

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
July 6, 2016

As a full service municipal government, our mission is to enhance the quality of life for our residents, visitors, and businesses. We strive to provide balanced business, employment, recreational, and residential opportunities.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Josef Lucero at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Jan Vigil, Ty Coleman, Michael Stefano, Kristina Daniel, Liz Hensley, and Charles Griego. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Griego to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Darrell Cooper spoke in regards to concerns of a recent liquor license approval and the approval of additional expenses to continue the multi-purpose/ice rink facility project.

B. Follow-Up

None.

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Daniel stated there needed to be a correction to the minutes in regards to the councilors that will be engaged in the conversations related to the Valley Humane League; those will be Councilor Stefano and herself rather than Councilor Hensley.

Councilor Griego moved, seconded by Councilor Stefano to approve Consent Calendar A as amended. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting June 15, 2016

VI. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Valley Humane League

Diane Hamilton, Director and Board President of the Valley Humane League, spoke in regards to the Valley Humane League and gave a bit of history of the shelter and their operations.

2. Alamosa High School Government Class

Sarah Ramirez, Alamosa High School Government teacher, and students of Student Council Brian Flores and Lexi Wright, gave a presentation to Council on starting a Youth Commission and the details involved in what they hope to happen to create one.

Council thanked them for their presentation and supported the idea of starting the youth commission.

B. Board/Commission Business

1. Board/Commission Appointments

The Planning Commission has three seats available; one for Ward 2, one for 1st alternate position, and one for 2nd alternate position with terms ending 6/1/2021, 6/1/2020, and 6/1/2021, respectively. Mark Manzanares has requested reappointment to the Ward 2 position. In addition, an application has been received from Darrel Cooper for the Ward 2 position. Farris Bervig has requested reappointment to the board and a request to be re-positioned

to the 1st alternate position. Ballots were cast with Mark Manzanares receiving 7 votes for the Ward 2 position and Darrel Cooper receiving 0 votes.

The Library Board has one position available with a term ending 6/1/2021. Larry Greenwood has requested reappointment.

The Recreation Advisory Board has one position available with a term ending 6/1/2019. Jon Brownell has requested reappointment.

The Historic Preservation Advisory Committee has one position available with a term ending 6/1/2020. New applications have been received from Rob Mabry and Christopher Quintana. Ballots were cast with Rob Mabry receiving 2 votes and Christopher Quintana receiving 5.

The Personnel Board has four positions available with terms ending 6/1/2018, 6/1/2021, and 6/1/2022, respectively. A new application has been received from Larry Vigil.

Councilor Griego moved, seconded by Councilor Vigil to reappoint Larry Greenwood to the library board and Jon Brownell to the recreation advisory board and to appoint Larry Vigil to the Personnel Board. The motion carried unanimously.

Councilor Vigil moved, seconded by Councilor Hensley to reappoint Mark Manzanares to the Planning Commission in the Ward 2 position and reappoint Farris Bervig to the Planning Commission in the 1st alternate position. The motion carried unanimously.

Councilor Hensley moved, seconded by Councilor Stefano to appoint Darrel Cooper to the Planning Commission as the 2nd alternate position and to appoint Christopher Quintana to the Historic Preservation Advisory Committee. The motion carried unanimously.

C. Business Brought Forward by City Staff

1. Police

- a. First Reading, Ordinance No. 14-2016, An Ordinance Approving An Intergovernmental Agreement with the Alamosa School District to Provide a School Resource Officer from the Alamosa Police Department to the Alamosa School District

Chief Oakes presented information to Council. For the last several years, the Alamosa Police Department has been working with the Alamosa School District to provide a school resource officer in the Alamosa Schools, primarily Alamosa High School but also Ortega Middle School and occasionally Alamosa Elementary School. The

School Resource Officer's salary is split between the City and the School District, but the officer remains a full time employee of the Alamosa Police Department. The cost of the City's portion of the officer's salary is less than \$25,000.

