ALAMOSA CITY COUNCIL
Regular Meeting Agenda

Council Chambers
300 Hunt Avenue, Alamosa, CO
October 16, 2019

Mission Statement: We are committed to providing balanced, effective and efficient public services for our residents, visitors and businesses by cultivating a vibrant, resilient and livable city.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

6:30 PM - Work Session: Homeless Coalition Interview

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. AGENDA APPROVAL

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

B. Follow-Up

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

C.7.a. Approve Minutes of Meeting October 2, 2019

C.2.a. Receive September 2019 Monthly Reports

VI. REGULAR BUSINESS

C. Board/Commission Business

1. Homeless Coalition Appointments

D. Business Brought Forward by City Staff

1. Public Works

a. Habitat for Humanity – Request for Fee Refund.

b. Resolution No. 20-2019, A Resolution finding Tracts 1 And 2 Of the Comfort Inn Division of Land located in the Northeast Quarter of Section 6, Township 37 North,

Range 10 East, of the New Mexico Principal Meridian, Alamosa County, to be eligible for annexation.

c. Second Reading and public hearing, Ordinance No. 21-2019, an ordinance approving the annexation of the 2019 Comfort Inn amended petition for the annexation of a tract of land containing approximately 8.01 total acres located in the NE¼ of Section 6, Township 37 north, Range 10 east, New Mexico principal meridian, Alamosa County, Colorado.

2. Finance

a. Public Hearing and Second Reading, Ordinance No. 24-2019, An Ordinance making the annual appropriations for fiscal year 2020.

b. Public Hearing and Second Reading, Ordinance No. 25-2019, an ordinance amending the established pay plan for City officers and employees in accordance with article III, section 11 of the Charter and as referred to in section 15-2 of the Code of Ordinances, concerning personnel rules and regulations and pay plan for City officers and employees.

c. First reading of Ordinance No. 27-2019, an ordinance authorizing and approving the execution and delivery of a lease purchase agreement, a site lease, an official statement, a continuing disclosure agreement, escrow agreements, and defeasance agreements and other documents and actions in connection with retiring lease purchase agreements entered into in 2010 and 2017 in order to realize significant monetary savings.

3. Police

a. Second reading and public hearing, Ordinance No. 26-2019, An ordinance for the regulation of traffic by the City of Alamosa, Colorado; adopting by reference the 2018 edition of the “Model Traffic Code” with certain deletions and additions, including adoption of alternative regulation of bicycles and electric scooters; and repealing all ordinances in conflict therewith.

4. City Manager/Legal

a. Second reading and public hearing, Ordinance No. 23-2019, an ordinance amending Ordinance No. 25-2018 approving the annexation of the 2018 county of Alamosa petition for the annexation of a tract of land containing approximately 59.97 total acres located in the NW¼ of Section 22, Township 37 North, Range 10 East, New Mexico Principal Meridian, Alamosa County, Colorado to correct the legal description for the annexed property.

E. Committee Reports

F. Staff Announcements

COUNCIL COMMENT

ADJOURNMENT

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:
Approve Minutes of Meeting October 2, 2019

ATTACHMENTS:

	Description	Type
🗋	Minutes of Meeting October 2, 2019	Minutes

ALAMOSA CITY COUNCIL
Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
October 2, 2019

6:30 PM - Work Session: Homeless Coalition Interview

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Liz Hensley, Charles Griego, Jan Vigil, and David Broyles. Councilor Daniel attended via Zoom Video Conference and Councilor Carson previously requested to be excused. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Hensley to approve the agenda as presented and to allow Councilor Daniel to attend via Zoom Video Conference and to excuse Councilor Carson. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Don Thompson spoke in regards to the bicyclist rules and regulations.

B. Follow-Up

None.

V. CEREMONIAL ITEMS

A. Introduction of new Police Officers

Police Chief Ken Anderson introduced new police officers Taylor Bertsch, Cody Van Ry, and

Nick Smith, who were all welcomed by Council.

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Broyles to approve Consent Calendar A as presented. The motion carried unanimously.

C.2.a. August 2019 Monthly Financial Reports and Expenditure Reports.

C.7.a. Approve Minutes of Meeting September 18, 2019

C.8.a. Approve City Attorney employment contract 8/1/19 through 10/31/20.

VII. REGULAR BUSINESS

B. Business Brought Forward by City Staff

1. Finance

a. First Reading, Ordinance No. 25-2019, and ordinance amending the established pay plan for City officers and employees in accordance with article III, section 11 of the Charter and as referred to in section 15-2 of the Code of Ordinances, concerning personnel rules and regulations and pay plan for City officers and employees.

Finance Director Judy Kelloff provided information on this ordinance to Council.

Councilor Griego moved, seconded by Councilor Vigil to approve Ordinance No. 25-2019 on first reading and set for public hearing on Wednesday, October 16, 2019 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

b. First Reading, Ordinance No. 24-2019, An Ordinance making the annual appropriations for fiscal year 2020.

Ms. Kelloff provided information related to this ordinance to Council.

Councilor Vigil moved, seconded by Councilor Hensley to approve Ordinance No. 24-2019 on first reading and set for public hearing on Wednesday, October 16, 2019 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

2. Police

a. First Reading, Ordinance No. 26-2019, An ordinance for the regulation of traffic by the City of Alamosa, Colorado; adopting by reference the 2018 edition of the "Model Traffic Code" with certain deletions and additions, including adoption of alternative regulation of bicycles and electric scooters; and repealing all

ordinances in conflict therewith.

Counselor Schwiesow reviewed this ordinance with Council.

Councilor Griego moved, seconded by Councilor Vigil to approve Ordinance No. 26-2019 on first reading and set for public hearing on Wednesday, October 16, 2019 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

3. City Manager/Legal

a. First Reading, Ordinance No. 23-2019, an ordinance amending Ordinance No. 25-2018 approving the annexation of the 2018 county of Alamosa petition for the annexation of a tract of land containing approximately 59.97 total acres located in the NW¼ of Section 22, Township 37 North, Range 10 East, New Mexico Principal Meridian, Alamosa County, Colorado to correct the legal description for the annexed property.

Counselor Schwiesow reviewed this ordinance with Council.

Councilor Broyles moved, seconded by Councilor Vigil to approve Ordinance No. 23-2019 on first reading and set for public hearing on Wednesday, October 16, 2019 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

b. Public Hearing and Second Reading, Ordinance No. 22-2019, an ordinance amending section 14-54 of the Code of Ordinances of the City of Alamosa to change the responsibility for certifying delinquent assessments from the clerk to the finance director.

Counselor Schwiesow reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 7:37 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:37 p.m.

Councilor Vigil moved, seconded by Councilor Broyles to finally adopt Ordinance No. 22-2019. The motion carried unanimously.

C. Committee Reports

Councilor Broyles reported on the Senior Citizens board meeting he attended.

D. Staff Announcements

Heather Brooks provided an update to Council regarding the City Planner position.

Fire Chief Don Chapman informed Council of a program through Xcel Energy in which the City applied for and received in order to have back up power to the Recreation Center.

Heather Brooks also stated that a thank you e-mail to Xcel would be sent as Xcel has begun to make improvement to their properties to make the city look better.

COUNCIL COMMENT

Councilor Vigil asked about the pole behind Colorado Sports and if the City can get Xcel to do anything about it. Ms. Brooks stated they've reported it but not sure what else the City can do and would need to review the franchise agreement to determine if anything further can be done.

Mayor Coleman thanked staff and Council for the work on the Malm Trail, for the Council Retreat, as well as all the help done with the Streets Trust Fund Outreach. He also welcomed back Ellen with the Valley Courier.

EXECUTIVE SESSIONS

Councilor Vigil moved, seconded by Councilor Hensley to move into Executive Session (7:48 p.m.) pursuant to C.R.S. § 24-6-402(4)(b) and C.R.S. § 24-6-402(4)(b) and (e), to receive legal advice from the City Attorney concerning the negotiating class in the opioid multi-district litigation and concerning the Craft intersection contract litigation, and to determine positions and instruct negotiators with respect to resolution of that lawsuit. The motion carried unanimously.

After the executive session, no further business will be discussed.

1. Executive session pursuant to C.R.S. § 24-6-402(4)(b) to receive legal advice from the City Attorney concerning the negotiating class in the opioid multi-district litigation.

ADJOURNMENT

The meeting adjourned immediately following the executive session.

_____ _____

Holly C. Martinez, City Clerk Ty Coleman, Mayor

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:
Receive September 2019 Monthly Reports

ATTACHMENTS:

	Description	Type
🗋	September 2019 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE: October 16, 2019	**AGENDA NO.**	**SUBJECT**: City Manager Monthly Report for September 2019
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's Office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

September 2019 Report

- Monthly Economic Development Committee meeting
- Weekly Leadership Team meetings
- Homeless Coalition meeting
- La Puente Board meeting
- Bi-Weekly meeting with Police Chief
- Downtown Hotel meetings
- Planning/Development Specialist interview
- Monthly meeting with Councilor Broyles
- Bi-Weekly meeting with Mayor and City Clerk
- Closing on water rights
- Downtown Design meetings
- Bi-Monthly meeting with Aaron Miltenberger
- Bi-Weekly meeting with Public Relations/Project Specialist
- Ribbon Cutting for First Southwest Bank's new Electric Vehicle Charging Station
- LEAD meetings
- Art Festival activities
- Monthly meeting with Councilor Griego
- Meeting with Xcel regarding undergrounding utilities
- Monthly meeting with IT Director
- Xcel meeting to discuss improved project coordination
- Meeting regarding contract for Water Treatment Plant materials
- Meeting with DOLA regarding Colorado Main Street program
- Art Committee Meeting
- TSJC Advisory Council
- Closing on the Alamosa Riparian Park
- Monthly meeting with Councilor Vigil
- Lunch with Economic Development Director
- Multiple presentations on Alamosa Streets Trust Fund

- Meeting with Golf Board representatives
- CML Fall District 8 Meeting
- Malm Trail Walk
- Council Retreat

COUNCIL COMMUNICATION

DATE: October 7, 2019	**AGENDA NO.**	**SUBJECT**: PR Specialist Monthly Report for September 2019
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

September 2019 Report

- 11 Press Releases to Alamosa Valley Courier and Radio Stations
- 42 FB posts to 4,330 Followers with 52,391 reached
- 30 Tweets to 776 Followers with 9.6K impressions.
- Instagram: 8 posts; 337 followers
- Weekly Leadership Team meetings
- Bi-Weekly meeting with City Manager
- SLV PIO meeting
- Library board meeting
- Senior Center meeting
- Art Committee Meeting
- ARTscape sculpture uninstall/installation
- Arts Festival 2019
- Arts Festival 2020 planning with new partners Society Hall and Farmers' Market
- Arts Festival grant submitted to Jane Musser Fund
- Alamosa Streets Fund outreach implementation
    - 9 community presentations
    - Yard signs
    - Street signs
    - Door hangers
    - Direct mail postcard
    - Newspaper advertising
    - Web updates
- DOLA grant reporting: Downtown Plan

City of Alamosa
Monthly Activities Report
September 2019
Public Works Department

Streets: Continued with daily sweeping operations. Bladed all gravel roads. Bladed all alley's. Hauled brush from Recycle Yard to pit. (1 day @ 10 hours per day) Pushed yard waste at pit with dozer. Performed routine maintenance to our equipment. Multiple sign repairs. Conducted road closures for the following events:

- Art Week, San Juan Closure. Main Street to 6th Street
- Society Hall, 4th Street Closure
- Alamosa Elementary, Jefferson and West 8th Street.
- Alamosa Search and Rescue Fund Raiser, San Juan Avenue Closure Main Street to 4th Street.

