

ALAMOSA CITY COUNCIL

Regular Meeting Agenda

Council Chambers & Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
October 19, 2022

Mission Statement: We are committed to providing balanced, effective and efficient public services for our residents, visitors and businesses by cultivating a vibrant, resilient and livable city.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

Zoom Webinar Link: <https://us02web.zoom.us/j/82493151121>

Dial-In Number: US: +1 719 359 4580 | Webinar ID: 824 9315 1121

Council Calendar

5:45 PM - Work Session: Advisory Board Applicant Interviews

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. AGENDA APPROVAL

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

B. Follow-Up

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

C.7.a. Approve Minutes of Meeting October 5, 2022

C.8.a. Receive September 2022 Monthly Reports

VI. REGULAR BUSINESS

C. Board/Commission Business

1. Library Board Appointments

D. Business Brought Forward by City Staff

1. Finance

- a. Public Hearing and Second Reading, Ordinance No. 16-2022, an Ordinance making the annual appropriations for fiscal year 2023.
- b. Discussion on State Sales Tax exemption on the sales of incontinence products, diapers, and period products.

2. Fire

- a. Public Hearing and Second Reading, Ordinance No. 19-2022, an ordinance approving an intergovernmental agreement amongst the municipal fire departments and fire protection districts in the San Luis Valley for the provision of mutual aid
- b. Public Hearing and Second Reading, Ordinance No. 18-2022, an ordinance approving an intergovernmental agreement between the Alamosa Fire Department and the Colorado Department of Public Safety, Division of Fire Prevention and Control for the provision of mutual aid

3. Human Resources/Risk Management

- a. Public Hearing and Second Reading, Ordinance No. 17-2022, an ordinance amending the established pay plan for City officers and employees.

E. Committee Reports

F. Staff Announcements

COUNCIL COMMENT

ADJOURNMENT

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Council Calendar

ATTACHMENTS:

Description	Type
📎 Council Calendar	Cover Memo

Alamosa City Council Meetings and Events

Updated 10/14/2022

All events are held in Alamosa Colorado unless otherwise noted

CITY HALL IS LOCATED AT 300 HUNT

Date	Time		Location	Additional Information
October 19, 2022	5:45 p.m.	Work Session: Advisory Board Applicant Interviews	Council Chambers	*
October 19, 2022	7:00 p.m.	Regular Council Meeting	Council Chambers	
November 2, 2022	6:00 p.m.	Work Session: Master Trail Plan Review joint meeting with Recreation Advisory Board	Council Chambers	*
November 2, 2022	7:00 p.m.	Regular Council Meeting	Council Chambers	
November 16, 2022	7:00 p.m.	Regular Council Meeting	Council Chambers	
December 2, 2022	6:00 p.m.	Celebration of Lights	City Hall	***
December 7, 2022	7:00 p.m.	Regular Council Meeting	Council Chambers	
December 17, 2022	6:00 p.m.	Parade of Lights	Downtown	***
December 21, 2022	7:00 p.m.	Regular Council Meeting	Council Chambers	

* Work sessions are informal Council meetings for the purpose of discussion among Council members. No action is taken. The public is invited to attend, but public comment is generally not received unless otherwise noted.

**Sponsored by outside entity. Council members have been invited to attend. Please check with originating entity for registration information

*** Citizens are encouraged to attend this community event

**** This is a purely social event and not open to the public

*****This is a closed session and not open to the public

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting October 5, 2022

ATTACHMENTS:

Description	Type
▢ Minutes of Meeting October 5, 2022	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers & Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
October 5, 2022

Zoom Webinar link: <https://us02web.zoom.us/j/82493151121>

Dial-In Number: US: +1 719 359 4580 | Webinar ID: 824 9315 1121

6:30 PM - Work Session: Review last minute budget items

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Kristina Daniel, Dawn Krebs, Michael Carson, Jan Vigil, Liz Hensley, and Charles Griego. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Griego to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Morgan Vankat spoke in regards to the Rural Jump Start program. Don Thompson spoke in regards to Article IV Unreasonable Noise and noisy vehicles within the city limits.

Christine Newton spoke in regards to the maintenance of alleyways in the city.

Diana Jones and Luis Murillo spoke in regards to the Strategic Plan for the Alamosa School District.

Commissioner Vern Heersink thanked everyone for the efforts on recall efforts of the District Attorney and further requested council to further those efforts to request that the city contribute \$40,000 to fund the District Attorney's office.

B. Follow-Up

Heather Brooks followed up on each citizen comment and Harry Reynolds provided information on the alleyway maintenance.

V. CEREMONIAL ITEMS

A. Domestic Violence Awareness Month Proclamation

Councilor Krebs read the proclamation and Council presented it to Tu Casa representatives Janine Jiron, Shelly Martinez, Trina DeHerrera and Shanoa Candy.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Griego moved, seconded by Councilor Vigil to approve Consent Calendar A as presented. The motion carried unanimously.

C.5.a. First Reading, Ordinance No. 18-2022, an ordinance approving an intergovernmental agreement between the Alamosa Fire Department and the Colorado Department of Public Safety, Division of Fire Prevention and Control for the provision of mutual aid

C.5.b. First Reading, Ordinance No. 19-2022, an ordinance approving an intergovernmental agreement amongst the municipal fire departments and fire protection districts in the San Luis Valley for the provision of mutual aid

C.7.a. Approve Minutes of Agenda September 21, 2022

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Alamosa School District 4-day Week Input

Andrea Gay, Shauna Rothermich, and Lisa Copley asked Council to provide their answers to what the city's input on the school district moving to a 4-day week input. Council further discussed their input.

B. Board/Commission Business

1. Update from Historical Preservation Advisory Committee

Andrea Bachman provided an update on what the Historic Preservation Advisory Committee has been working on.

C. Business Brought Forward by City Staff

1. Development Services

- a. Quarterly Update on Housing and Downtown Plans

Rachel Baird provided an update on the Housing and Downtown plans.

2. Finance

- a. First Reading, Ordinance No. 16-2022, an Ordinance making the annual appropriations for fiscal year 2023.

Ms. Brooks provide information to Council on this ordinance.

Roni Wisdom and Vern Heersink provided further information in regards to the county's request for funding \$40,000 to the District Attorney's Office as a one time request.

Councilor Griego moved, seconded by Councilor Hensley to approve Ordinance No. 16-2022 on first reading and set for a public hearing on Wednesday, October 19, 2022 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

- b. Motion to accept award of federal Office of Justice Programs Law Enforcement Behavioral Health Response Program grant in the amount of \$530,000 over three years.

Ms. Brooks provided information to Council.

Councilor Vigil moved, seconded by Councilor Carson to accept the award and authorize the Finance Director to serve as the City's authorized representative and Grant Award Administrator for the award. The motion carried unanimously.

3. City Manager/Legal

- a. Update on discussions related to the relocation of La Puente's Soup Kitchen and construction of affordable housing

Ms. Brooks provided information to Council.

4. Human Resources/Risk Management

- a. First Reading, Ordinance No. 17-2022, an ordinance amending the established pay plan for City officers and employees.

Ms. Brooks provided information on this ordinance to Council.

Councilor Vigil moved, seconded by Councilor Hensley to approve Ordinance No. 17-2022 on first reading and set for a public hearing on Wednesday, October 19, 2022 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

D. Committee Reports

Councilor Daniel reported on the Alamosa Housing Authority Board meeting she attended.

Councilor Krebs reported on the Library Board meeting she attended.

Councilor Griego reported on the Homeless Coalition meeting he attended.

Councilor Carson reported on the COG meeting he attended.

E. Staff Announcements

Ms. Brooks informed Council that the previous District Attorney Alonzo Payne was disbarred.

Harry Reynolds provided an update on the sewer line that collapsed on Main Street as well as an update on the completion of State Avenue, and the overlay on 12th Street.

Ms. Brooks also reminded Council about the restricting task force for next week and asked for direction on what their thoughts were on interviews or just appointing. Council asked to extend the application deadline and to reset interviews for October 19th.

F. CONSENT CALENDAR B

The Consent Calendar allows multiple actions with one motion. Consent Calendar B contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Carson to approve Consent Calendar B. The motion carried unanimously.

1. Special Events Permit: Sangre de Cristo National Heritage Area Block Party, San Juan Avenue

COUNCIL COMMENT

Councilor Carson reported a couple of pot holes on 9th and Ross.

Councilor Vigil asked to move his Farmer's Market attendance to later in the afternoon or if someone can cover his date instead.

Councilor Daniel agreed to cover Councilor Vigil's attendance. Councilor Hensley reminded everyone that it is homecoming week at Adams State so there are many events happening. She also wished Rachel Baird a Happy Birthday.

Ms. Brooks informed council of what the city does for homecoming weeks for the schools and let them know of the group photo that will be taken.

Councilor Krebs spoke in regards to the Spark the Change event she attended as well as the Maestas case celebration she attended.

Councilor Daniel extended her thanks to the school district, and reported on the Caring for Colorado board retreat she attended. She also reported on the Colorado Behavioral Health Care conference she attended the discussion of what the city is doing with mental health and we are right where we need to be. She also confirmed if people who were appointed to boards knew they were appointed; and asked why in kind was only tracked every other year.

Councilor Griego asked for confirmation of the meeting with the ASU School Board of Trustees. He also mentioned getting call about a house on 8th Street and it being a concern of neighbors. Ms. Brooks confirmed it has been on the radar and Ms. Baird provided further information related to the house.

Councilor Daniel also commented in regards to how students reported how unsafe they felt going to school and how the school district coming to report came about. She also commented about thinking about future funding and budgeting for resources for students at the schools.

Councilor Griego asked for a meeting with the school board. Councilor Griego also spoke in regards to the Maestas case celebration and the Hispanic Heritage month celebrations.

Mayor Coleman spoke in regards to a ride along he did with the Alamosa Police Department, the Maestas Case celebration that he attended, and extended his thank you and appreciation for the event.

ADJOURNMENT

The meeting adjourned at 9:34 p.m.

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Receive September 2022 Monthly Reports

ATTACHMENTS:

Description	Type
📎 September 2022 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE: October 19, 2022	AGENDA NO.	SUBJECT: City Manager Monthly report for September 2022
Department Head: City Manager: Heather Brooks PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

September 2022 Report

- Attended District Attorney Kelly's community meet and greet
- Bi-Monthly meeting with Boys & Girls Club Director
- Budget review meeting with Councilors Vigil and Carson
- Monthly meeting with Fire Chief
- Early Childhood Stakeholders Committee meeting
- Bi-Weekly meetings with Police Chief
- Monthly meeting with Public Works Director
- Bi-Weekly meetings with Mayor and City Clerk
- Provided City update to the Marketing Board
- Bi-Weekly meetings with Communications/Project Specialist
- Monthly meeting with Parks & Recreation Director
- Fire Chief interviews
- Art Committee meeting
- Monthly lunch with Councilor Krebs

- Monthly meeting with Councilor Griego
- Annual Board Appreciation Dinner
- Monthly meeting with Finance Director
- Monthly meeting with IT Director
- Monthly lunch with Councilor Hensley
- Lunch with Economic Development Director
- Monthly meeting with Councilor Carson
- Public Budget meeting
- Coffee with District Attorney Anne Kelly
- Monthly meeting with HR Manager
- Meeting with Lucas Lyons, new Valley Courier Editor
- Monthly Volunteer Clean Up at St. Benedict
- Art Fest events
- LEAD Policy meeting
- Monthly Main Street Advisory Committee
- Colorado Municipal League District Meeting
- Meeting to discuss special event permits
- Monthly meeting with Councilor Vigil
- Meeting with La Puente, SLV Housing Coalition, and others to discuss the possibility of moving the soup kitchen and creating transitional housing.
- Monthly La Puente Board meeting
- Meeting with Chamber and Councilor Hensley to discuss structure of ASU/TSC partnership committee
- Coffee with Roni Wisdom, Alamosa County, to discuss potential joint projects.
- Monthly Economic Development Committee meeting
- Monthly Homeless Coalition meeting
- Meeting with DOLA to discuss grant application for backup power for wells

COUNCIL COMMUNICATION

Date: Oct 3, 2022	AGENDA NO.	SUBJECT: Economic Development Report for September, 2022
Department Head: Kathy Woods, Economic Development		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

Current Projects:

