

ALAMOSA CITY COUNCIL

Regular Meeting Agenda

Council Chambers
300 Hunt Avenue, Alamosa, CO
December 18, 2019

Mission Statement: We are committed to providing balanced, effective and efficient public services for our residents, visitors and businesses by cultivating a vibrant, resilient and livable city.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

Council Calendar

Homelessness Coalition Minutes

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. AGENDA APPROVAL

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

B. Follow-Up

V. CEREMONIAL ITEMS

A. Introduction of new Building Official, Steve Copley

B. 2019 Eagle Scout Projects

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

C.7.a. Approve Minutes of Meeting December 4, 2019

C.7.b. Appointment of Melissa Hunter to the Library Board

C.7.c. Appointment of Rob Oringdolph to the Historic Preservation Advisory Committee

C.8.a. Receive November 2019 Monthly Reports

VII. REGULAR BUSINESS

C. Business Brought Forward by City Staff

1. Public Works

- a. Public Hearing on Resolution No. 25-2019, finding of Eligibility for annexation of the Annexation of McClain Fink Subdivision, Lots 66 & 67.

2. Finance

- a. Motion authorizing the Finance Director to categorize certain 2017 and 2018 qualified projects as funded by the 2017 COP lease proceeds to reimburse the Enterprise Fund and earmark that reimbursement for those projects originally defined as eligible for lease proceeds.
- b. Resolution No. 24-2019, amending Ordinance 28-2018 for the 2019 Budget also known as the 3rd Budget Amendment.
- c. Resolution No. 27-2019 amending Ordinance 24-2019 for the 2020 Budget also known as the 1st 2020 Budget Amendment.
- d. First Reading, Ordinance No. 31-2019, an ordinance amending the established pay plan for City officers and employees in accordance with Article III, Section 11 of the Charter and as referred to in Section 15-2 of the Code of Ordinances, concerning personnel rules and regulations and pay plan for City officers and employees. This ordinance amends ordinance 25-2019 the 2020 Pay Plan to include golf course employees and correct job grades and descriptions in the original 2020 pay plan.

3. Parks and Recreation

- a. Motion authorizing the City Manager to enter into the Agreement to Terminate Amended Management Agreement, thereby terminating the Current Golf Course Management Agreement
- b. Resolution 26-2019; A Resolution Establishing the City of Alamosa Cattails Golf Course Advisory Committee.

4. City Manager/Legal

- a. First Reading, Ordinance No. 29-2019, An ordinance prohibiting the personal growing of marijuana outdoors pursuant to Initiated Ballot Question 300.
- b. First Reading, Ordinance No. 30-2019, an ordinance adding a new article V to Chapter 14 of the *Code of Ordinances of the City of Alamosa* declaring unreasonable odors to be nuisances and providing for the prohibition and abatement thereof.

D. Committee Reports

E. Staff Announcements

COUNCIL COMMENT

ADJOURNMENT

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:

Council Calendar

ATTACHMENTS:

Description		Type
	Council Calendar	Cover Memo

Alamosa City Council Meetings and Events

Updated 12/12/2019

All events are held in Alamosa Colorado unless otherwise noted

CITY HALL IS LOCATED AT 300 HUNT				
Date	Time	Event	Location	Additional Information
December 18, 2019	7:00 p.m.	Regular Council Meeting	Council Chambers	
December 20, 2019	6:00 p.m.	Dedication of Wake the Bear	City Hall	***
December 21, 2019	6:00 p.m.	Parade of Lights	Downtown	***
January 8, 2020	6:00 p.m.	Work Session: Interviews for Downtown Advisory Board	Public Conference Room	*
January 15, 2020	6:00 p.m.	Work Session: Interviews for Downtown Advisory Board	Jury Conference Room	*
January 15, 2020	7:00 p.m.	Regular Council Meeting	Council Chambers	
January 18, 2020	8:30 a.m.	Council Mini-Retreat	Council Chambers	*
January 24 -26, 2020	All Day	Ice Fest	Downtown	***
January 29, 2020	6:00 p.m.	Work Session: Changes to Sign Code & UDC	Council Chambers	*
February 5, 2020	7:00 p.m.	Regular Council Meeting	Council Chambers	
February 19, 2020	7:00 p.m.	Regular Council Meeting	Council Chambers	
* Work sessions are informal Council meetings for the purpose of discussion among Council members. No action is taken. The public is invited to attend, but public comment is generally not received unless otherwise noted.				
**Sponsored by outside entity. Council members have been invited to attend. Please check with originating entity for registration information				
*** Citizens are encouraged to attend this community event				
**** This is a purely social event and not open to the public				
*****This is a closed session and not open to the public				

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Homelessness Coalition Minutes

ATTACHMENTS:

Description		Type
▢	Minutes of Meeting August 27, 2019	Minutes
	Minutes of Meeting September 24, 2019	Minutes

Alamosa Homelessness Coalition

Regular Meeting Minutes

Council Chambers
City Hall, 300 Hunt Avenue, Alamosa CO
August 27, 2019
6:00 pm

Members Present

Catherine Salazar	Alamosa County Department of Human Services
Dawn Garcia	Representative from Veteran Organization
Deanna Wells	Homeless/Near Homeless Representative
Helen Sigmond	Alamosa County Commissioner
Justin Armijo	Community Representative
Kelly Gallegos	Health System Representative
Ken Anderson	Alamosa Police Chief
Kristina Daniel	Alamosa City Council
Lance Cheslock	LaPuente Representative
Lynette Moore	Professional Substance Use Representative
Michael Carson	Alamosa City Council
Peggy Eakin	Mental Health Representative
Robert Jackson	Alamosa County Sheriff
Robert Oringdolph	Faith Community Representative
Savannah Schlaufman	At-Large – Tourism Representative

Others Present

Luke Yoder: Facilitating
Heather Brooks: City staff support
Kelley Bailly: City staff support/minutes

Members Absent

Emily Wilson Youth Representative

1) Welcome and Statement of Purpose/Context

- Yoder introduction as facilitator: Today is about setting the tone. No solutions, just figuring out who is in the room and potential synergies.
- Brooks introduction: City perspective; 1-2 years ago City recognized uncomfortable concerns about the growing homeless population from partners. The City realized it wasn't "owning" homelessness as a City issue. LaPuente doing a great job, but City recognized need for wider community discussion. Council was ready to take it on, so the history of this coalition forming spans a year. The coalition is an official City board. Brooks explained she is not serving on group and will not vote, but is here to serve as staff support. Group can ask

questions any time to get a City perspective. Brooks and Yoder will help define goals and pace while Brooks checks in with Council to determine response.

2) Group introductions and interest in involvement in Coalition

- Name?
- What sector are you representing?
- What do you think is critical: what brings you to the table?

3) Review Draft Purpose and Values statements

- Draft Purpose and Values Statements:

The Alamosa Homelessness Coalition will seek to understand housing instability and homelessness in our community through discussion and identification of causes, effects, and potential solutions by development of strategic partnerships, collaborative responses, and engagement of community resources.

- Yoder remarks:
 - This group is looking at homelessness not just as a symptom, but will focus upstream for a broad picture
 - This group will not solve everything or be responsible for implementation; we recognize that there are resources available that we can share as a group.
 - This group will be a safe environment where gaps may be identified, but there won't be pressure for any one agency to force a fix.
 - This group will seek to understand cause and effect and focus on strategies to move forward.
- Is this group on board with these conditions as a starting point?
 - 16 thumbs up.
- *This Coalition will work to be respectful, non-judgmental, healthy, holistic, and constructive in all its efforts.*
 - 16 thumbs up.

4) Set Coalition meeting ground-rules and expectations

- Brooks outlined rules around Council appointments, legal issues, and roles. Review of advisory board manual.
- Yoder remarks on interacting together:
 - Step up and share but ... step back and listen
 - Respectful dialogue: convey and listen with sensitivity
 - Assume positive intention from all
 - Be willing to make mistakes. Help each other to use terminology that respects all.
- Brooks explained that participants should not post group information to social media to avoid legal issues. Safest to NOT use social media to discuss.

- Carson and Brooks discussed timed public comments for future consideration. Brooks explained staff will manage agenda to keep time constraints in check.
- Cheslock reported that there are 14 other small community homeless coalitions in Colorado. May be a summit coming statewide to learn strategies around what's working and not working.

5) Discussion on Zero Grant

- Deadline is August 30. Resource and guidance opportunity.
- Key points: need at least 4 people for core team training in October. Must meet multiple times a month and report to State Housing Crisis Response Team
 - We don't have a housing rep or category. Group could recommend to Council to add a housing rep.
- Potentially a subcommittee with partners to utilize grant. Some criteria in place to inform process. Sigmond concerned grant is more action oriented than group is prepared for. Brooks agrees that it would be better with six months behind us, but the opportunity is here now.
- Wells offered the single adult and veteran emphasis is not most helpful. Brooks thinks it could be expanded based on grant language.
- Garcia does not think we have enough information from each agency to apply just yet. Carson thinks there are enough agencies at table to provide info.
- Grant deliverables may define Group's work before Group has an option to do so.
- Garcia is conference-bound, and will send conference info to Brooks to forward
- No one felt this is a huge missed opportunity when asked.
- Carson asked what the downside of missing opportunity might be.
 - Discussion around Coordinated Entry; a process developed to ensure that all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs. If Housing Authority participated, they could be a resource. Grant could help springboard list building.
- **Motion to pursue grant** by Carson; seconded by Schlaufman
 - Vote:
 - 4 In Favor
 - 12 Opposed
- **Motion to make a recommendation to Council to add a housing rep** by Carson; seconded by Sigmond
 - Vote:
 - 16 In Favor
 - 0 Opposed

6) Yoder final remarks on 4 areas of conversation for future direction

- 1) Identification of problem statement: How many have deep roots in community and how many are passing through

- 2) What are some of the impacts of homelessness to the community
 - 3) Start to create resource catalogue
 - 4) Research of similar groups to help inform our group
 - Daniels followed with a request for common language discussion or guide
 - General, basic set of definitions, like a person experiencing homelessness as opposed to homeless person
- 7) Set meeting agenda for September meeting and identify next steps
- Luke will use today's information to craft next agenda
 - Next meeting Tuesday, September 24 at 6 p.m.
- 8) Meeting adjourned at approximately 7:42 p.m.

Alamosa Homelessness Coalition

Regular Meeting Minutes

Council Chambers
City Hall, 300 Hunt Avenue, Alamosa CO
September 24, 2019
6:00 pm

Members Present

Catherine Salazar	Alamosa County Department of Human Services
Dawn Garcia	Representative from Veteran Organization
Deanna Wells	Homeless/Near Homeless Representative
Helen Sigmond	Alamosa County Commissioner
Justin Armijo	Community Representative
Kelly Gallegos	Health System Representative
Ken Anderson	Alamosa Police Chief
Kristina Daniel	Alamosa City Council
Lance Cheslock	LaPuente Representative
Lynette Moore	Professional Substance Use Representative
Michael Carson	Alamosa City Council
Peggy Eakin	Mental Health Representative
Robert Oringdolph	Faith Community Representative
Savannah Schlaufman	At-Large – Tourism Representative
Emily Wilson	Youth Representative

Others Present

Luke Yoder: Facilitating
Heather Brooks: City staff support
Desiree Cortez: City staff support/minutes

Members Absent

Robert Jackson Alamosa County Sheriff

- 1) Welcome
 - a) Yoder introduction as facilitator:
 - b) Identity and steps to move forward and engage
 - c) Purpose & value statements
- 2) Group introductions and interest in involvement in Coalition
- 3) Housekeeping
 - a) Approval of August 27th Minutes

- b) Council agreed with recommendation and is adding a seat to the Coalition for housing.