Patched 432 potholes. Worked piles a 20th Street yard. Patched open cuts with hot mix. Prepped Monroe Place for large patch. Attended Street Trust Fund Presentation Sessions regarding street tax. Painting all of First Street Phase III:

-Painted centerlines
-Painted street parking
-Painted bike lanes
-Painted bike lane emblems
-Turn lanes and arrows
-Crosswalks

Uninstall and install multiple art pieces downtown for art week. Maintained irrigation water at Blanca Vista Ponds. Facilitated cleaning of Ranch Head gate on river of large logs and debris dam Assisted Water Dept. with water main blowout on 12th Street and Denver Avenue. Mowed weeds at Streets and Fleet compound. Repaired plugged storm line on 200 Ross Avenue. Installed Streets Trust Fund Project Signs. Retrieved Patcher Oil from Denver Avenue. Mounted and prepped pothole patcher. Began Bridge pad work on Malm Trail. Saw cut Water Dept. cuts on 12th Street and Denver Avenue.

Solid Waste: Commercial Waste Hauled totaled 261.87 T.; Residential Waste Hauled totaled 172.48 T. Medical Waste totaled 4.7 T Twenty six special pick-ups were completed. One 96 gal toter, zero 64 gal toter and zero yard waste toters were delivered. Ten toters and four dumpsters were repaired.

Recycling: A total of 71 bales of various materials were made. 81 bales were shipped. A total of 6 tons of glass was processed. Land fill savings totaled $666.39. Four Yard Waste toters delivered.

Building Inspection: Thirty four building permits were issued for a total valuation of $23,002.30. Building Permit fees totaled $1,052,246 and construction use tax totaled $2, 731.31. Plan review fees totaled $1,500.00. A total of 36 various inspections were conducted. There were 0 certificate of occupancies issued. A total of four general contractor licenses and 0 limited contractor licenses were issued.

Water: Water pumped for municipal use totaled 89,759,00 gallons. Water treatment plant production totaled 73,417,797 gallons. There were fourty meter re-reads. Turn on/ turn offs and occupant changes totaled 45. Took Bac-T's for the State. Worked on flushing dead end water

mains. Checked all storm lift stations. Worked on the First Street Project with Gardner Excavating. Did upgrades to eight meter pits and setters. Gardner Excavating extended 160 feet of new 6" water line at Victoria and Stuart Avenue so that they will pass the intersection work that he is doing on First Street. We have McGuire Iron here to recoat the inside of the Craft Water Tower. Replaced three 3"and one 4" meter at Adams State University. We also replaced the top of the meter vault on First Street that was broken by the college when they were doing landscape at the same time. Replaced two 12" valves on 12th and La Due that were broken. Had a water main break on 12th Street and Denver Avenue. Repaired fire hydrant that was hit by truck at Murphy Drive and Clark Street.

Water Treatment Facility: Water produced= 73,417,797 gal. Average CL2= 1.32 mg/l Average Raw Arsenic= 35.5 ppb Average Finished Arsenic= 8.4 ppb (MCL=10ppb) Coagulant used (Ferric Chloride) = 1,892 gal. Sodium Hypochlorite Used (Chloride)= 886 gal. Average Recovery Ratio=91.8%

Wastewater: Total discharge for the month was 34.98 million gallons. Collected and sent out all routine monthly samples. Cleaned and inspected screen and press. Attended weekly safety meetings. Submitted the DMR QA Study results to the State. Had the State Inspector come and certify the installation of backflow preventer. Had a training on the HVAC system. Water Tech came and downloaded the new program from the screw pump outet plc and put on a flash drive and also uploaded to a new plc to have a backup on the shelf.

Sewer: Sixty seven sanitary sewers were inspected; 10 were unplugged. Fifteen were checked at customer's requests. 15 were cleaned and flushed. All lift stations were checked daily. Hauled off grit and cleaned splitter box at Waste Water Treatment Plant. Pulled pumps at West 7th Street, Treamont, Lift Station #2 at Golf Course, Wal-Mart, Riverwood and West 11th Street. Cleaned impellers of debris. Flushed dead end sewer lines. Cleaned Maroon, Murphy, Alamosa, ad 14th Street lift stations. Installed 100 feet of SDR 35 8" sewer pipe on Stuart to get it out of the road way. Installed new contacts and citcuit breakers in West Avenue lift station.

East Alamosa: Water supplied to East Alamosa totaled 6,598,462 gallons. Eight sanitary sewers were checked for plugs, four were unplugged. Cleaned out 4 manholes. Did re-reads for Sally. Pulled the pumps at Price, McKinney, McQuerry and Rodeo Lift Stations. Cleaned impellers of debris. Cleaned Rodeo, Price and McKinley Lift Station. Did locates for fiber install along highway 17 and McKinley along Highway 160 and Brush Lane. Installed water and sewer taps on Trenchera.

Fleet: Performed 22 preventive maintenance services. (Police-9, Parks/Rec-3, Sanitation-3, Water-3, Streets-3, IT-1) Troubleshot and repaired 3 vehicles with check engine lights. Repaired 2 vehicles with leaking wheel seals and bad bearings (Fire-1, Sanitation-1) Installed radiator hose on a Police vehicle. Repaired electrical problems on Police cars (headlights, aux chargers) Installed electronic steering gear on Police vehicle. Installed new tailgate on Sanitation pick up due to damage. Replaced batteries on 4 vehicles and WWTP generator (Police-2, GIS-1) Repaired 3 flat tires. Replaced tires on two vehicles (Police-1, Parks-1) Repaired leaking readiator and replaced muffler on Recycling forklift. Installed new exhaust pipe on Sanitation trash truck. Installed new lug nit and lug bolts on Parks lawn mower. Repalced hydrolic hoses on 2 vehicles (Lawn Mower- Parks, Mini Loader-Recycling) Replaced water pump belt on Street Sweeper. Troubleshot camera system for Police, Replaced rear camera and IF box.

Alamosa Fire Department

Department Report for September 2019

The Alamosa Fire Department responded to 28 incidents within the City Limits and 10 incidents outside the City Limits. In addition to paged fire calls, Officers also responded to an additional 6 calls for assistance.

Call Comparisons

Year	Monthly Comparison	Total City Calls Year to Date W/O Flights	Total Flights Year to Date	Total County Calls Year to Date
2019	29*	148	84	104
2018	28**	154	226	112

* Includes 5 Airport Flight Standbys ** includes 12 Airport Flight Standbys

Inspections:

8 Commercial Building inspections were performed

3 School/Daycare facility inspections were performed

Fire Prevention/Station Tours

The Department hosted one station tour

Training:

Firefighters logged a combined total 83 hours of in house training during the month.

ALAMOSA

Incident Type Report (Summary)

Alarm Date Between {09/01/2019} And {09/30/2019} and Station = "1"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	3.45%	$10,000	100.00%
151 Outside rubbish, trash or waste fire	2	6.90%	$0	0.00%
	3	**10.34%**	**$10,000**	**100.00%**
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	2	6.90%	$0	0.00%
353 Removal of victim(s) from stalled elevator	1	3.45%	$0	0.00%
	3	**10.34%**	**$0**	**0.00%**
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	1	3.45%	$0	0.00%
463 Vehicle accident, general cleanup	6	20.69%	$0	0.00%
	7	**24.14%**	**$0**	**0.00%**
5 Service Call				
531 Smoke or odor removal	1	3.45%	$0	0.00%
551 Assist police or other governmental agency	2	6.90%	$0	0.00%
552 Police matter	1	3.45%	$0	0.00%
571 Cover assignment, standby, moveup	5	17.24%	$0	0.00%
	9	**31.03%**	**$0**	**0.00%**
6 Good Intent Call				
631 Authorized controlled burning	1	3.45%	$0	0.00%
	1	**3.45%**	**$0**	**0.00%**
7 False Alarm & False Call				
733 Smoke detector activation due to malfunction	1	3.45%	$0	0.00%
735 Alarm system sounded due to malfunction	3	10.34%	$0	0.00%
744 Detector activation, no fire - unintentional	1	3.45%	$0	0.00%
746 Carbon monoxide detector activation, no CO	1	3.45%	$0	0.00%
	6	**20.69%**	**$0**	**0.00%**

Total Incident Count: 29 **Total Est Loss: $10,000**

COUNCIL COMMUNICATION

DATE October 7, 2019	**AGENDA NO.C. 8. a**	**SUBJECT**: IT Director Monthly Report for September 2019
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

September 2019 Report

- The IT Department would like to recognize Christian Batzer for obtaining the CompTIA A+ Certification. This certification attests to the knowledge and competency of certificate holder that he/she has the skills necessary to repair, maintain, and configure a wide variety of computer systems and devices.
- IT connected with the new representative for Intermountain Lock. IT shared our current security needs and plans moving forward. Currently, IT uses a mixture of offline and online locks throughout the City on multiple buildings. We are in the middle of an upgrade to the oldest locks moving them to new wifi connected locks. As the City continues to place fiber to buildings, we can move old offline locks to the new connected ones.
- As IT is wrapping up with the HVAC project at the Wastewater Treatment Facility, IT was called in to troubleshoot a connectivity issue with a laptop that was provided for the HVAC controls system. IT was able to re-establish remote connectivity to the site and all systems were confirmed working and stable.

- IT is continuing to move cell phones over to the AT&T FirstNet network. Cell phones on FirstNet network will take priority and preemption over standard cellular traffic in the case of an emergency and is built on the existing AT&T network providing more coverage within and outside the San Luis Valley than Viaero.
- IT checked out and trained admin office staff on the use of the Canon video camera system. The system was used to record artist interviews for the 2019/2020 Artscape program. The video can be seen on Charter/Spectrum Channel 191 as well as the City of Alamosa YouTube channel.
- IT worked with the Artscape organizer and GIS Analyst to update the City website with the latest Artscape information and People's Choice poll.
- IT investigated a cable network television outage in the Public Works Director's office. Charter/Spectrum was needed to replace equipment.
- IT worked with the City Attorney and the GIS Analyst to create a long term notification system based on the Google Calendar service. The "Tickle" system can be set to remind appropriate staff members of various timed events such as the expiration of agreements, contract renewal dates, and other long term events.
- The Rec Center's website is a service ran through their customer management system RecPro. IT worked RecPro to resolve a reported outage to the alamosarec.org website. RecPro identified the error and returned the website to normal functionality shortly after the report was submitted.
- IT installed a document scanner for the HR Manager. Private and confidential documents can now be scanned with an added layer of privacy.
- IT worked with High Country to resolve an issue where phone recordings were not showing up in the Xima phone recording software. As of yet, no recordings of interest were lost during the outage and all calls are successfully being recorded.
- IT is continuing to repair and replace items in the Digital Ally in-car recording system. Two police vehicles were temporarily taken out of commission during the troubleshooting and parts replacement process.
- IT identified an issue with an internal mobile data terminal virtual machine. Multiple members of the IT team worked to return the virtual machine to

working status by rebuilding the virtualized network interface and reestablishing membership to the secure domain.

- With cooperation from the Police Department, the City concluded its trial of the Axon body worn camera system. With the comments collected from the selected officers to perform the trail, IT has confirmed that the Axon system will sufficiently perform the duties required by the Police Department's policies.
- After the trial, IT attended the Axon roadshow were different products of the Axon Officer Safety Plan were demonstrated and discussed by current users. This included the in-car camera system in a fully installed vehicle. IT was able to meet the City's Axon representative in person and discuss the logistics of the City moving forward with the transition to Axon.
- IT replaced a malfunctioning phone for the Assistant Fire Chief.
- IT worked with the Public Works Department to update information and restructure the Planning and Development page as well as implement the Google Drive Folder system that is already being used by the Clerks Department and the HR Department.
- IT worked with the Police Department and a representative from Homeland Security to complete an active shooter threat assessment. IT was able to take advisement on areas ranging from physical security to security systems administration.
- IT worked with Jade Communications and Ciello Communications regarding an outage that was not mitigated by the failover system implemented in the City's firewall. After the issue was identified, connectivity was restored.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- Alamosa transferred another Panasonic Toughbook to the City of Monte Vista Police Department.