- Heather and I toured the nearly completed building (Former JC Penney bldg.) Del Mar Carpet has done a great job with the remodel
 - Should relocate soon
 - Friday Health Plan will lease their current building for a phone center
 - They'll be submitting a Facade Grant request
- Kenebec Analytics looking for laboratory space for testing various plants
- Friday Health Plans continues to get ready to start construction
 - Met with Derek, as well as Architects
- Continue to look for someone to utilize former Greco's bldg.
 - Have had 3 additional parties look this month and awaiting painting/facade grant app
- Working with the owner of Country Car Rental, located at the Airport - various needs
- Working with a gentleman wishing to start a Car Rental Agency
- Met with Mani Patel for update on future projects
- Continue to work with Bruce Steffens Realty and interested buyer for the Courthouse
 - Looking for added parking opportunities
- Working with Art community - 2 separate groups - to create an Art Coop, of sorts
- Blessed Brews - relocation to Main St. - Lacy Cooley
- Continue conversations regarding 911 Main and rethink of use
- **Searching for a new tenant for Cattails Restaurant- Current lease expires Nov. 17 and the lessee is not renewing.**
 - **4 parties interested thus far, Business Proposals are accepted through Oct. 5 - Multiple contacts**
 - *Creating a small group of users for a committee to look at proposals and provide input as to who we will award the lease to. Shooting for a final decision the second week of October.*
- Met with John Reddy, new USDA Regional Director, on funding programs
- Met with new Management team for DRG with Heather and Rachel
- In contact with [Kelly Baug](#) and [Donald Zuckerman - OEDIT](#)- Film Industry in CO
- Justin Kehr - CO Grille
- [Evans Gonzalez](#)- additional projects for downtown locations
 - Bird Scooters - offering a price break for low income

- Other project upcoming
- Guillermo Gonzalez - Wild Boots on San Juan
- Registered for two conferences this fall
 - National Rural Ec Dev Council - ABQ
 - Economic Development Council of CO - Pueblo
- Working on Office Space in downtown area for two entities
- Upper Rio Grande Economic Dev. Annual Meeting
- Rustic Log Tour with Manufacturers Edge - State Organization
- Meeting with Lori Laske and Roni Wisdom on two projects
- Theresa Tokar - Remote Business - Resources
- Loan Committee - DRG
- Working with Ventures 702 on a space for Asian Market
- Web Changes
- Steve Raffee on potential business investments
- Working with Spare Keg on facade grant
- Leroy Martinez x 2 - various projects
- Sun and Moon Cafe x 2 to offer owners resources
- Jose - new Mexican restaurant - Liquor License assist
- Yoshimura's on downtown property
- Cleave Simpson catch up
- Eric - Kristi Mt. Sports - Contacts
- Locavores Market Place
- Aaron Miltenberger
- **Victoria Romero - SLV Behavioral Health to join our Economic Development Board**
- Dominic Cisneros - new owner of "Motor Parts"
- PC with Arturo CRHCD - Commercial lot on Hwy 285

COUNCIL COMMUNICATION

DATE: 9/21/2022	AGENDA NO.	SUBJECT: Communication Specialist Monthly Report for August 2022
Department Head: City Manager		
City Manager: Heather Brooks		
PRESENTED BY: Jasmine Husmann		

August 2022 Report

- Had bi-weekly meetings with City Manager
- Attended weekly staff meetings
- Met with Art Committee to discuss Arts Fest
- Attended Senior Citizen Meeting
- Met w/Streets on Wayfinding & ArtsFest
- Created and shared several PSA's/updates on social media
- Met with Elizabeth at the Chamber
- Worked on Arts Fest duties
- Worked with Angie on ADA website compliance
- Attended National Night Out
- Attended department head retreat

COUNCIL COMMUNICATION

DATE: 10/13/2022	AGENDA NO.	SUBJECT: Communication Specialist Monthly Report for September 2022
Department Head: City Manager		
City Manager: Heather Brooks		
PRESENTED BY: Jasmine Husmann		

- Had bi-weekly meetings with City Manager
- Attended weekly staff meetings
- Met with Art Committee
- Attended budget meeting
- Walked to identify Wayfinding/pedestrian sign locations
- Worked with streets department on new installs of art pieces
- Planned and attended artist's reception
- Attended Senior Citizen Meeting
- Created and shared several PSA's/updates on social media
- Met with Elizabeth at the Chamber

City of Alamosa
Monthly Activities Report
September 2022
Public Works Department

Streets:

Patched 241 Potholes
Blade Gravel Roads and Ranch Parking lots
Blade Rodeo arena to assist parks after Demolition Derby
Conducted road closures for the following events

- Early Iron Block party
- Early Iron Parade
- Society hall / Art Fest
- Art Fest

Finish Backfilling State St.
Complete State St. Construction and Paving
Install and uninstall art pieces for Art fest
Replace signage that was removed on State Street for Construction purposes
Met with 4 Rivers Equipment in Pueblo
Patch all open cuts
Push piles as needed at 20th
Made sign repairs as needed
Continue with concrete replacement
Install inlet box at Jimmy John's alley
Sweep and assist with 12th overlay Ross to State
Haul Yard waste (1 Day)
Install all mailboxes and backfill driveway 1300 block of state
Paint curbs around schools and university
Begin Sweeping of leaves
Work on Clogged storm drains as needed
Removed trees 1200 Block of State St.

Solid Waste:

Commercial Waste Hauled totaled 235.53 T.; Residential Waste Hauled totaled 231.33 T. Medical Waste totaled 0 T.
Twenty two extra pick-ups were completed. Four 96 gal toters, zero 64 gal toters and one yard waste toter was delivered.
Twenty nine toters and one dumpster were repaired.

Recycling:

A total of 87 bales of various materials were made. One hundred fifty eight bales were shipped. A total of 5.6 tons of glass was processed. Land fill savings totaled \$760.27.

Water:

Water pumped for municipal use totaled 80,159,346 gallons. Water treatment plant production totaled 66,435,354 gallons. There were 74 meter re-reads. Turn on/offs and occupant changes totaled 32. Accounts turned off for non-payment totaled 17. Took Bac-T's Arsenic samples for the State. Read meters.

Water Treatment Facility:

Water produced = 68,698,623 gal. Average CL2 = 1.20 mg/l Average Raw Arsenic = 36.1 ppb Average Finished Arsenic = 6.4 ppb (MCL=10ppb) Coagulant used (Ferric Chloride) = 2,603 gal. Sodium Hypochlorite Used (Chloride) = 1,315 gal. Average Recovery Ratio = 91.8%.

Wastewater:

Biochemical Oxygen Demand Monthly Average: 95%. Total discharge for the month was 48.743 million gallons. Total Suspended Solids Monthly Average: 94%. E.coli Monthly Average Effluent 147/100 mg. Ammonium Nitrogen (NH4) Monthly Average: 3.63 mg/l. The department ran all routine monthly testing. Year to date locates complete.

Sewer:

Zero sanitary sewers were inspected; one was unplugged, 4 were checked at customer's requests, 152 were cleaned and flushed. All lift stations were checked daily.

East Alamosa:

Water supplied to East Alamosa totaled 5,865,318 gallons. Water pumped from Highway 17 East Alamosa. Called out after hours zero times. Eleven lift stations were cleaned. Seven pumps were pulled. There were eleven sewers checked for plugs, 0 were unplugged. Cleaned and flushed five sewers. Checked and cleaned 56 manholes.

Fleet:

Performed 12 Preventive Maintenance Services (4-Police, 2-Sanitation, 5-Parks, 1- WWTP)
Replaced 7 tires (2-Parks, 1-Sanitation, 4-Police)
Replaced 1 batteries (1-Parks) Flat tire repair 1 (1- Public Works Admin)
Installed new rear slide in trash truck (1-Sanitation)
Installed new wheel lug nut checks on new trash truck (1-Sanitation)
Replaced left front turn signal module (1-Police)
Repaired left rear door window (1-Police)
Replaced CV shafts in cop car (1-Police)
Replaced mud flap (1-Sewer) Replaced bucket dump lever on Backhoe (1-Parks)
Rewired rear lights on trash truck (1-Sanitation)
Replaced battery and battery cable (1-Parks)
Repaired rear brake light (1-Parks) Replaced front brakes and rotors (1-Police)
Replaced electronic power steering rack and pinion (1-Police)
Replaced belts and bearing on walking saw (1-Streets)
Adjusted brakes on trash truck (1-Sanitation)
Replaced PTU oil (1-Police)
Replaced exhaust pipe and clamps (1-Streets)
Replaced temp actuator (1-Sewer) someone tried to steal catalytic converter welded back (1-Parks)
Repaired wires on mower (1-Parks)
Replaced hydraulic motor (1-Parks)
Replaced blower motor (1-Water)
Replaced and rerouted hydraulic hoses (1-Streets) Replaced fuel pump (1-Police)
Replaced bearing in blade drive (1-Parks)
Installed battery cut off (1-Public Works Admin) Replaced belts on Asphalt Zipper (1-Streets)
Replaced hydraulic hose and bled system (1-Streets)

City of Alamosa Development Services Department
Monthly Activity Report
September 2022

- Planning:
 - 7 Land Use permits: 1 minor subdivision, 3 permitted use, 1 sign, and 2 violation notices
 - Attended and presented at 2022 Colorado American Planning Association Conference
 - Began review of Friday Health Plans office building and Hotel Alamosa
 - Pre-development meeting for new EV charging station
 - Pre-application meeting for potential annexation
 - Assisted Public Works with RFP for the master water plan.
 - Completed field assessment of sidewalks for concrete replacement program and sent code enforcement letters for violations
 - Prepared materials for EPA grant application for Walsh demolition
 - Began inventory of parking utilization at affordable housing developments
 - Meetings: Main Street Advisory Committee and SLVGO! Coalition
- Building:
 - 13 building permits issued: 5- remodels, 1-carport, 4-roof, 5- remodel, and 1-utility, 1-addition
 - Total valuation: \$391,319
 - Total fees collected: \$6,918.85
 - 2 Certificate of Occupancy were issued
- Downtown:
 - Verified final locations for new wayfinding signs
- Housing:
 - Submitted a Letter of Intent Form (LOI) for the Affordable Housing Development Incentives Grant Program for two priority projects:
 - CRHDC's next phase, Tierra Azul: \$3,000,000
 - Affordable housing on city property near St. Benedicts: \$400,000
 - Attended community meeting about the Century Mobile Home Park sale
 - Met with housing developer about six-plex and townhomes
 - Boyd tour with Ross Strategic for the Colorado Health Foundation
 - Met with Behavioral Health's transitional housing project consultant
 - Weekly coordination calls with CRHDC's architect for Tierra Azul

Alamosa Fire Department Monthly Report September 2022

During September 2022, the Alamosa Fire Department responded to 30 calls. 20 calls were within the City Limits and 10 were in the County.

The call breakdown is attached.

Inspections

Ten inspections were performed on commercial structures.

Three residential inspections were performed.

Two inspections were performed on day care facilities

Tours

Three station tours were given

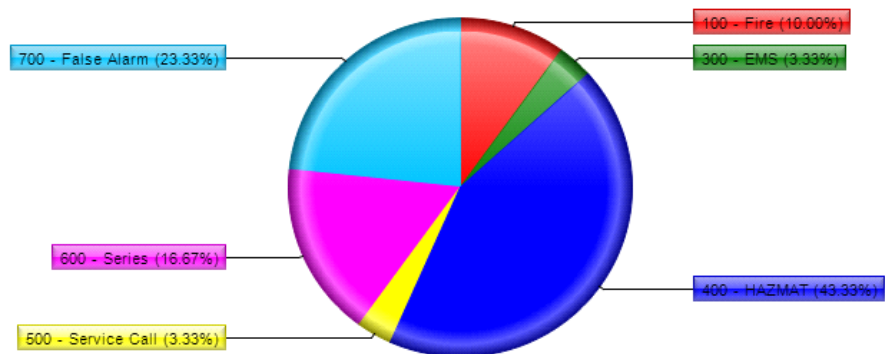
Training

Firefighters logged a combined total of 45 hours of training.

Alarm Date between 2022-09-01 and 2022-10-01

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	3
300 - EMS	1
400 - HAZMAT	13
500 - Service Call	1
600 - Series	5
700 - False Alarm	7
	30



COUNCIL COMMUNICATION

DATE October 6, 2022		AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for September 2022
Department Head: 			
City Manager:			
PRESENTED BY: James A. Belknap			

Below is a statement regarding major issues covered by the City IT Department:

September 2022 Report

- IT coordinated with the Rec Center to upgrade the RecPro Server and all RecPro clients.
- Met with Police Department staff to identify workarounds and solutions to Google Docs transition issues.
- IT employee Brandon Gallegos has been selected to attend Leadership Alamosa, a leadership training course presented by the Chamber of Commerce. This is a multi month long course with select full day classes.
- Installed and configured an instance of Microsoft Endpoint Configuration Manager. MECM is a management platform for Windows endpoints providing inventory, software distribution, operating system imaging, settings and security management.
- IT staff attended multiple meetings with the Regional Broadband Collaboration.
- Participated in the interview process in search for a new Deputy Clerk.
- Met with Verizon to discuss Verizon Connect - a program that will allow the City to track vehicles and driving logistics. The program will be implemented to map

the progress and route of City street sweepers. IT will assist in this pilot program along with the Streets and Shops Departments.