Councilor Griego moved, seconded by Councilor Stefano to pass Ordinance No. 14-2016 on first reading and set for public hearing thereon on Wednesday, July 20, 2016 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

2. Fire

- a. Letter of Intent to participate in the Alamosa County Hazard Mitigation Plan

Fire Chief Don Chapman introduced Francis Song, who explained the plan to Council. The City of Alamosa has been participating in the Alamosa County Hazard Mitigation Plan with the County. FEMA requires the plan to be updated every five years. The plan identifies critical hazards to the area (flood, fire, earthquake, etc.) and the planning on how to handle such events. The plan is due for updating this year and the County has already selected a contractor to update the plan.

Councilor Daniel thanked Francis for all the work he is doing and asked how the hazard mitigation plan comes into effect with the emergency plan. Francis Song explained how it comes together.

Councilor Daniel moved, seconded by Councilor Coleman to authorize the Mayor to sign the letter of intent to participate in the 5 year update of the Alamosa County Hazard Mitigation Plan. The motion carried unanimously.

3. City Clerk/Municipal Court

- a. Public Hearing and Second Reading, Ordinance No. 13-2016, An Ordinance Amending Section 13-56 of the *Code of Ordinances of Alamosa, Colorado* to Allow for the Setting of the Nature and Amount of Court Costs By Resolution and Providing for Implementation of a Surcharge to be Utilized for the Operational Expense of the Police Department as Needed on Municipal Court Convictions (With the Exception of Parking Tickets and Dog Violations) Within the Jurisdiction of the City of Alamosa.

Holly Martinez review this Ordinance with Council. This ordinance amends Sec. 13-56 of the *Code of Ordinance of Alamosa, Colorado* to allow for the setting of the nature and amount of court costs by resolution and also provides for implementation of a surcharge to be utilized for the operational expense of the police department as needed on Municipal Court convictions (with the exception of parking tickets and

dog violations) within the jurisdiction of the City of Alamosa.

Mayor Lucero opened the public hearing at 8:10 p.m. and asked for those wishing to speak on this ordinance. There being no one wishing to speak, the hearing closed at 8:11 p.m.

Councilor Vigil moved, seconded by Councilor Stefano to finally adopt Ordinance No. 13-2016. The motion carried unanimously.

D. Committee Reports

Councilor Coleman reported on the Alamosa Housing Authority Board meeting he attended.

Councilor Hensley reported on the Golf Board meeting that she attended.

E. Staff Announcements

Heather Brooks informed Council of the following upcoming dates:

- July 13th: Meeting with County Commissioners
- July 14th: Employee BBQ
- July 20th: Work Session on Evaluation Process Review
- July 27th: Work Session on the Regular Audit Review
- August 3rd: Marijuana Work Session

She also informed them of the conversations staff has had in regards to the potential marijuana question that may be on the ballot as well as informed them of what potential questions Council may want to consider putting on in regards to this; which all depends on the language that is used.

Ms. Brooks also informed Council of a fire that happened and interest from property owners in regards to a neighborhood clean-up and also that the Police Chief and City Clerk will be traveling to Denver tomorrow to present again on the JAG grant in relation to an appeal.

She also relayed information on the community outreach on the comp plan and that there will be a comp plan committee meeting next week and all information will be placed on the city website.

Council was informed that on July 20th - Erich and Heather will be out, but Pat will be here to sit in Heather's place and Helen to sit in for Erich.

Erich Schwiesow informed Council about the coverage of when he is absent and discussed the issue of August 17th and the process for whether Council would feel it necessary to have a substitute attorney present on that date.

COUNCIL COMMENT

Councilor Stefano thanked the Honeycutt family for the Rodeo,

Councilor Coleman also thanked the Honeycutt family and thanked the community that participated in the 4th of July parade.

Councilor Daniel wished good luck to Duane and Holly and asked if the parking lot of City Market/Big R is private; it was confirmed it was so she made no comment. She also thanked Pat and his crews on a sprinkler problem over the weekend and also stated that Councilor Coleman is in a play and support for him would be great.

Councilor Hensley echoed the previous Councilor's comments and thanked everyone for those that showed up the for the 4th of July pancake breakfast and parade and thanked the ASU football team for all their help.

Mayor Lucero thanked the high school students and all those participating in the meeting.