- IT investigated and resolved an issue with a previously transferred Toughbook. When the issue was resolved, IT created a new system image that will be deployed in the near future. IT will continue to patch and develop various fixes for the MDTs.
- IT attended Ski-Hi design meetings to provide input on IT related systems in the build of the new complex.
- IT is working with other departments to identify locations for cameras for the upcoming security system rollout. The areas identified will cover all entry points and specific secure locations throughout the City Hall/Police Department complex. The system will also include a central backup server for an extended camera review window.
- As part of a continuing investigation into intermittent network slowdowns, IT replaced and reconfigured two network switches and rebuilt the central stack. IT took advantage of the opportunity to configure the central stack in a way that allows better access and management.
- With the replacement of the switches, IT conducted the first full network reset since the original construction of the secure network in 2016. This along with other maintenance efforts ensures the network's stability and reliability.
- IT also conducted troubleshooting on the City's SAN (storage area network device). The SAN holds all files and folders of the City. A $10,000.00 controller module was replaced in the process via warranty.
- IT setup voicemail for new officers. Officers can check their personal voicemail box from any location.
- IT installed and configured a printer for the City Shops.
- IT configured VPN connections for staff attending a training in Las Vegas.
- IT attended budget meetings to develop the 2020 City Budget.
- IT was alerted by the Police Department of an issue with the Watchguard body worn camera system. After some troubleshooting, IT was able to restore check-out services. During the service interruption, officers were still able to use the cameras, but needed to tag the video with which officer was recording - this process is usually automated. No video was lost during the interruption.
- Patched all City owned computers to the latest patch and vulnerability fixes from

Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (66 items)

Generated on Oct 08, 2019 @ 08:32 am

Create Date	Ticket #	Summary	Close Date
09-02-2019 @ 08:50 am	6859	Automatic reply Re: Mitel voice message from ALAMOSA,CO , +17195870781 for mailbo...	09-03-2019 @ 11:50 am
09-03-2019 @ 10:55 am	6860	Channel 10	09-03-2019 @ 11:52 am
09-03-2019 @ 01:15 pm	6861	Phone call	09-03-2019 @ 03:45 pm
09-03-2019 @ 03:45 pm	6862	Ugh	09-03-2019 @ 03:46 pm
09-04-2019 @ 08:15 am	6863	Erich access to PW Drive	09-04-2019 @ 09:10 am
09-04-2019 @ 10:35 am	6864	ARTscape Online Voting	09-12-2019 @ 03:35 pm
09-04-2019 @ 01:40 pm	6865	Digital Ally	09-04-2019 @ 01:59 pm
09-04-2019 @ 03:20 pm	6866	MDT for VanRy	09-10-2019 @ 09:40 am
09-05-2019 @ 10:54 am	6867	Wellness Fair	10-01-2019 @ 12:08 pm
09-05-2019 @ 04:02 pm	6868	WIFI	09-06-2019 @ 08:20 am
09-06-2019 @ 09:12 am	6869	Dropbox	09-06-2019 @ 10:19 am
09-06-2019 @ 10:15 am	6870	Out of the Office Re: Mitel voice message from ALAMOSA,CO , +17195887512 for mail...	09-06-2019 @ 10:19 am
09-09-2019 @ 09:23 am	6871	unit 17 MVR	10-02-2019 @ 03:02 pm
09-09-2019 @ 10:11 am	6872	website	09-09-2019 @ 12:58 pm
09-09-2019 @ 11:18 am	6873	New Employee	09-10-2019 @ 04:06 pm
09-09-2019 @ 11:30 am	6874	Out of the Office Re: Mitel voice message from VALLEY COURIER, +17195892555 for m...	09-09-2019 @ 12:50 pm
09-09-2019 @ 03:35 pm	6875	Excel Viewing Issue	09-09-2019 @ 03:38 pm
09-09-2019 @ 04:36 pm	6876	Assistance in printing permit reports from iWoq	09-10-2019 @ 09:28 am
09-10-2019 @ 11:44 am	6877	Application for Street Closure	09-10-2019 @ 01:58 pm
09-10-2019 @ 01:08 pm	6878	New Employee	09-12-2019 @ 04:09 pm
09-10-2019 @ 02:51 pm	6879	Streets on Front Page	09-11-2019 @ 08:29 am
09-10-2019 @ 03:41 pm	6880	Updated Application Form for Website	09-10-2019 @ 04:14 pm
09-10-2019 @ 04:04 pm	6881	Channel 191	09-10-2019 @ 04:08 pm

SPICEWORKS

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (66 items)

Generated on Oct 08, 2019 @ 08:32 am

Create Date	Ticket #	Summary	Close Date
09-11-2019 @ 08:37 am	6882	Little laptop not connected to drives	09-11-2019 @ 08:53 am
09-11-2019 @ 08:43 am	6883	Cemetery Network Issues	09-16-2019 @ 08:48 am
09-11-2019 @ 03:24 pm	6884	Color Printer Setting	09-12-2019 @ 09:23 am
09-11-2019 @ 03:49 pm	6885	Updated list	09-11-2019 @ 04:30 pm
09-11-2019 @ 03:54 pm	6886	Another one	09-11-2019 @ 04:30 pm
09-12-2019 @ 08:43 am	6887	Brianna Corona and Errol Coleman	09-12-2019 @ 09:01 am
09-12-2019 @ 01:08 pm	6888	More than one AntiVirus is installed on pc1188 (Central Server)	09-12-2019 @ 02:26 pm
09-13-2019 @ 03:31 pm	6889	Planning Website Updates	09-16-2019 @ 02:27 pm
09-13-2019 @ 03:40 pm	6890	Public Works Website Revisions	09-16-2019 @ 02:32 pm
09-15-2019 @ 12:59 pm	6891	#7 Computer mouse broken	09-16-2019 @ 08:39 am
09-16-2019 @ 10:23 am	6892	Out of the Office Re: Mitel voice message from USDA-NAT FIN CT, +17192748971 for ...	09-16-2019 @ 01:20 pm
09-16-2019 @ 10:40 am	6893	Street Trust Link on Intranet	09-16-2019 @ 02:58 pm
09-17-2019 @ 10:21 am	6894	Marlin	09-17-2019 @ 01:39 pm
09-17-2019 @ 01:16 pm	6895	Install Firehouse Mobile on I pad	09-17-2019 @ 04:34 pm
09-18-2019 @ 08:03 am	6896	Lockdown Procedure	
09-18-2019 @ 09:27 am	6897	Website Updating	09-18-2019 @ 09:58 am
09-18-2019 @ 09:28 am	6898	Phones and website	09-18-2019 @ 09:54 am
09-18-2019 @ 09:44 am	6899	Station 1 Printer	09-18-2019 @ 09:53 am
09-18-2019 @ 03:46 pm	6900	Mouse on computer #8	09-18-2019 @ 06:02 pm
09-18-2019 @ 04:13 pm	6901	Council Chamber sound system issue	09-19-2019 @ 08:14 am
09-18-2019 @ 05:45 pm	6902	Mouse for computer lab	09-18-2019 @ 06:02 pm
09-19-2019 @ 05:06 am	6903	Automatic reply Re: [Success] Backup Configuration Job (1 VMs)	09-19-2019 @ 08:14 am
09-19-2019 @ 11:50 am	6904	Brianna Corona	09-19-2019 @ 02:31 pm

SPICEWORKS

City of Alamosa: !MONTHLY TICKET REPORT

All Tickets Last Month (66 items)

Generated on Oct 08, 2019 @ 08:32 am

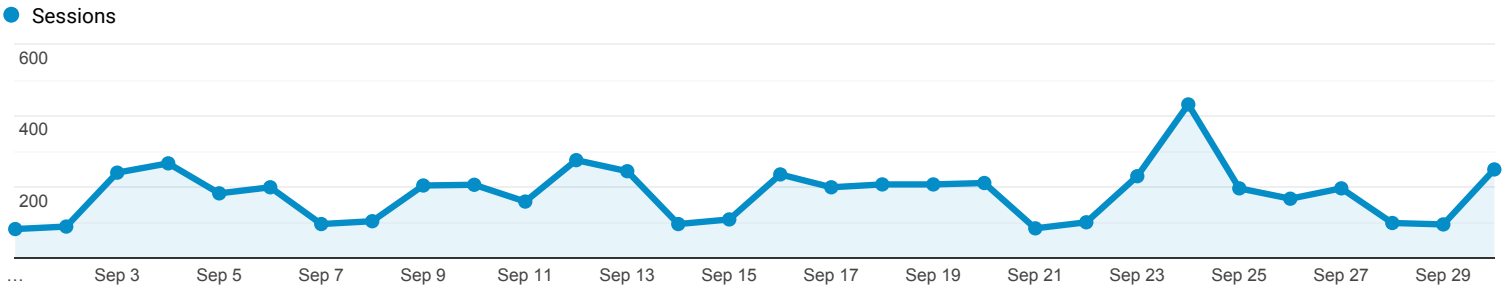
Create Date	Ticket #	Summary	Close Date
09-19-2019 @ 11:59 am	6905	Phone recording	09-19-2019 @ 02:30 pm
09-19-2019 @ 12:40 pm	6906	Channel 191	09-19-2019 @ 02:37 pm
09-19-2019 @ 02:35 pm	6907	Phone Call Recording	09-19-2019 @ 02:41 pm
09-20-2019 @ 12:28 pm	6908	Public Computers don't have internet	09-21-2019 @ 01:49 pm
09-20-2019 @ 01:34 pm	6909	Public Internet Down	09-21-2019 @ 01:48 pm
09-20-2019 @ 04:02 pm	6910	Password not working	09-21-2019 @ 01:48 pm
09-23-2019 @ 09:43 am	6911	Council Video	09-23-2019 @ 10:32 am
09-23-2019 @ 10:57 am	6912	.dgn file	09-24-2019 @ 09:30 am
09-23-2019 @ 11:03 am	6913	Need an updated graphics driver	09-23-2019 @ 01:21 pm
09-23-2019 @ 02:46 pm	6914	Department Web Page	09-24-2019 @ 09:22 am
09-24-2019 @ 08:08 am	6915	Terminal	09-25-2019 @ 11:35 am
09-25-2019 @ 09:33 am	6916	Dropbox redux	09-25-2019 @ 11:35 am
09-25-2019 @ 11:46 am	6917	Possible problem with the back up Power Supply at the assistant's desk	09-30-2019 @ 09:33 am
09-27-2019 @ 06:52 am	6918	Sanitation	
09-27-2019 @ 10:01 am	6919	Surveillance Camera @ Rec Center	10-01-2019 @ 12:07 pm
09-27-2019 @ 11:09 am	6920	Six New Firefighters	10-07-2019 @ 11:20 am
09-27-2019 @ 11:42 am	6921	DESKTOP SET UP	09-30-2019 @ 09:11 am
09-27-2019 @ 04:45 pm	6922	WWTP INTERNET TO TOUGHBOOK	10-01-2019 @ 12:07 pm
09-29-2019 @ 09:51 am	6923	sirius/xm	10-07-2019 @ 12:01 pm
09-30-2019 @ 01:32 pm	6924	Internet Connection is spotty	09-30-2019 @ 02:12 pm