- Attended the Advance Community Leaders Roundtable with OIT via Zoom to discuss broadband connectivity efforts across the State.
- Worked with KnowBe4 to overview their latest products and offers. KnowBe4 is the City's cybersecurity awareness partner that runs simulated phishing attacks along with end user training.
- Attended the annual State Internet Portal Authority's User Conference. The conference went over topics such as cybersecurity, leadership, digital transformation, the latest website accessibility rules, and the offer of micro-grants by SIPA.
- Started many 5 year computer upgrades. Even though IT tries to spread out the recurrence of computer replacements, some computers desperately need to be upgraded to handle Windows 11.
- Assisted finance with additional personnel. Including setup on Incode, office equipment, and other software. Forwarded emails from previous staff and distributed access to the previous users account per Finance director's instruction.
- Reinstall ReVu software on the City Planning table. Software became corrupt after an unexpected windows update error.
- Worked with the City PIO to provide interview equipment and raw video to be turned into promotional materials for ArtScape.
- Tested the use of BPMS without the need of Microsoft Office. Runtimes indeed ran sufficiently to dismiss the need for the full Office suite.
- Worked with Tyler Public Safety to resolve an issue on select RMS enabled workstations. RMS is the records management system used by the Police Department.
- Worked with the Facilities department to open and close the exterior public restrooms as they repaired a sewage issue.
- IT was able to deploy a mobile workstation for an employee who entered a work from home situation on short notice. This shows the continued value of the laptops purchased for emergency use during the City's COVID response.

- Multiple computers were reimaged in the Library computer lab to resolve minor issues.
- Mounted FirstNet cell boosters at the PD and PD training center. These devices will provide Police Officer's phones with an extra boost of coverage in these areas. They will prioritize PD lines over public lines and are designed to combat the effects of high density phone usage such as public events.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- Rack hung at Shops for new equipment.
- ATT Cell booster installed at Shops
- Troubleshoot network issue on PD Car
- Trained Judy on Engage (lock system)
- Security additions/clean up on lock system and AD accounts
- Continued project to clean up wire throughout City Hall
- Wires pulled to upgrade network access points in City Hall
- Zoom Room built in Executive Conference room
- Began building a lab environment for IT to test software and other technologies
- Moved servers/switches between racks in IT
- Beacon finished AV build out at Ski Hi
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.



Board and IT Committee Report

City of Alamosa
October 10, 2022



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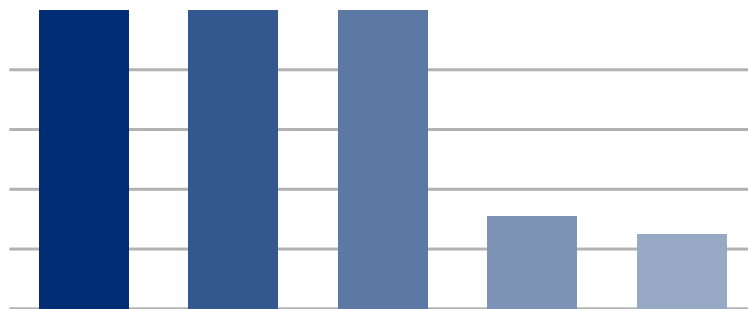
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Adlumin Account Activity

Accounts using the Adlumin platform

Username	Last Login	Total Logins to Date	Created Date
Brandon Doss	2022-01-18 13:04:08 MST	11	2022-01-03 11:22:30 MST
Christian Batzer	2022-08-22 09:44:17 MDT	41	2021-12-13 05:07:14 MST
Brandon Gallegos	2022-10-10 15:13:45 MDT	93	2021-12-13 05:06:46 MST
Jim Belknap	2022-04-01 08:46:14 MDT	34	2021-12-13 05:06:22 MST

Most Requested Reports In the Last 29 Days



16	Privileged Account Activity Report (PDF)
16	Access Failure Report
4	Stale Accounts Report
5	Board and IT Committee Report
16	Object Manipulation Report

4

Total Adlumin Users

1

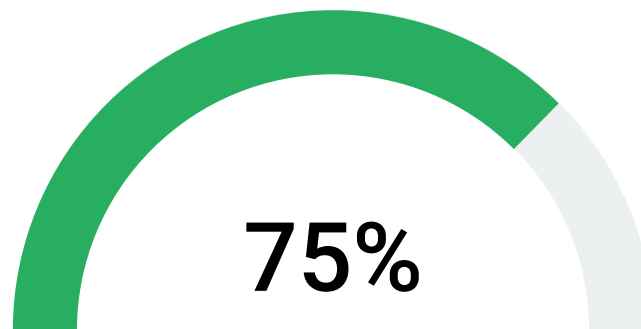
Users That Logged in the Last 29 Days

24

Number of Recurring Scheduled Reports

Network Health

Adlumin's Network Health Index uses an algorithm based on network management best practices and provides a high-level view of risk within your organization. Updated: 2022-10-03 00:07:20 UTC



Category	Details	Status	Metric	Deduction
Detections - Critical	Detections marked "Critical" by machine learning or custom configuration that are unacknowledged. Acknowledge Critical detection's to increase your network health score.		0	0
Detections - High	Detections marked "High" by machine learning or custom configuration that are unacknowledged. Acknowledge High detections to increase your network health score.		0	0
Accounts with Passwords that Do Not Expire	These are accounts that are configured with passwords that never expire. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		0%	0
At Risk Shares	At risk shares are networked shared resources where there is the potential for unprivileged accounts or groups to have privileged access, FULLCONTROL, or elevated access to networked shared drives.		0.8%	0
At Risk Systems	At risk systems are systems where there is the potential for unprivileged accounts or groups to have privileged access, administrative access, to networked systems.		1.36%	0
Circular Groups	Circular logic indicates a group object is both a parent and child of another group. This may have unintended consequences and provide privileged access to network resources. Change the group configuration to increase your network health index.		0	0
IT Operations Failures	Repeated failed logon attempts may indicate a brute force attack or disruption of network services. Discover the reason for the repeated account failures and disable the process.		2	-5
Account Password Expiration Duration	This metric indicates a compliance violation. These accounts are enabled, not locked, and the last time their password was reset exceeds the time limit of 90 days. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		6.87	-7
Privileged Domain Accounts	Adlumin has determined that you have an abnormally high number of privileged domain accounts. Reduce the number of privileged domain accounts to increase your network health score.		4.72%	0

Category	Details	Status	Metric	Deduction
Reversible Encryption	This metric indicates a compliance violation. Storing encrypted passwords in a way that is reversible means that the encrypted passwords can be decrypted. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		false	0
Snapshot365	Log data clusters stored securely for compliance requirements. Contact Adlumin Support to activate SnapShot365.		false	-3
Stale Accounts	This metric is a compliance violation. These accounts have not been logged into the last 90 days. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		7.73%	-10
Network Health Index			75%	

Device Activity

Firewall Data, VPN Data, and other Inputs Checking into the Adlumin Platform

4

Total Seviles and Devices
monitored by Adlumin

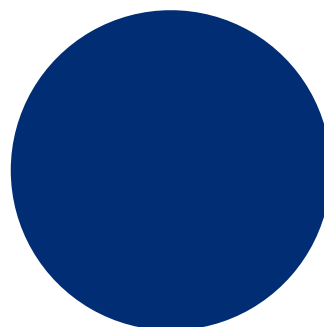
86,832,078

Total events from
2022-09-01 06:00:00 MDT to
2022-10-01 05:59:59 MDT

Endpoint Security Events

Most Frequent Detection Type

Adlumin Detection Method



0%

Machine Learning

0%

Custom Detections

Device Type	Total Events	Total Detections	Unacknowledged Detections	Acknowledged Detections	Custom Detections
Firewall Events	84,880,033	0	0	0	0
VPN Events	1,942,693	0	0	0	0
Sophos Events	4,676	0	0	0	0
Endpoint Security Events	4,676	0	0	0	0

Endpoint Activity

From 2022-09-01 06:00:00 MDT to 2022-10-01 05:59:59 MDT

Object Manipulation

Top Detection

221

Systems

3

At Risk Systems

7

At Risk Shares

Detection Type	Number of Detections	Unacknowledged	Acknowledged	Machine Learning
Object Manipulation	14	14	0	0
Perimeter Defense	2	2	0	0
IT Operations Failure	1	0	1	0

0

Object Manipulations

4,488,384

Access Events

54,038

Access Failures

77

USB Events

2,014,424

File Creations

Windows OS Version	Count	Mainstream Support Ends	Extended Support Ends
Microsoft Windows 11 Pro	123		
Microsoft Windows 10 Pro	68	Software updates are continuous	10-14-2025
Microsoft Windows Server 2019 Standard	10	01-09-2024	01-09-2029
Microsoft Windows Server 2016 Standard	6	01-11-2022	01-12-2027
Microsoft Windows Server 2012 R2 Standard	3	Ended 10-09-2018	10-10-2023
Microsoft Windows Server 2012 Standard	3	Ended 10-09-2018	10-10-2023
Microsoft Windows Server 2022 Standard	2		
Microsoft Windows 10 Enterprise 2016 LTSC	1	10-12-2021	10-13-2026

Windows OS Version	Count	Mainstream Support Ends	Extended Support Ends
Microsoft Windows 10 Education	1		
Microsoft Windows 10 Pro for Workstations	1	Software updates are continuous	10-14-2025
Microsoft Windows 11 Pro for Workstations	1		
Microsoft Windows 10 Enterprise 2015 LTSB	1	10-13-2020	10-14-2020
Microsoft Windows 7 Professional	1	Ended 01-13-2015	Ended 01-14-2020, Windows 10 recommended, refer to IT Department for update and deployment information.

Dark Net Exposure

Recent breach telemetry

0	0	0	0
Dark Net Detections	Events	Breached Accounts	Breached Privileged Accounts