ADJOURNMENT

The meeting adjourned at 8:26 p.m.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting June 15, 2016

ATTACHMENTS:

Description		Type
D	Minutes of Meeting June 15, 2016	Cover Memo

ALAMOSA CITY COUNCIL

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II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Ty Coleman, Michael Stefano, Jan Vigil, Liz Hensley, Charles Griego, and Kristina Daniel. Also present: City Manager Heather Brooks and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Griego moved, seconded by Councilor Vigil to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Shane Benns spoke in regards to the SLV N.E.E.D. Project, giving Council and the community an update of the use of naloxone in the community and informing them of how it works.

Jenene Holcomb spoke in regards to the multi-use facility.

Rob Pickett also spoke in regards to the multi-use facility.

B. Follow-Up

Council asked Mr. Benns questions related to the administration of naloxone. Mr. Benns followed up. Council thanked him for doing this and educating the community.

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Daniel to approve Consent Calendar A as presented. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting June 1, 2016

C.8.a. Receive May 2016 Monthly Reports

C.2.a. Receive April and May 2016 Expenditure Report

C.1.a. Request of Crown Castle for an expansion of an existing permitted use by special review to allow the installation of additional telecommunications equipment on an existing tower.

VI. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. SLV N.E.E.D. Project

Mr. Benns spoke during the Public Comment section of the agenda.

B. Business Brought Forward by City Staff

1. Parks and Recreation

a. Allow Non-Motorized Boating Activities at Blanca Vista Park

Heinz Bergann presented information to Council. Staff has been approached by the public asking if kayaking or paddle boarding is allowed in the Blanca Vista Park. The ponds at Blanca Vista Park are currently posted "No Boating, No Hunting, No Swimming." To ensure the least negative impact on the local water fowl, staff's recommendation would be to only allow water activities from July through October and ban the public from walking on the interior islands.

The City's insurance carrier is not opposed to adding this to the city's policy. There are no restrictions from an insurance point of view and no

additional costs to the City.

Councilor Daniel moved, seconded by Councilor Vigil to approve the Recreation Board's recommendation to allow non-motorized boating activities at Blanca Vista Park. The motion carried unanimously.

2. Information Technology

- a. Public Hearing and Second Reading, Ordinance No. 11-2016. An ordinance approving an Intergovernmental Agreement between the City of Monte Vista and the City of Alamosa for the provision of Information Technology services.

Jim Belknap reviewed this Ordinance with Council.

Mayor Lucero opened the public hearing at 7:30 p.m. and asked for those wishing to speak on this ordinance.

City Manager of Monte Vista, Forrest Neuerburg, spoke in favor of this ordinance, stating he is looking forward to this opportunity.

Councilor Coleman thanked the City of Alamosa staff, the City of Monte Vista staff and Council for being able to collaborate and work together to be able to do this joint effort and opportunity.

There being no one else wishing to speak, the hearing closed at 7:34 p.m.

Councilor Daniel spoke in regards to this being one of the first IGA's in the State. Heather Brooks confirmed its one of five in the state to this degree.

Councilor Vigil asked Jim in regards to whether this is going to expand to other counties and asked where the City of Monte Vista where they were at in their decision with this.

Monte Vista City Manager Forrest Neuerburg explained the process for them on how they handle IGA's.

Councilor Griego stated why he was questioning this at the last meeting and that there has been a procedure but that he is absolutely in favor of this ordinance.

Councilor Hensley echoed Council's comments.

Councilor Vigil made comments in regards to the process of how IGA's are done. Councilor Griego confirmed that clarification of this process does need to happen.

Councilor Stefano moved, seconded by Councilor Vigil to finally adopt Ordinance No. 11-2016. The motion carried unanimously.

3. Fire

- a. Public Hearing and Second Reading, Ordinance No. 12-2016. An ordinance approving an Intergovernmental Agreement By and Between the Colorado Division of Fire Prevention and Control and The City of Alamosa Fire Department

Fire Chief Don Chapman reviewed this Ordinance with Council. This IGA is between the Colorado Division of Fire Prevention and Control and the City of Alamosa Fire Department.

Mayor Lucero opened the public hearing at 7:45 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:46 p.m.

Councilor Daniel moved, seconded by Councilor Girego to finally adopt Ordinance No. 12-2016. The motion carried unanimously.