Audience Overview

All Users
100.00% Sessions

Sep 1, 2019 - Sep 30, 2019

Overview



Sessions
5,458

Users
3,945

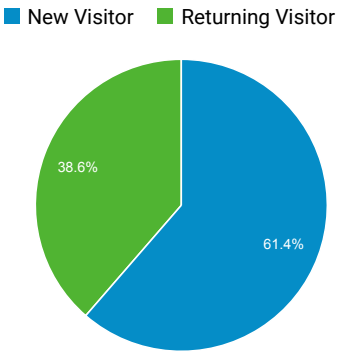
Pageviews
11,573

Pages / Session
2.12

Avg. Session Duration
00:01:35

Bounce Rate
55.73%

% New Sessions
61.32%



	Language	Sessions	% Sessions
1.	en-us	5,299	97.09%
2.	fr-fr	67	1.23%
3.	en-gb	27	0.49%
4.	c	8	0.15%
5.	es-us	7	0.13%
6.	es-xl	7	0.13%
7.	ko	7	0.13%
8.	ko-kr	4	0.07%
9.	de-de	3	0.05%
10.	en-ca	3	0.05%

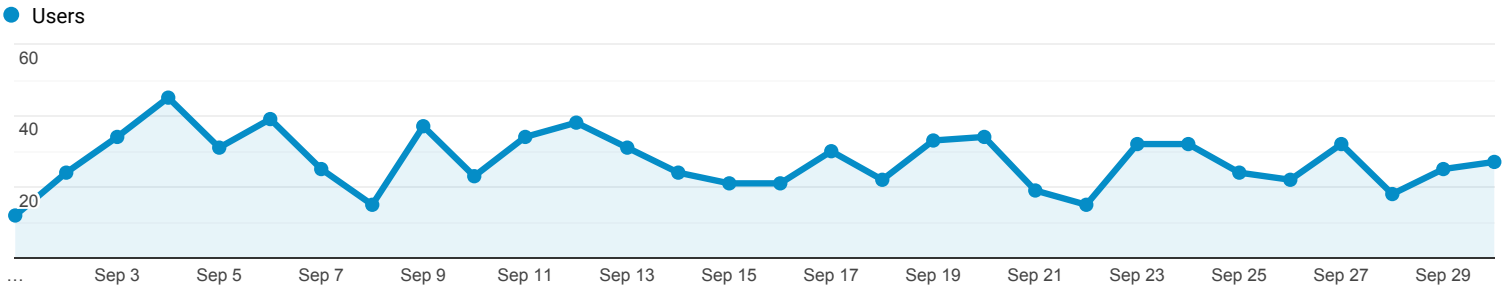
© 2019 Google

Audience Overview

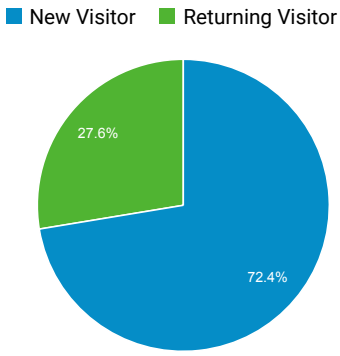
All Users
100.00% Users

Sep 1, 2019 - Sep 30, 2019

Overview



Users	606
New Users	493
Sessions	915
Number of Sessions per User	1.51
Pageviews	2,351
Pages / Session	2.57
Avg. Session Duration	00:01:59
Bounce Rate	57.70%



	Language	Users	% Users
1.	en-us	591	97.52%
2.	ru-ru	4	0.66%
3.	zh-cn	4	0.66%
4.	en-gb	3	0.50%
5.	c	1	0.17%
6.	en-ca	1	0.17%
7.	en-ph	1	0.17%
8.	ja	1	0.17%

© 2019 Google

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Totals For Filed Date From 09/01/2019 To 09/30/2019

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Violations By Filed Date

CITY ORDINANCE	37
PARKING	13
TRAFFIC	26
Total Violations Filed:	76

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	16	
PARKING	9	
TRAFFIC	27	
CL		52

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	1	
DENIED		1
Total Violations Completed-Paid Fines:		53

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	2	
CL		2

DD-DISMISSED AFTER DEFERRED

CITY ORDINANCE	1	
DD		1

DR-DISMISSED PAST RETENTION

CITY ORDINANCE	7

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Totals For Filed Date From 09/01/2019 To 09/30/2019

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Violations Completed-Before Judge By Filed Date

TRAFFIC	1	
DR		8
Total Violations Completed-Before Judge:		11

Violations Completed-Other By Filed Date

DD-DISMISSED AFTER DEFERRED

CITY ORDINANCE	1	
TRAFFIC	1	
DD		2

DI-DISMISSED/PRESENTED INSURANCE

TRAFFIC	1	
DI		1

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE	2	
DP		2

DV-DIVERSION VOID

CITY ORDINANCE	7	
DV		7
Total Violations Completed-Paid Fines:		12

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Totals For Filed Date From 09/01/2019 To 09/30/2019

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Total Violations Completed-Paid Fines:	**53**
Total Violations Completed-Before Judge:	**11**
Total Violations Completed-Before Jury:	**0**
Total Violations Completed-Before Teen Court:	**0**
Total Violations Completed-Other:	**12**
Total Violations Completed:	**76**
Total Violations Filed:	**76**
Net Difference Filed - Completed:	**0**

Warrants Issued

CITY ORDINANCE	**33**		
TRAFFIC	**1**		
Total Warrants Issued:	**34**	**Total Violations:**	**34**

Warrants Cleared

CITY ORDINANCE	**25**		
TRAFFIC	**1**		
Total Warrants Cleared:	**24**	**Total Violations:**	**26**

Total Warrants Issued:	**34**
Total Warrants Cleared:	**24**
Net Difference:	**10**

Violations Completed-Other Paid By Filed Date

AJ-TRAFFIC DEFERRAL

TRAFFIC	**3**	
AJ		**3**

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Totals For Filed Date From 09/01/2019 To 09/30/2019

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Violations Completed-Other Paid By Filed Date

BH-BOND HEARING

CITY ORDINANCE	3	
BH		3

CL-DOCKET CLOSED

CITY ORDINANCE	1	
CL		1

CP-PENDING COLLECTIONS

CITY ORDINANCE	3	
CP		3

CR-CLERK REVIEW

CITY ORDINANCE	1	
CR		1

CS-COMMUNITY SERVICE HOURS

CITY ORDINANCE	1	
CS		1

OD-ORDINANCE DEFERRAL

CITY ORDINANCE	2	
OD		2

PB-PROBATION

CITY ORDINANCE	1	
TRAFFIC	1	
PB		2

PP-PAYMENT PLAN

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Totals For Filed Date From 09/01/2019 To 09/30/2019

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE	8	
TRAFFIC	3	
PP		11

ST-STATUS HEARING

CITY ORDINANCE	28	
TRAFFIC	3	
ST		31

TR-TRIAL - NON JURY

CITY ORDINANCE	3	
TR		3

Total Violations Completed-Other Paid: 61

Filed Or Closed Cases Listing

S

10/9/2019 2:00:17 PM

Posted Fee Totals For Transaction Date From 09/01/2019 To 09/30/2019

Fee Code	Fee Description	Paid
		$0.00
BF	BOND FORFEITURE	$30.00
CCOST	COURT COSTS	$505.00
DFLT	DFLT JUDGMENT	$30.00
FINE	Fine	$5,288.20
LATE	LATE FEE	$85.12
OJW	OUTSTANDING JUDGMENT WAR	$30.00
OP	Overpayment	$40.00
PD SUR	PD SURCHARGE	$750.00
REST	RESTITUTION	$521.00
TP	SERVICE CHARGE	$175.68
VA	VICTIMS ASSISTANCE	$170.50
WF	WARRANT FEE	$163.50

Report Totals:	**$7,789.00**

City Clerk/Municipal Court
Monthly Report
September 2019

Prepared and distributed 10 birthday cards.

LIQUOR:

- Liquor License Renewals:
  - Juanito's
  - SLV Brewing Company

- Special Events Permits:
  - Tu Casa, Inc.

ELECTION:

- TABOR summaries sent to County Clerk.

COURT:

- Met with CRP to discuss Diversion, UPS, and alternative sentencing options.
- Met with City Attorney and Finance Director to discuss Sub-Recipient JAG Grant document requests.
- Met with Police Chief and City Attorney to discuss Model Traffic Code 2018 and adoption.
- Attended Tyler Notify training but had to get rescheduled.

TRAINING:

- Attended and helped train at CAMCA Management Tools in Parker, CO.

OTHER:

- Attended bi-weekly meetings with Mayor and City Manager.
- Attended weekly Leadership Team meetings.
- Attended Regular Council meetings.
- Attended Work Sessions.
- One-on-one meeting with Councilor Hensley.
- Attended Council Retreat.

HUMAN RESOURCES MONTHLY REPORT

September 2019

New Employees:

Nichole Archuleta	Maintenance Worker	Parks
Juan Lopez	Sports Official	Recreation
Jordyn Adamek	Sports Official	Recreation
Kenneth Edwards	Sports Official	Recreation
Kaitlyn Roberts	Rec Instructor	Recreation
Jonathan Pena	Custodian	PW Facilities

Exiting Employees:

Gregory Maggard	Public Works Director	Public Works

Workers Compensation:

New filings: 0

Alamosa Police Department

September 2019 Month End Report

Part 1 Crime Category	Jul-19	Aug-19	Sep-19	Sep-18	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	2	3	2	3	-1	22
Robbery	0	0	0	1	-1	3
Aggravated Assault	4	4	2	4	-2	22
Total Violent Crimes	6	7	4	8	-4	47
Part 1 Property Crimes						
Burglary	14	6	3	5	-2	54
Larceny	49	31	33	29	4	333
Vehicle Theft	1	2	2	3	-1	26
Total Property Crimes	64	39	38	37	1	413
Total Part 1 Crimes	70	46	42	45	-3	460
Miscellaneous Offenses						
Domestic Violence	7	8	10	11	-1	78
Simple Assault	8	3	2	10	-8	41
Drug Related	11	13	7	5	2	84
Liquor Laws	0	7	3	2	1	19
Harassment	5	13	9	11	-2	80
DUI/DWAI/DUID	1	8	4	8	-4	40
Arson	1	1	1	0	1	3
Traffic Related					0	
Traffic Accidents	31	43	33	48	-15	315
Fatal	0	0	0	0	0	0
Injury	5	4	5	6	-1	35
Property Damage	26	39	28	42	-14	280
Community Service Ofc						
Dogs picked up	7	10	17	6	11	120
Animal Bites	6	1	1	1	0	28
Barking Dog Complaints	2	2	3	0	3	10
Wildlife Calls	25	18	11	6	5	77
Weed/Trash Removal	75	75	12	33	-21	461
Snow Removal	0	0	0	0	0	79
Towed Vehicles	1	1	0	1	-1	15
Red Tagged Vehicles	8	4	8	11	-3	94
Summons Issued	15	16	18	38	-20	243
Calls for Service	239	197	206	237	-31	1839

Submitted by:Ken Anderson, Chief of Police

THE CITY OF ALAMOSA
Parks and Recreation/Library
CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

- **Cemetery Activities**

	September	Total 2019	Total 2018
Graves opened & closed	5	48	44
Graves set up services	5	48	44
Graves raised to grade	7	40	93
Cemetery single spaces sold	10	32	43
Stones leveled	0	22	135
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

- **Tree Related Activities**

	September	Total 2019	Total 2018
Trees Pruned/Trimmed	25	187	192
Tress Planted	0	44	34
Trees Removed	3	18	22
Trees Moved	0	0	0

- **Park Activities**

  Worked accomplished:

  - Olympian Park
    - Trim trees
    - Move sprinklers
    - Put metal border
    - Haul river rock to Olympian
    - Repair lines and take off sod
  - Parks
    - Weekly check and maintenance of play equipment; get playground log up to date
    - Daily trash pickup of parks, cemetery, and ranch
    - Repair split rail fences
    - Park permits
    - Mow disc golf entrance
    - Mow Blanca Vista
    - Line soccer fields
    - Trim trees at Cole ball fields
    - Locate lines at Boyd for North river
  - Other
    - Funerals and grave digging, locates for public and stone setters, raise graves and level head stones, and work on cemetery records
    - Cemetery computer work for website
    - Raise and lower flags
    - Banners
    - Stage set ups for events
    - Haul poly carts for events
    - Spray weeds in the parks cemetery, ranch, and city owned properties

        - Water and upkeep of flower beds
        - Set up stages for special events
        - Trim trees
        - Set up tent for events
        - Set up for Oktoberfest and clean up after Early Iron
        - Service stage
        - Mow and trim small lawns
        - Haul bales
        - Tent and bales to Sunset
        - Mow north pavilion for event
        - Stage at Golf Course
        - Locate lines for North river at City Hall
        - Get chainsaws ready for trimming
    - Equipment Service
        - Walker mower
        - Back hoe
        - Plow truck service
        - Water truck back motor

Summer Activities Guide

Check out our activities guide for all the upcoming spring and summer events and programs. Our Facebook page - City of Alamosa Activities - is another great way to be informed of updates.