Dark Net Exposure Detections

0 detections

Most Recent Breaches

0 breaches

Detection Analysis

A breakdown of detection types and sources

Attack Patterns

Device data analysis

1,691

Denial of Service

0

Brute Force

4,035

Port Scanning

0

Malware Activity

94

Exploitation

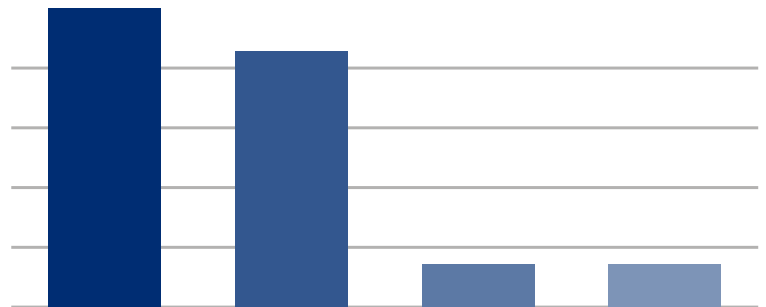
3

Remote Access

0

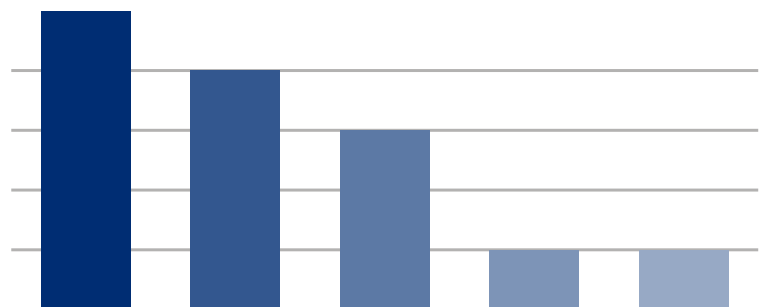
Other Attack Patterns

Top Systems with Detections



7	COFA2
6	COFA3
1	COFAECM
1	MITELHQ

Top Accounts with Detections



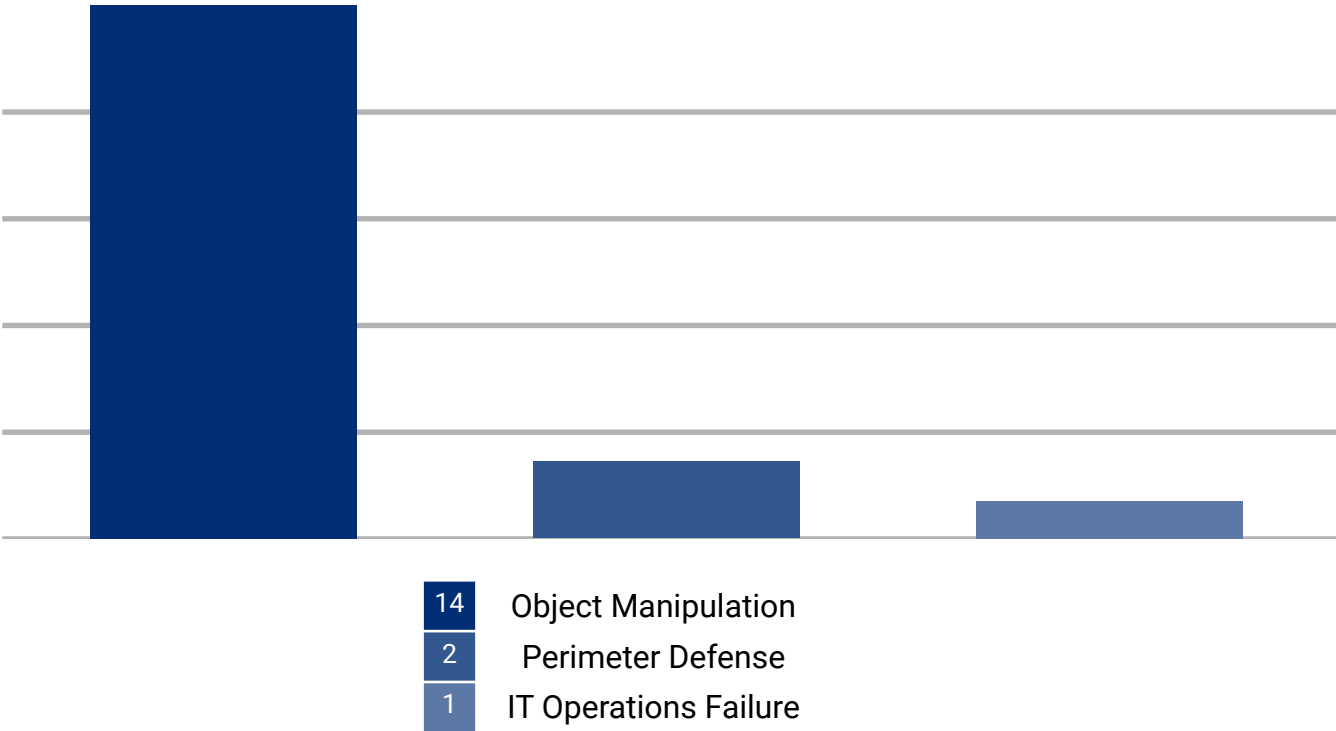
5	administrator
4	bgallegos
3	cbatzer
1	N/A - 672
1	helpdesk

Detection Analysis

Top Detection Types

From 2022-09-01 06:00:00 MDT to 2022-10-01 05:59:59 MDT

Severity Level: All Levels



Detections Acknowledged

Severity Level: Critical and High



Detections

Severity Level: Critical and High

Severity	ID	Detection Type	Time
 High	598	IT Operations Failure	2022-09-26 09:02:15 MDT
Source			
Destination	MITELHQ		
Account			
Details	A System Sustains a Critical Fault. The system has rebooted without cleanly shutting down first. This error could be caused if the system stopped responding, crashed, or lost power unexpectedly.. This detection can be modified from tools, enhanced monitoring, Adlumin Default Tracking.		
Notes	<i>Detection cleared by Brandon Gallegos</i> <i>---Added by Brandon Gallegos on 2022-10-10 15:15:38 MDT</i>		

[View all 2 detections in the Adlumin portal](#)

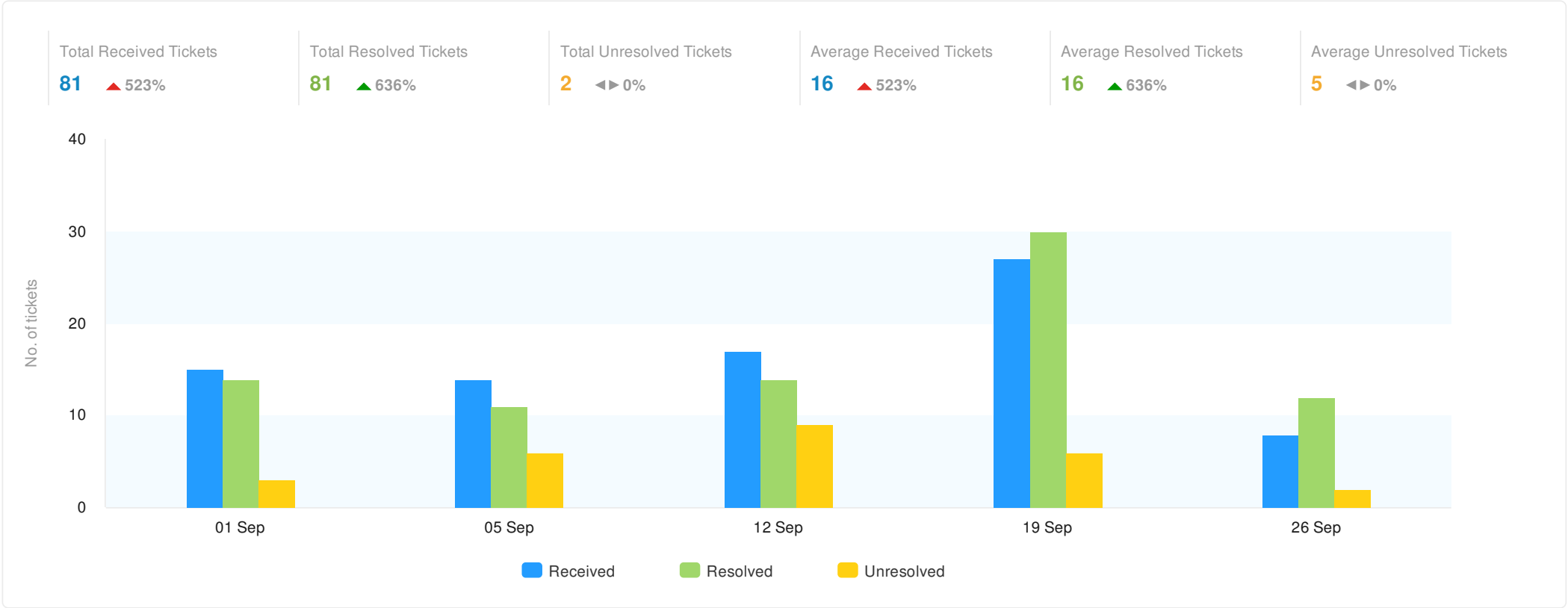


SnapShot365

Log data clusters stored securely for compliance requirements

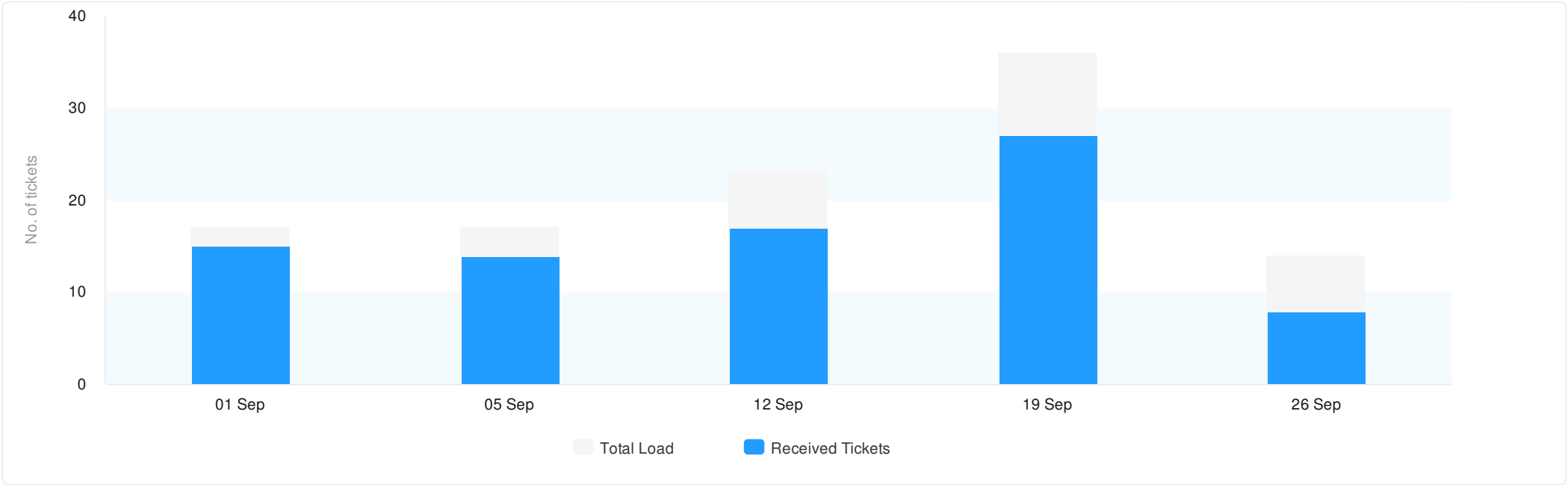
Currently this service is not enabled for your organization