- 4) Discussion & Prioritization of Future Areas of Exploration
 - a) Identification of issue
 - Current # of people who don't have access to stable housing
 - Identify "buckets" that are missing
 - Important to know why they are homeless
 - Definition of homelessness is different and different people
 - Different people experience homelessness for different reasons i.e. mental health, family break ups, drug abuse. The "WHY" is critical
 - Need to get data. Goal is to get data, who's using, not using services
 - What are the changes in the last 5 years in homelessness
 - How to help bring services to everyone not getting services
 - Where are they coming from?
 - For those not from the Valley, how do they end up here?
 - After receiving services, why do they keep coming back for more services
 - Demographics
 - How has marijuana contributed to it.
 - Does transportation affect homelessness
 - Is there enough affordable housing, are there barriers
 - Lance wanted to clarify homelessness "problem". Homelessness is not a problem but a symptom. Wanted to make that clear.
 - Lack of job(lack skillsets)
 - Misfit of services
 - Lack of affordable housing
 - Domestic violence
 - People in and out of jail, can't leave because they're on probation
 - Need to ID specific gaps
 - Are resources being used effectively
 - Where does data exist currently
 - La Puente
 - Volunteer Services of America
 - Healthcare providers
 - Law enforcement
 - School district
 - Social services
 - State data
 - 2 housing agencies
 - a. Housing authority
 - b. Housing coalition
 - b) What are some of the impacts of homelessness in the community

- Academic support for students - education is impacted for individuals under stress
- Stress on infrastructure.
- Youth are ashamed and embarrassed of being homeless. Has impact on youth
- Emergency care
- Substance abuse and incarceration
- \$ figure
- Awareness-Impact on different neighborhoods
- Law enforcement is impacted

c) Start to create resources catalogue

- Housing
- Zoning and regulatory environment
- myslvconnect.com website great resource
- Mental health
 - Accept Medicaid/ disability
- Banking institutions
- Workforce-Vocational Rehab
- Schools
- Veterans
- Healthcare
- Domestic violence & sexual assault
- Access to food
- Business community
- Preventive services
- This area is not fully developed so will need further discussion.

d) Research of similar groups to help inform our group

- What questions should we ask other homeless coalitions?
 - What funding sources do you have and who helped
 - What are other communities finding successful to prevent deaths every winter
 - What are some outcomes
 - Where did they get their data
 - How did they remove the stigma
 - In order to reach everyone, how did they word questions so they will come forward
 - Where did they start, was it successful?
 - What's most important to start and move forward
 - How long have they been in existence and what is their stated purpose?
 - What top 3 issues were addressed?

- Lessons learned – what worked and what didn't work
- How did they get community buy in
- Success rate
- Outcomes experienced
- Lance-will send Heather list he has currently, and Heather will send to group

5) Review of 4 buckets – is there something missing

- Transportation-resources
- Housing shortage and access to resources
- Affordable childcare
- Minimal wages
- Existing resources
- Email big bucket topics to Heather, on top of the 4 identified already.

6) Information gathering

- a) Aggregate resources
- b) What questions are really critical
- c) What don't we have enough much info about or want do we need more info
- d) Everyone needs to get on the same page on terminology and dynamics
- e) What are the areas everyone needs education on

7) Parking Lot

- a) Should we and how do we create a pass thru voucher program? There used to be one.

8) Meeting adjourned at approximately 7:33 p.m.

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

2019 Eagle Scout Projects

Recommended Action:

N/A

Background:

In most years, the City is the beneficiary of one or several Eagle Scout candidate community service projects. For example, the crusher fine path at Carroll Park and the log information kiosk at Blanca Vista Park were previous Scout projects.

This year, no less than three outstanding projects were completed within the city. Specifically, Evan Sowards added a professional sound system and wall-mounted National and State flags to the Multiuse Pavilion/Ice Rink. The sound system has added the wonderful ambiance of music to public skating and sporting events while the flags are a quality aesthetic improvement to the industrial nature of the space.

Brenden Crowther fund-raised for and installed a bike repair station at Carroll Park. This apparatus holds a bike off the ground for easier repairs and adjustments and has air and tools tethered to the stand. This specific station was one of three bike repair stations the Revitalize the Rio Coalition specified with others at Cole Park and the Disc Golf Course with assistance from the Colorado Health Foundation. As a result of this work, one can bicycle across much of the city with the peace of mind that repairing a flat or any work can be done "on the fly" and close by.

Finally, Ben Jackson replaced all seventeen benches at Cole Park with more durable and attractive TREX decking material. With help from the family business, Rustic Log Furniture, Ben also engraved "Alamosa" on each of the benches. The existing benches were dilapidated with layers of paint visible. Replacing the benches was not as simple as just removing the decking; new brackets had to be fabricated and Ben was able to standardize the bracketing mounting pattern so that in the future any board replacement should be more straightforward. Considering the heavy use Cole Park sees, this was a highly visible and beneficial project that will be used by hundreds of residents and visitors alike.

All of these projects are improvements to City facilities that benefit the multi-generational use that defines our parks and recreation in Alamosa. We are proud and thankful to have partnered with these outstanding young men and say "Thank You" to all of the many sponsors and helpers who assisted these efforts.

Issue Before the Council:

N/A

Alternatives:

N/A

Fiscal Impact:

N/A

Legal Opinion:

N/A

Conclusion:

The initiative and efforts of these young men were of great benefit to the City and deserve special recognition. It's efforts like these that exemplify the strong sense of community we have in Alamosa. Thank you Scouts and all of the support behind these projects.

ATTACHMENTS:

Description	Type
▣ Project Photos	Presentation
▣ Project Photos	Presentation
▣ Project Photos	Presentation
▣ Project Photos	Presentation

Alamosa Kiwanis Club | Alamosa Rotary Club

GUEST	9:56	HOME
PERIOD		
PENALTY 1		
PENALTY 2		

ALAMOSA OPTIMIST CLUB | ALAMOSA Parks and Recreation | San Luis Valley HOCKEY ASSOCIATION





San Luis Valley
HOCKEY

Dean Swift
Seed Company

F.M. (Jack)
Buxton Family

ALAMOSA
friday

San Luis Valley
HEALTH

Alamogordo's
alamogordo home
furnishings • mattresses
EVERYTHING HOME FURNISHINGS

PORTER REALTY
Preston and
Kate Porter

BOYS & GIRLS CLUBS
OF THE SOUTHWEST



ALAMOSA

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting December 4, 2019

ATTACHMENTS:

Description	Type
☐ Minutes of Meeting December 4, 2019	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
December 4, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors David Broyles, Liz Hensley, Jan Vigil, Kristina Daniel, and Michael Carson. Councilor Charles Griego previously requested to be excused. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Hensley to approve the agenda as presented and to excuse Councilor Griego. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Ruthie Brown spoke in regards to the Celebration of Lights and downtown retailers being able to be a part of running it again; she also asked for a lower downtown committee.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

- #### **A. Oath of Office**
- Elizabeth (Liz) Hensley, Ward 1

City Clerk, Holly Martinez, administered the oath of office to re-elected Councilor member, Liz Hensley.

B. Proclamation: Colorado Gives Day 2019

Mayor Coleman read the proclamation and Council presented it to Aaron Miltenberger, who accepted the proclamation on behalf of Mike Rogue, representative for Community Foundation of the San Luis Valley.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Carson to approve Consent Calendar A as presented. The motion carried unanimously.

C.2.a. October 2019 Monthly Financial Statements and Expenditure Report

C.7.a. Approve Minutes of Meeting November 20, 2019

C.7.b. Resolution No. 23-2019; A Resolution canceling the January 1, 2020 Regular Meeting of the Alamosa City Council.

C.8.a. Authorization of Series 2010 2/15/2020 payment in the amount of \$392,018.75

C.8.b. Motion to Authorize the Replacement and Purchase of a Parks Utility Vehicle Not Included in the 2019 CIP.

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. LEAD Update

Carrie Deacon, Chief Anderson and Scott Dylan, representatives of the LEAD program, presented information to Council in regards to how the program is going.

2. TSJC Update by Dr. Epper and Introduction of Jim Kynor, Valley Campus Vice President

Dr. Rhonda Epper introduced herself to Council and also introduced Vice President, Jim Kynor. Both were welcomed by Council.

Dr. Epper also provided an update in regards to TSJC.

B. Business Brought Forward by City Staff

1. Economic Development

a. Resolution No. 22-2019, A resolution creating the Main Street Advisory Committee

Heather Brooks presented information to Council.

Councilor Vigil moved, seconded by Councilor Carson to approve Resolution No. 22-2019 and adding a Council member to the committee. The motion carried unanimously.

2. City Clerk/Municipal Court

a. Selection of Mayor Pro Tem

Holly Martinez provided information to Council.

Councilor Vigil stated that he is interested in this position and believes that it is a position that should be rotated every two years to allow different Council members the opportunity.

Councilor Hensley stated that she supports this and will not be throwing her name in the hat.

After discussion, it was determined that Councilor Vigil was the only individual interested in this position. Because of this, Mayor Coleman called for affirmation of appointing Councilor Vigil as Mayor Pro Tem for the next two years. All were in favor and none were opposed.

Councilor Hensley thanked Council for their support in this role the past two years.

Council congratulated Councilor Vigil on his appointment and thanked Councilor Hensley for her service in this position the past two years.

3. City Manager/Legal

a. Second Reading and Public Hearing, Ordinance No. 28-2019, An ordinance approving an intergovernmental agreement with Alamosa Veteran Service for providing veteran assistance to local veterans.

Heather Brooks reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:11 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 8:11 p.m.

Councilor Vigil moved, seconded by Councilor Daniel to finally adopt Ordinance No. 28-2019. The motion carried unanimously.

C. Committee Reports

Councilor Daniel reported on the Housing Authority meeting she attended.

Councilor Vigil reported on the Historic Preservation Advisory Committee meeting he attended.

D. Staff Announcements

Heather Brooks provided updates on the following:

- The Malm bridge is on its way.
- This Friday is the Celebration of Lights starting at 5:30 p.m. starting at City Hall.
- Next week is a Work Session for the Golf Course operation transitions.

COUNCIL COMMENT

Councilor Vigil commented on the opening of the ice rink.

Councilor Carson commented on the Council being focused on the greater good and it being a great team.

Councilor Daniel asked for clarification on the Celebration of Lights and how turning on the lights throughout town worked. Ms. Brooks provided clarification and information in regards to communication being exchanged between the City and downtown businesses. She also asked Council to wear festive sweaters at the next meeting.

Councilor Hensley spoke in regards to the conference she attended in San Antonio on behalf of CML. She also congratulated those students that are graduating from Adams State in the next couple of weeks.

Mayor Coleman extended his appreciation to Chief Chapman for his and his team's services. He also invited all of City staff and Council to come to the lighting ceremony this Friday; as well as inviting everyone to the Ice Fest and to participate in the polar plunge.

ADJOURNMENT

The meeting adjourned at 8:21 p.m.

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Appointment of Melissa Hunter to the Library Board

Recommended Action:

Appoint Melissa Hunter to the Library Board

Background:

Melissa Hunter recently applied to serve on the Library Board. The Library Board has three vacancies with two terms expiring 06/01/2024 and one term expiring 06/01/2023. At this time, Ms. Hunter is the only applicant for the Library Board and was interviewed by Council on December 11, 2019.

Issue Before the Council:

Does Council wish to make this appointment?

Alternatives:

1. Make the appointment.
2. Do not make the appointment and continue recruitment.

Fiscal Impact:

N/A

Legal Opinion:

The City Attorney will be present at the meeting for questions or comments.

Conclusion:

This action helps to fill the open vacancies on the Library Board and further Council's goal of community through citizen involvement.

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Appointment of Rob Oringdulph to the Historic Preservation Advisory Committee

Recommended Action:

Appoint Rob Oringdulph to the Historic Preservation Advisory Committee

Background:

Rob Oringdulph recently applied to serve on the Historic Preservation Advisory Committee. The Historic Preservation Advisory Committee has two vacancies with terms expiring 06/01/2023 and 06/01/2021. At this time, Mr. Oringdulph is the only applicant for the Historic Preservation Advisory Committee. Council has opted not to interview Mr. Oringdulph as Council knows Mr. Oringdulph well from his previous time serving on advisory boards including his current representation on the Homeless Coalition and most recently running for City Council.

Issue Before the Council:

Does Council wish to make this appointment?