SPORTS & ACTIVITIES

Outdoor Recreation Activities

- **Adventure Club:** OMS and AHS students, more Adventure Club activities are in the works. Contact Outdoor Recreation Specialist, John Reesor, at 937-9025 or jreesor@ci.alamosa.co.us for more info.
- **Alamosa Trail System:** Summer is a great time to explore our new trails, go to www.alamosarec.org to view the trail map and get out there!

Youth Sports & Activities

- **Youth Basketball:** Games are set from October 26th-December 14th on Saturdays & some weekdays.
- **Youth Ice Hockey:** Registration is open through December 2nd for ages 5-13. There is a $45/player fee as well as a $25/player equipment deposit. The equipment fitting will be divided this year by division: Mites (5-7)-Dec. 2nd @ 5:30pm, Squirts (8-10)-Dec. 3rd @ 5:30pm, and Peewee (11-13)-Dec. 3rd @ 6:30pm. Practices will start after the fitting and games will be played from January 11th-February 22nd on Saturdays and some weekdays.
- **Youth Volleyball:** Registration is now open through January 20th for boys and girls in 2nd-6th grade for a fee of $20/player. Games are set from February 22nd-April 11th, 2020 on Saturdays and some weekdays.

Adult Sports & Activities

- **Women's Basketball:** Games are scheduled to run until early November.
- **Men's Basketball:** Team registration will be from September 18th-October 21st. The team fee is $325/team and players can now sign for $30/player.
- **Adult Oil Painting:** Cost is $90 for an entire session or the drop-in rate is $15/class. Go to our website for updated session dates.
- **Ceramics:** Learn handbuilding techniques to create sculptures or creative dishware inspired by natural forms, design, or anything from your imagination. You can experiment with handbuilding, coiling, rolling, stamping, relief, texture, shape, form and temporary amateur. Create unique works of art, cups, plates bowls... Or make unique gifts for friends for the holidays!
- **Mindful Monday Yoga:** Come check out a new fitness class at the AFRC! This class is suitable for all levels, encourages a mindful slow flow, and aims to help you set an intention for your week. Come move, stretch, rest, and renew on Monday evenings. Class is led by Brittany Schoer (RYT). FREE to AFRC

members or $4/non-members.

- **Open Pickleball:** Pickleball is a paddle sport created for all ages and skill levels. The rules are simple and the game is easy for beginners to learn; however, play can develop into a quick, fast-paced, competitive game for experienced players. The sport combines many elements of tennis, badminton and ping-pong. Games are played in the Recreation Center; Tuesdays 7am-11am, Fridays 7am-11am, and Saturdays (through October 19th) 11:30am-2:30pm Balls and nets are provided; paddles are available for checkout.
- **Ice Skating:** The Multi-Use Facility will reopen for all ice skating activities on November 1st. In addition, public skating will be available on October 31st from 6pm-8pm. A detailed schedule will be available soon.

RECREATION CENTER HOURS

May 1-October 31
Monday – Thursday: 6am – 9pm
Friday: 6am – 6pm
Saturday: 7am – 3pm
Sunday: CLOSED

Rec Center Revenue

	Year to date	
	2018	**2019**
Courses	$92,188.00	**$85,897.00**
Facility Rentals	$16,063.98	**$20,317.46**
Membership	$48,012.27	**$48,757.08**
Merchandise	$82,430.75	**$73,958.12**
Total	$238.695.00	**$228.929.66**

Rec Center Door Count

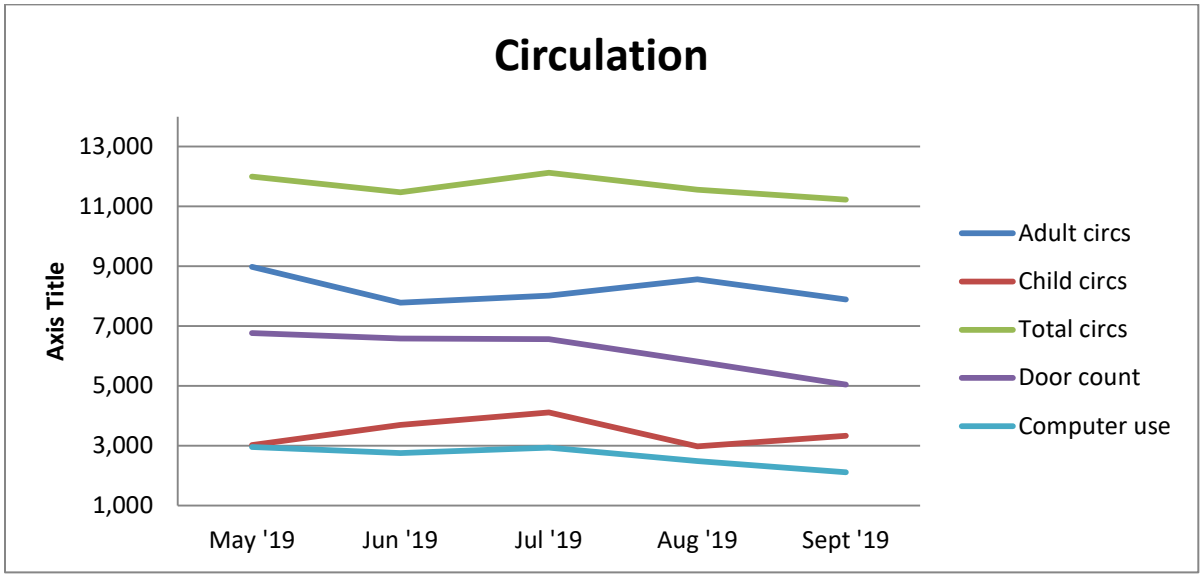
January 2019	19,755	January 2018	36,068
February 2019	20,272	February 2018	22,859
March 2019	23,314	March 2018	21,848
April 2019	19,780	April 2018	17,721
May 2019	13,294	May 2018	15,810
June 2019	15,899	June 2018	32,845
July 2019	21,818	July 2018	15,958
August 2019	13,145	August 2018	13,109
September 2019	15,893	September 2018	13,925
		October 2018	24,509
		November 2018	22,792
		December 2018	22,038
Average per Month:	18,130	Average per Month:	21,623

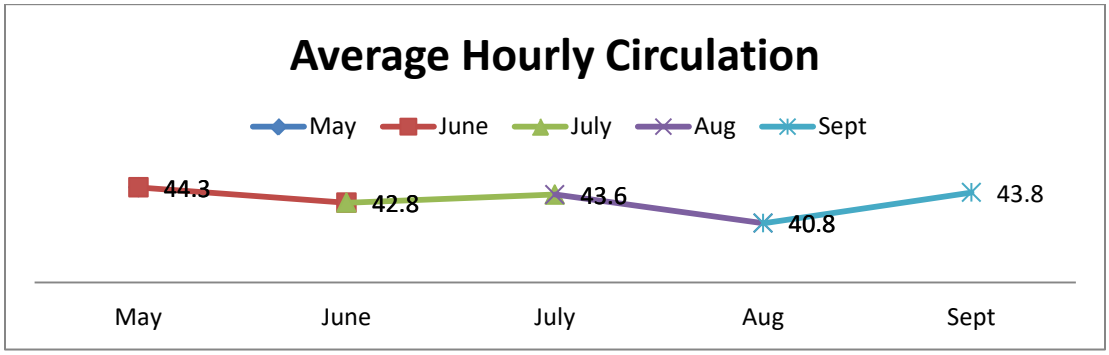
Library Manager Report –September 2019

Library Stats

Website Counter					
	September	August	July	June	May
Page views	2,351	2,341	2,374	2,501	2,588
Sessions	915	1,021	998	1,030	1,093
1st Time Visitors	493	551	503	520	602
Returning Visitors	113	119	110	136	124

MONTHLY STATISTICS SUMMARY					
	September	August	July	June	May
Adult Circs	7,888	8,567	8,018	7,778	8,945
Child Circs	3,334	2,986	4,111	3,694	3,021
Total Circs	11,222	11,553	12,129	11,472	11,966
Hours Open	256	283	278	268	271
Circs per hour	43.8	40.8	43.6	42.8	44.3
CLC Circs	1,848	1,936	2,117	2,038	1,724
Door Count	5,042	5,812	6,564	6,580	6,767
Computer Use	2,120	2,493	2,937	2,757	2,956
Aspen e-books	242	227	243	250	165





Collection Development:

September: Staff added 346 new materials to the library collection: 236 books, 57 magazines, 27 audiobooks and 26 DVDs. This process includes purchasing, cataloging, and material processing. 158 items were discarded usually for damaged condition or old non-used items.

Staff announcements.

September: Volunteers: l volunteers, worked 17.5 hours in the staff room doing miscellaneous jobs. Our SER National Senior Trainee worked 68 hours.

Judith Boyd: "I taught a Computer Basics class for a second time, which six members of the public showed up for.

Cathy sanded and primed the top of the table for the Kids Area Dollhouse; and I painted grass and flowers on it, then sealed the surface with Mod Podge. Cathy and I both worked together to fasten the dollhouse to the table--she drilled holes and screwed brackets to the dollhouse, then with my help, we secured the dollhouse to coffee table so that it won't move while kids are playing with it.

Together we had a wonderful Retirement party for Moose – Here is the Puppy Puppet I made with the kids:



Cathy, Holly and I are working together to create a Harry Potter-themed maze for this year's FrightFest, hosted by the Alamosa PD. We've already finished the basic design for it and will soon be getting supplies to construct it."

Dee Wells: In September..."I was twirlingly busy! I:
-- (very nearly) kept up with my standard shelf reading assignment.
-- kept the 'new items' shelves looking neat and placing (284 total) aging new items on the regular circulation shelves.
-- cataloged several books into the system and corrected the catalog entries for several more.
-- (for the last two weeks of the month) helped cover for a co-worker on vacation.
-- continued working on the 'grown-up story time box'. I'm down to the final touches now! On to the seasonal scifi box (any minute now)...huzzah!"

Cathy Zverez – "I created a flyer for the Alamosa Art walk artist, Bill Brooks, who had his artwork in the Library. I hung the flyers up to direct attention to the table that he was set up at.

