

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
November 2, 2016

As a full service municipal government, our mission is to enhance the quality of life for our residents, visitors, and businesses. We strive to provide balanced business, employment, recreational, and residential opportunities.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Josef Lucero at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Charles Griego, Kristina Daniel, Liz Hensley, Ty Coleman, and Michael Stefano. Councilor Vigil previously requested to be excused. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Griego moved, seconded by Councilor Hensley to approve the agenda as presented and excuse Councilor Vigil. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Ron Brink spoke commending the Alamosa Police Department.

B. Follow-Up

None.

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Daniel moved, seconded by Councilor Stefano to approve Consent Calendar A as presented. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting October 19, 2016

B.1.a. Appoint Rob Mabry to the Historic Preservation Advisory Committee

VI. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Dustin Allinger, Alamosa County Regional Airport Manager

Councilor Griego provided background information on the history of the county and the airport manager. Year ago there was an Intergovernmental Agreement with the County that stated the County would take care of the airport and the City would take care of the Library. Prior to that, the way the airport manager position worked was that it was every four years, the City Manager would do it and then it would switch over to the County Administrator. It finally got to the point where it was separated and the County Administrator was the sole person to take care of the position. Through all the discussions, it became apparent that there was a need and want to have a full-time airport manager.

Dustin Allinger is the new Alamosa County Regional Airport Manager. Mr. Allinger spoke in regards to receiving the position and gave Council some background information on himself.

Mr. Allinger informed Council of some projects that are being worked on including Boutique Air beginning their flights, airfield construction projects, and a pre-design meeting for the reconstruction project of the runway.

Council welcomed Mr. Allinger and stated that they look forward to working with him.

Michelle McNulty, the Marketing Community Manager of Boutique Air was also present and stated that they are very excited to be here and invited everyone to participate in the ribbon cutting ceremony tomorrow.

Councilor Hensley asked about the ticket books that customers can purchase. Ms. McNulty confirmed they are up. Councilor Hensley also asked about the baggage agreements and Ms. McNulty stated that they are close

and are hoping to have those by the end of the year. Council welcomed Ms. McNulty and stated how excited they are to have them here.

B. Business Brought Forward by City Staff

1. Parks and Recreation

- a. Resolution 15-2016; A Resolution to act as the fiscal agent for the grant application for the Alamosa Ballfields Improvement Project Grant from the State Board of the Great Outdoors Colorado Trust Fund.

Heinz Bergann presented information to Council. This past spring, the Alamosa School District retained the services of an Agricultural/Engineering (A/E) firm to evaluate current field conditions, present options for improvements, prepare costs estimates and provide graphic representation of the project for public presentation and commentary. Following review, the current ballfields at Ortega Middle School were the most economical for redevelopment.

The Alamosa School District has limited funds available to renovate ballfields and as such, are requesting help from grant funds such as the one provided by GOCO. Based on GOCO eligibility rules, the Alamosa School District is not able to apply for a \$350,000 grant to be used towards this estimated \$1.3 million project. The Alamosa School District wishes to partner with the City of Alamosa as the grant's fiscal agent in order to be able to upgrade two existing ballfields on the campus of Ortega Middle School.

Superintendent Robert Alejo and School Board members Charlie Sanchez and Erica Romero were present. Mr. Alejo spoke thanking Council for considering and entertaining the MOU. He also discussed the firm that they will be partnering with to complete this project.

Councilor Daniel asked if this was available for softball and baseball and not just a one gender sport. Mr. Alejo confirmed that it would be available for both.

Councilor Daniel moved, seconded by Councilor Stefano to adopt Resolution No. 15-2016 as presented. The motion carried unanimously.

- b. First Reading, Ordinance No. 19-2016, An Ordinance Approving An Intergovernmental Agreement with the Alamosa School District to Apportion Responsibilities with Respect to a GOCO Grant for the Alamosa Ballfields.

Heinz Bergann presented information to Council. This ordinance is in addition to Resolution No. 15-2016 related to the partnership between the City of Alamosa and the Alamosa School District to upgrade the two

existing ballfields on the campus of Ortega Middle School.

GOCO requires that the City enter into a Memorandum of Understanding (MOU) with the Alamosa School District. This MOU addresses the responsibilities of both entities covering the planning, development, and construction of the project, the receipt and expenditure of grant funds, and compliance with grant requirements.

Councilor Griego moved, seconded by Councilor Hensley to approve Ordinance No. 19-2016 on first reading and set for a public hearing on Wednesday, November 16, 2016 or as soon thereafter as the matter may be heard. The motion carried unanimously.

C. Committee Reports

Councilor Daniel reported on the golf board and zoning committee meetings she attended.

Councilor Griego stated that the minutes from the airport board are located in the reading file for anyone to review.