Alternatives:

1. Make the appointment.
2. Do not make the appointment and continue recruitment.

Fiscal Impact:

N/A

Legal Opinion:

The City Attorney will be present at the meeting for questions or comments.

Conclusion:

This action helps to fill the open vacancies on the Historic Preservation Advisory Committee and further Council's goal of community through citizen involvement.

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Receive November 2019 Monthly Reports

ATTACHMENTS:

Description	Type
📎 November 2019 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE: December 18, 2019	AGENDA NO.	SUBJECT: City Manager Monthly Report for November 2019
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

November 2019 Report

- Meeting with Economic Development Director
- Bi-Weekly meeting with Police Chief
- Healthcare Sector Partnership meeting
- DOLA Mineral Impact Board tour and reception
- Lunch with Councilor Hensley
- LEAD meetings
- OEDIT/DOLA Rural Prosperity Roadshow
- Meeting with Aaron Miltenberger, Boys & Girls Club
- Monthly meeting with Councilor Carson
- Lunch with Denver Dumb Friends League
- Meeting with James Kynor, TSJC Valley Campus Vice President
- Conference call with Xcel Energy regarding LED program
- City Update Presentation for Chamber of Commerce Lunch
- Monthly meeting with Councilor Griego
- Phone call with Kim Smoyer regarding facilitation services
- Weekly Leadership Team meeting
- Bi-Weekly meeting with Mayor and City Clerk
- Homeless Coalition meeting
- Meeting with Mike Adcock regarding Craft Intersection Agreement
- Attended Police Department employee meeting
- Art Committee meeting
- Monthly meeting with IT Director
- Monthly meeting with Councilor Vigil
- Melanie Woodward's Retirement Reception
- Meeting with Louis Gallegos regarding downtown trash
- Meeting regarding Building Better Places training
- Lunch with Councilor Daniel
- Homeless Coalition prep meeting
- Economic Development monthly meeting

COUNCIL COMMUNICATION

DATE: December 2, 2019	AGENDA NO.	SUBJECT: PR Specialist Monthly Report for November 2019
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

November 2019 Report

- 5 Press Releases to Alamosa Valley Courier and Radio Stations
- 30 FB posts to 4,434 Followers with 47,671 reached
- 18 Tweets to 801 Followers with 11.5K impressions.
- Instagram: 5 posts; 419 followers
- Weekly Leadership Team meetings
- Bi-Weekly meeting with City Manager
- SLV PIO meeting
- Library board meeting
- Senior Center meeting
- Ice Fest Committee meeting
- Art Committee Meeting
- Crane monument meeting
- Longevity awards planning: dinner, potluck, awards
- Arts Festival 2020 planning including branding, web page, and social media sites
- Marketing Board grant update
- \$60K Mural pre-grant submitted to Arts in Society. Working on part 2 due Jan. 6.
- DOLA grant reporting: Downtown Plan final report and payment; Washington St. update

City of Alamosa
Monthly Activities Report
November 2019
Public Works Department

Streets: Continued with daily sweeping operations
Hauled Brush from recycle yard to pit (2 day's @7 Hrs. ea. Day)
Performed routine maintenance to our equipment
Bladed Gravel Roads and Downtown alley's
Multiple sign repairs
Conducted Road closures for the following events:

- Veterans Day Parade

Patched 45 Potholes

Patched open cuts with hot mix

Began Sander / plow mounting

Mal Bridge work

- Form work for Stem Wall
- Pour stem wall
- Pull forms
- Dirt work around stem wall

Conducted plowing and sanding operations for Thanksgiving and day after snow storm

Began river out fall inspections

Cleaned plugged river out falls

Began paver software inspections

Update paver database with work history

Saw cut and repair sinkhole on Sunnybrook place

Began crack sealing

Attend 1st street phase IV planning meeting

Began cleaning catch basins

Solid Waste: Commercial Waste Hauled totaled 252 T.; Residential Waste Hauled totaled 171 T. Medical Waste totaled 1.59 T Eighteen special pick-ups were completed. Zero 96 gal toter, zero 64 gal toter and zero yard waste toters were delivered. Six toters and eight dumpsters were repaired.

Recycling: A total of 72 bales of various materials were made. 73 bales were shipped. A total of 5.2 tons of glass was processed. Land fill savings totaled \$457.94. Zero Yard Waste toters delivered. The last day for yard waste pick up was November 18th. It will start back up in April 2020.

Building Inspection: Twelve building permits were issued for a total valuation of \$34,530.32. Building Permit fees totaled \$2,307,446. Plan review fees totaled \$1,500.00. A total of 27 various inspections were conducted. There was 1 certificate of occupancies issued. A total of one general contractor licenses and one limited contractor licenses was issued.

Water: Water pumped for municipal use totaled 30,135,000 gallons. Water treatment plant production totaled 28,648,393 gallons. There were twelve meter re-reads. Turn on/ turn offs and occupant changes totaled 24. Took Bac-T's for the State. Worked on flushing dead end water mains. Checked all storm lift stations. Did locates for Martin for design purposes on First Street from Sierra Avenue East to State Avenue. Absmeier Excavation finished the instillation storm line on Foster Avenue and installed the curb and gutter and paved the street. Installed the water

service for a new building on the 1600 block of State Avenue. Roy helped Andy with the reads for the Parks and Recreation Water Conservation Plan.

Water Treatment Facility: Water produced= 28,648,393 gal. Average CL2= 1.37 mg/l Average Raw Arsenic= 32.2 ppb Average Finished Arsenic= 7.7 ppb (MCL=10ppb) Coagulant used (Ferric Chloride) = 786 gal. Sodium Hypochlorite Used (Chloride)= 448 gal. Average Recovery Ratio=91.6%

Wastewater: Total discharge for the month was 31.54 million gallons. Biochemical Oxygen Demand Monthly Average: 98%. Total Suspended Solids Monthly Average: 99%. E.coli Monthly Average Effluent 151 mg/l. Ammonium Nitrogen (NH4) Monthly Average: 1/100ml. Collected and sent out all routine monthly samples. Cleaned and inspected screen and press. Attended weekly safety meetings.

Sewer: Sixty seven sanitary sewers were inspected; 15 were unplugged. Twenty five were checked at customer's requests. 5 were cleaned and flushed. All lift stations were checked daily. Hauled off grit and cleaned splitter box at Waste Water Treatment Plant. Pulled pumps at West 7th Street, Tremont, Lift Station #2 at Golf Course, Wal-Mart, Riverwood and West 11th Street and cleaned impellers of debris. Flushed dead end sewer lines. RMS started to install 8" sewer line on West Lakewood.

East Alamosa: Water supplied to East Alamosa totaled 2,730,623 gallons. Six sanitary sewers were checked for plugs, three were unplugged. Cleaned out 3 manholes. Did re-reads for Sally. Pulled the pumps at Price, McKinney, McQuerry and Rodeo Lift Stations. Cleaned Rodeo, Blanca and Highway 160 lift stations. Met with C-Dot about Highway 17 Intersection rebuild. Did locates for Highway 17 project. Gave waste water discharge flow reading to East Alamosa.

Fleet: Performed 9 Preventive Maintenance Services (3-Police, 1-Water, 1-LEAD, 2-Streets 1-Parks, 1- Cemetery)

Perform one Major Service (Police-1)

Installed tracks on Trails 4-wheeler

Fabricated towing system for trail groomer to be pulled by 4 wheeler

Installed rear brakes and rotors on Sanitation pickup

Troubleshoot and repaired Police vehicle (104) for cracked coolant reservoir

Troubleshoot 3 vehicles with bad battery problems

Installed updated trailer electrical plug to SWAT trailer

Installed tow package on two police vehicles to tow the SWAT trailer, and the Police speed trailer

Fabricated snow sander that had bent and worn out hinges (Street-1)

Installed trailer tow hitch to tow the SWAT trailer and speed trailer (Police-1)

Repaired 2 flat tires (Sanitation-2)

Replaced 8 tires (4- Parks truck, 3-Police 1-Streets)

Alamosa Fire Department

Department Report for November 2019

The Alamosa Fire Department responded to 23 incidents within the City Limits and 23 incidents outside the City Limits. In addition to paged fire calls, Officers also responded to an additional 6 calls for assistance.

Call Comparisons

Year	Monthly Comparison	Total City Calls Year to Date W/O Flights	Total Flights Year to Date	Total County Calls Year to Date
2019	23*	194	90	148
2018	29**	171	250	129

* Includes 2 Airport Flight Standbys ** includes 10 Airport Flight Standbys

Inspections:

6 Commercial Building inspections were performed

Fire Prevention/Station Tours

The Department hosted one station tour.

Training:

Firefighters logged a combined total 72 hours of in house training during the month.

ALAMOSA

Incident Type Report (Summary)

Alarm Date Between {11/01/2019} And
{11/30/2019} and Station = "1"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	4.35%	\$1,500	100.00%
113 Cooking fire, confined to container	2	8.70%	\$0	0.00%
	3	13.04%	\$1,500	100.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	4.35%	\$0	0.00%
463 Vehicle accident, general cleanup	3	13.04%	\$0	0.00%
	4	17.39%	\$0	0.00%
5 Service Call				
551 Assist police or other governmental agency	2	8.70%	\$0	0.00%
561 Unauthorized burning	2	8.70%	\$0	0.00%
571 Cover assignment, standby, moveup	2	8.70%	\$0	0.00%
	6	26.09%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	1	4.35%	\$0	0.00%
622 No Incident found on arrival at dispatch address	3	13.04%	\$0	0.00%
	4	17.39%	\$0	0.00%
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	2	8.70%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	4.35%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	3	13.04%	\$0	0.00%
	6	26.09%	\$0	0.00%

Total Incident Count: 23

Total Est Loss:

\$1,500

COUNCIL COMMUNICATION

DATE December 5, 2019	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for November 2019
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

November 2019 Report

- As part of the City's adoption of the Google ecosystem of Apps, IT has expanded the use of Google Sites to redevelop the City Intranet site. The City Intranet is an employee's only website that contains forms, relevant links, and City news all in one site. City users now have access to the site from anywhere in the world using their City of Alamosa account information.
- DNS information for all internal network requests for //home/ have been routed to the new City Intranet Google Site.
- IT worked with Kelley Baily - the City PIO to grant her access to both the public website and the new intranet site. She will now be able to post important news releases and other information to both sites. Additionally, IT created a page specific to art projects in Alamosa that Kelley will use to meet future grant requirements.
- IT met with Deacon from Public Works to discuss ideas for grant funding available through SIPA - a State of Colorado technology agency. IT and Public

Works will work with SIPA representatives to identify and refine project ideas that can be submitted for possible grant allocation.

- IT attended multiple meetings regarding the implementation of the Axon body camera and in-car camera system. Appropriate members of the Police Department and City Shops teams were also present as each step will heavily involve one or both teams.
- IT attended the Rural Prosperity Resource Roundtables hosted by DOLA at the National Guard Readiness Center. IT spoke with private and state agencies about barriers to the success of broadband deployment in Alamosa and the San Luis Valley. Important resources and networking contacts were gathered at this event.
- IT worked with the Investigations Team from the Police Department to setup another interview via the Zoom online meetings platform. A recording of the meeting was turned over to the Investigations Team.
- IT updated IP configurations on an internal server to allow for more stable connectivity to its services. This server has been a multi-use server with various low business impact functions.
- IT team member Brandon Gallegos received the Cisco Certified Entry Network Technician Certification. This certification affirms the holders knowledge and competency in internetworked devices and configuration. The CCENT is considered an industry standard for entry level network design and administration.
- IT worked with Tyler Technologies to begin the implementation of Tyler Content Manager (TCM). A server was provisioned and access granted to Tyler. Tyler will continue to build out the software package as training and integration will continue over the upcoming weeks.
- As part of IT's internal policy for backing up and securing business data, IT setup a daily backup service for the TCM server to ensure data reliability and integrity. Backups will be integrated into the City's greater backup schema.
- IT updated and applied the latest security patches to both the business use and public network firewalls. This operation ensure the latest security and protection standards are applied to both networks that the City operates.
- In efforts to continue end user education and cyber security awareness, IT

worked with the training platform KnowBe4 to make assessments on vulnerability sourced from end user behavior. “Risky clicks” or otherwise any risky behavior involving phishing emails was assessed through a simulated phishing attack campaign. User behavior was then sent back to IT where the data were compared to historical campaigns to identify high and low risk users. Training exercises were then sent out to those employees that aimed to sharpen their skills in identifying and avoiding potentially dangerous behavior. In November, IT worked to remind the remaining users who have not taken the training to push toward a goal of having all at-risk users trained by the end of the year. City of Alamosa computer users registered a 15.7% click through rate on the simulated phishing attack. Industry benchmark data shows that small government organizations of 250 users or less typically have a 35.8% click through rate.