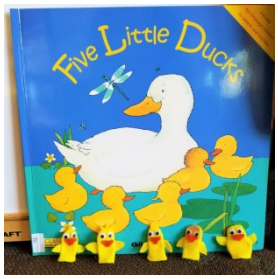


I helped with the Moose Retirement program. I made cookies with paw print icing. I Helped with set up and created the adoption certificate for the stuffed animals. I took pictures of the event and helped out. Jaymie made Cookies as well. They were super delicious and all of the cookies were gone by the end of the event. Judith did an amazing job with the graphic designs for the event. She even took her caricature of Moose and turned it into a coloring page for the kids. She led the 'Paper Puppy Puppets' table and kids had a blast turning construction paper and googly eyes into fun hand puppets. Jaymie did a great job of getting the event set up and cleaning up afterwards. She really helped set up go smoothly and efficiently.

I attached the Dollhouse to the table with brackets, screws and nuts ‘n bolts. This required some drilling and maneuvering to complete. Judith helped me get the bolts tightened. I added glue to the base for additional security. The dollhouse is now securely attached to the table. We are looking forward to an Open House / Housewarming party to unveil the dollhouse.

I have been working with Judith on ideas for the Halloween Fright Night and logistics of the Harry Potter Maze. Judith has done a great job of visualizing the maze and planning it out.

I made Holly some Duck finger puppets that go with the story “Five Little Ducks”.”



Jaymie Coffman:
“One of my fun projects was creating and keeping track of the Banned Books Week display for this year! Banned Books Week is recognized by libraries all over the US, and it is (in a nutshell) a time for us to be able to celebrate reading whatever we want to read and writing whatever we would like to write :) I'm super happy to say it gained a lot of attention from different patrons who had stopped and asked about it, and all I've gotten was good feedback about how interesting it is and how wild some of the books that were banned are!



The books have jackets covering them that state the reasons why they are banned.

My other fun project was organizing the Board Books in the kids section. This was something that has been a looooong time coming for both Becky and Holly, and several of the assistants! I was able to create a way to keep track of the board books by color coding them and organizing by name and letters. Of course, since its color coded it is much easier for the kiddos as well, and it encourages them to help and match the colors in more of a "game" type of way :) I have gotten positive feedback from the staff and from several of the parents, and I'm very excited to see how it all works out as time goes on."

Rose Strand, Cataloging Department: "Since I was on vacation, the only 'project' I worked on was cataloging as many of the new adult and children's books that I could before I was away. Since I cataloged 164 books, I guess I didn't do too badly!"

Holly Van Hoy: "The beautiful dollhouse is complete! Judith and Cathy have worked tirelessly to be sure that the donated dollhouse went from ordinary to extraordinary! All of the dollhouse furniture that I ordered through the La Llave donation is in and is ready to be cataloged for checkout. Cathy and I are working together to create a box system for the dollhouse accessories that will be easy for check-in and check-out, and we are all excitedly planning the housewarming party for November, when the accessories will officially be ready for their first in-library check-out."





I also planned and executed our first month of Weekend Kick-Off Kids Club meetings! This is the new program that I've planned for elementary school-age children on Friday afternoons, now that they have early-release every Friday. I have advertised that the Kids Club is geared toward elementary school-age children, knowing that some younger siblings would, of course, tag along. Our first few meetings were a pretty mixed-age group, with many four and under. This poses challenges, but I think that with consistency and the participation of the parents in attendance, the Kids Club will continue to serve the audience originally intended while allowing the younger siblings to participate in a safe and developmentally appropriate way.

"…after consulting with me about Little Free Library, the Housing Authority has installed four little libraries near their housing units!"



Community Involvement

- **Genealogy Classes:** Local genealogist, Dora Gay Anderson, started a six week genealogy class, "Beginning Genealogy Research", Tuesday, September 10, 2019. Dora Gay Anderson is from the Alamosa Colorado Family History Center. There were 9 participants in the class.

- **MOOSE Retirement Party**: Moose was celebrated for his 11 years of service to our community. Staff put together fun activities and treats to share. Moose visited with his readers and snoozed. We had approximately 70 folks attend the event.

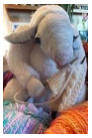




- **September**: Of 15 "Storytime To Go Kits", we have had 4 more checkouts in September - bringing the total checkouts to 171 since they were first available in August 2017.

- **September**: We have 127 children signed up for our Planting Seeds, 1,000 books program. In this program, as each child reads 100 books, they receive 1 free book. At completion, each child receives a free T-Shirt with the Planting Seeds logo on it. 14 children/parents have completed the program.

- **September:** Family, Friends and Neighbors (FFN) program - 27 caregivers are signed up and all received Early Literacy Kits containing EL books, music, toys. We have 9 Spanish Literacy Kits in the community.

-  **September:** The local Fiber group, "**Fiber Floozies**", met in the Story Room. Usual attendance is 10-15 fiber enthusiasts. The group knits, weaves, spins, and crafts all things fiber. They share and teach each other new techniques and ideas. Planning for charity projects or events is also done at these meetings. The next meeting will be October 9, 2019. Anyone interested in any type of fiber arts is welcome.

- **September:** Changing the storytime format, Holly created a Fall Family Storytime (all ages & stages) for Tuesday and Friday mornings and a Kid's Club for Friday afternoons. She will follow this plan through November at which time we will re-access the response from our community. The purpose for the Friday afternoon Kid's Club is to offer literacy activities to elementary school-age children during 'Early Release' Fridays. The attendance for the Tuesday and Friday morning Fall Family Storytime was 200 and Kid's Club was 64.

- **ECC Kite Fly event** – Holly did story time in small groups during the day from 9-2pm. There were about 61 kids that came through for story time.

- **Amanda Warman**, a Speech-Language Pathologist, is also using our facilities to work with families and their young children. She is accessing our ILL department to receive and send tools and books to help the children and parents she is working with.

-  The **Historic Preservation Advisory Committee** meets the second Tuesday each month in the Local History Room.

- **The People First** group, persons with disabilities in the San Luis Valley, meets weekly, Sunday afternoons, in our Local History room.

-  **September**: San Luis Valley Origami workshop, William Krebs (instructor), at the library was September 7th when 5 adults and 1 child participated. The next workshop is scheduled for October 6, 2019.

-

  7 Little Free Libraries in Alamosa are sponsored by the Alamosa Public Library and the Friends of the Library. Each of these has different stewards that maintain the structure and keep them supplied with books, donated by Friends of the Library.
  There is also a Little Free Library in Mosca at the 'Pit Stop', sponsored and stewarded by Jenene Holcomb from the Sangre DeCristo School and the owner of the Pit Stop.
  A LFL at the Boys & Girls Club is being maintained by the Boys & Girls Club.
  NEW! The Alamosa Housing Authority installed 4 new Chartered LFLs at their affordable housing units. The location for these are:
  1. College Court: is located just north of the basketball court in between the units.
  2. Oliver Ave and Thomas Ave: located in between the units. You may find it next to the dumpsters on the north end.
  3. West 6th St.: located right next to the mailboxes.
  4. East 11th St.: located in between the units facing the north side.

  September Stewardship for LFL at:
  Food Bank – WCC added 0 books; **La Puente** – FOL (Friends of the Library) refilled with 0 books; **Zapata Park** –Jan Oen & Don Thompson refilled with 15 books; **Senior Center** – KREBS 0 books; **Nancy Cutters Office** (Optimist) – no changes; **SLV Immigrant Resource Center** (Optimist) – no changes
  Cole Park (library staff) we refilled with 30 books.

Friends of the Alamosa Public Library

September

- No other sale in September since we had a two day sale at the end of August. The next book sale will be October 5, 2019.
- Membership of Friends of the Library is at 72 members.
- Friends' meeting was September 17th with 6 members in attendance. Next scheduled meeting is October 15, 2019. Minutes for the meetings can be found on the library website: https://www.alamosalibrary.org/volunteer/join-friends/
- The 11th edition of "Messages from the Hidden Lake" is now accepting submissions. The deadline is November 1, 2019 for a publication in 2020.
- The Book Bike was taken to the Farmers' Market on Saturdays in September.
- **New storyroom furniture**

Friends of the Library funds allowed us to purchase a very nice chair & cabinet to store & display large kids books with magnetic dry erase board for story time in the library. We let Holly pick out the chair from our local 'Home' furniture store and the cabinet from Wayfair.



Children's Services Monthly Report September 2019

Monthly Overview – September brought the return of cool fall breezes and Storytime! I was invited to participate in several community events and welcomed many new faces to Storytime. We kicked off our new program, Weekend Kick-Off Kids Club for elementary early release Fridays and, as always, have new plans in the works!

Storytime, Kids Club & Special Events - It has been wonderful to welcome new and familiar faces to the Story room this month! We have had good turnouts, and the children have been excited to be back. I have happily incorporated our new sensory table into the free play time before we "clean up for stories and songs," and the children love it! The new big book easel and storage unit is very helpful as well! I was able to use one of the big books from our collection for the first time, and the magnetic white board on the front has served as very useful for writing with the Kids Club crew as well as for telling stories with magnetic storyboard pieces.







Speaking of Kids Club, I also planned and executed our first month of Weekend Kick-Off Kids Club meetings! This is the new program that I've planned for elementary school-age children on Friday afternoons, now that they have early-release every Friday. I have advertised that the Kids Club is geared toward elementary school-age children, knowing that some younger siblings would, of course, tag along. Our first few meetings were a pretty mixed-age group, with many four and under. This poses challenges, but I think that with consistency and the participation of the parents in attendance, the Kids Club will continue to serve the audience originally intended while allowing the younger siblings to participate in a safe and developmentally appropriate way.

I planned a little book-making craft and storytime fun for the children's activity booth at the Alamosa Farmers Market this month. Salai and I met on a Saturday morning, transported our materials and giveaway books to the Market, set up a darling booth with our new vinyl "APL" and "Farmers Market" signs, and I had a lovely morning with the families attending! Many thanks to Salai for helping me!





Finally, I participated in both the Early Childhood Council's Kite Fly event as well as Alamosa Elementary's Stone Soup Day! I was invited to provide storytime sessions on the day of the Kite Fly and invited to read Stone Soup to four classes at AES. I truly enjoy both events, and look forward to participating next year.

I should also throw in that I planned a short storytime session for Moose's Retirement Party on September 13th! We read a hilarious book called I Am a Wolf about the perhaps unlikely adoption of a stray "wolf," and I Don't Wanna Go which tells the tale of a kid who goes to stay with his grandparents in their retirement community! Both led to wonderful discussions about Moose's backstory and his future in retirement. I planned a few extension writing and drawing activities, and Cathy and Judith created the outlines using their magic on the computer.





We also collaborated on a stuffed animal reading buddy adoption, for which I collected 38 stuffed animals to give away to good homes with beginning readers. Those in attendance seemed to love the idea and all of the stuffies were adopted in no time! I don't think Moose took it personally…

Fall Family Storytime

Date	Storytime	Total
9/10	18k + 13a	31
9/13	30k + 20a	50
9/17	10k + 9a	19
9/20	20k + 15a	35
9/24	14k + 10a	24
9/27	23k + 18a	41
	Monthly Total	**200**

Weekend Kick-Off Kids Club

Date	Storytime	Total
9/13	17k + 8a	25
9/20	24k + 10a	34
9/27	3k + 2a	5
	Monthly Total	**64**

Children's Services Monthly Report September 2019

Special Events

DATE	EVENT	PARTICIPATION
9/13	Moose's Retirement Party	60k
9/25	ECC Kite Fly Event	61k + 30a = 91t
9/26	AES Stone Soup Day (4 classes)	80k + 5a = 85t
9/28	APL at Alamosa Farmer's Market - children's activity booth	30k + 15a = 45t
	Monthly Total	**281**

Total Children's Services Visits this month: 545

Storybox Delivery - I added some fall/autumn books to the Storyboxes for the September delivery. One of the childcare providers, Allison Cruse, has opted to stop her monthly deliveries - at least for now. With both of her older children homeschooling and other opportunities on the horizon, she will not be providing care this school year. She will get back to me if this changes and I have assured her that it will be no trouble to add her back to the delivery schedule. Since we added the Parents as Teachers group back in June, there are still eight delivery stops monthly.