4. City Clerk/Municipal Court

- a. First Reading, Ordinance No. 13-2016, An Ordinance Amending Section 13-56 of the *Code of Ordinances of Alamosa, Colorado* to Allow for the Setting of the Nature and Amount of Court Costs By Resolution and Providing for Implementation of a Surcharge to be Utilized for the Operational Expense of the Police Department as Needed on Municipal Court Convictions (With the Exception of Parking Tickets and Dog Violations) Within the Jurisdiction of the City of Alamosa.

Holly Martinez presented information to Council. This ordinance is an amendment to Section 13-56 of the *Code of Ordinances of Alamosa, Colorado* and allows for the setting of the nature and amount of court costs by resolution and also provides for the implementation of a surcharge to be utilized for the operational expense of the police department as needed on municipal court convictions (with the exception of parking tickets and dog violations) within the jurisdiction of the City of Alamosa.

Over time it is necessary to compare court costs and fees to other municipalities and be sure that all costs and fees are being captured. The procedure that was been desired is to adopt such fees by resolution. The ordinance will amend the *Code* to allow this. There are many municipalities throughout the State of Colorado that assess a surcharge that directly impacts the municipal police department. This ordinance also allows for that implementation.

Councilor Vigil moved, seconded by Councilor Stefano to approve Ordinance No. 13-2016 on first reading and set for a public hearing on Wednesday, July 6, 2016 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

5. City Manager/Legal

a. Ice Rink/Multi-Purpose Facility Direction

Heather Brooks gave an overview of information to Council. Beginning in 2014, a group was assembled to explore the feasibility of building an ice rink/multi-purpose facility. After numerous presentations, Council vote to pursue the project for construction in 2016. The City has been successful in securing \$590,000 in grants and just under \$10,000 in local donations.

Unfortunately, during the process to create the proper bid specifications, staff determined that the initial budget of \$1.3 million was off by approximately \$1.1 million, which is a dramatic difference in the project budget. A work session was held May 18th to review this information and allow Council an opportunity to begin processing what the next steps might be. The Rec board reviewed the new information at their June 2nd meeting and voted unanimously to recommend that the ice rink/multi-purpose facility still be constructed.

Amanda McDonald reviewed the fund balance with Council. Council further discussed this item.

Councilor Daniel moved, seconded by Councilor Coleman to approve and direct staff to move forward with construction of an Ice Rink/Multi-Purpose Facility as it is currently outlined. The motion carried 6-1 with Councilor Griego casting the no vote.

b. Motion to approve construction of a septic system and bathroom for the Valley Humane League shelter in partnership with Alamosa County.

Heather Brooks presented information to Council. The Valley Humane League is a nonprofit organization operating the only animal shelter in Alamosa County. Both the City and County of Alamosa utilize the shelter for stray dogs.

Alpine Veterinary Hospital is constructing a new, larger facility to conduct their veterinary services. While this is a great project for the community, it has created unintended consequences for the shelter. Once the construction is complete, the current septic system will not be in compliance. Additionally, if a new septic system is built to allow

continued operation of the shelter, code requirements will warrant the construction of a bathroom.

The short-term solution is to build a new septic system (estimated at \$10,000-\$15,000) and a bathroom (estimated at \$4,000-\$8,000) at the current location. This would be a total cost of \$14,000-\$23,000. The County has been part of the discussion and project and the cost would be split between the agencies. Additionally, both the City and County would dedicate employees to try to conduct as much of the work in-house as possible in order to minimize the actual expenses.

The City will be creating simple contracts with each entity to ensure the continued operation of the shelter at the current location for up to five years for this investment. Given that this is a short-term solution, staff also recommends Council appoint one or two members to participate in the discussions that are needed to determine a long-term solution for an animal shelter.

Councilor Stefano moved seconded by Councilor Daniel to authorize the construction of a septic system and bathroom for the Valley Humane League in partnership with Alamosa County, and instruct the City Manager to enter into a contract satisfactory to the City Manager and City Attorney with the property owner and with Valley Humane League for the animal shelter to remain on the property for up to five years. The motion carried unanimously.