- IT attended the ASU Career Fair in partnership with the HR Department.
- IT addressed an issue on the public website that made finding minutes and agendas for City sponsored boards and commissions difficult to navigate. Links were replaced to point each board’s minutes and agendas button to the respective board’s folder with that information.
- IT has been working on a long term notification system within Google Calendar that allows employees to keep track of events and timers that exist months or even years down the road. The system dubbed the “Tickler” system allows events to be created under a separate calendar not owned by any individual employee and viewable by all. IT worked to tweak some settings on the calendar where some employees were allowed to view but not to post.
- IT launched a new cloud based ticketing system for maintenance requests. The transition away from the on-premises server allows City maintenance workers to accept, update, and close tickets from any location regardless of wifi connectivity.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- IT worked with High Country Workplace Technologies to address an issue where voicemails were not being delivered to the intended recipient. The system was designed to deliver a copy to both the traditional voicemail system as well as the recipient's email. After multiple failures, IT requested that High Country provide an upper level engineer's evaluation of the system. Multiple issues were identified and a date was set to rebuild the system with the updates, patches, and configuration changes recommended. On a closed holiday to ensure minimal phone traffic, IT and High Country rebuilt the phone system to include a firmware and software upgrade, replaced equipment, a licenses upgrade, and an end to end test of all features utilized by the City. The system has been working with little intervention since.
- IT created a new and improved intranet site using Google Sites. The City Intranet is an employee's only website that contains forms, relevant links, and City news all in one site. City users now have access to the site from anywhere in the world using their City of Monte Vista account information.
- IT updated and applied the latest security patches and updates to the business use firewall. This operation ensure the latest security and protection standards are applied to protect all business related network traffic.
- IT setup a temporary computer for use at the wastewater treatment plant.
- IT worked with Valley Lock and Security to design and implement an alarm system for the WWTP buildings.
- In coordination with SIPA - a State of Colorado technology agency, IT began the transition of the public website from the CivicPlus platform to the State of Colorado's Pacific platform based on Drupal. The State of Colorado offers free hosting through SIPA to any qualifying government organization. The transition involved a month long intensive moving process where the IT team gathered every bit of information from the CivicPlus platform and moved text, images, forms, documents, links and any other material to the new platform. The goal was to test and launch the website to the public by the beginning of December. After much hard work by each individual IT member, the website was launched to the public on December 4th. The result of this project is about a \$5000 per

year savings by not renewing the contract with CivicPlus plus an additional unknown amount of savings by eliminating the need for the CivicPlus training classes at about \$1000 per class (10 classes available). All training and support on the new platform is provided for free by the State of Colorado's partner - Colorado Interactive.

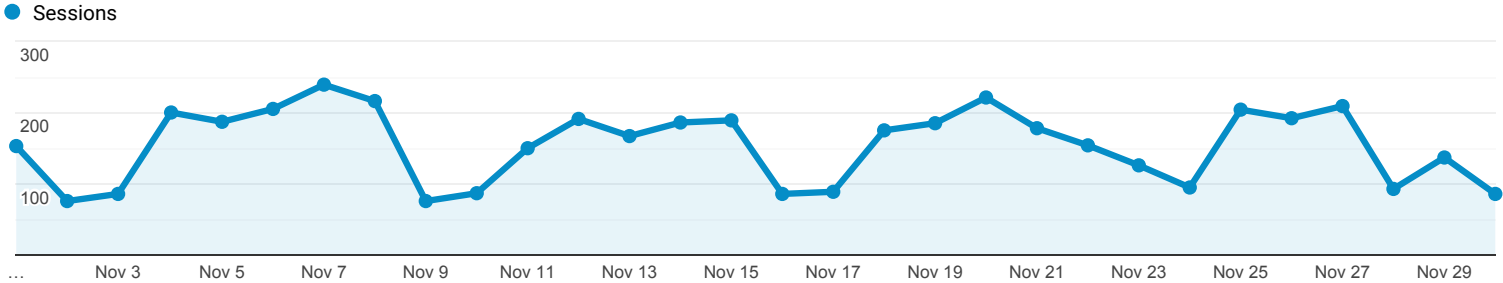
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

Audience Overview

All Users
100.00% Sessions

Nov 1, 2019 - Nov 30, 2019

Overview



Sessions

4,638

Users

3,569

Pageviews

10,238

Pages / Session

2.21

Avg. Session Duration

00:01:30

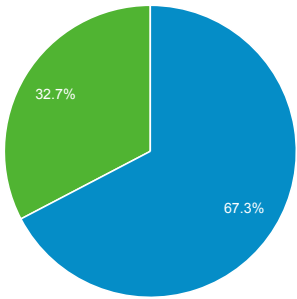
Bounce Rate

54.64%

% New Sessions

67.34%

New Visitor Returning Visitor



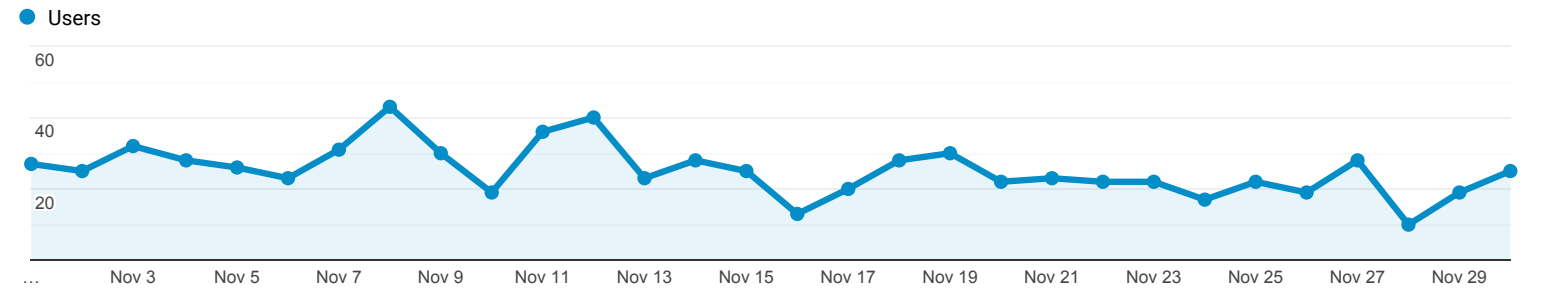
Language		Sessions	% Sessions
1.	en-us	4,423	95.36%
2.	fr-fr	64	1.38%
3.	en-gb	60	1.29%
4.	en-au	11	0.24%
5.	en-ca	7	0.15%
6.	es-us	6	0.13%
7.	ko	6	0.13%
8.	zh-cn	6	0.13%
9.	ru-ru	5	0.11%
10.	es-es	4	0.09%

Audience Overview

 All Users
100.00% Users

Nov 1, 2019 - Nov 30, 2019

Overview



Users

569



New Users

480



Sessions

851



Number of Sessions per User

1.50



Pageviews

1,837



Pages / Session

2.16



Avg. Session Duration

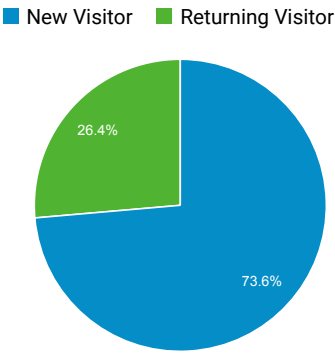
00:01:54



Bounce Rate

58.87%





Language		Users	% Users
1.	en-us	552	97.01%
2.	en-gb	4	0.70%
3.	c	2	0.35%
4.	ru	2	0.35%
5.	zh-cn	2	0.35%
6.	en	1	0.18%
7.	en-au	1	0.18%
8.	en-ph	1	0.18%
9.	es-us	1	0.18%
10.	fil	1	0.18%

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (50 items)

Generated on Dec 05, 2019 @ 09:59 am

Create Date	Ticket #	Summary	Close Date
11-01-2019 @ 10:16 am	6988	Message with alert sound	11-06-2019 @ 02:51 pm
11-02-2019 @ 03:10 pm	6989	Pivot Access	11-06-2019 @ 02:51 pm
11-04-2019 @ 07:37 am	6990	Upcoming update to your Square Reader	11-04-2019 @ 09:29 am
11-04-2019 @ 08:27 am	6991	Exterior Restrooms shut down	11-04-2019 @ 09:17 am
11-04-2019 @ 01:21 pm	6992	Channel 10	11-04-2019 @ 01:55 pm
11-04-2019 @ 01:25 pm	6993	Phone Call Recording	11-05-2019 @ 08:30 am
11-04-2019 @ 01:57 pm	6994	Instructions for On Line Business Licenses Application	11-07-2019 @ 12:07 pm
11-05-2019 @ 08:22 am	6995	Corey Quinlan Computer access	11-05-2019 @ 08:36 am
11-05-2019 @ 08:28 am	6996	Library front desk computers	11-25-2019 @ 10:09 am
11-06-2019 @ 01:52 pm	6997	Automatic reply Re: Mitel voice message from BRIGADOON FINAN, +12604342448 for ma...	11-06-2019 @ 02:52 pm
11-06-2019 @ 02:17 pm	6998	Zoom video call	11-07-2019 @ 12:08 pm
11-07-2019 @ 03:02 pm	6999	2020 Trench Burner	11-07-2019 @ 03:33 pm
11-07-2019 @ 04:49 pm	7000	Google Form	12-02-2019 @ 10:16 am
11-07-2019 @ 05:03 pm	7001	2020 Trench Burner	11-08-2019 @ 08:26 am
11-08-2019 @ 07:25 am	7002	Unit #24 camera not operating	11-14-2019 @ 02:00 pm
11-08-2019 @ 11:15 am	7003	Check sound system for HPAC meeting	11-12-2019 @ 04:55 pm
11-08-2019 @ 02:35 pm	7004	All computers really slow	11-08-2019 @ 03:12 pm
11-13-2019 @ 02:11 pm	7005	Exiting Employee	11-13-2019 @ 02:11 pm
11-14-2019 @ 08:09 am	7006	Voicemails	
11-14-2019 @ 10:14 am	7007	Sharing file that is on a shared drive	11-14-2019 @ 02:01 pm
11-14-2019 @ 10:47 am	7008	Backup PAVER Data	11-19-2019 @ 09:43 am
11-14-2019 @ 11:58 am	7009	Police Department Employment Application	11-14-2019 @ 02:04 pm
11-15-2019 @ 09:11 am	7010	Request	12-04-2019 @ 12:50 pm

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (50 items)