Weekly trend of tickets received and resolved and unresolved

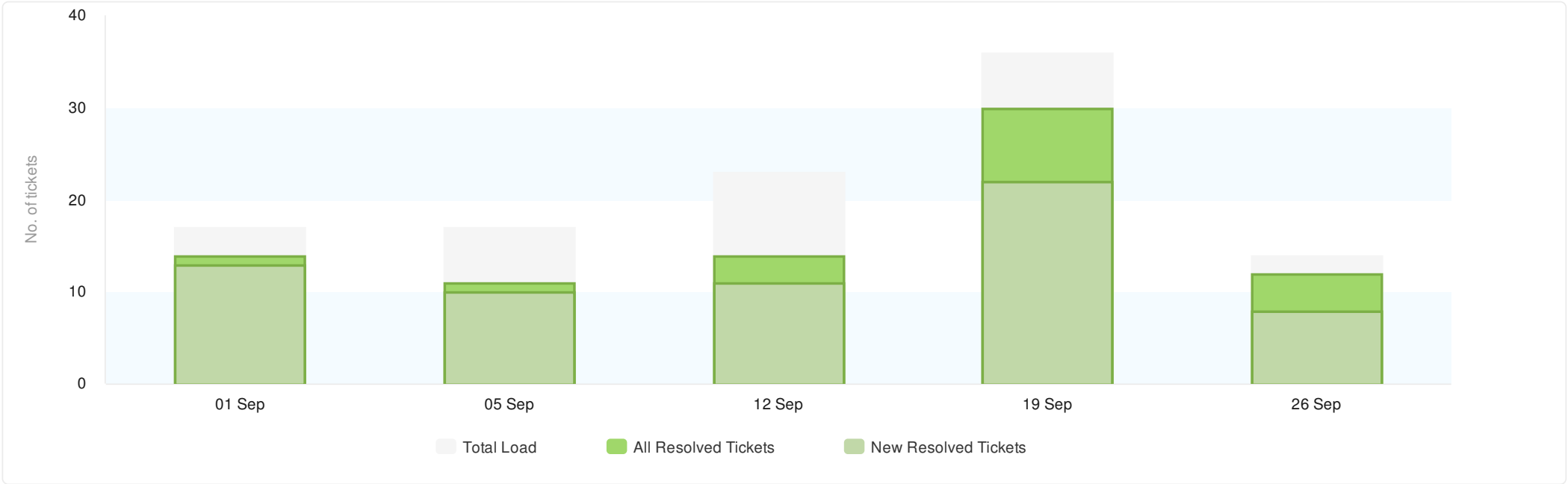


Load Analysis

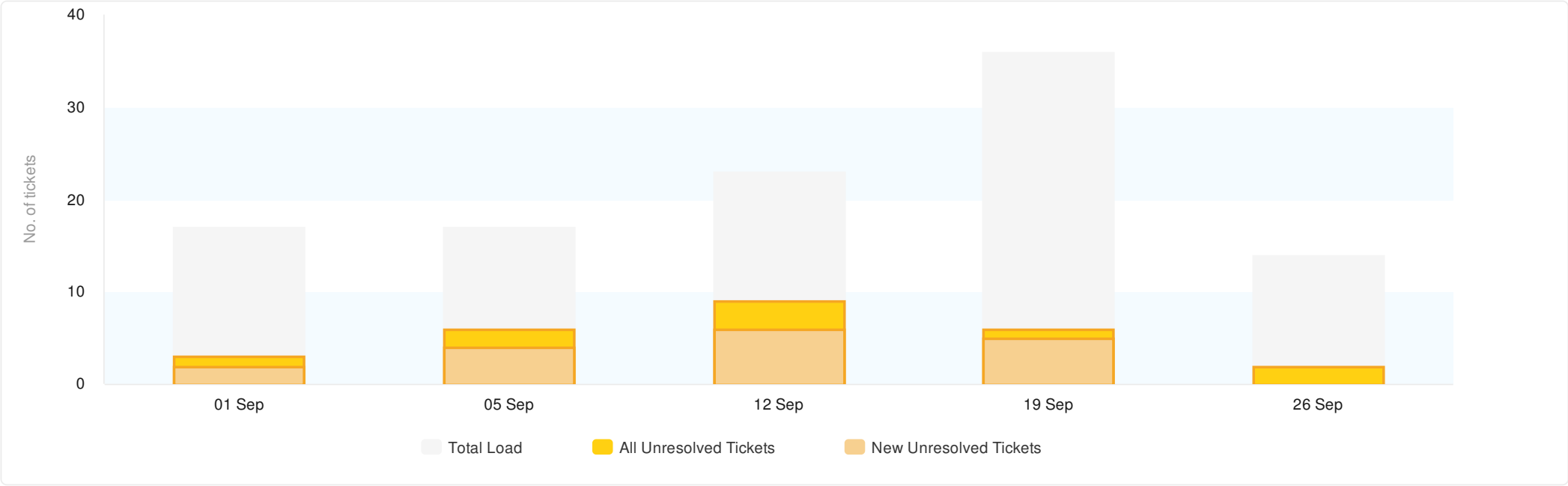
Received Tickets - Weekly



Resolved Tickets - Weekly



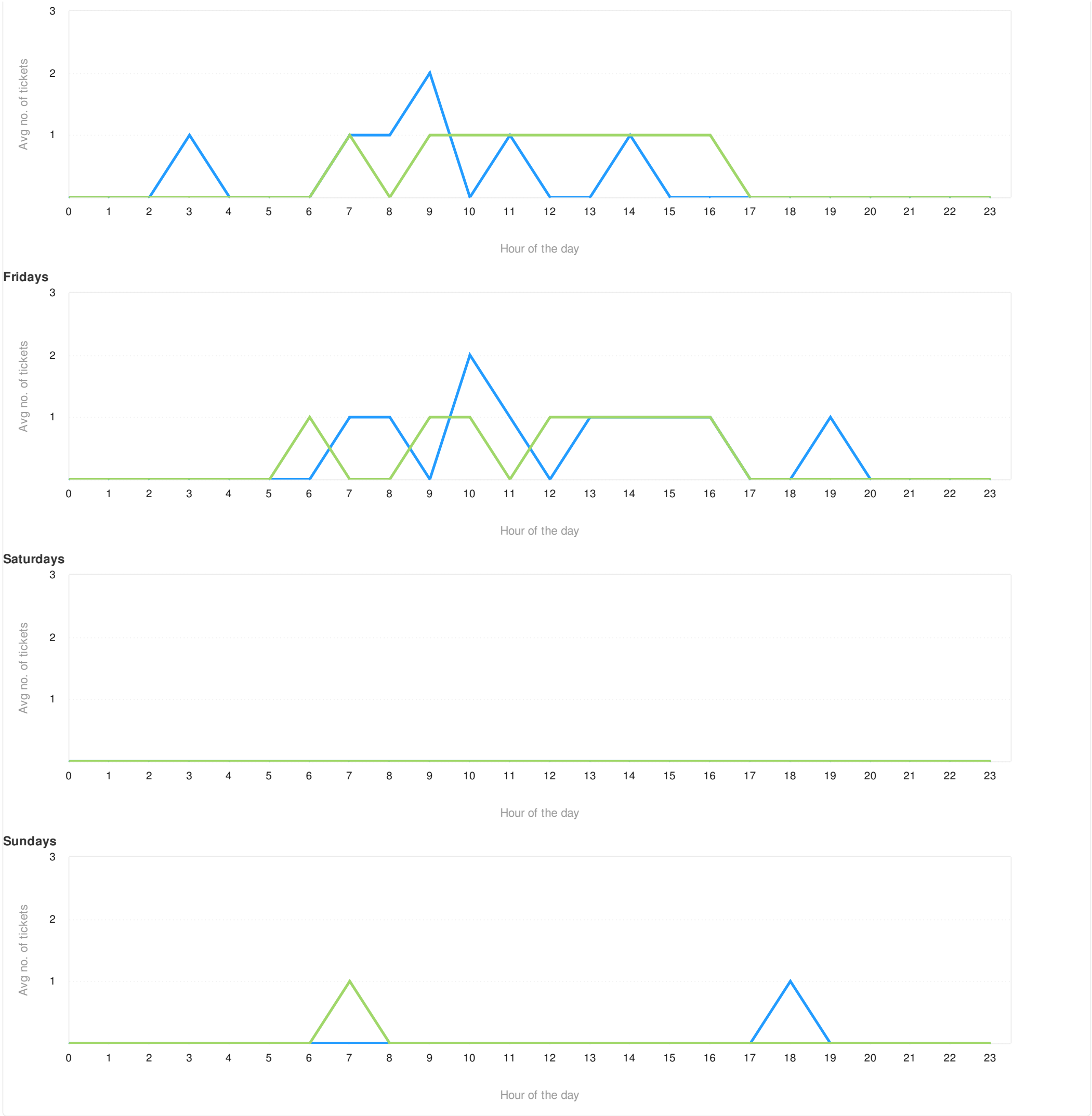
Unresolved Tickets - Weekly



Day of the week and Hour of the day trend

See which hour of which day receives the most number of tickets and allocate your staff accordingly





Audience Overview

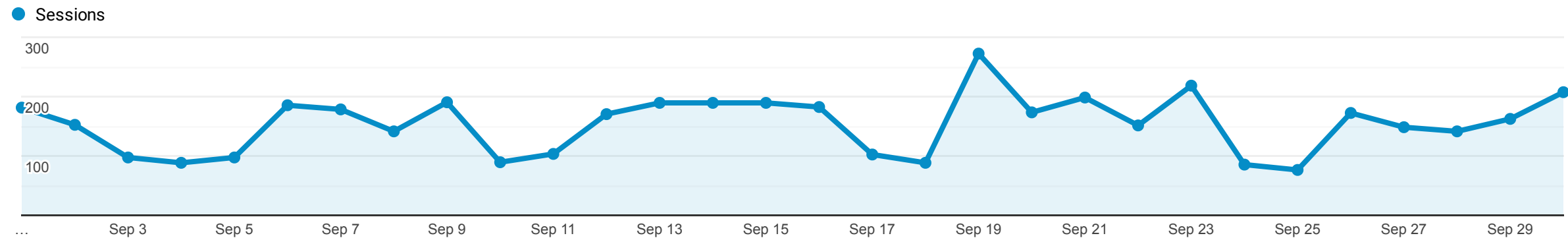


All Users

100.00% Sessions

Sep 1, 2022 - Sep 30, 2022

Overview



Sessions

4,613



Users

3,669



Pageviews

8,366



Pages / Session

1.81



Avg. Session Duration

00:01:14



Bounce Rate

54.98%



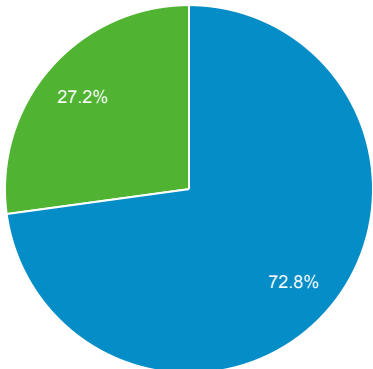
% New Sessions

72.84%



New Visitor

Returning Visitor



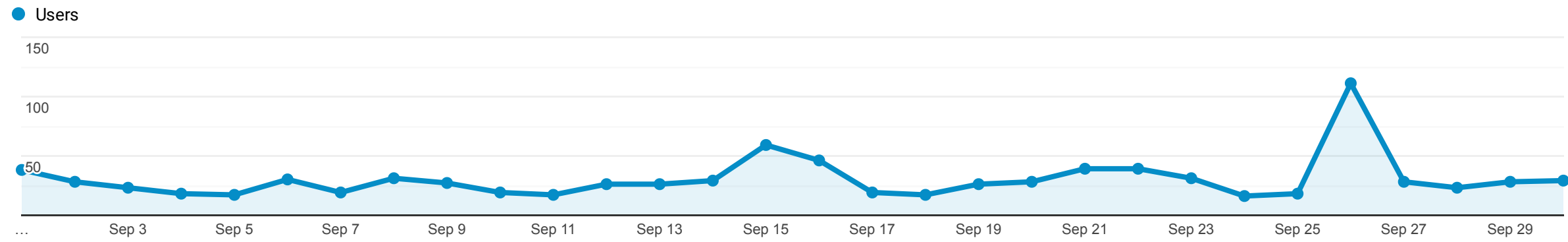
Language		Sessions	% Sessions
1.	en-us	4,302	93.26%
2.	zh-cn	77	1.67%
3.	fr-fr	57	1.24%
4.	en-gb	30	0.65%
5.	en	24	0.52%
6.	c	21	0.46%
7.	es-419	11	0.24%
8.	es-us	11	0.24%
9.	es-es	8	0.17%
10.	en-au	6	0.13%

Audience Overview

 All Users
100.00% Users

Sep 1, 2022 - Sep 30, 2022

Overview



Users

706



New Users

634



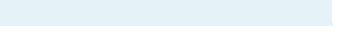
Sessions

982



Number of Sessions per User

1.39



Pageviews

1,928



Pages / Session

1.96



Avg. Session Duration

00:01:17

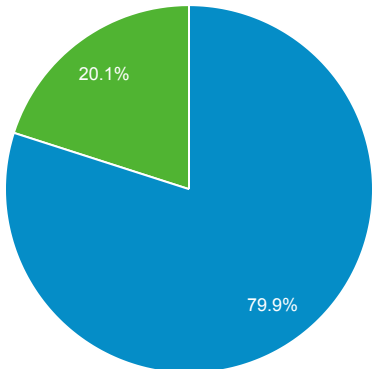


Bounce Rate

66.60%



■ New Visitor ■ Returning Visitor



Visitor Type	Percentage
New Visitor	79.9%
Returning Visitor	20.1%

Language		Users	% Users
1.	en-us	690	97.73%
2.	zh-cn	4	0.57%
3.	c	2	0.28%
4.	en	2	0.28%
5.	en-gb	2	0.28%
6.	ar-JO	1	0.14%
7.	en-au	1	0.14%
8.	en-ES	1	0.14%
9.	en-UA	1	0.14%
10.	it-CH	1	0.14%

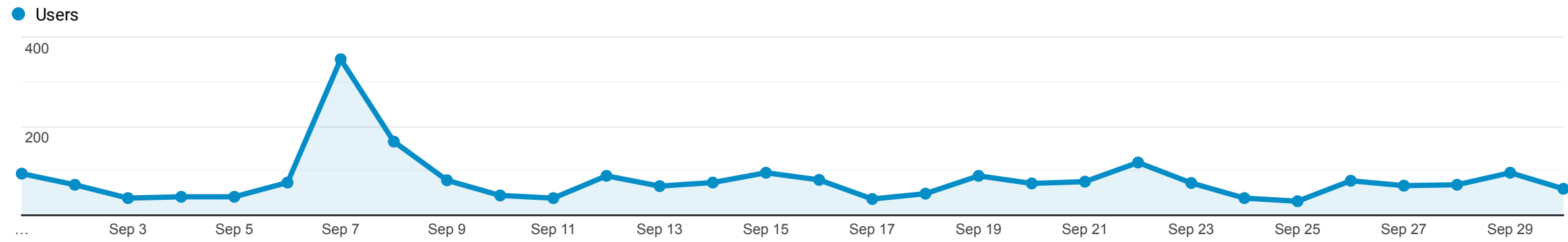
Audience Overview

All Users

100.00% Users

Sep 1, 2022 - Sep 30, 2022

Overview



Users

2,058

New Users

1,804

Sessions

2,556

Number of Sessions per User

1.24

Pageviews

4,662

Pages / Session

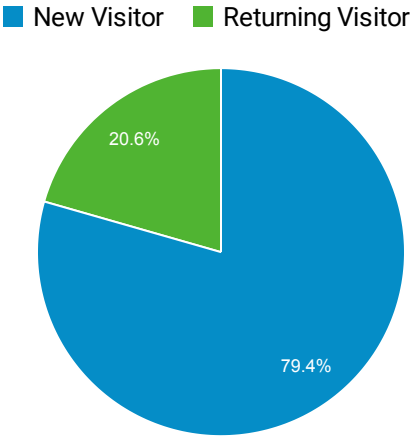
1.82

Avg. Session Duration

00:01:14

Bounce Rate

52.00%



Language		Users	% Users
1.	en-us	1,977	96.06%
2.	en	10	0.49%
3.	en-gb	5	0.24%
4.	zh-cn	5	0.24%
5.	en-au	4	0.19%
6.	es-419	4	0.19%
7.	fr	4	0.19%
8.	en-UM	3	0.15%
9.	ar	2	0.10%
10.	de	2	0.10%

City Clerk/Municipal Court September 2022 Monthly Report

Prepared and distributed XX birthday cards.

LIQUOR:

- Renewals:
 - Terry's Liquor
 - My Brother's Place
 - Bank Shot Sports Bar
 - Purple Pig Pizzeria
 - Calvillo's
 - Juanito's Mexican Kitchen
 - SLV Brewing Company
- Special Events Permits:
 - Elks
 - Sangre de Cristo National Heritage Area (Rush processing)
- Met with City Attorney and license hold of Thai Hut regarding violation
- Held Liquor License Authority Training

COURT:

- Court held September 6, 14, 15, 22
- Attended Improving Court Appearance Webinar series.
- Finalized 2023 Court Calendar.