D. Staff Announcements

Heather Brooks reminded Council of the following dates:

- November 3 is the ribbon cutting for Boutique Air.
- November 15, the Governor will be in town for his Town Hall meeting.
- November 16 will have two work sessions along with the regular meeting; one work session prior to the regular meeting beginning at 5 p.m. and one after.
- November 18 is the Celebration of Lights.

Heinz Bergann presented information related to the 9th Annual Celebration of Lights event, which will be held Friday, November 18th beginning at 5 p.m. He also stated that parks staff has cut the Christmas trees.

Ms. Brooks also reminded council of the following:

- An upcoming meeting has been set up with USDA/DOLA.
- First meeting for potential public art program group has been scheduled.
- She also added a bit of clarification to the update from Councilor Daniel stating that the City is not just doing update to comprehensive plan but it is also the rewrite for the code.
- Valley manager administrator lunch has been scheduled for November. Also, from an Economic development perspective, ASU has been aggressive on leading the charge of sector partnerships on value added agriculture, which has led to the Hemp Symposium being held on Saturday.

Ms. Brooks also relayed to Council that the Halloween Fright Fest sponsored by

the Alamosa Police Department turned out to be a great success and was very welcomed by the community.

Pat Steenburg updated council on the process of the water tank on Craft. The contractors will be beginning work on the tank in about a week and a half.

Councilor Griego asked about the process of the hiring of a finance director. Ms. Brooks informed Council that the closing is November 25th given the type of position it is. The advertisement is more of a regional advertisement as well. She will be reviewing applications on a weekly basis as to not lose any time. Ms. Brooks also stated that the two individuals that are assisting us in the interim are amazing and are helping us on a day to day basis by not only helping to maintain daily operations but also helping to make corrections in the department.

COUNCIL COMMENT

Councilor Coleman spoke in regards to the Halloween Fright Fest on Monday night and thanked all those who participated.

Councilor Stefano thanked the Public Works department for the 9th street request being taken care of in a timely manner.

Councilor Hensley echoed Councilor Coleman's comments.

Councilor Griego informed council of the Veteran's Day parade and invited Council to participate.

Mayor Lucero spoke in regards to the Girl Scouts Tour of City Hall that he was part of today, thanking all departments that participated.

ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting October 19, 2016

ATTACHMENTS:

Description		Type
D	Minutes of Meeting October 19, 2016	Cover Memo

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II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Jan Vigil, Kristina Daniel, Liz Hensley, Michael Stefano, and Ty Coleman. Councilor Griego previously requested to be excused. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Hensley to approve the agenda as presented and to excuse Councilor Griego. The motion carried unanimously.

IV. CITIZEN COMMENT

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A. Audience Comments

Charlie Sanchez and Lupita Garcia spoke in regards to the energy resource center of the San Luis Valley giving information to Council on the services they provide.

B. Follow-Up

Councilor Coleman thanked Mr. Sanchez and Ms. Garcia for coming out and

getting information out, inviting them to come back and do a presentation as a regular agenda item.

V. CEREMONIAL ITEMS

- A. GOCO Starburst Award Presented by Laura Solano, Executive Director of the Colorado State Lottery

Laura Solano, Executive Director of the Colorado State Lottery, along with Council, presented the GOCO Starburst Award to representatives of the Rio Grande Farm Park committee.

Council congratulated the Rio Grande Farm Park on receiving this prestigious award.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Daniel, to approve Consent Calendar A as presented. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting October 5, 2016

C.8.a. Receive September 2016 Monthly Reports

C.2.a. Receive August and September 2016 Expenditure Report

C.1.a. Award of Bid, 2016 Golf Course Water Supply Project

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Disability Employment Awareness Month

David Atkinson presented information on disability employment awareness month and the services that are offered by the Division of Vocational Rehabilitation.

Council thanked Mr. Atkinson for coming and providing information on the services that the Division of Vocational Rehabilitation provides.

2. ASU ASF Homecoming Presentation

Lori Laske, John Owsley, and Brooke Stokel presented information to Council on Adam State University's upcoming homecoming festivities, inviting Council to join in the activities that are planned for the week. Ms. Stokel offered the opportunity for Council and Community Members to volunteer to be a judge for their parade as they are trying to get the community more involved.

Mr. Owsley presented to Council AS&F's strategic plan for the 2016-2017 school year, which includes the initiative five which facilitates student and community development. In this five, it includes building a relationship with City Council and local governments.

Council thanked them for coming out and the invitation to participate in the homecoming activities and developing the relationship between Council and students.

B. Business Brought Forward by City Staff

1. Finance

- a. Public Hearing and Second Reading of Ordinance No. 17-2016, An Ordinance making the annual appropriations for fiscal year 2017.

Heather Brooks reviewed this ordinance with Council. This ordinance sets forth the 2017 annual budget. This ordinance was presented at first reading at the Regular Council meeting on Wednesday, October 5, 2016.