Generated on Dec 05, 2019 @ 09:59 am

Create Date	Ticket #	Summary	Close Date
11-15-2019 @ 12:37 pm	7011	Projector Reservation	11-18-2019 @ 08:18 am
11-16-2019 @ 07:50 pm	7012	Vu Vault Issues	
11-16-2019 @ 07:51 pm	7013	Vu Vault Issues	11-20-2019 @ 01:56 pm
11-16-2019 @ 07:53 pm	7014	MDT Brightness	12-04-2019 @ 12:49 pm
11-18-2019 @ 10:37 am	7015	Laserfiche	11-25-2019 @ 02:34 pm
11-18-2019 @ 03:28 pm	7016	COPY OF PHONE AUDIO	11-18-2019 @ 03:59 pm
11-20-2019 @ 05:44 am	7017	Email set up	11-20-2019 @ 01:55 pm
11-20-2019 @ 07:18 am	7018	Body Cam khoketkham	
11-20-2019 @ 10:02 am	7019	Email account for Building Insp	11-20-2019 @ 01:55 pm
11-22-2019 @ 08:39 am	7020	Change Year on Retail Sales Tax License to 2020	11-25-2019 @ 01:32 pm
11-22-2019 @ 11:09 am	7021	2020 RENEWAL	11-25-2019 @ 01:32 pm
11-22-2019 @ 11:24 am	7022	Automatic reply Re: Mitel voice message from ALAMOSA,CO , +17195875529 for mailbo...	11-22-2019 @ 04:01 pm
11-22-2019 @ 02:31 pm	7023	Tickler user	11-22-2019 @ 04:00 pm
11-22-2019 @ 02:34 pm	7024	Friday Updates	11-22-2019 @ 04:00 pm
11-22-2019 @ 03:34 pm	7025	? Do you know what this is?	11-22-2019 @ 04:00 pm
11-24-2019 @ 08:30 pm	7026	Body Cam Footage	
11-25-2019 @ 08:19 am	7027	Automatic reply Re: Mitel voice message for mailbox 2502	11-25-2019 @ 09:10 am
11-25-2019 @ 09:21 am	7028	Front Desk Computer monitor	11-25-2019 @ 10:08 am
11-25-2019 @ 10:37 am	7029	Laserfiche rights	11-25-2019 @ 02:33 pm
11-25-2019 @ 11:42 am	7030	SteamShop Site Ready	12-02-2019 @ 10:03 am
11-25-2019 @ 02:11 pm	7031	Patty Martinez in the Library and Chrome	11-25-2019 @ 03:28 pm
11-25-2019 @ 04:17 pm	7032	Out Of The Office Re: Mitel voice message from MOODY INS AGNCY, +17195333100 for ...	11-26-2019 @ 08:11 am
11-26-2019 @ 09:17 am	7033	Automatic reply Re: Mitel voice message from LUCERO SOPHIE, 2504 for mailbox 2513...	11-26-2019 @ 09:43 am

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (50 items)

Generated on Dec 05, 2019 @ 09:59 am

Create Date	Ticket #	Summary	Close Date
11-26-2019 @ 09:32 am	7034	Automatic reply Re: Google Cloud Directory Sync 11/26/19 9:30 AM - FAILED	11-26-2019 @ 09:43 am
11-26-2019 @ 01:41 pm	7035	New mouse for Library Assistants Desk	11-26-2019 @ 02:35 pm
11-27-2019 @ 08:06 am	7036	Dock broken	11-27-2019 @ 08:37 am
11-27-2019 @ 11:22 am	7037	Out of the Office Re: Mitel voice message from ORTIZ,CHRISTOPH, +17192743236 for ...	12-02-2019 @ 09:57 am



Device Activity Report

Report Generation Info

Created Date:

12/5/2019 10:00 AM

Created By:

bgallegos

Machine Name:

PC1186

	Total		Continuation		Lights		None		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
Total	1629	100%	123	8%	390	24%	2	0%	1102	68%	1	0%	3	0%	8	0%

Device Name	Total		Continuation		Lights		None		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
KHOKHETKHAM	137	8%	74	54%	0	0%	0	0%	63	46%	0	0%	0	0%	0	0%
VANRY	131	8%	6	5%	0	0%	0	0%	125	95%	0	0%	0	0%	0	0%
BERTSCH-FirstVu HD	109	7%	3	3%	0	0%	0	0%	106	97%	0	0%	0	0%	0	0%
AGARCIA	104	6%	10	10%	0	0%	0	0%	94	90%	0	0%	0	0%	0	0%
SALAZAR	96	6%	0	0%	0	0%	0	0%	96	100%	0	0%	0	0%	0	0%
BERTSCH	91	6%	0	0%	0	0%	0	0%	91	100%	0	0%	0	0%	0	0%
SMITH	85	5%	1	1%	0	0%	0	0%	84	99%	0	0%	0	0%	0	0%
VENEMAN	72	4%	0	0%	0	0%	0	0%	72	100%	0	0%	0	0%	0	0%
SQUIRES	61	4%	0	0%	0	0%	2	3%	59	97%	0	0%	0	0%	0	0%
Car Unit 3	59	4%	9	15%	43	73%	0	0%	2	3%	0	0%	0	0%	5	8%
Car Unit 2	56	3%	0	0%	47	84%	0	0%	9	16%	0	0%	0	0%	0	0%
LOPEZ	50	3%	1	2%	0	0%	0	0%	49	98%	0	0%	0	0%	0	0%
Car Unit 26	49	3%	1	2%	40	82%	0	0%	8	16%	0	0%	0	0%	0	0%
Car Unit 21	44	3%	0	0%	44	100%	0	0%	0	0%	0	0%	0	0%	0	0%
Car Unit 10	43	3%	0	0%	37	86%	0	0%	6	14%	0	0%	0	0%	0	0%
Car Unit T1-13	38	2%	0	0%	37	97%	0	0%	1	3%	0	0%	0	0%	0	0%
ANDERSON	34	2%	0	0%	0	0%	0	0%	34	100%	0	0%	0	0%	0	0%
VALDEZ	32	2%	0	0%	0	0%	0	0%	32	100%	0	0%	0	0%	0	0%
Car Unit 25	30	2%	0	0%	27	90%	0	0%	2	7%	1	3%	0	0%	0	0%
IGARCIA	28	2%	0	0%	0	0%	0	0%	28	100%	0	0%	0	0%	0	0%
Car Unit 22	25	2%	12	48%	8	32%	0	0%	4	16%	0	0%	1	4%	0	0%
KINDSCHUH	25	2%	1	4%	0	0%	0	0%	24	96%	0	0%	0	0%	0	0%
Car Unit 65	22	1%	0	0%	18	82%	0	0%	0	0%	0	0%	1	5%	3	14%
NORTHROP	22	1%	0	0%	0	0%	0	0%	22	100%	0	0%	0	0%	0	0%
Car Unit 11	21	1%	0	0%	21	100%	0	0%	0	0%	0	0%	0	0%	0	0%
RUSSELL	21	1%	4	19%	0	0%	0	0%	17	81%	0	0%	0	0%	0	0%
EARLS	20	1%	0	0%	0	0%	0	0%	20	100%	0	0%	0	0%	0	0%
DOMINGUEZ	18	1%	0	0%	0	0%	0	0%	18	100%	0	0%	0	0%	0	0%
Car Unit 16	17	1%	0	0%	15	88%	0	0%	1	6%	0	0%	1	6%	0	0%
Car Unit 12	17	1%	0	0%	16	94%	0	0%	1	6%	0	0%	0	0%	0	0%
DECKER	16	1%	1	6%	0	0%	0	0%	15	94%	0	0%	0	0%	0	0%
COOPER	13	1%	0	0%	0	0%	0	0%	13	100%	0	0%	0	0%	0	0%
Car Unit T2-20	13	1%	0	0%	13	100%	0	0%	0	0%	0	0%	0	0%	0	0%

Device Name	Total		Continuation		Lights		None		Record Button		Vehicle Speed		VuLink		Wireless Microphone	
Car Unit 5	10	1%	0	0%	8	80%	0	0%	2	20%	0	0%	0	0%	0	0%
Car Unit 8	6	0%	0	0%	6	100%	0	0%	0	0%	0	0%	0	0%	0	0%
new test	5	0%	0	0%	5	100%	0	0%	0	0%	0	0%	0	0%	0	0%
Car Unit 18	3	0%	0	0%	1	33%	0	0%	2	67%	0	0%	0	0%	0	0%
Car Unit 9	3	0%	0	0%	3	100%	0	0%	0	0%	0	0%	0	0%	0	0%
ROGERS	1	0%	0	0%	0	0%	0	0%	1	100%	0	0%	0	0%	0	0%
VASQUEZ	1	0%	0	0%	0	0%	0	0%	1	100%	0	0%	0	0%	0	0%
Car Unit 6	1	0%	0	0%	1	100%	0	0%	0	0%	0	0%	0	0%	0	0%



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Totals For Filed Date From 11/01/2019 To 11/30/2019

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

Violations By Filed Date

CITY ORDINANCE	26
PARKING	14
TRAFFIC	31
Total Violations Filed:	71

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	5
PARKING	9
TRAFFIC	22
CL	36

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	2
DENIED	2
Total Violations Completed-Paid Fines:	38

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	4
TRAFFIC	2
CL	6
Total Violations Completed-Before Judge:	6



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Totals For Filed Date From 11/01/2019 To 11/30/2019

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

Violations Completed-Other By Filed Date

DI-DISMISSED/PRESENTED INSURANCE

TRAFFIC	1
---------	---

DI	1
----	---

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE	1
----------------	---

DP	1
----	---

NG-NOT GUILTY

CITY ORDINANCE	2
----------------	---

NG	2
----	---

Total Violations Completed-Paid Fines:	4
--	---

Total Violations Completed-Paid Fines:	38
--	----

Total Violations Completed-Before Judge:	6
--	---

Total Violations Completed-Before Jury:	0
---	---

Total Violations Completed-Before Teen Court:	0
---	---

Total Violations Completed-Other:	4
-----------------------------------	---

Total Violations Completed:	48
-----------------------------	----

Total Violations Filed:	71
-------------------------	----

Net Difference Filed - Completed:	23
-----------------------------------	----

Warrants Issued

CITY ORDINANCE	31
----------------	----

Total Warrants Issued:	31	Total Violations:	31
------------------------	----	-------------------	----

Warrants Cleared



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Totals For Filed Date From 11/01/2019 To 11/30/2019

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

CITY ORDINANCE	44		
Total Warrants Cleared:	44	Total Violations:	44
Total Warrants Issued:	31		
Total Warrants Cleared:	44		
Net Difference:	-13		

Violations Completed-Other Paid By Filed Date

AJ-TRAFFIC DEFERRAL

TRAFFIC	2		
AJ		2	

BH-BOND HEARING

CITY ORDINANCE	3		
BH		3	

CP-PENDING COLLECTIONS

CITY ORDINANCE	1		
CP		1	

DD-DISMISSED AFTER DEFERRED

CITY ORDINANCE	1		
DD		1	

IA-INITIAL APPEARANCE

CITY ORDINANCE	1		
IA		1	

JL-JAIL



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Totals For Filed Date From 11/01/2019 To 11/30/2019

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE	2	
----------------	---	--

JL		2
----	--	---

LN-LIEN ON LICENSE - DEFAULT

TRAFFIC	1	
---------	---	--

LN		1
----	--	---

OJ-OJW - OUTSTANDING JUDGMENT

TRAFFIC	1	
---------	---	--

OJ		1
----	--	---

PP-PAYMENT PLAN

CITY ORDINANCE	2	
----------------	---	--

TRAFFIC	4	
---------	---	--

PP		6
----	--	---

RD-REQUESTED DEFERRED

TRAFFIC	3	
---------	---	--

RD		3
----	--	---

ST-STATUS HEARING

CITY ORDINANCE	39	
----------------	----	--

TRAFFIC	2	
---------	---	--

ST		41
----	--	----

TR-TRIAL - NON JURY

CITY ORDINANCE	14	
----------------	----	--

TR		14
----	--	----

WI-WARRANT ISSUED



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Totals For Filed Date From 11/01/2019 To 11/30/2019

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE	6
WI	6
Total Violations Completed-Other Paid:	82



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

12/9/2019 1:51:25 PM

Posted Fee Totals For Transaction Date From 11/01/2019 To 11/30/2019

Fee Code	Fee Description	Paid
		\$0.00
CCOST	COURT COSTS	\$193.23
DEFER	DEFERRED FEE	\$25.00
DFLT	DFLT JUDGMENT	\$30.00
FINE	Fine	\$4,374.05
JF	JURY FEE	\$25.00
LATE	LATE FEE	\$26.64
OJW	OUTSTANDING JUDGMENT WAR	\$30.00
OP	Overpayment	\$5.00
PD SUR	PD SURCHARGE	\$625.00
REST	RESTITUTION	\$509.81
TP	SERVICE CHARGE	\$95.31
VA	VICTIMS ASSISTANCE	\$20.00
WF	WARRANT FEE	\$150.00

Report Totals:	\$6,109.04
----------------	------------

**City Clerk/Municipal Court
Monthly Report
November 2019**

Prepared and distributed 10 birthday cards.