Planting Seeds – We have 127 registered participants in our program, signing up 5 more readers this month. We have had 14 children complete the challenge since we started! I have yet to connect again with Duke from Fat Tee's in Salida, who ran the first printing of our Alamosa Public Library/Planting Seeds t-shirts. Last month, Duke was finishing up some big projects and said he would print for us again, but needed time. I'll give him a call and see if we can have it sorted for next month.

Housing Authority Partnership – Julia and I continue to stay in contact regarding an event at the library. She also informed me that after consulting with me about Little Free Library, the Housing Authority has installed four little libraries near their housing!

Peak View Music Therapy – On September 4th, I met with Deborah Palmer, a licensed music therapist, to discuss the music class for infants that she is starting in Alamosa. We agreed to discuss the idea of her joining us for a Fall Family Storytime or Kids Club session after she gets her class going. She will be a wonderful resource for how to further incorporate music into our early literacy programming.

Children's Services Monthly Report September 2019

The Dollhouse – The beautiful dollhouse is complete! Judith and Cathy have worked tirelessly to be sure that the donated dollhouse went from ordinary to extraordinary! All of the dollhouse furniture that I ordered through the La Llave donation is in and is ready to be cataloged for checkout. Cathy and I are working together to create a box system for the dollhouse accessories that will be easy for check-in and check-out, and we are all excitedly planning the housewarming party for November, when the accessories will officially be ready for their first in-library check-out.







Weekend Kick-Off Kids Club!

Fridays at 1:00

Geared toward kindergarten and elementary school kids

Join Children's Librarian Ms. Holly for stories, music, activities, games, crafts, total silliness and more!

Something different each week!

Your Connection to the World
Alamosa
PUBLIC LIBRARY

Alamosa Public Library:
Fall Family Storytime

All Ages & Stages

With Ms. Holly

Sept. 10th — Nov. 29th

Tuesdays and Fridays

10:30 - 11:15

Come early for
literacy enrichment free play
10:00 - 10:30

Any Questions?

Contact Holly Van Hoy,
Children's Librarian
719-589-6592 Ext. 2550
hvanhoy@ci.alamosa.co.us

Your Connection to the World
Alamosa
PUBLIC LIBRARY

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:
Habitat for Humanity – Request for Fee Refund.

Recommended Action:
That Council authorize the Mayor to sign the attached agreement for services with San Luis Valley Habitat for Humanity in the amount of $4,385. This amount reflects the cost of the building permit, sewer and water taps, and land use application fees for their most recent project at 1601 Edison Avenue.

Background:
Habitat for Humanity is a nonprofit, ecumenical Christian housing ministry building simple, decent homes in partnership with those in need of affordable housing. This service is provided to local families who can prove a strong history of steady monthly income between $1,100 and $1,600, depending on family size, for the previous two years through the provision of 0% interest mortgages. They typically build one new home per year and their funding is heavily based on donations and grants. The City has waived these fees in the past in an effort to further their vision to help provide homes to those who may not otherwise be able to obtain affordable housing.

A draft agreement for services is attached.

Issue Before the Council:
Does Council wish to support SLV Habitat for Humanity in this way?

Alternatives:
Council may approve the requested fee refund as presented, Council may approve a percentage of the requested refund, or Council may deny the request in its entirety with or without providing staff further guidance.

Fiscal Impact:
The building permit cost is $685 from the general fund. The water and sewer tap and plant investment fees are $3,800 from the enterprise fund.

Legal Opinion:
The City Attorney will be present for comment.

Conclusion:
The City will forego minimal revenue if this action is approved to support the construction of a new home for affordable housing residents in the city of Alamosa.

ATTACHMENTS:

	Description	Type
🗋	Habitat for Humanity Contract for services	Cover Memo
🗋	Habitat for Humanity Letter for Reimbursement	Cover Memo

CONTRACT FOR SERVICES

THIS AGREEMENT is entered into as of _____, 2019, between the City of Alamosa, 300 Hunt Ave., Alamosa, CO 81101 ("City") and San Luis Valley Habitat for Humanity, Inc. (hereinafter referred to as "Habitat"), P.O. Box 1197, Alamosa, CO 81101.

WHEREAS, Habitat serves low-income families of the community within 25-60% of the area median income with affordable homeownership opportunities; and

WHEREAS, adequate affordable housing for low-income families of Alamosa is a vital need for the health and welfare of the community, and therefore is a concern of the Alamosa City Council; and

WHEREAS, Habitat is constructing an affordable housing unit in the City at 1601 Edison Avenue;

NOW, THEREFORE, in consideration of the premises, the parties agree as follows:

1. The City of Alamosa shall provide the sum of $4,385.00 toward the costs of providing the services described herein for the current calendar year. This amount reflects the cost of the building permit and the sewer and water taps for the most recent project at 1601 Edison Avenue. Providing this contract for services has been signed and fully executed by all parties, such monies shall be disbursed by the City Finance Department at the first regularly scheduled payment cycle in November.

2. Habitat has spent this sum to provide affordable housing services, specifically for the building permit fee, the sewer tap and assessment fee, and the water tap fee for the property at 1601 Edison Avenue.

3. Nothing herein shall be deemed to make the City of Alamosa a party to or participant, venturer, partner, agent of or have any role whatsoever in any such services, all of which are subject to the exclusive jurisdiction and control of Habitat, who agrees to indemnify and hold the City of Alamosa harmless from any and all claims and losses of every kind and nature whatsoever that may arise or occur from the operations of Habitat.

IN WITNESS WHEREOF, the parties have duly executed this agreement as of the date first written above.

SAN LUIS VALLEY HABITAT FOR HUMANITY, INC.

_____

By Audrey Liu, Executive Director

CITY OF ALAMOSA

_____

By Ty Coleman, Mayor

ATTEST:

_____

Holly C. Martinez, City Clerk

San Luis Valley Habitat for Humanity®

P.O. Box 1197 | Alamosa, CO 81101 | phone 719.589.8678

City of Alamosa, Dept of Public Works
P.O. Box 419, 300 Hunt Ave
Alamosa, CO 81101
September 12, 2019

Dear Harry Reynolds,

Hope the coming of autumn finds you well!!! Since our affiliation 25 years ago (wow!), Habitat for Humanity has provided low-income families with a simple, decent place to call home. All our efforts in affordable housing are made possible through the generous donations of labor, funds, land and resources.

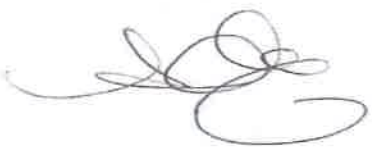
For our current building project located at 1601 Edison Ave., San Luis Valley Habitat for Humanity would like to make a Request for Reimbursement for sponsorship of all fees paid to the City of Alamosa for the project in the amount of $4,385.00. This home will provide a very low-income household with the dream of homeownership they never thought possible.

Applicant Families have been unable to obtain a traditional mortgage through lending institutions and have incomes within 25%-60% of the area median, averaging $1,200 each month for a family of 4. Habitat Mortgages are no-profit and 0% interest. Habitat Families make their house payments based on 25% of their monthly income. Habitat for Humanity homes are constructed with volunteer labor and the applicant families. Beyond the home construction, Habitat Families also contribute time and effort to help the organization develop and expand. All monthly mortgage payments are put into a "Fund for Humanity" to build the next Habitat Home with another family.

While addressing the need for affordable housing in our community, Habitat also offers life giving experiences to families and volunteers. Working alongside the Habitat Families who will live in the houses, volunteers tell us they have received so much more than what they are giving to the community. For the Families, building a home one never imagined one could or would do, is a life changing and empowering experience.

We truly appreciate your support for affordable housing in the consideration of our proposal.

Most Sincerely,



Audrey Liu,
Executive Director
audrey@slvhabitat.org

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:
Resolution No. 20-2019, A Resolution finding Tracts 1 And 2 Of the Comfort Inn Division of Land located in the Northeast Quarter of Section 6, Township 37 North, Range 10 East, of the New Mexico Principal Meridian, Alamosa County, to be eligible for annexation.

Recommended Action:
Conduct a public hearing and, unless information to the contrary is introduced at the hearing, approve Resolution No. 20-2019.

Background:
The owners of the Comfort Inn originally filed an application for annexation of the Comfort Inn and the property surrounding it on November 10, 2018. That application sought annexation of only the 3.8 acre parcel on which the hotel is located. The owners then asked that the petition be put on hold while they debated including an additional 4.21 acres adjacent to the hotel parcel, containing a single family dwelling. They filed an amended petition on July 31, 2019, to include both parcels in the Comfort Inn Division of Land, totaling 8.01 acres. Council found that amended petition to be in substantial compliance with C.R.S. § 31-12-107(1) by Resolution No. 16-2019, August 7, 2019.

Before annexation of any parcel of property may take place, Council must determine, after properly noticed public hearing, that the property is eligible for annexation. This requires a determination that there is 1/6 contiguity between the City and the area to be annexed, AND

(1) A community of interest exists between the area proposed to be annexed and the City of Alamosa;

(2) the area is urban or will be urbanized in the near future;

(3) the area is integrated with or is capable of being integrated with the City of Alamosa, and,

(4) it has NOT been shown that at least two of the following conditions exist:

(a) Less than fifty percent (50%) of the adult residents of the area proposed to be annexed use some of the recreation, civic, social, religious, industrial, or commercial facilities of the municipality and less than twenty-five percent (25%) of its adult residents are employed in the annexing municipality;

(b) Fifty percent (50%) or more of the land proposed to be annexed is agricultural, and the owners of such agricultural land have expressed an intention under oath to devote the land to such agricultural use for at least five (5) years;

(c) It is not physically practical to extend urban services which the municipality normally provides in common to all of its citizens on the same terms and conditions as such services are made available to such citizens to the area proposed to be annexed.

This is not a determination of whether Council will annex the property (that will be made in consideration of the annexation ordinance and annexation agreement), but rather merely of whether the property is eligible for annexation: it either is or it isn't, there is no room for policy considerations.

Issue Before the Council:
Does Council wish to approve Resolution No. 20-2019 finding the Comfort Inn property to be eligible for annexation?

Alternatives:
1) Approve the Resolution finding the property to be eligible;
2) Decline to approve the resolution, with specific identification of the factor(s) that make the property ineligible.

Fiscal Impact:
None from this Resolution. Fiscal impact of the annexation is discussed under the agenda item for the annexation ordinance and agreement.

Legal Opinion:
City Attorney will be available to discuss any legal issues pertaining to the annexation.

Conclusion:
This resolution finding eligibility of the Comfort Inn for annexation is a necessary precondition to annexation.