Mayor Lucero opened the public hearing at 7:33 p.m. and asked for those wishing to speak on this ordinance.

Dan McCann spoke in regards to overhead costs.

There being no one else wishing to speak, the hearing closed at 7:36 p.m.

Councilor Stefano moved, seconded by Councilor Daniel, to finally adopt Ordinance No. 17-2016. The motion carried unanimously.

- b. Public Hearing and Second Reading, Ordinance No. 18-2016 an Ordinance establishing the employee pay plan for fiscal year 2017

Heather Brooks reviewed this ordinance with Council. This ordinance establishes the pay range for all City job classifications and is adopted

every year, through ordinance, by Council.

Mayor Lucero opened the public hearing at 7:38 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:38 p.m.

Councilor Vigil moved, seconded by Councilor Daniel to finally adopt Ordinance No. 18-2016. The motion carried unanimously.

C. Committee Reports

Councilor Hensley reported on the airport board and marketing board meetings she attended.

Councilor Coleman reported on the San Luis Valley Development Resource Group meeting that he attended.

Councilor Vigil reported on the Rio Grande Farm Park meeting he attended.

Mayor Lucero reported on the CML Policy committee that he attended.

Councilor Hensley also reported on the executive board meeting she attended.

D. Staff Announcements

Holly Martinez asked Council for direction on a vacant seat on the Historic Preservation Advisory Committee. Council conducted interviews at the annual board recruitment where there were more interested parties wanting to serve on this board than there were vacant seats. The applicant that was not appointed at the regular recruitment has been contacted and did indicate desire to still participate on this board.

Council does not have a specific policy when it comes to a situation of this sort. Ms. Martinez asked Council for guidance on if they want to treat it as a new applicant interested and re-interview or if they desire to appoint the interested party without an interview as they recently interviewed the applicant in June of this year. Council gave direction to have the applicant appointed at a regular meeting without the need to re-interview.

Heather Brooks informed Council of the following:

- The upcoming City Employee Health Fair.
- Ice rink/multi-purpose facility kick-off meeting with the consultant that was last week.
- Work session scheduled following regularly scheduled meeting on November 16th.
- The Recycling Center ribbon-cutting ceremony is this upcoming Saturday at

9 a.m.

Halloween Fright Fest, hosted by the Alamosa Police Department, is at Cole Park on October 31 from 4 p.m. to dark..

- Utility rate work session is next week on the 26th.

COUNCIL COMMENT

Councilor Daniel stated she will be on vacation next week and requested if it would be okay by Council for her to call in to the work session. Council discussed this matter on whether it would be okay for Councilors to call in for work session if they are unavailable in person.

Councilor Daniel also commented on the opioid roundtable discussion with Congressman Tipton she attended yesterday.

Councilor Hensley commented on the police informational she attended on October 11th. She also mentioned that there is a Hemp Symposium scheduled on November 5th at Adams State University.

Ms. Brooks asked for direction and a conclusion on the conference call in for the work session next week. Council discussed if the thought or information from a Councilor who is unavailable would be able to shared prior to the meeting or not. Ms. Brooks stated that she didn't think Councilors unavailable would be able to provide information or feedback ahead of time regarding what will be presented at the work session. Council further discussed the issue and came to the conclusion that it would be okay for those Councilors who are unavailable to be at work session in person to be allowed to call in. Council will consider a policy on this issue.

EXECUTIVE SESSIONS

Councilor Daniel moved, seconded by Councilor Vigil, to enter into Executive Session (7:58 p.m.) pursuant to C.R.S. §24-6-402(4)(f) to discuss personnel matters relating to the finance director. The motion carried unanimously.

After the executive session, Council will move back in to regular session and no further business will be discussed.

1. Executive Session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters relating to the finance director

ADJOURNMENT

The meeting adjourned immediately following the Executive Session.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Appoint Rob Mabry to the Historic Preservation Advisory Committee

Recommended Action:

Appoint Rob Mabry to the Historic Preservation Advisory Committee

Background:

Rob Mabry applied to serve on this board at the annual recruitment and Council interviewed Mr. Mabry in June of this year. Due to not enough vacant seats, Mr. Mabry was not appointed at the time of annual recruitment. The Historic Preservation Advisory Committee has a recent vacancy available on the board. Mr. Mabry has been contacted in regards to the recent vacant seat and is still interested in serving on the board.

Issue Before the Council:

Does Council wish to make this appointment?

Alternatives:

1. Make the appointment.
2. Do not make the appointment and continue recruiting.

Fiscal Impact:

N/A

Legal Opinion:

The City Attorney will be present at the meeting for questions or comments.

Conclusion:

This action helps to fill the recent vacancy on the Historic Preservation Advisory Committee and furthers Council's goal of community through citizen involvement.