BOARDS & COMMISSIONS:

- Met with Granicus for Strategic Review of product usage.
- Held Annual Board Appreciation Dinner

OTHER:

- Regular Attendance to Council Meetings and Work Sessions
- Attended weekly Leadership team meetings.
- Attended Special Meeting/Executive Session for Evaluation
- Attended bi-weekly meetings with Mayor and City Manager.
- Met weekly with Leadership Coach
- Website Editing meeting with Angie
- Held interviews for Deputy Clerks.
- Held second informal interviews for top candidates for Deputy Clerk position.
- Gave evaluation
- Attended Professional Development Academy sessions.

OUTSIDE ORGANIZATION REPRESENTATION:

- Attended CMCA Awards Committee meeting
- Attended CMCA Web Page Committee meeting



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

10/6/2022 1:54:37 PM

Totals For Filed Date From 09/01/2022 To 09/30/2022

Posted Fee Totals For Transaction Date From 09/01/2022 To 09/30/2022

Violations By Filed Date

CITY ORDINANCE	22
PARKING	5
TRAFFIC	33
Total Violations Filed:	60

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	4
PARKING	7
TRAFFIC	38
CL	49

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	1
DENIED	1
Total Violations Completed-Paid Fines:	50

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	6
TRAFFIC	1
CL	7
Total Violations Completed-Before Judge:	7



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

10/6/2022 1:54:37 PM

Totals For Filed Date From 09/01/2022 To 09/30/2022

Posted Fee Totals For Transaction Date From 09/01/2022 To 09/30/2022

Violations Completed-Other By Filed Date

DD-DISMISSED AFTER DEFERRED

TRAFFIC

1

DD

1

DJ-DISMISSED BY JUDGE

CITY ORDINANCE

2

DJ

2

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE

5

DP

5

DV-DIVERSION VOID

CITY ORDINANCE

7

DV

7

Total Violations Completed-Paid Fines:

15

Total Violations Completed-Paid Fines:

50

Total Violations Completed-Before Judge:

7

Total Violations Completed-Before Jury:

0

Total Violations Completed-Before Teen Court:

0

Total Violations Completed-Other:

15

Total Violations Completed:

72

Total Violations Filed:

60

Net Difference Filed - Completed:

-12

Warrants Issued



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

10/6/2022 1:54:37 PM

Totals For Filed Date From 09/01/2022 To 09/30/2022

Posted Fee Totals For Transaction Date From 09/01/2022 To 09/30/2022

CITY ORDINANCE	33		
Total Warrants Issued:	33	Total Violations:	33

Warrants Cleared

CITY ORDINANCE	21		
Total Warrants Cleared:	21	Total Violations:	21
Total Warrants Issued:	33		
Total Warrants Cleared:	21		
Net Difference:	12		

Violations Completed-Other Paid By Filed Date

BH-BOND HEARING

CITY ORDINANCE	12		
BH		12	

CD-COMPLETION DATE FOR SCHOOLS

TRAFFIC	1		
CD		1	

EX-EXTENSION OF TIME TO PAY

CITY ORDINANCE	1		
TRAFFIC	1		
EX		2	

IA-INITIAL APPEARANCE

TRAFFIC	1		
IA		1	



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

10/6/2022 1:54:37 PM

Totals For Filed Date From 09/01/2022 To 09/30/2022

Posted Fee Totals For Transaction Date From 09/01/2022 To 09/30/2022

Violations Completed-Other Paid By Filed Date

LN-DEFAULT

TRAFFIC

1

LN

1

PD-PENDING

TRAFFIC

3

PD

3

PP-PAYMENT PLAN

CITY ORDINANCE

2

TRAFFIC

5

PP

7

ST-STATUS HEARING

CITY ORDINANCE

28

TRAFFIC

1

ST

29

TR-TRIAL - NON JURY

CITY ORDINANCE

1

TR

1

WI-WARRANT ISSUED

CITY ORDINANCE

2

WI

2

Total Violations Completed-Other Paid:

59



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

10/6/2022 1:54:37 PM

Posted Fee Totals For Transaction Date From 09/01/2022 To 09/30/2022

Fee Code	Fee Description	Paid
		\$0.00
CCOST	COURT COSTS	\$360.00
DEFER	DEFERRED FEE	\$25.00
DFLT	DFLT JUDGMENT	\$35.00
FINE	Fine	\$5,375.00
LATE	LATE FEE	\$10.00
PD SUR	PD SURCHARGE	\$975.00
REST	RESTITUTION	\$137.55
TP	SERVICE CHARGE	\$30.00
VA	VICTIMS ASSISTANCE	\$80.00
WF	WARRANT FEE	\$128.45

Report Totals: \$7,156.00

Human Resources Monthly Report September 2022

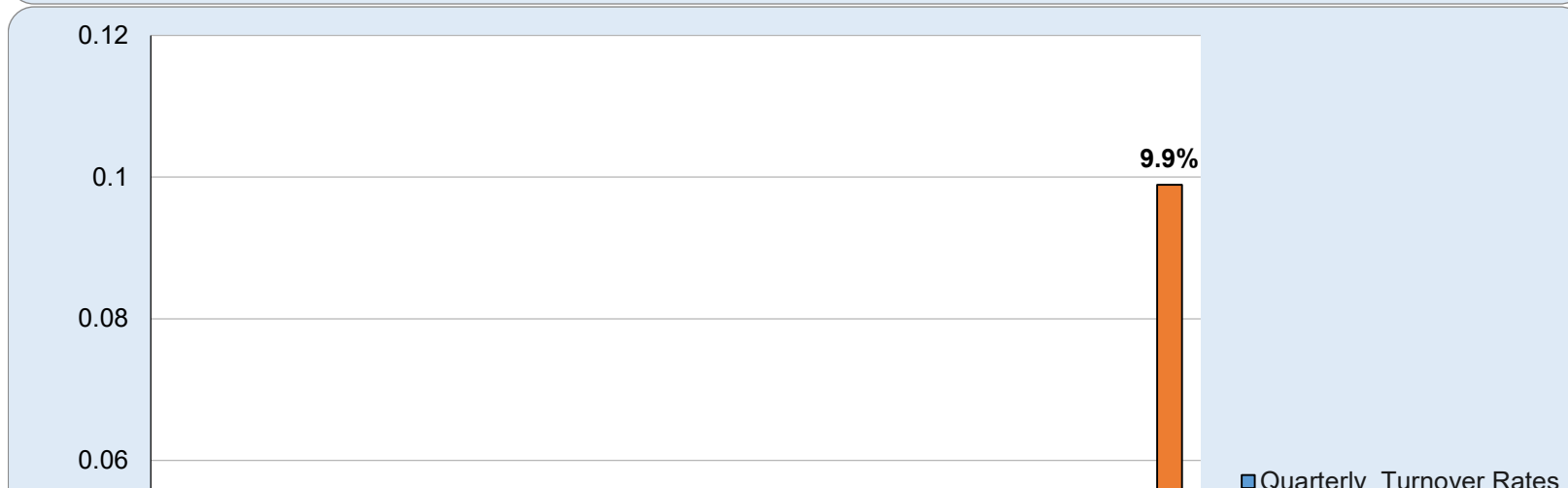
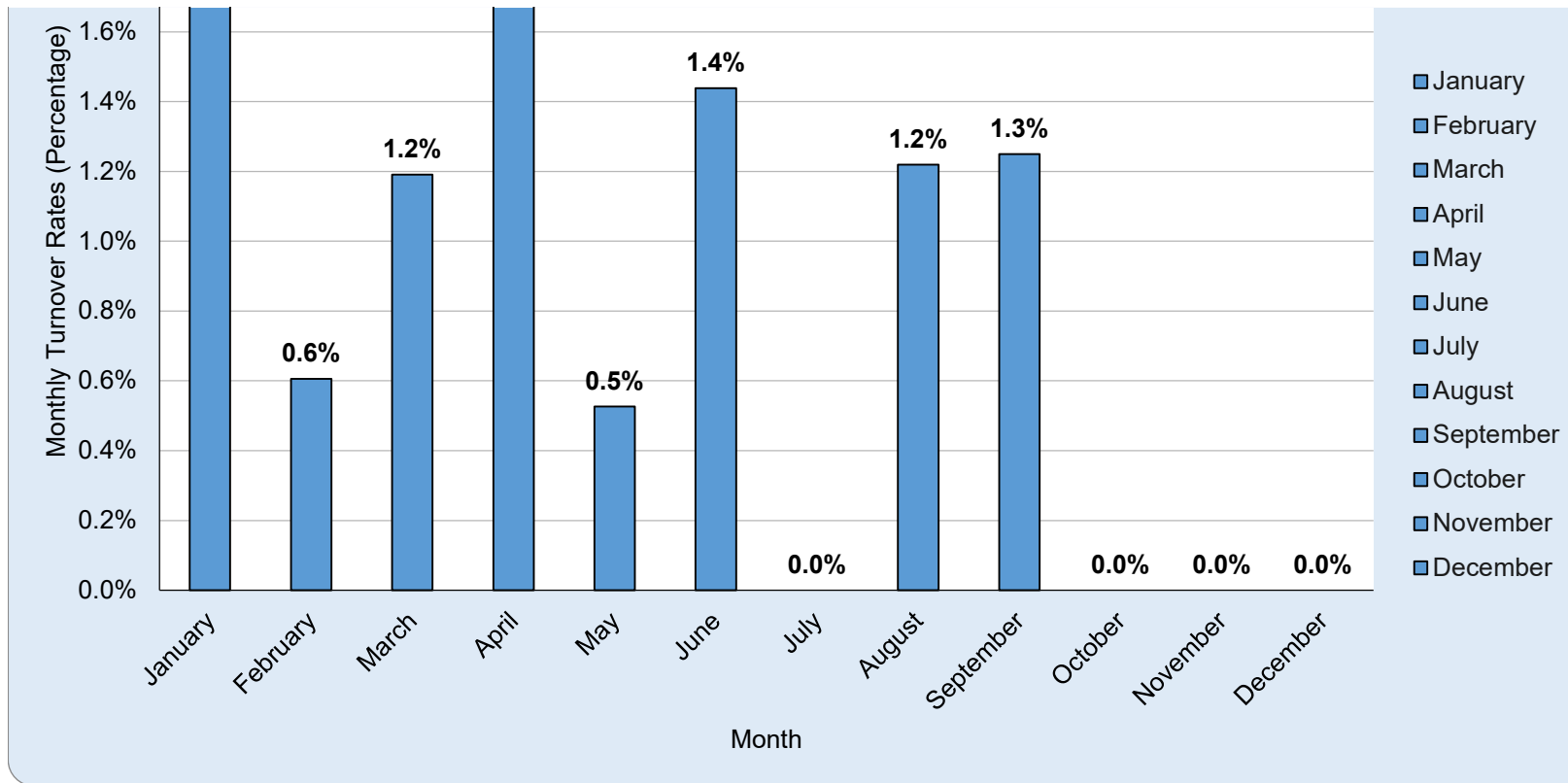
City of Alamosa Turnover Rate

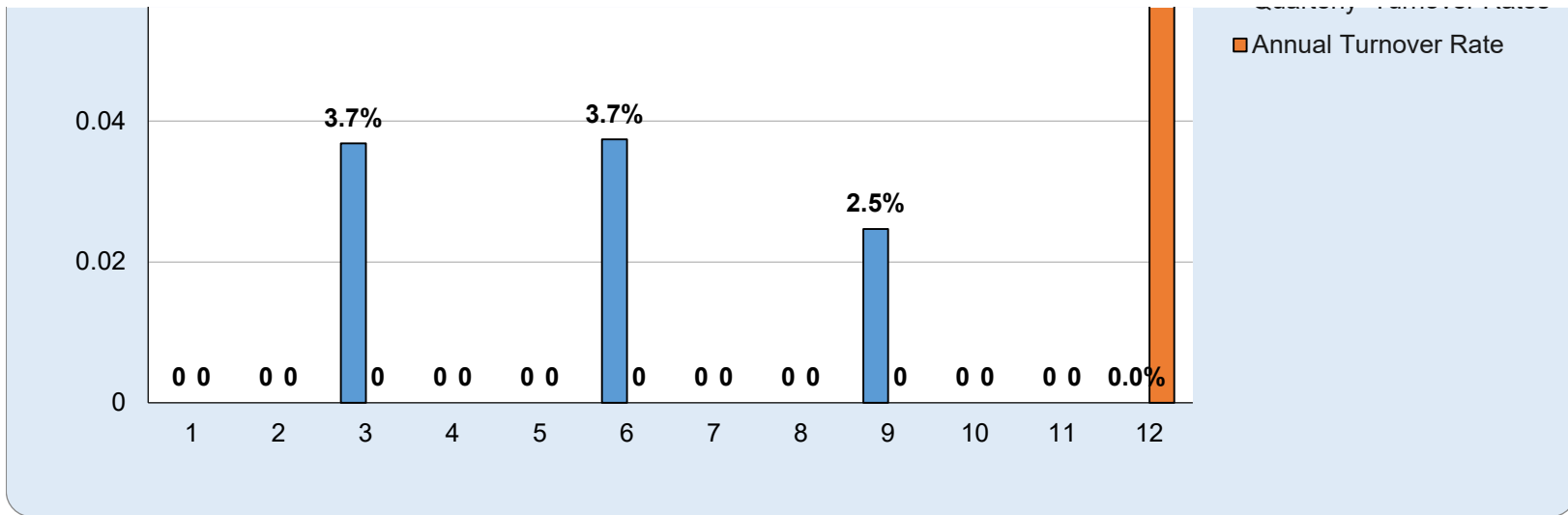
Full-Time & Part-Time Year Round Employment

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate			
January	3	159	1.9%					
February	1	165	0.6%					
March	2	168	1.2%			3.7%		
April	3	169	1.8%					
May	1	190	0.5%					
June	2	139	1.4%			3.7%		
July	0	171	0.0%					
August	2	164	1.2%					
September	2	160	1.3%					2.5%
October	0	1	0.0%					
November	0	1	0.0%					
December	0	1	0.0%					0.0%

Monthly Turnover Rates (Percentage)







Total Workers' Compensation Claims

0



Alamosa Police Department

September 2022 Month End Report

Part 1 Crime Category	Jul-22	Aug-22	Sep-22	Sep-21	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	1	3	2	2	0	19
Robbery	1	1	1	1	0	8
Aggravated Assault	1	7	0	4	-4	27
Total Violent Crimes	3	11	3	7	-4	54
Part 1 Property Crimes						
Burglary	6	5	5	6	-1	52
Larceny	53	45	51	47	4	368
Vehicle Theft	2	5	1	4	-3	32
Total Property Crimes	61	55	57	57	0	452
Total Part 1 Crimes	64	66	60	64	-4	506
Miscellaneous Offenses						
Domestic Violence	6	11	7	10	-3	65
Simple Assault	4	2	12	6	6	58
Drug Related	11	5	3	7	-4	91
Liquor Laws	1	1	2	0	2	10
Harassment	11	10	8	4	4	80
DUI/DWAI/DUID	6	4	4	4	0	50
Arson	1	2	1	1	0	12
Traffic Related					0	
Traffic Accidents	30	31	35	37	-2	281
Fatal	0	0	0	0	0	0
Injury	2	4	7	3	4	29
Property Damage	28	27	28	34	-6	252
Community Service Ofc						
Dogs picked up	5	15	6	16	-10	83
Animal Bites	4	2	3	1	2	24
Barking Dog Complaints	2	0	1	2	-1	13
Wildlife Calls	1	1	3	6	-3	20
Weed/Trash Removal	17	26	31	6	25	129
Snow Removal	0	0	0	0	0	0
Towed Vehicles	1	1	0	0	0	10
Red Tagged Vehicles	8	6	12	2	10	46
Summons Issued	10	17	3	8	-5	108
Calls for Service	241	238	238	212	26	1871

Submitted by: Ken Anderson, Chief of Police



Parks and Recreation/Library

CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

● Cemetery Activities

	<u>September</u>	<u>Total 2022</u>	<u>Total 2021</u>
Graves opened & closed	4	63	53
Graves set up services	4	63	53
Graves raised to grade	37	75	98
Cemetery spaces sold	5	65	72
Stones leveled	1	17	40
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

● Tree Related Activities

	<u>September</u>	<u>Total 2022</u>	<u>Total 2021</u>
Trees Pruned/Trimmed	92	695	283
Trees Planted	0	22	33
Dead Trees Removed	2	30	22
Trees Moved	0	0	0

Equipment Serviced:

Chain saws
Pole saw
Cemetery Walker mowers
Parks John Deere mower
Parks Hustler mower
Boom mower
Schulte mower
John Deere tractor
Backhoe
Water truck tank pump
1995 Dump truck
Trash truck 703

Weed spraying:

1060 gallons sprayed in the parks and cemetery.

Routine work:

Cemetery computer work
Funeral setups and the digging of graves
Locates for the stone setters
Entering headstone pictures and obituaries
River dike checks
Fix broken sprinklers in the parks and cemetery
Fix broken split rail
Trim trees
Spray weeds
Stage and tent setups
Adjust irrigation clocks
Fix leak at Cole park
Inventory of parks and cemetery needs
Set up and take down tent
Haul poly carts for Early Iron
Set up stage Friday and fencing for Early Iron and took down that night
Set stage Saturday for cruise night and take down
Cleaned up Cole after cars left
Set up fairgrounds for Rodeo
Clean up after Rodeo
Haul poly carts
Move Riparian sign
Remove grass lip at Sunset ballfields
Haul off grass and dirt
Set up stage for Art fest
Set up stage for Stephanie Miner at Cole park
Set up Tent for Oktoberfest at Cole park and stage
Haul and set up bales of straw
Haul 50 poly carts to Cole park for fest
Set up stage in Del Norte for Bru fest
Set up stage at Farm park
Install 3 sharps containers in Cole and Montana Azul bathrooms
Set up stage in Center for SLV feed Coalition
Mow small areas
Water and upkeep on flower beds
Service mowers
Paint soccer fields for games
Blow off tennis courts
Blow off playground tiles
Blow off Cole park path
Fill landing pads under playground swings and slides
Playground inspections
Install sign at Montana Azul

Alamosa Family Recreation Center

(719) 589-2105 | www.alamosarec.org | [City of Alamosa Activities on Facebook](#)

| [City of Alamosa on Instagram](#)

Alamosa Family Recreation Center (AFRC) Hours

Current Hours

Mon-Thu: 6AM - 8PM

Fri: 6AM - 6PM

Sat: 7AM - 3PM

Sun: CLOSED

Winter/Spring Hours Begin Nov 1st

M-TH: 6am - 9pm

Fri: 6am - 6pm

Sat: 7am - 6pm

Sun: 12pm - 6pm

Ceramics Class

OCTOBER SESSIONS OPEN FOR REGISTRATION!!!

October 3rd - November 2nd

Adult Ceramics: \$70/Full Session | \$12/Daily Drop-In

Junior Ceramics: \$50/Full Session | \$12/Daily Drop-In

Holiday Session TBA!

Adult Painting

Fall Painting Studio

October 13th - December 15th, 2022

Registration is now OPEN.

Please visit www.alamosarec.org, or contact the Recreation Center at (719) 589-2105.

*Students bring their own supplies and meet at
prescheduled painting locations.*

Fee: \$100. for the entire session of painting instruction.

Beginners are welcome.

Details & Registration: Contact the Alamosa Rec Center

Questions? - Contact Coni Grant through her website at

www.ConiGrant.com

Brand New Beginner WaterColor Painting for multiple ages!!

Ages 4-7, Ages 8-15, Ages 16+

*Tuesdays & Wednesdays at designated times. Please contact the Recreation Center for
more details!*

In-Person Fitness Classes

Taekwondo

Classes are Monday and Wednesday evenings. Youth class is 5:30-6:30 PM and the Adult/Family class is 6:30-8:00 PM. (Classes are held in the Multi-Purpose Gym)

Lunchtime PowerHour w/ Tammy Lopez & Chris Lock - Classes are Monday - Friday at 12pm.

Evening Cycling

Join us Tuesday & Thursday evenings @ 5:30 PM for an action-packed aerobic workout. (Classes are held in the Meeting Room)

Pickleball

All ages and abilities are welcome to join this participant-led program on Tuesday and Friday mornings, 7:00-11:00 AM. (Currently held in the AFRC Main Gym or at Boyd Park as the weather allows).

Classes are free with a AFRC membership or pay a drop-in fee per class.

Online Fitness Classes

Start the day off right from the comfort of your home. Classes will continue and are free with an active AFRC membership or pay monthly, \$10/person. The online program includes the following classes:

- Bodyweight Training w/ Steve: Tue & Thu @ 6:00 AM
- Tabata/Pilates w/ Catherine: Mon, Wed, & Fri @ 6:30 AM
- Morning Yoga w/ Pam: Mon-Thurs @ 9:00am

** Punch passes and daily fees are not available for online fitness.*

Must have an active AFRC membership or an Online AFRC Membership.

- *Reminder emails will go out days before the 1st of the month. Please utilize our Front Desk Staff to assure that you are registered for the classes.*

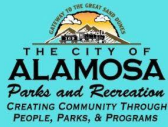
Upcoming AFRC Holiday Closures

November 11th: Veterans Day

November 24-25th: Thanksgiving

December 23rd (Half Day) - December 26th: Christmas

Multi-Use Pavilion



**SORRY
WE'RE
CLOSED**

**The Multi-Use Pavilion will be
CLOSED the Month of October
in Preparation for Ice Season**

Ice Season will begin October 31st: Halloween

Night!

Early Season Skating Discount now on Sale!!



SALE IS VALID THROUGH THE MONTH OF OCTOBER
October 1st - October 31st

Hot

SALE

ICE RINK SKATE PASSES

10% OFF

**offer does not include day passes*

For more information please visit www.alamosarec.org, or contact 719.589.2105 and speak with a customer service assistant.

GATEWAY TO THE GREAT SAND DUNES
THE CITY OF ALAMOSA
Parks and Recreation
CREATING COMMUNITY THROUGH PEOPLE, PARKS, & PROGRAMS

Youth Leagues/Programs

****Program filled? Add your name to the waitlist to help us plan future programs!***

Youth Basketball

*****Few spots left in the 1st & 2nd coed and 3rd & 4th girls division. If filled
sign up for the waitlist*****

Cost: \$25 | Coaches' Meeting : Sep. 29 @ 6pm

Registration: Aug 1 - Sep 26

Season Oct. 3 - Dec 10

Games: Saturdays Oct 22 - Dec 10

(No games Saturday Nov 19 & 26, Thanksgiving Break)

Divisions: 1st/2nd (Coed); Boys 3rd/4th; Girls 3rd/4th;

Boys 5th/6th; Girls 5th/6th

Youth Ice Hockey

Cost: \$45 | Coaches Meeting: Nov 29 @ 6pm

Registration: Aug 1 - Nov 28

Season: Dec 5 - Feb 11

Equipment Pickup: Nov 30 & Dec 1; 5:00pm - 7:00pm (All Division)

Equipment deposit: \$25

Divisions: Mites (5-7); Squirts (8-10); Peewee (11-13)

Youth Volleyball

Cost: \$25 | Coaches' Meeting: Feb 2 (2023) @ 6pm

Registration: Aug 1 - Jan 30

Season: Feb 6 - Apr 15

Divisions: 2nd/3rd/4th Grade (Semi- Clinic Style)

*These divisions are led by ASU Volleyball for the first 3 weeks; then teams are divided
and coached by volunteer coaches.

5th/6th Grade

Adult Leagues/Programs

Adult Basketball

Registration: August 1 - October 24 | Team Fee: \$200 | Player Fee: \$30

Regular Registration will run August 15 - October 17| Team Fee: \$200

Aug 15th - October 17th - Team Fee: \$200

***LATE REGISTRATION FEE October 18th - October 24th -
\$225***

Season: November 4 - February 9, 2023

Divisions: Men's, Women's, and **!!NEW LEAGUE!! Coed**

(*must have a least 4 teams to have a league)

Alamosa Parks & Recreation is Hiring!!

Sports Officials | Scorekeepers | Site Supervisors

Ice Rink Cashier Seasonal Full Time

To apply, click on the link: <https://cityofalamosa.org/finditfast/careers/>

Outdoor Recreation

Generation Wild Programming: AP&R staff are regularly working with the Alamosa School District to provide outdoor recreation and leadership opportunities for students in Ortega Middle School and Alamosa High School through the [High School Outdoor Leadership & Recreation Club](#). Contact John Reesor (jreesor@ci.alamosa.co.us) for more information. Check out Generation Wild Programs across the San Luis Valley [here](#).



Community Events

Oct 22nd: **Jennifer Dewit 5k**

Oct 29th: **Fall Farm Festival**

Oct 31st: **Here for the Boo'ze:** www.alamosachamber.com

Dec 2nd: **Celebration of Lights:** (City Hall, 6pm)Alamosarec.org

January 27th - 29th: **Rio Frio Ice Fest:** Rioraces.com

HAPPY RECREATING!

We welcome your feedback on all of our programs and facilities:

Contact Recreation Division Manager Dalton Carleo at dcarleo@ci.alamosa.co.us.

Alamosa Parks & Recreation - Alamosa Family Recreation Center

2222 Old Sanford Rd. Alamosa, CO 81101 - 719.589.2105

[- Subscribe/Unsubscribe here -](#)

Rec Center Revenue

Year to Date	2022	2021
Courses	\$83,059.00	\$60,893.50
Facility Rentals	\$23,615.00	\$16,573.25
Memberships	\$50,621.37	\$20,160.96
Merchandise	\$101,552.96	\$96,744.82
Total	\$258,821.33	\$194,459.53

Rec Center Door Count

	<u>2022</u>	<u>2021</u>
January	16,443	3,661
February	14,081	5,516
March	24,156	9,526
April	24,296	9,748
May	14,515	7,730
June	18,363	9,473
July	11,677	8,408
August	13,114	10,673
September	13,214	12,206
October	0	19,718
November	0	14,000
December	<u>0</u>	<u>10,485</u>
Average per Month:	16,681	10,095

Multi-Use Rink Door Count

	<u>2022</u>	<u>2021</u>
January	11,716	12,433
February		11,971
10,737		9,733
March	10,586	NA
April	NA	3,405
May	5,315	2,125
June	3,653	3,517
July	2,724	5,349
August	2,890	4,360
September	4,246	NA
October	NA	14,144
November	0	<u>86,156</u>
December	<u>0</u>	
Average per Month:	6,483	12,766

Cattails Golf Course September 2022 Report

Cattails Updates

We hosted 3 events in September. The first was the Joe I. Vigil cross country meet for ASU. This event was a great success. Coach Martin did a great job managing the event and ensured that there was no damage to the course. The second event was the Grizzly Showdown. This was a 2 player best ball tournament that benefits the ASU Women's Golf Team. The last event of the month was the Xcel Energy United Way Scramble. This was hosted by Xcel Energy and the money was donated to United Way.

The course remains in great shape. The turf growth has begun to slow so our crew is able to keep up with mowing easier now. The crew continues to battle the leaves but overall this is the best time of year to play. Most of the tourists have returned home so play is slowing down as well.

Revenue continues to grow. We will exceed \$50,000 in tournament revenue this year. All of our tournaments had great numbers and have grown dramatically over the past few years. Our revenue through September is below.

Year To Date as of 9/30/2022 Revenue

	<u>Fiscal</u>	<u>Budget</u>
Golf Passes	\$24,640	\$18,000
Golf Tournament Revenue	\$48,980.28	\$15,000
Golf Memberships	\$164,894.50	\$170,000
Golf Green Fees	\$124,870.25	\$90,000
Golf Cart Fees	\$86,883.77	\$50,000
Golf Merchandise Sales	\$121,489.04	\$60,000
Golf Range Fees	\$13,345.84	\$9,000
Golf Facility Rental	\$3,392.11	\$5,000
Golf Liquor/Beverage Sales	\$863.95	\$1,000
Golf Cart Shed Rental	\$31,800	\$49,000
Golf Handicap Fees	\$800	\$500
Golf Miscellaneous	\$12,788.11	\$4,000
Total	\$634,747.85	\$471,500

Year to Date as of 9/30/2022 Expenses

	<u>Fiscal</u>	<u>Budget</u>
Full Time Salaries Clubhouse	\$48,527.24	\$58,340
Part Time Salaries Clubhouse	\$56,607.21	\$42,590
Full Time Salaries Grounds	\$83,907.21	\$108,800
Part Time Salaries Grounds	\$69,376.31	\$93,290
Full Time Overtime	\$2,391.17	\$3,000
PERA/ICMA	\$36,178.21	\$44,220
Medicare	\$3,630.09	\$4,437
Workmans Comp	\$1,957.32	\$3,570
Medical/Dental	\$29,906.18	\$37,470
Life Insurance	\$0	\$1,320
Unemployment Insurance	\$596.56	\$918
General Office Supplies	\$99.65	\$250
Outside Printing	\$0	\$1,000
Gas & Oil	\$13,642.95	\$8,000
Building Maint Supplies	\$979.24	\$1,500
Misc. Supplies	\$931.08	\$500
Golf Course Maintenance	\$11,885.29	\$12,500
Training & Travel	\$298	\$3,000
Membership, Dues, Handicap	\$8,106.38	\$10,000
Licenses and Fees	\$1,172.24	\$1,000
Advertising	\$1,826	\$3,000
Telephone	\$2,480.15	\$4,000
Electrical/Gas Service	\$30,879.83	\$40,000
Propane	\$1,741.04	\$1,000
Equipment/Machinery Lease	\$17,613.81	\$26,322
BLDG Maint/Security	\$972.04	\$4,000
POS System/Credit Card Fees	\$15,650.80	\$14,000
Sand/Seed/Fertilizer	\$13,751	\$20,000
Uniform Allowance	\$0	\$1,000
Equipment Repair/Maintenance	\$5,297.44	\$12,000
Debt Service Golf Course	\$208,737.65	\$208,737.65
Food Purchases	\$782.94	\$1,000
Merchandise Pro Shop	\$104,863.08	\$55,000
Tournament Expenses	\$18,681.46	\$20,000
Transfer Out	\$11,600	\$11,600
Machinery and Equipment	\$2,849.25	\$0
Parks/Golf Facilities	\$31,866.11	\$50,000

Total

\$839,786.93 \$909,364.65

Library Manager Report – September 2022



The Gnome Coming attracted many local gnomes.

Highlights

Computer use and program attendance numbers for September 2022 were both **more than double** what those numbers were in September 2021.

The Alamosa Public Library won the Circ Star Award - meaning we had the highest circulation per item of any library in the AspenCat consortium in 2021.

Some special visitors - former Ambassador to Spain Edward Romero and Dr. Ronald Maestas - gifted the Library's Local History Room with copies of their books *Timeless Caravan* and *New Mexico's Stormy History*. Media coverage of the donation can be found here:

<https://www.alamosacitizen.com/alamosa-library-receives-two-donations/>

Maestas, Romero gift books to Alamosa Library

ALAMOSA —

Alamosa Library Manager Maria Kramer and Master Chief (US Navy, retired) Elmer Maestas look on as former United States Ambassador to Spain Edward Romero signs one of the books donated he and Maestas gifted to the Alamosa Library on Sept. 30, 2022.

Romero donated "Timeless Caravan," a book that chronicles his journey to the ambassadorship which, in many ways, began 17 generations ago. Maestas donated "New Mexico's Stormy History." Although different in scope, both books touch on subjects of great relevance to those inter-



ested in the history of the San Luis Valley, including Northern New Mexico

The books were graciously donated when Romero and Maestas traveled from Albuquerque to Alamosa to attend the Oct. 1 dedication ceremony of the statue commemorating the Maestas

case that, predating other landmark court rulings by decades, integrated Alamosa's school system.

The books will be part of the library's local history collection.

"We're very honored to receive them," Kramer wrote in an email.

Valley Courier, October 4, 2022.

Partnerships

ESL at the Library The family who has been attending ESL at the Library is moving. They attended once in September. The Immigrant Resource Center and I will discuss how to continue this program.

Tierra Nueva Outreach Our total attendance this month was **18**, and **11 books** were checked out. The young patrons have been enjoying activities and our IRC contact reports that "it makes a big difference." One girl told the staff that we "have the best stuff."

Ortega Middle School [Maria Kramer](#) visited Ortega Middle School English classes on Zoom this month, promoting library cards and booktalking to students. Ms. Bell and I are discussing ways to help get Library Cards to students.

66 items are currently checked out to the Advantage Treatment Center.

Our partnership with Action22 has resulted in a total of **25 laptops** given away to members of the community. We are starting to follow up with some of our first recipients.

“It’s made my life a lot easier because I can do doctors’ appointments on it.”
-Eva S.

“My clients that have Laptops love them! In particular these laptops have helped them become more connected (with the community and World). This is something that my clients have been lacking and they appreciate it very much.” - Jeff Bilderbeck, Caseworker, SLV Area Health Education Center



The cranes got into the Gnome Coming spirit.

Programs

The Library launched a 1-on-1 Tech Help Service this month. This allows patrons with time-consuming and intensive technological questions and needs to book appointments with Library staff for focused assistance. Response from patrons has been very positive. In September we made one appointment - and in the first weeks of October, we made 6 more.

Tween STEAM attendance continues to decline, despite promotion through the schools. Library staff are discussing other ways to reach tweens, including passive programming, volunteering, after-hours programs, and outreach - school visits and visits to organizations like Tierra Nueva.

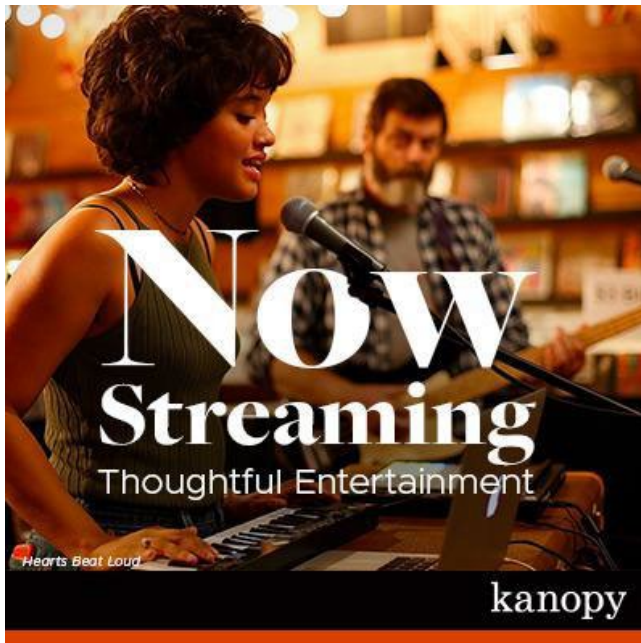
This month, Judith Boyd and Holly van Hoy collaborated on a week-long series of family events - The Gnome Coming. These included:

Monday, 9/26 - Gnome Painting - 9
Wednesday, 9/28 - Gnome Cupcake Decorating - 21
Thursday, 9/29 - Gnome Parade Float Making - 23
Friday, 9/30 - Gnome Coming Party - 48

Training

[Maria Kramer](#) and Holly van Hoy attended the Colorado Association of Libraries Conference during this month, attending sessions on programs, collection development, outreach and strategic planning. Maria also attended LAFCON on a scholarship from the Colorado Library Consortium. LAFCON is a virtual conference on library advocacy and funding, with a lot of useful tools for our upcoming strategic planning process.

Maria Kramer hosted the SEAD's this month - the South East Area Directors. This group of library managers and directors from small systems in Southeast Colorado shares ideas for how to better serve patrons. This was the first time Alamosa had hosted the SEAD's.



Database Sessions:

Mango Languages – 58
Heritage Quest – 0
Tumblebooks – 0

This month, due to continued low use, we officially discontinued Tumblebooks. In its place, we added **Kanopy**, a streaming video platform. This month we opened use to staff, and will launch to the public in October.

Library Stats - By The Numbers

Website Counter									
	Sept. 2021	Sept.	Aug.	July	June	May	April	Mar.	Feb.
Page views	1,773	1,928	2,240	2,291	2,254			2,231	1,871
Sessions	879	982	1,006	1,148	1,017			984	863
1 st Time Visitors	543	634	657	813	676			538	460
Returning Visitors	79	72	73	61	128			76	81

*Due to the transition to the new library website, website stats are not available for April or May 2022.

Monthly Statistics Summary - 2022								
	Sept. 2021	Sept.	Aug.	July	June	May	April	March
Adult Circs	8,523	9,461	10,198	11,247	8,778	8,253	8,953	7,360
Child Circs	5,029	4,984	6,145	6,070	6,625	4,482	4,866	4,772
Cloud Library	270	191	197	222	205	193	180	245
Overdrive	321	470	471	495	482	385	411	399
Total Circs	13,552	14,445	16,343	17,317	16,090	13,313	14,410	12,776
Circs per hour	66.1	70.5	73.3	86.6	78.5	65.0	69.0	57.3
Computer Use	1,036	2,718	4,347	3,975	4,053	3,932	3,785	3,810
Wifi Use	247	356	373	388	285	265	261	211

Computer Help	274	284	368	314	382	295	386	287
Reference Questions	589	619	892	906	1,066	901	696	711
Questions per hour (ref+comp)	4.2	4.4	5.7	6.1	7.1	4.4	5.2	4.5
Door Count	3,561		5,106	5,506	4,926	4,201	4,246	4,048
Program Attendance	160	462	395	693	666	407	240	235
Books at LFLs	275	262	400	315	230	281	350	242
Volunteer Hours	19.5	32.5	69	88.75	97	23.55	19	28.5
COVID Tests	XX	64	144	156	222	159	xx	xx
Masks	XX	57	91	170	167	172	xx	xx

Note: Our door counter was out of order for a couple weeks this month, rendering our door count inaccurate.



Kids make marble mazes at Tierra Nueva. One young participant said we “have the best stuff”.