LIQUOR:

- Liquor License Renewals:
 - o VFW
 - o El Charro
 - o Beer Keg Depot

RECORDS:

- Held Records Committee meeting to regroup, recap and move forward with Records process.
- Trained intern on Laserfiche and advised how to proceed forward.

COURT:

- Attended walk-through for CAMCA Annual Meeting as Vice-President of CAMCA.
- Attended CAMCA Board Meeting Conference call.
- Attended NACM Conference Call.
- Attended Prosecutor module release training.

TRAINING:

- Attended CAMCA Annual Meeting in Littleton, Colorado.

OTHER:

- Attended weekly Leadership Team meetings.
- Attended Regular Council meetings.

HUMAN RESOURCES MONTHLY REPORT

November 2019

New Employees:

Izac Gerlick

Ice Monitor

Recreation Center

Exiting Employees:

Kolten Hillis

Seasonal Streets Maintenance

Public Works

Workers Compensation:

New filings: 3

Alamosa Police Department

November 2019 Month End Report

Part 1 Crime Category	Sep-19	Oct-19	Nov-19	Nov-18	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	2	4	4	1	3	30
Robbery	0	1	0	0	0	4
Aggravated Assault	2	2	4	3	1	28
Total Violent Crimes	4	7	8	4	4	62
Part 1 Property Crimes						
Burglary	3	13	20	6	14	87
Larceny	33	42	31	48	-17	406
Vehicle Theft	2	1	5	0	5	32
Total Property Crimes	38	56	56	54	2	525
Total Part 1 Crimes	42	63	64	58	6	587
Miscellaneous Offenses						
Domestic Violence	10	9	9	3	6	96
Simple Assault	2	3	9	1	8	53
Drug Related	7	5	9	9	0	98
Liquor Laws	3	0	2	0	2	21
Harassment	9	7	11	6	5	98
DUI/DWAI/DUID	4	1	2	2	0	43
Arson	1	0	0	0	0	3
Traffic Related						
Traffic Accidents	33	41	28	31	-3	384
Fatal	0	0	0	0	0	0
Injury	5	7	1	4	-3	43
Property Damage	28	34	27	27	0	341
Community Service Ofc						
Dogs picked up	17	18	11	12	-1	149
Animal Bites	1	0	0	4	-4	28
Barking Dog Complaints	3	1	1	0	1	12
Wildlife Calls	11	4	5	10	-5	86
Weed/Trash Removal	12	5	2	5	-3	468
Snow Removal	0	0	0	0	0	79
Towed Vehicles	0	3	2	5	-3	20
Red Tagged Vehicles	8	4	2	15	-13	100
Summons Issued	18	15	16	53	-37	274
Calls for Service	206	186	151	306	-155	2176

Submitted by: Ken Anderson, Chief of Police



CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

- **Cemetery Activities**

	<u>November</u>	<u>Total 2019</u>	<u>Total 2018</u>
Graves opened & closed	5	60	57
Graves set up services	5	60	57
Graves raised to grade	1	48	97
Cemetery single spaces sold	11	46	49
Stones leveled	4	26	136
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

- **Tree Related Activities**

	<u>November</u>	<u>Total 2019</u>	<u>Total 2018</u>
Trees Pruned/Trimmed	77	296	302
Tress Planted	0	44	34
Trees Removed	0	18	22
Trees Moved	0	0	0

- **Park Activities**

Worked accomplished:

- Parks
 - Take Volleyball nets off sand court at Carroll Park
 - Take Tennis nets off two courts
- Other
 - Funerals and grave digging, locates for public and stone setters, raise graves and level head stones, and work on cemetery records
 - Cemetery computer work for website
 - Raise and lower flags
 - Banners
 - Repair split rail fence
 - Snow removal
 - Decorate train
 - Hang decorations on Hwy 160, 6th St., Craft Dr., Hwy 285, State St., and 4th St.
 - Decorate City Hall and Public Safety
 - Rec Center banners
 - Cut trees from the mountains
 - Worked on Main St. and side street lighting
 - Staked all trees on Main St. and decorated
 - Check and adjust all times and lights

Fall/Winter Activities Guide

Check out our activities guide for all the upcoming spring and summer events and programs. Our Facebook page - City of Alamosa Activities - is another great way to be informed of updates.

SPORTS & ACTIVITIES

Outdoor Recreation Activities

- **Adventure Club:** OMS and AHS students, more Adventure Club activities are in the works. Contact Outdoor Recreation Specialist, John Reesor, at 937-9025 or jreesor@ci.alamosa.co.us for more info.
- **Alamosa Trail System:** Summer is a great time to explore our new trails, go to www.alamosarec.org to view the trail map and get out there!

Youth Sports & Activities

- **Youth Basketball:** Games are set from October 26th-December 14th on Saturdays & some weekdays.
- **Youth Ice Hockey:** There are still spots open for ages 5-13. There is a \$45/player fee as well as a \$25/player equipment deposit; fittings must be scheduled with Don Mendoza. Practices will start in December and games will be played from January 11th-February 22nd on Saturdays and some weekdays.
- **Youth Volleyball:** Registration is now open through January 20th for boys and girls in 2nd-6th grade for a fee of \$20/player. Games are set from February 22nd-April 11th, 2020 on Saturdays and some weekdays.

Adult Sports & Activities

- **Adult Oil Painting:** Cost is \$90 for an entire session or the drop-in rate is \$15/class. Go to our website for updated session dates.
- **Ceramics:** Learn handbuilding techniques to create sculptures or creative dishware inspired by natural forms, design, or anything from your imagination. You can experiment with handbuilding, coiling, rolling, stamping, relief, texture, shape, form and temporary amateur. Create unique works of art, cups, plates bowls... Or make unique gifts for friends for the holidays!
- **Mindful Monday Yoga:** Come check out a new fitness class at the AFRC! This class is suitable for all levels, encourages a mindful slow flow, and aims to help you set an intention for your week. Come move, stretch, rest, and renew on Monday evenings. Class is led by Brittany Schoer (RYT). FREE to AFRC members or \$4/non-members.
- **Open Pickleball:** Pickleball is a paddle sport created for all ages and skill levels. The rules are simple and the game is easy for beginners to learn; however, play can develop into a quick, fast-paced, competitive game for experienced players. The sport combines many elements of tennis, badminton and ping-pong. Games are played in the Recreation Center; Tuesdays 7am-11am, Fridays 7am-11am, and Sundays 12:30pm-3:30pm Balls and nets are provided; paddles are available for checkout.
- **Ice Skating:** The Multi-Use Facility is open for all ice skating activities will continue through March. A detailed schedule can be found at www.alamosarec.org.
- **Adult Drop-In Hockey:** A full set of equipment and a signed waiver for the 2019-2020 ice season are required. If under age 18, a parent/guardian must sign the participation waiver. A recreational session is scheduled every Sunday from 6:15pm-7:30pm followed by a competitive session from 7:45pm-9pm. We also have a combined session on Wednesday evenings from 8pm-9:30pm. This program is included in pass fees-day, month, 10-punch or season; online registration is not available.

UPCOMING REC CENTER CLOSURES

Christmas Eve-December 24th Close at 12pm
Christmas Day-December 25th

UPCOMING RINK CLOSURES

Christmas Day-December 25th

RECREATION CENTER HOURS**November 1-April 30**

Monday - Thursday: 6am – 10pm

Friday: 6am – 6pm

Saturday: 7am – 6pm

Sunday: 12pm – 6pm

MULTI-USE PAVILION/ICE RINK**Public Skating****December 1-December 31**

Monday, Wednesday, & Thursday: 3:30pm – 5pm

Friday: 2pm – 8pm

Saturday: 12pm – 8pm

Sunday: 2pm – 6pm

*Schedule is subject to change, check www.alamosarec.org for up to date info.**Rec Center Revenue**

	Year to date	
	2018	2019
Courses	\$101,482.00	\$91,140.00
Facility Rentals	\$18,386.48	\$21,502.46
Membership	\$60,204.78	\$63,101.41
Merchandise	\$100,185.54	\$93,519.53
Total	\$280,258.80	\$ 269,263.40

Rec Center Door Count

January 2018 36,068
February 2018 22,859
March 2018 21,848
April 2018 17,721
May 2018 15,810
June 2018 32,845
July 2018 15,958
August 2018 13,109
September 2018 13,925
October 2018 24,509
November 2018 22,792
December 2018 22,038

January 2019 19,755
February 2019 20,272
March 2019 23,314
April 2019 19,780
May 2019 13,294
June 2019 15,899
July 2019 21,818
August 2019 13,145
September 2019 15,893
October 2019 22,261
November 2019 21,132

2018 Monthly Avg.: 21,623

2019 Monthly Avg.: 18,778

Ice Rink Door Count

November 2019 15,563

Monthly Avg.: 15,563

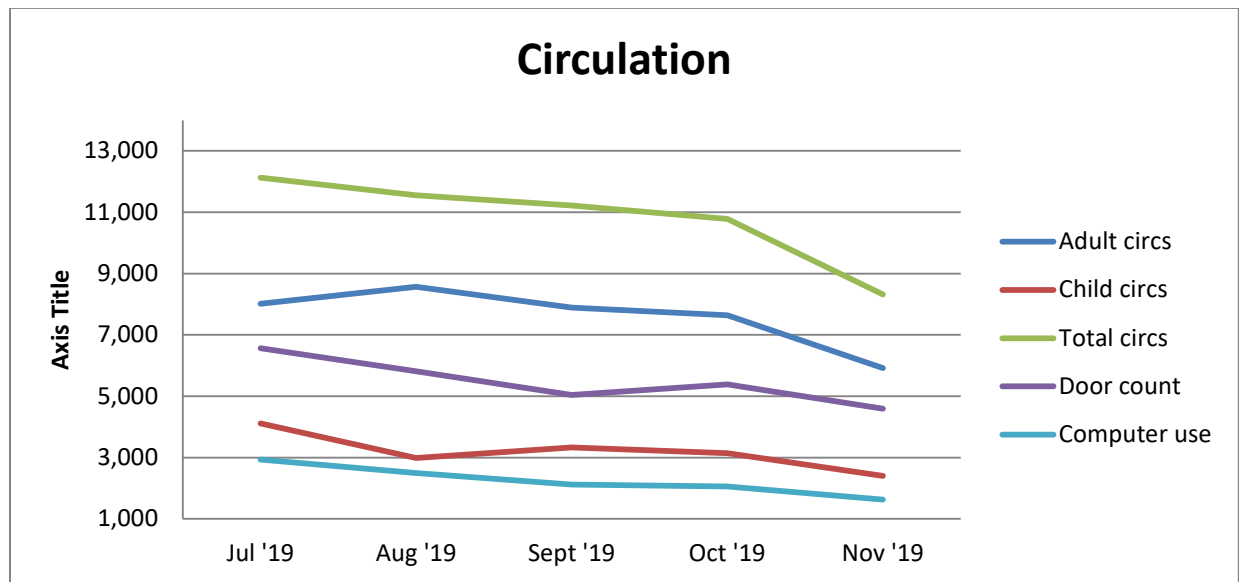
Library Manager Report –November 2019

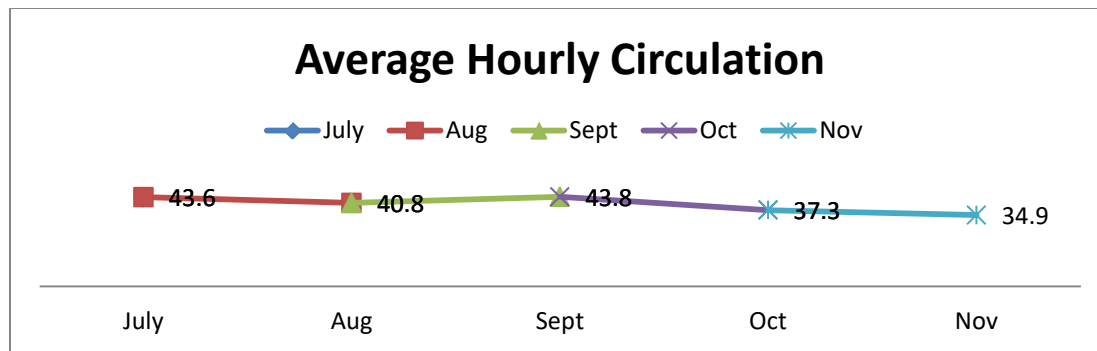
Library Stats

Website Counter					
	November	October	September	August	July
Page views	1,837	1,869	2,351	2,341	2,374
Sessions	851	934	915	1,021	998
1 st Time Visitors	480	579	493	551	503
Returning Visitors	89	78	113	119	110

MONTHLY STATISTICS SUMMARY					
		October	September	August	July
Adult Circs	5,913	7,641	7,888	8,567	8,018
Child Circs	2,402	3,139	3,334	2,986	4,111
Total Circs	8,315	10,780	11,222	11,553	12,129
Hours Open	238	289	256	283	278
Circs per hour	34.9	37.3	43.8	40.8	43.6
CLC Circs	1,353	1,762	1,848	1,936	2,117
Door Count	4,596++	5,382	5,042	5,812	6,564
Computer Use	1,628	2,061	2,120	2,493	2,937
Aspen e-books	206	191	242	227	243

++ Door Count broken



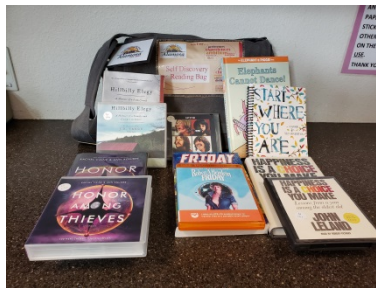


Collection Development:

November: Staff added 321 new materials to the library collection: 184 books, 51 magazines, 18 audiobooks and 68 DVD/Blu-Rays. This process includes purchasing, cataloging, and material processing. 104 items were discarded usually for damaged condition or old non-used items.

New Community Kit: Staff, Dee Wells, created another community kit for the library. She has been working on this “Self Discovery Reading Bag” for several months. It took a while because she read all the books and to be sure they fit with the Self Discovery theme she chose.

It is now ready for checkout.



Staff announcements.

November:

Volunteers: 3 volunteers, (Patty Campbell, Leroy Espinoza and Sandy Larson), worked 32.5 hours in the staff room doing miscellaneous jobs. Our SER National Senior Trainee worked 79 hours.

Dee: NaNoWriMo November writers challenge –

“I made it!! My goal was 30 entries (my novel is being planned to have an epistolary-ish format) and 30,000 words. As of midnight last night (Nov. 30), I had 50 first-draft (and 2 incomplete) entries and 30,061 words. HUZZAH!!! Did I order the 'winner' shirt this morning? You bet your bippy I did!

Thank you all, for all the support this month. I'm sorry we didn't get a bigger grown-up response, but the way the kids took to the whole idea way more than made up for that small disappointment.”

Holly: “I loved utilizing NaNoWriMo's Young Writer's Program website and free downloads (including lesson plans and inspiration pages) with Kids Club! Thank you for introducing me to the program, D! I am excited to do it again next year.

Salai: We are having AspenCat staff investigate our monthly circulation counts. There is a glitch somewhere in the new upgrade since November 10th that is not collecting the circulation counts for renewals. The same

will be true for the CLC circulation counts. When this is corrected I will update the circulation reports for November.

Also the current reports are showing a drop in door count. We have discovered that our door counter is worn out again already. Evidently it has been working sporadically. I will be getting that replaced ASAP.

Staff: A Micro Elite Pro was donated to the Library by Mr. & Mrs. Farley. Instructions are being created and then it will be put out in the public computer lab so that it is available to the public.



Community Involvement

-  **November:** Of 15 “Storytime To Go Kits”, we have had 3 more checkouts in September - bringing the total checkouts to 179 since they were first available in August 2017.

-  **November:** We have 131 children signed up for our Planting Seeds, 1,000 books program. We have had 15 children/parents complete the program. In this program, as each child reads 100 books, they receive 1 free book. At completion, each child receives a free T-Shirt with the Planting Seeds logo on it.

-  **November:** Family, Friends and Neighbors (FFN) program - 27 caregivers are signed up and all received Early Literacy Kits containing EL books, music, toys. We have 9 Spanish Literacy Kits in the community.



- **November:** The local Fiber group, “**Fiber Floozies**”, met in the Story Room. Usual attendance is 10-15 fiber enthusiasts. The group knits, weaves, spins, and crafts all things fiber. They share and teach each other new techniques and ideas. Planning for charity projects or events is also done at these meetings. The next meeting will be December 11, 2019. Anyone interested in any type of fiber arts is welcome.



- **November:** The attendance for the 8 Tuesday and Friday morning Fall Family Storytimes was 221 and 4 sessions of Kids Club was 66.
- **Amanda Warman**, a Speech-Language Pathologist, is also using our facilities to work with families and their young children. She is accessing our ILL department to receive and send tools and books to help the children and parents she is working with.



- The **Historic Preservation Advisory Committee** meets the second Tuesday each month in the Local History Room.
- **The People First** group, persons with disabilities in the San Luis Valley, meets weekly, Sunday afternoons, in our Local History room.



- **November:** San Luis Valley Origami workshop, William Krebs (instructor), at the library was Saturday November 9th when 2 adults and 1 child participated. The next workshop is not yet scheduled.



- 7 Little Free Libraries in Alamosa are sponsored by the Alamosa Public Library and the Friends of the Library. Each of these has different stewards that maintain the structure and keep them supplied with books, donated by Friends of the Library.

There is also a Little Free Library in Mosca at the ‘Pit Stop’, sponsored and stewarded by Jenene Holcomb from the Sangre de Cristo School and the owner of the Pit Stop.

A LFL at the Boys & Girls Club is being maintained by the Boys & Girls Club.

The Alamosa Housing Authority installed 4 new Chartered LFLs at their affordable housing units.

NEW! The Farm Park committee is going to build a Little Free Library and install it at the Farm Park. Thank you Andy for the suggestion. They are totally excited about it. We are working together with them to put on an event in April 2020 as an Open House where children can decorate it. Also, we are having discussions with the Library Board and staff to partner with the Farm Park Open House and put on a full blown event for all of the Little Free Libraries in Alamosa/Mosca.

November Stewardship for LFL at:

Food Bank – WCC added 85 books;

La Puente – FOL (Friends of the Library) refilled with 20 books;

Zapata Park –Jan Oen & Don Thompson refilled with 15 books;

Senior Center – KREBS Foundation 0 books;

Nancy Cutters Office (Optimist) – no changes;

SLV Immigrant Resource Center (Optimist) – no changes

Cole Park (library staff) we refilled with 20 books.

Housing Authority (4 LFL) – 180 in October

Mosca Pit Stop –

Boys & Girls Club -



Friends of the Alamosa Public Library

November

- The Book sale proceeds for November were \$395. Tom & Pat Gilmore gave a donation of \$300. The next book sale will be May 2, 2020.
- Book Nook proceeds: \$154 in October
- Narrow Gauge bookstore COOP proceeds: \$109 for books sold at the store.
- Membership of Friends of the Library is at 78 members.
- Friends' meeting was November 12th with 6 members in attendance. Next scheduled meeting is December 17, 2019. Minutes for the meetings can be found on the library website: <https://www.alamosalibrary.org/volunteer/join-friends/>
- The 11th edition of "Messages from the Hidden Lake" has ended its period of accepting submissions. 225 submissions were received including those from 5 schools. The committee is in the process of preparing for publication.
- Friends of the Library put on a Volunteer appreciation Dinner. They prepared a spaghetti dinner with homemade spaghetti sauce, green salad and yummy desserts.

Children's Services Monthly Report

November 2019

Storytime, Kids Club & Special Events - November saw the close of Fall Family Storytime, with plans for a winter storytime name change. However, the Storytime and Kids Club schedule that we used for the fall sessions seemed to work well for our community, so I will keep the days and times the same through the winter. The fall sessions were also meant to see if changing storytime from infant/toddler and preschool sessions to two mixed-age sessions would work for families, and folks

seem to enjoy it. I haven't had any requests or inquiries about a storytime geared specifically for infants. During a mixed-age session, I try to plan a little something for everyone and it's really fun! We have "regulars" ranging from a few months to four and five-year-olds. We even have a few older than five that are homeschooled, but still love to attend a fun storytime session with their younger siblings. The feedback that I get after each session is so positive, so my plan is just to keep it up!

The Kids Club wrote their way through November for NaNoWriMo (National Novel Writing Month)! They were surprisingly enthusiastic, and always asked for more time to write during our Kids Club meetings. It was a really positive experience, and I definitely plan to participate again next November. The resources available online for educators were fantastic and helped support our study of parts of a story/novel, plot, and character development. I really enjoy planning lessons and activities for this age group, so I'm thrilled that the Kids Club "members" are so keen to come and participate. Fall was meant to be a time to see what the response to this new program would be, and I'm happy to report that Kids Club will continue through the winter! I'm hopeful that numbers will continue to grow through the cold afternoons.

Fall Family Storytime

Date	Storytime	Total
11/1	20k + 15a	35
11/5	24k + 14a	38
11/8	23k + 10a	23
11/12	7k + 7a	14
11/15	17k + 10a	27
11/19	19k + 11a	30
11/22	13k + 11a	24
11/26	18k + 12a	30
11/29	LIBRARY CLOSED – THANKSGIVING	--
	Monthly Total	221

Weekend Kick-Off Kids Club

Date		Total
11/1	14k + 5a	19
11/8	12k + 6a	18
11/15	5k + 3a	8
11/22	14k + 7a	21
11/29	LIBRARY CLOSED – THANKSGIVING	--
	Monthly Total	66

Total Children's Services Visits this month: **353**

The Dollhouse Housewarming Party – It's finally here! We spent a lot of the month of November prepping for our Dec. 6th Housewarming Party. Cathy, Judith, Salai and I planned crafts and activities to have available in addition to the dollhouse and its accessories. I selected and ordered various types of building sets for different age groups as an activity at the party. These sets will also be wonderful for use in the Story Room before storytime sessions start. I also ordered a very special rug to go under the dollhouse, featuring tree branches throughout the four seasons and *books!* It's perfect. Cathy has been a huge help in creating the layout for all of the dollhouse accessories in their new box, which will be available for checkout in December. We collaborated on how to best assemble the items so that check-in and check-out would be easy and painless for our coworkers. I created checklists of the items (in English and Spanish) and Rose cataloged the box for us. I wrote a PSA, which made its way to the front page of the paper (!!!) and Judith designed a wonderful evite, which I sent to all of my programming email lists and PALS. Judith invited Sarah Dick, who donated the dollhouse, and Salai asked the Women's Club if they would bring finger foods. It's all in the works and I'm sure it will be a wonderful event, made all the more exciting due to the fact that the fun will continue with the dollhouse bringing children together at the library.



Storybox Delivery – Storybox continues to run smoothly, with help this month from Jaymie and volunteer Sandy Larson, to get boxes checked in and out.

Planting Seeds – We have 131 registered participants in our program, signing up 3 more readers this month. We have had 15 children complete the challenge since we started. I connected with Duke from Fattee's in Salida, who ran the first printing of our Alamosa Public Library/Planting Seeds t-shirts. He printed 50 shirts for us this month, and was even able to deliver them to the library on his way to play a show with his band here in Alamosa! Salai has approved another book order, as our supplies are growing slim again. We ordered 40 books back in May to bolster the giveaway stock, so this must mean people are reading with their children if we're down to less than 100 books again! I will submit the next book order in December or January. We have enough until then.

Inventory – Inventory continues with the help of our volunteer, Sandy Larson. This month, she took inventory of the Juvenile Graphic Novel section and we weeded titles not checked out in two years or more.

Reading Ranger Returns – I spoke with Ranger Sydney Stover from Great Sand Dunes about the return of the Reading Ranger program! We spoke on the phone on Nov. 25 regarding dates and times, and she is going to get back to me. She would like to do one session a month in January, February, and March. Ideally, I would love for her to be a special guest during Kids Club, but the 1:00 time slot may pose problems for her as far as staffing at GSD. We will settle on dates and times in December and start advertising! This is such a great program, and I would love for it to be well-attended this winter. Sydney puts a lot of thought and planning into her program and it is a wonderful way to incorporate some science into our early literacy focus!

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Public Hearing on Resolution No. 25-2019, finding of Eligibility for annexation of the Annexation of McClain Fink Subdivision, Lots 66 & 67.

Recommended Action:

Staff recommends that Council conduct the public hearing, and unless evidence to the contrary is introduced, adopt Resolution 25-2019 making the finding that Lots 66 & 67 of the McClain Fink Subdivision are eligible for annexation.

Background:

Upon finding the subject property is eligible for annexation, the next step is consideration of an ordinance annexing the property to the municipal boundary of Alamosa. Nothing about the finding of eligibility commits the City to adopting the annexation ordinance. Eligibility is merely a function of determining the 1/6 (16.66%) contiguity requirement is met, as well as the other matters concerning urbanization, etc, set forth in the Resolution.

Staff has determined that the area has 21% Contiguity. A copy of the annexation plat is attached.

Issue Before the Council:

Does Council find this property to be eligible for annexation?

Alternatives:

Council can approve the Resolution based on competent evidence in the record and move forward with the consideration of the McClain-Fink Lots 66 & 67 Annexation or find, on competent evidence, that the area is not eligible for annexation for failure to meet one or more of the conditions set forth in the Resolution.

Fiscal Impact:

There is no fiscal impact from a finding of eligibility. Fiscal impacts of the annexation itself are addressed later in the process when Council determines whether and on what conditions it will proceed with annexation.

Legal Opinion:

The City Attorney will be available for comment.

Conclusion:

A finding of eligibility is a necessary step to continuing with the annexation process. The subject property appears to be eligible.

ATTACHMENTS:

Description	Type
❑ Resolution No. 25-2019 Mclain Fink lots 66&67 eligibility	Resolution
❑ McClain-Fink Lots 66-67 Final Plat	Backup Material

RESOLUTION NO. 25-2019

**A RESOLUTION FINDING LOTS 66 & 67 OF THE McCLAIN-FINK SUBDIVISION,
TO BE ELIGIBLE FOR ANNEXATION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALAMOSA,
COLORADO:**

The City Council of the City of Alamosa, Colorado, finds that the property generally described as Lots 66 & 67 of the McClain-Fink Subdivision, Located in a Portion of Section 15, Township 37 North, Range 10 East, New Mexico Principal Meridian, Alamosa County, Colorado, said description being attached as Exhibit A to this Resolution, complies with the applicable annexation laws, that the land described is eligible to be annexed because there is at least one-sixth contiguity between the municipality and the area to be annexed and, after considering all competent evidence adduced at the hearing on this matter held on 18th December, 2019, City Council makes the following findings:

1. A community of interest exists between the area proposed to be annexed and the City of Alamosa; that said area is urban or will be urbanized in the near future; that said area is integrated with or is capable of being integrated with the City of Alamosa, and, furthermore, it has NOT been shown that at least two of the following conditions exist:

(a) Less than fifty percent (50%) of the adult residents of the area proposed to be annexed use some of the recreation, civic, social, religious, industrial, or commercial facilities of the municipality and less than twenty-five percent (25%) of its adult residents are employed in the annexing municipality;

(b) Fifty percent (50%) or more of the land proposed to be annexed is agricultural, and the owners of such agricultural land have expressed an intention under oath to devote the land to such agricultural use for at least five (5) years;

(c) It is not physically practical to extend urban services which the municipality normally provides in common to all of its citizens on the same terms and conditions as such services are made available to such citizens to the area proposed to be annexed.

2. The City Council further determines that applicable parts of the *Municipal Annexation Act* have been met and further determines that an election is not required under said *Act* and that there are no other terms and conditions to be imposed upon said Annexation other than as may be agreed to by the Applicant in an annexation agreement with the City; and

Having found that the property subject to said petition is eligible to become annexed, the City Council of the City of Alamosa, Colorado, shall undertake further annexation proceedings as provided by law.

ADOPTED this 18th day of December, 2019.

CITY OF ALAMOSA

By: _____
Ty Coleman, Mayor

ATTEST: _____
Holly C. Martinez, City Clerk

EXHIBIT A
LEGAL DESCRIPTION

LOTS 66 & 67 OF THE McCLAIN-FINK SUBDIVISION ANNEXATION PARCEL

Lot 66 save and except the north 64 feet as described in Book 83 at Page 87 and lot 67, of MCCLAIN-FINK SUBDIVISION, located in the East Half of the Northwest Quarter ($E\frac{1}{2}NW\frac{1}{4}$) of Section 15, Township 37 North, Range 10 East, N.M.P.M., and filed under Reception No.63962 in Book 79 at Page 72 filed July 16, 1938 in the office of the Alamosa County, Clerk and Recorder, Alamosa County, Colorado and being more particularly described by metes and bounds as follows.

Beginning at the southwest Corner for said Lot 67 of the MC CLAIN-FINK SUBDIVISION, from which the West Quarter Corner for said Section 15, bears S 07'46'02" W 1054.62' feet and is monumented with a 3.25" aluminum cap P.L.S. No.18468; thence N 00'01' 44" E 251.63' feet to a point on the Southerly right of way for 17th Street; thence S 89'42'50" E along said Southerly R.O.W., for 17th Street 189.45' feet to a point on the Westerly right of way for Ross Avenue; thence S 00'05'14" W along said Westerly R.O.W., for said Ross Avenue 250.35' feet; thence S 89'57'22" W 189.19' feet to the True Point of Beginning, containing 1.09 acres more or less and subject to and together with any and all existing easements of any nature.

KNOW ALL MEN BY THESE PRESENTS that the petitioner is Duran Properties LLC a Colorado corporation.

Beginning at the southwest Corner for said Lot 67 of the MC CLAIR-~~FRNK~~
SUBDIVISION, from which the West Quarter Corner for said Section 15, bears S
07°46'02" W 1054.62' feet and is monumented with a 3.25" aluminum cap P.L.S.
H-1000, to the intersection of the southerly right of way line of said Section 15
for way for 17th Street; thence S 89°42'0" E along said Southerly R.O.W., for
17th Street 188.45' feet to a point on the Westerly right of way for Ross Avenue;
thence S 00°05'14" W along said Westerly R.O.W., for said Ross Avenue 250.35'
feet; thence S 80°57'22" W 188.19' feet to the True Point of Beginning,
containing therein all or part of and subject to and together with any and all
existing easements of any nature.

SIGNED: Jerry Smith

AS: Owner representative for Duran Properties LLC

STATE OF Colorado }
COUNTY OF Alamosa } SS

SIGNED: _____
Notary Public

SIGNED: _____ ATTEST: _____
Mayor City Clerk

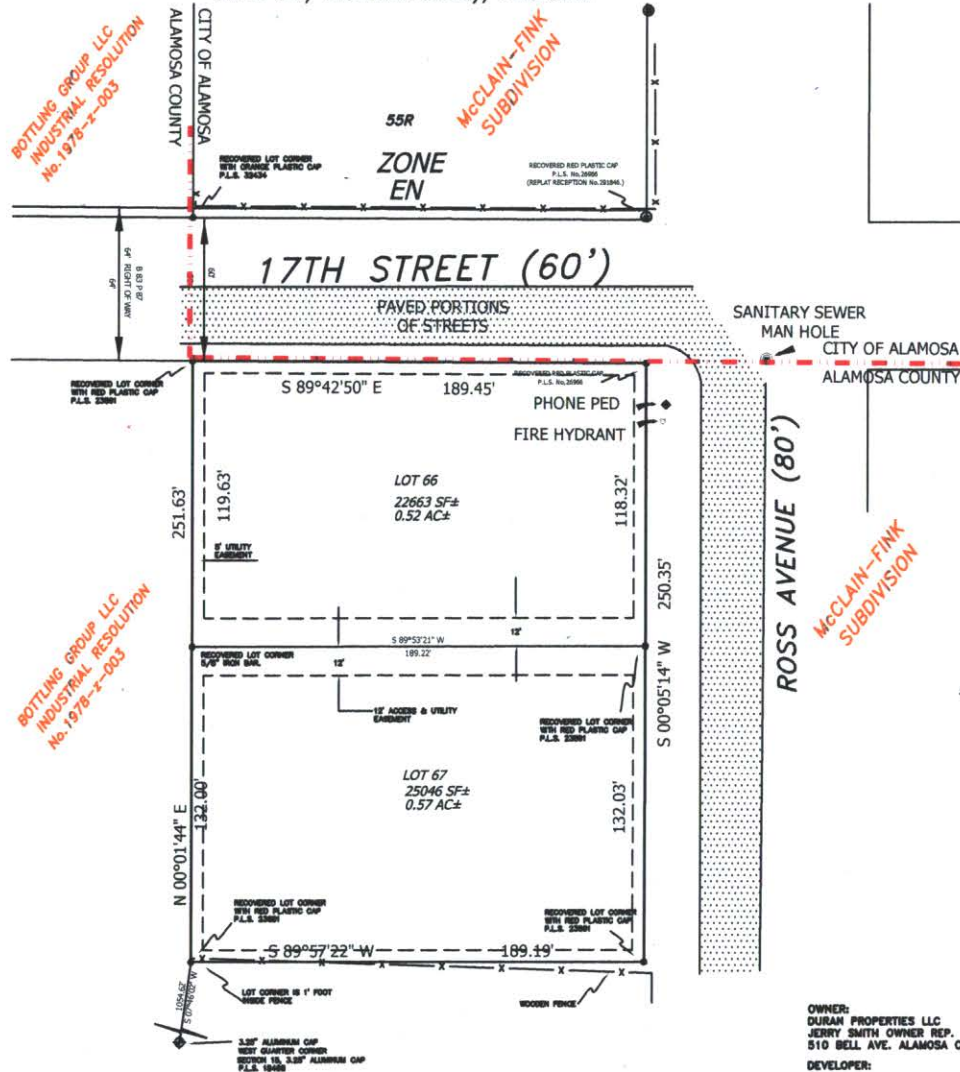
STATE OF COLORADO }
COUNTY OF ALAMOSA } ss

SIGNED: _____
Recorder

By: _____

I, George E. Envenason, a duly registered land surveyor in the State of Colorado, do hereby state that this plat was prepared from the notes of an actual field survey performed by me or under my direct supervision and is true and correct to the best of my knowledge and belief.

BOTTLING GROUP LLC
INDUSTRIAL RESOLUTION
No. 1978-2-003



Boatw for this survey are based on satellite observations using a Topcon Super V receiver and are referenced to the North line of lat 00 where a bearing of S 80°42'00" E was observed and monumented as shown.

 PROPERTY BOUNDARY
 RECOVERED MONUMENT AS DESCRIBED
 QUARTER SECTION CORNER
 EASEMENT AS DESCRIBED
 WOODEN FENCE LINE
 ALAMOSA CITY LIMIT



VICINITY MAP



NOTICE: According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown herein.

OWNER:
DURAN PROPERTIES LLC
JERRY SMITH OWNER REP.
510 BELL AVE. ALAMOSA CO. 81101

DEVELOPER:
GCS[®]
P.O. BOX 238
BLACKWALK CO. 80422
seanm@gcsolutions.biz(720-610-4675)

Annexation plat for Lots 66 & 67, McClain-Fink Subdivision

Situated in a portion of the East Half of the Northwest Quarter (E1/2NW1/4) and a fraction of the East Half Southwest Quarter (E1/2SW1/4) of Section 15 Township 37 North, Range 10 East, N.M.P.M., Alamosa county, Colorado.

REV. 12/05/10-10/07/10-09/06/10 IN 1970 SHEET 1 OF 1