Council discussed the appointments for the discussions related to a long-term solution for the animal shelter and appointed Councilor Hensley and Councilor Daniel.

C. Committee Reports

Councilor Vigil reported on the library board meeting that he attended.

Councilor Daniel reported on the rec board meeting that she attended.

Councilor Hensley reported on the marketing board meeting that she attended.

D. Staff Announcements

Heather Brooks updated Council on the following:

- Street improvement projects.

Heinz Bergann updated Council on the following:

- Carnival this weekend.
- Father's day Rollin' Deep car show - June 19th.

- Alamosa Round-Up Rodeo:
 - Parade is this Sat.
 - Tuesday is the Ranch rodeo.
 - Wednesday is the Kickoff BBQ/Muttin' Bustin'
 - Thursday and Friday is the PRCA rodeo
 - Saturday is the Derby
 - Sunday is the ATV Rodeo
- Art Walk is on Friday and Saturday the 24th and 25th.

Heather Brooks also updated council on the following

- Patches on 12th and 9th street.
- Pat and Heather walked downtown with comp plan consultants on the 6th, getting a feel for the public space. They will continue to do some more outreach.
 - Vision workshops scheduled for June 27th and 28th at the Rec center.
- SLV Health leadership committee.
- She participated in a community readiness for the survey and the topic was focused on drug abuse.
- Met with Shanna Hobbs in regards to her desire to a petition in regards to marijuana.
- August 3rd is the work session on marijuana discussion and at that point will also have something on the agenda in case something needs to be moved forward with the County in regards to the election.
- Concerns regarding contraband issues with Community Corrections.
- Board Appreciation Dinner
- Consultant meeting with DRG for the broadband study.
- Launch for Economic Development for the Health Care Sector Partnership.
- CML Conference is next week and Xcel's request for meeting. She also stated about dinner options for next week as well.
- Gave Council an update on upcoming work sessions.

VII. LOCAL LIQUOR LICENSING AUTHORITY ACTIONS

- A. Decision, New Application, Beer and Wine License, Society Hall Foundation d/b/a Society Hall Foundation

Counselor Schwiesow prepared findings for Council's consideration. One that grants the approval of the license, and one that denies the approval. Council may adopt either one or make amendments as they see fit.

In the absence of the City Attorney, Heather Brooks shared with Council that the City Attorney did share with her that he did struggle a little bit with the materials to find any reasons to deny the license and that it was a very good presentation.

Councilor Griego moved, seconded by Councilor Stefano to approve the beer and wine license application for the Society Hall Foundation. The motion carried unanimously.

Councilor Coleman stated that to the applicants that they did a very good job with their presentation and thanked them for that.

COUNCIL COMMENT

Councilor Griego addressed the City Attorney's absence. Heather Brooks stated that there are arrangements for someone to be present in his absence, however, she was unable to do so for this meeting but the agenda was evaluated and they felt there was nothing legal would need to have weighed in on.

Councilor Vigil informed Council that he accepted the Recycling award in Grand Junction and thanked Council and the community.

Mayor Lucero congratulated Councilor Vigil for his award.

Councilor Daniel stated how proud she was to be part of the community and mentioned the Standing Strong event put on by ASU on Sunday.

Councilor Coleman also congratulated Councilor Vigil on his award and thanked various people for events that have been put on recently and will be upcoming. He also thanked everyone who came out to clean up the community and sends his condolences to the Gerald Vigil family.

Mayor Lucero thanked the Monte Vista City Council for being in attendance at the meeting tonight.

EXECUTIVE SESSIONS

1. Executive Session pursuant to C.R.S. §24-6-402(4)(f) for Personnel Matters - Evaluation of City Clerk

Councilor Daniel moved, seconded by Councilor Stefano to move into Executive Session (8:58 p.m.) pursuant to C.R.S. §24-6-402(4)(f) for Personnel Matters - Evaluation of the City Clerk. The motion carried unanimously.

The Executive Session closed at 9:32 p.m.

When back in Regular Session (9:32 p.m.), Mayor Lucero affirmed that the Executive Session was held solely for the stated purpose.

ADJOURNMENT

The meeting adjourned immediately following the executive session.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor