permitted Use by Special Review for the installation of Verizon Wireless communications antennas at the 35' level on the existing 150' Viaero tower near the Villa Mall.
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City of Alamosa
Planning Commission
August 23, 2017
6:00 p.m.
Minutes of the Meeting

The regular meeting of the Planning Commission was called to order on the above date at 6:00 p.m. by Chairman Mark Manzanares. Present were the following members: Shirley Adcock, Christopher Lopez, David Mize, and Scott Travis. Excused: Darrel Cooper and Farris Bervig. A quorum was declared. Staff present: Pat Steenburg, Harry Reynolds, and Julie Scott.

Agenda Approval: M/S/C. Mize, Travis. Motion was made to approve the agenda as with the following change: Item 1A is moved to the last hearing rather than the first.

Approval of the Minutes: M/S/C. Travis, Adcock. Motion made to approve the minutes of the July 26, 2017 meeting as presented. (Unanimous)

Public Comments: None.

Regular Business - Conduct Public Hearings – Zoning Board of Adjustments

The request of Mark and Stephanie Hensley for a lot line vacation. The properties affected are Lots 4 & 5 and Lots 6 & 7, Replat of Carroll Addition 2, Block 4, City of Alamosa, Alamosa County.

The public hearing opened at 6:03p.m.

Manzanares: Would you like to speak on behalf; please state your name and address.

Hensley: Mark Hensley, 713 Douglas Dr., Alamosa, Co. We have two lots in that subdivision and my son has two lots also and we would like to take out the center lot line on each to build and if you could cut my taxes to a tenth, I would be really happy with that.

Manzanares: Thank you, Mark. Have a seat and we will call you if there are more questions. Is there anyone else that would like to speak on behalf of this request? Against? We will close the public hearing.

The public hearing closed at 6:04 p.m.

Manzanares: The only question I have is you have already started building on one of these lots before this action?

Hensley: We've been working on this subdivision quite a while. Josh has lots 6 & 7 and he's in contact with everybody and found out we had to do this. Stephanie and I don't plan on building

until March of next year. We're trying to do everything by the book. Josh's house sold before ours and he moved in with us.

Steenburg: He has been in contact with staff through the whole process.

Adcock: So this action will correct this?

Steenburg: Yes.

M/S/C. Adcock, Travis. Motion made to approve the request of Mark and Stephanie Hensley and Joshua and Amanda K. Hensley for lot line vacations. The properties affected are Lots 4 & 5 and Lots 6 & 7, Replat of Carroll Addition 2, Block 4, City of Alamosa, Alamosa County.
(Unanimous)

This is final action on this request.

Next item:

The request of the City of Alamosa for a lot line adjustment. The property affected is Tract 1, Simmons Subdivision, City of Alamosa, Alamosa County also known as 2242 Old Sanford Road.

The public hearing opened at 6:07 p.m.

Steenburg presented the request on behalf of the City.

Steenburg: Thank you, sir. What we need to do is years ago when the Rec Center was built a parcel was created included the building and the majority of the parking lot, Tract 1, that was created for financial purposes so it could be approved for the mortgage. That loan was paid off about two years ago and now we need to create a tract for the multi-purpose facility and ice rink. It is an agricultural zone and minimum lot size is five acres. The lot is shaped strange to make a five acre parcel and to allow for street frontage in the future There is an agreement for both facilities to share parking and sidewalks.

Adcock: There is enough parking?

Steenburg: There will be an additional 50 spaces added.

Manzanares: Thank you. There is no one else to speak for this? Against? We will close the public hearing. I have just a question as we're looking at the map. Do you think there will ever be another baseball park there to make it look symmetrical?

The public hearing closed at 6:09 p.m.

Steenburg: Not right now- that area is the dog park. They are talking to making improvements to the existing fields.

Mize: I just came off the Rec Board, we talked about it several times and we felt the four fields were sufficient and the dog park would be a good use.

Steenburg: The new field has been discussed but not serious enough to include it in our five to ten year projections.

M/S/C. Travis, Lopez. Motion made to approve the request of the City of Alamosa for a lot line adjustment. The property affected is Tract 1, Simmons Subdivision, City of Alamosa, Alamosa County also known as 2242 Old Sanford Road. (Unanimous)

This is final action on the request.

Planning Issues:

The request of Black and Veatch on behalf of AT & T for a Permitted Use by Special Review to allow modifications of telecommunication equipment to an existing tower (Use Group C-33). The property affected is located in the northwest corner of Harold Carroll Park, City of Alamosa, Alamosa County also known as Craft Water Tower.

The public hearing opened at 6:11 p.m.

Manzanares: Would you like to step forward and state your name and address for the record and tell us about your application.

Bonney: Hi, my name is Elizabeth Bonney; I am here for Black & Veatch on behalf of AT & T mobility, 960 E. Valley St., Glendale, CO, 80246. You may know there is an existing wireless facility on the water tower. The proposal is to remove 4 omni antennas and add 3 panel antennas and 3 remote radio heads. It isn't a very visible change.

Manzanares: Is there anyone else that would like to speak for this? Against? We will close the public hearing. Questions?

The public hearing closed at 6:12 p.m.

Lopez: I had a question; why the change?

Bonney: Improved coverage, better speed.

Lopez: Does it expand the coverage?

Bonney: That I am not sure of; it should provide better speed and it may go for a wider radius.

Adcock: Is this approved by the City?

Steenburg: Yes.

Manzanares: This goes back to our discussion of using existing facilities and not adding more towers.

Steenburg: And a little background with the new code that goes into effect in January, you won't see this type of request, it will go for administrative approval.

M/S/C. Travis, Mize. Motion made to recommend approval of the request of Black and Veatch on behalf of AT & T for a Permitted Use by Special Review to allow modifications of telecommunication equipment to an existing tower (Use Group C-33). The property affected is located in the northwest corner of Harold Carroll Park, City of Alamosa, Alamosa County also known as Craft Water Tower. (Unanimous)

The recommendation will go to City Council for consideration at the regular meeting to be held on September 20, 2017 at 7:00 p.m. or shortly thereafter.

Next item:

The request of Black and Veatch on behalf of Verizon Wireless for a Permitted Sue by Special Review to allow modifications to existing telecommunications equipment (Use Group C-33). The property affected is Tract 3 of the Replat of the Kelloff Family Trust Division of Land, City of Alamosa, Alamosa County, also known as 3177 Main St.

The public hearing opened at 6:15 p.m.

Manzanares: Please state your name and address and tell us about your application.

Sherer: My name is Jeff Sherer, I am with Black & Veatch as well, my address is 4600 S. Syracuse St. #800, Denver, CO 80237. I'm an agent for Verizon and the property owners NE Colorado Cellular Inc. dba Viaero Wireless are requesting your approval of a permitted use by special review for collocation of equipment on the existing tower located at 3177 Main St. This is being proposed because Verizon has found service on the west side of Alamosa is below their standards and this site should help significantly.

In respect of the application, Verizon is proposing to co-locate 12 panel antennas on this existing 150 ft. monopole at the 35' level. This height is substantially below the existing antennas and will have no additional visual impacts. Additional equipment will be located behind the radio heads. Base radio equipment, including an emergency generator will be located within the existing fence compound on a 12 x12 pad. There will be no visible changes to the exterior of the compound.

The proposed facility will not adversely impact traffic or existing infrastructure. As staff mentioned, it is an insignificant change. When it is operational, this facility will provide needed upgraded wireless service.

Thank you and if you have any questions I would be happy to address them.

Manzanares: Thank you, is there anyone else that would like to speak? We will close the public hearing. I had a little trouble hearing; this is the existing tower?

The public hearing closed at 6:17 p.m.

For the record, all adjacent property owners were notified of the public hearing.

Steenburg: Yes, they are adding equipment at the 35 ft. level and changes to their ground base equipment.

Mize: On the picture of the existing tower, what height is that?

Scherer: About 50-60 ft. we are significantly lower than that.

Steenburg: We did hear from the owners of the Villa Mall and they are actually in favor of it and they had to install repeaters when Viaero went in and stomped the signal and they hope this will help.

Adcock: How much more can go on that tower, I look at it every day.

Steenburg: That would be up to a structural engineer.

Manzanares: Any more questions, motion?

M/S/C. Mize, Travis. Motion made to recommend approval of the request of Black and Veatch on behalf of Verizon Wireless for a Permitted Sue by Special Review to allow modifications to existing telecommunications equipment (Use Group C-33). The property affected is Tract 3 of the Replat of the Kelloff Family Trust Division of Land, City of Alamosa, Alamosa County, also known as 3177 Main St. (Unanimous)

Other Business:

Code Review Update

There is a joint work session with Council on August 30th at 6:00 p.m. Todd Messenger, Land Use Attorney will make the presentation on the new code. Steenburg gave a brief overview of what will be covered in the work session. The presentation will include significant changes and revisions to the current code, use groups and definitions.

Planning Commission will have a special meeting to review and make recommendations to Council regarding adoption of the zoning code changes in the first part of September.

Adcock thanked staff for all the work involved in the update to the Code.

Next item:

The request of James Hsu for a lot line vacations. The property affected is Lots 45-54, Block 210, Washington Addition, City of Alamosa, Alamosa County.

The public hearing opened at 6:26 p.m.

Steenburg presented the request as the applicant was not present. If questions arose that he could not address the application would be tabled.

Steenburg: The annexation was completed last year and this action would allow the continuation of similar development. The alley vacation was completed three weeks ago. It is similar to Mr. Hensley's application that was heard earlier. He wants to vacate lot lines on the small skinny lots to create four larger parcels I'm assuming to place duplexes similar to what already exists to the west. But, whatever he builds is not really the question, what he builds will have to meet our zoning requirements.

Mize: This is right across from the school?

Steenburg: Yes. I think we will see more residential development in the area.

Manzanares: Thank you. We will close the public hearing.

The public hearing closed at 6:29 p.m.

Motion made by Adcock to table the request until the applicant was present. Lopez seconded and stated he had no problem with the motion but all applicants should be treated in the same way.

The practice has not been consistent. There are many variables in each application.

Travis stated that he did not want to impede progress by another month and Mr. Hsu has proven over and over that he's following code and worked with staff.

Mize: It looks like a very straight forward request.

Discussion continued and the motion failed.

M/S/C. Mize, Travis. Motion made to approve the request of James Hsu for lot line vacations. The property affected is Lots 45-54, Block 210, Washington Addition, City of Alamosa, Alamosa County. (Four yes's- Lopez, Travis, Mize, Manzanares, one nay-Adcock.

This is final action on the request.

Correspondence: None.

Staff gave an update on the First St. project along with other City work including the resurfacing of approximately three miles of streets, six blocks of sewer line replacement, construction of the new Parks and Cemetery building, ice rink and multi-use pavilion, improvements to WWTP.

There was also a question of widening the Stadium Dr. curve and improvements. Curb most likely would not be part of the improvements at this time.

After no further business, the meeting was adjourned at 6:43p.m.

Respectfully submitted,

Julie Scott
Recording Secretary

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Request of Black and Veatch as an Agent of AT&T for the Expansion of an Existing Permitted Use by Special Review for the Removal of Four Omni Antennas and the Addition of Three Panel Antennas and 3 Remote Radio Heads on the City Owned Craft Water Tower

Recommended Action:

Staff recommends that Council approve the requested expansion of an Existing Permitted Use by Special Review as per the unanimous recommendation of the Planning Commission.

Background:

This request is for the replacement of existing installations on the Craft Tower to more modern and effective equipment. This should serve to densify and make more reliable the wireless communications services in the area.

Issue Before the Council:

Does Council Wish to approve the expansion of the existing Permitted Use by Special Review as unanimously recommended by the Planning Commission.

Alternatives:

Council may approve the request as presented, approve the request with conditions, or deny the request and provide staff further direction.

Fiscal Impact:

No significant fiscal impact is anticipated.

Legal Opinion:

The City Attorney will be available for comment.

Conclusion:

This is an upgrade/maintenance project by the applicant and should have no visual or operational impact for the City or its residents.

ATTACHMENTS:

Description	Type
 Application	Cover Memo
 Staff Rec to Planning Commission	Cover Memo
 Planning Commission Minutes	Cover Memo

CITY OF ALAMOSA
APPLICATION FOR PERMITTED USE BY SPECIAL REVIEW

1. Name of property owner(s): City of Alamosa
2. Mailing address of property owner(s): 300 Hunt Ave
Alamosa, CO 81101
3. Phone number/E-mail: 303-256-4023
bonneye@bv.com
4. Applicant information if different from owner. Attach Power of Attorney.
Name: Elizabeth Bonney (Black & Veatch, on behalf of AT&T)
Address: 4600 S Syracuse St Ste 800
Denver, CO 80237
Phone: 303-256-4023
5. Legal description of property: FR NW4 4-37-10 BEG AT NW COR OF HAROLD CARROLL PARK
LOCATED IN NW44-37-10 TH S 89DEG 53' E 150' TH N
00DEG 54' E 150' TH N 89DEG 53' W 150' TH S 00DEG
54' W 150' TO POB .52AC M/L
6. Street address of property: 902 Craft Dr., Alamosa, CO 81101
7. Zoning of property: Residential Low Density (RL)
8. Describe proposed use in detail. Existing wireless facility on water tower.
Remove 4 omni antennas, add 3 panel antennas, add 3 remote radio heads.
9. Attach a list of adjacent property owners' names and addresses
for notification. (Available at County Assessor's Office)
10. E-mail an electronic file of attached site plan to:
engineer@ci.alamosa.co.us
11. Attach time schedule for development.
12. Enclose application fee of \$50.00 non-refundable.

OWNER(S)

Signature(s)

Print Name

Date

APPLICANT(S)

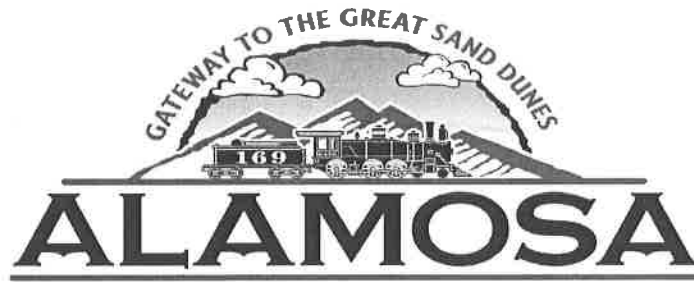
Signature(s)

Elizabeth Bonney

Print Name

Date

7/14/2017



MEMO

To: Planning Commission Members
From: Pat Steenburg, Public Works Director
Subject: Consideration of the request of Black and Veatch on behalf of AT&T for an expansion of an existing Permitted Use by Special Review for the removal of 4 omni antennas, and the addition of 3 panel antennas and 3 remote radio heads
Date: August 18, 2017

I have reviewed the request of Black and Veatch on behalf of AT&T for an expansion of an existing Permitted Use by Special Review for the removal of 4 omni antennas, and the addition of 3 panel antennas and 3 remote radio heads and recommend that it be approved. These improvements will help improve the services offered by AT&T and densify cellular service in the community.

City of Alamosa
Planning Commission
August 23, 2017
6:00 p.m.
Minutes of the Meeting

The regular meeting of the Planning Commission was called to order on the above date at 6:00 p.m. by Chairman Mark Manzanares. Present were the following members: Shirley Adcock, Christopher Lopez, David Mize, and Scott Travis. Excused: Darrel Cooper and Farris Bervig. A quorum was declared. Staff present: Pat Steenburg, Harry Reynolds, and Julie Scott.

Agenda Approval: M/S/C. Mize, Travis. Motion was made to approve the agenda as with the following change: Item 1A is moved to the last hearing rather than the first.

Approval of the Minutes: M/S/C. Travis, Adcock. Motion made to approve the minutes of the July 26, 2017 meeting as presented. (Unanimous)

Public Comments: None.

Regular Business - Conduct Public Hearings – Zoning Board of Adjustments

The request of Mark and Stephanie Hensley for a lot line vacation. The properties affected are Lots 4 & 5 and Lots 6 & 7, Replat of Carroll Addition 2, Block 4, City of Alamosa, Alamosa County.

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Manzanares: Would you like to speak on behalf; please state your name and address.

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until March of next year. We're trying to do everything by the book. Josh's house sold before ours and he moved in with us.

Steenburg: He has been in contact with staff through the whole process.

Adcock: So this action will correct this?

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(Unanimous)

This is final action on this request.

Next item:

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Steenburg presented the request on behalf of the City.

Steenburg: Thank you, sir. What we need to do is years ago when the Rec Center was built a parcel was created included the building and the majority of the parking lot, Tract 1, that was created for financial purposes so it could be approved for the mortgage. That loan was paid off about two years ago and now we need to create a tract for the multi-purpose facility and ice rink. It is an agricultural zone and minimum lot size is five acres. The lot is shaped strange to make a five acre parcel and to allow for street frontage in the future There is an agreement for both facilities to share parking and sidewalks.

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Mize: I just came off the Rec Board, we talked about it several times and we felt the four fields were sufficient and the dog park would be a good use.

Steenburg: The new field has been discussed but not serious enough to include it in our five to ten year projections.

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The request of Black and Veatch on behalf of AT & T for a Permitted Use by Special Review to allow modifications of telecommunication equipment to an existing tower (Use Group C-33). The property affected is located in the northwest corner of Harold Carroll Park, City of Alamosa, Alamosa County also known as Craft Water Tower.

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Bonney: Improved coverage, better speed.

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Adcock: Is this approved by the City?

Steenburg: Yes.

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Steenburg: Yes, they are adding equipment at the 35 ft. level and changes to their ground base equipment.

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This is final action on the request.

Correspondence: None.

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There was also a question of widening the Stadium Dr. curve and improvements. Curb most likely would not be part of the improvements at this time.

After no further business, the meeting was adjourned at 6:43p.m.

Respectfully submitted,

Julie Scott
Recording Secretary

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and the Airport parking lot

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Executive Session pursuant to C.R.S. §24-6-402(4)(b) to receive legal advice from the City Attorney concerning code enforcement and intermittent outdoor sales.