ATTACHMENTS:

Description	Type
Resolution 20-2019	Resolution
Plat of Comfort Inn Annexation	Backup Material
Legal Notice as published	Backup Material

RESOLUTION NO. 20-2019

A RESOLUTION FINDING TRACTS 1 AND 2 OF THE COMFORT INN DIVISION OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 10 EAST, OF THE NEW MEXICO PRINCIPAL MERIDIAN, ALAMOSA COUNTY, TO BE ELIGIBLE FOR ANNEXATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALAMOSA, COLORADO:

The City Council of the City of Alamosa, Colorado, finds that the property generally described as 8.01 acres of the NE¼ of Section 6, T37N, R10E, NMPM, lying west of County Road 107 South and north of U.S. Highway 160, said description being attached as Exhibit A to this Resolution, complies with the applicable annexation laws, that the land described is eligible to be annexed because there is at least one-sixth contiguity between the municipality and the area to be annexed and, after considering all competent evidence adduced at the hearing on this matter held on October 16, 2019, City Council makes the following findings:

1. A community of interest exists between the area proposed to be annexed and the City of Alamosa; that said area is urban or will be urbanized in the near future; that said area is integrated with or is capable of being integrated with the City of Alamosa, and, furthermore, it has NOT been shown that at least two of the following conditions exist:

(a) Less than fifty percent (50%) of the adult residents of the area proposed to be annexed use some of the recreation, civic, social, religious, industrial, or commercial facilities of the municipality and less than twenty-five percent (25%) of its adult residents are employed in the annexing municipality;

(b) Fifty percent (50%) or more of the land proposed to be annexed is agricultural, and the owners of such agricultural land have expressed an intention under oath to devote the land to such agricultural use for at least five (5) years;

(c) It is not physically practical to extend urban services which the municipality normally provides in common to all of its citizens on the same terms and conditions as such services are made available to such citizens to the area proposed to be annexed.

2. The City Council further determines that applicable parts of the *Municipal Annexation Act* have been met and further determines that an election is not required under said *Act* and that there are no other terms and conditions to be imposed upon said Annexation; and

Having found that the property subject to said petition is eligible to become annexed, the City Council of the City of Alamosa, Colorado, shall undertake further annexation proceedings as provided by law.

ADOPTED this 16th day of October, 2019.

CITY OF ALAMOSA

By: _____
Ty Coleman, Mayor

ATTEST: _____
Holly C. Martinez, City Clerk

EXHIBIT A
LEGAL DESCRIPTION
COMFORT INN ANNEXATION PARCEL

Tract 1 and Tract 2, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 8.01 acres, more or less.

COMFORT INN ANNEXATION

TO THE CITY OF ALAMOSA, BEING TRACT 1 AND TRACT 2 OF THE COMFORT INN DIVISION OF LAND, LOCATED IN THE NORTHEAST QUARTER (NE¼) OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 10 EAST, NEW MEXICO PRINCIPAL MERIDIAN, ALAMOSA COUNTY, COLORADO

ANNEXATION PETITION AND DESCRIPTION

KNOW ALL MEN BY THESE PRESENTS that the undersigned "PETITIONERS" in accordance with the Municipal Annexation Act of 1932 (Article 12, Chapter 31, C.R.S., as amended) hereby petition the City Council of the City of Alamosa, Colorado, for annexation to the City of Alamosa of the unincorporated territory more particularly described as follows:

Tract 1, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 3.80 acres, more or less.

Tract 2, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 4.21 acres, more or less.

These tracts are subject to any and all existing easements and/or rights of way of whatsoever nature.

FURTHER THAT the Skyline Hospitality, Inc. does hereby petition the City of Alamosa to annex the above described parcel.

SIGNED:_____

as: _____
of Skyline Hospitality, Inc.

STATE OF COLORADO }
COUNTY OF ALAMOSA } SS

The foregoing was acknowledged before me this _____ day of _____, 2019,

by _____ as _____ of Skyline Hospitality Inc.

Witness my hand and seal. My commission expires _____.

SIGNED: _____
Notary Public

ACCEPTANCE OF ANNEXATION

The Annexation as shown on this plat is hereby accepted and approved by the City of Alamosa on this ____ day of _____, 2019.

Signed: _____ Attest: _____
Mayor City Clerk

CLERK AND RECORDER'S CERTIFICATE

STATE OF COLORADO }
COUNTY OF ALAMOSA } SS

I hereby certify that this instrument was filed in my office at _____ O'clock, __.M.,

the _____ day of _____, 2019, and is duly recorded under Reception

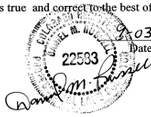
No. _____, and is Filed in Plat Cabinet _____, Map No. _____.

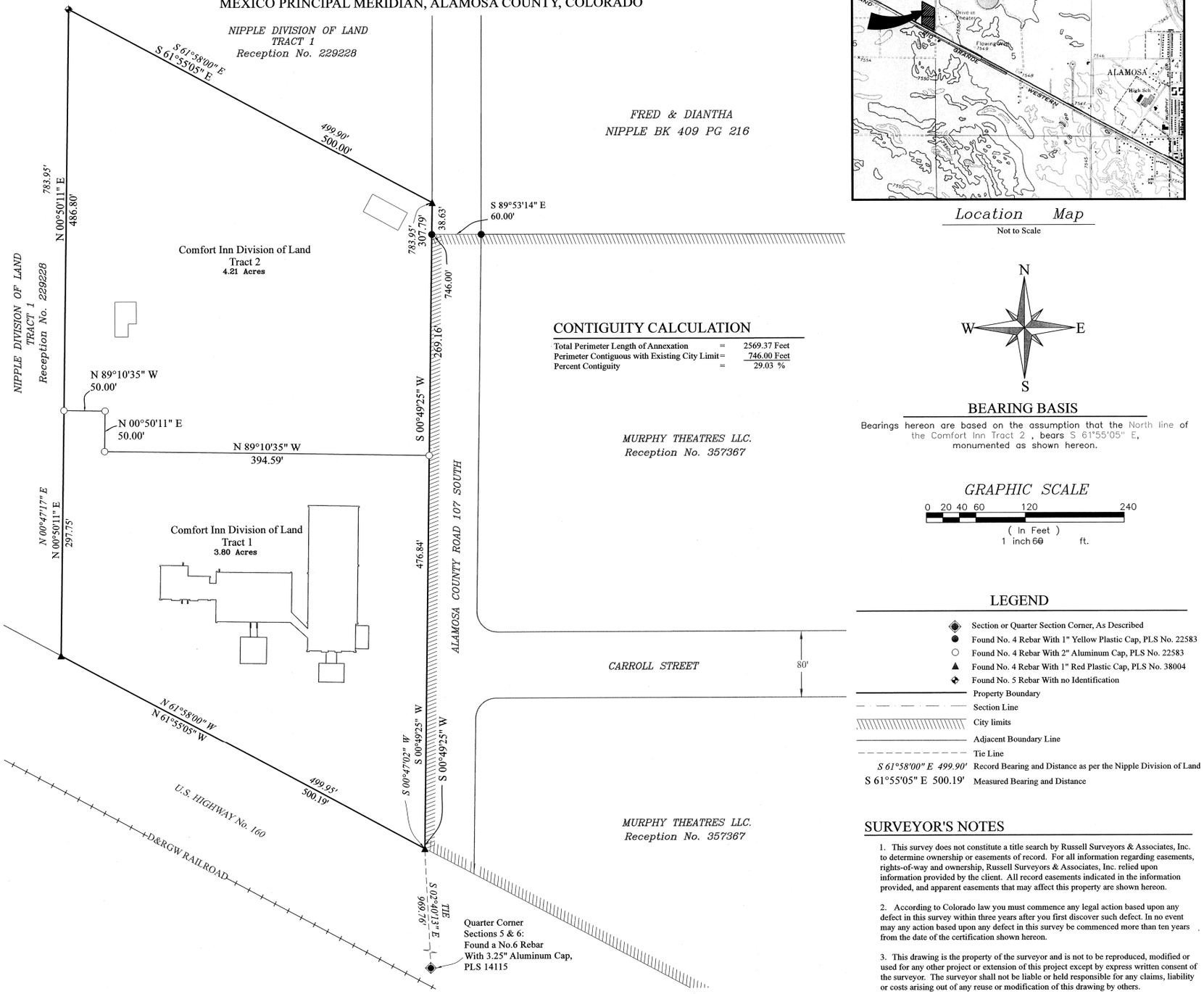
Signed: _____
Recorder

SURVEYOR'S STATEMENT

I, Daniel M. Russell, a duly registered land surveyor in the State of Colorado, do hereby state that this plat was prepared from the notes of an actual field survey performed by me or under my direct supervision and is true and correct to the best of my knowledge and belief.

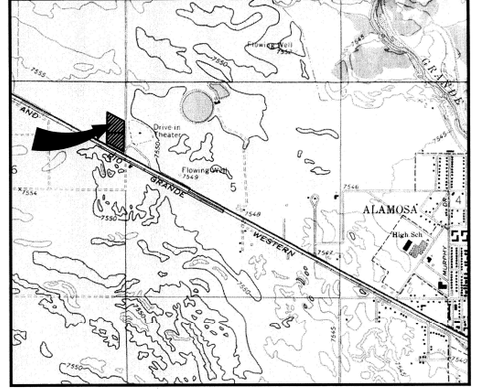
9-03-19
Date





CONTIGUITY CALCULATION

Total Perimeter Length of Annexation	=	2569.37 Feet
Perimeter Contiguous with Existing City Limit	=	746.00 Feet
Percent Contiguity	=	29.03 %



Location Map
Not to Scale

BEARING BASIS

Bearings hereon are based on the assumption that the North line of the Comfort Inn Tract 2 , bears S 61°55'05" E, monumented as shown hereon.

GRAPHIC SCALE

0 20 40 60 120 240
(In Feet)
1 inch 60 ft.

LEGEND

- Section or Quarter Section Corner, As Described
- Found No. 4 Rebar With 1" Yellow Plastic Cap, PLS No. 22583
- Found No. 4 Rebar With 2" Aluminum Cap, PLS No. 22583
- Found No. 4 Rebar With 1" Red Plastic Cap, PLS No. 38004
- Found No. 5 Rebar With no Identification
- Property Boundary
- Section Line
- City limits
- Adjacent Boundary Line
- Tie Line
- *S 61°58'00" E 499.90'* Record Bearing and Distance as per the Nipple Division of Land
- S 61°55'05" E 500.19' Measured Bearing and Distance

SURVEYOR'S NOTES

1. This survey does not constitute a title search by Russell Surveyors & Associates, Inc. to determine ownership or easements of record. For all information regarding easements, rights-of-way and ownership, Russell Surveyors & Associates, Inc. relied upon information provided by the client. All record easements indicated in the information provided, and apparent easements that may affect this property are shown hereon.

2. According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

3. This drawing is the property of the surveyor and is not to be reproduced, modified or used for any other project or extension of this project except by express written consent of the surveyor. The surveyor shall not be liable or held responsible for any claims, liability or costs arising out of any reuse or modification of this drawing by others.

RUSSELL SURVEYORS & ASSOCIATES, INC.
6820 S. Hwy. 17, ALAMOSA, COLORADO 81101
(P) 719/587-3630 (F) 719/587-3632

COMFORT INN ANNEXATION
TO THE CITY OF ALAMOSA,
LOCATED IN THE NORTHEAST QUARTER OF SECTION 6,
TOWNSHIP 37 NORTH, RANGE 10 EAST, NEW MEXICO PRINCIPAL MERIDIAN,
ALAMOSA COUNTY, COLORADO

SHEET NUMBER	1 of 1
DRAWN:	JJC
CHECKED:	DMR
DATE:	9-3-19
DRAWING NAME:	R02130 PATEL COMFORT INN
CLIENT:	MANISH PATEL
REVISIONS:	
JOB NUMBER	R02130

PUBLIC NOTICE
Annexation Eligibility Hearing
Comfort Inn 2019 Annexation

Date of Public Hearing:	Wednesday, October 16, 2019
Time:	7:00 p.m. or as soon thereafter as the matter may be heard.
Place:	City Council Chambers, 300 Hunt Avenue, Alamosa, CO.

PLEASE TAKE NOTICE there will be a public hearing at the date, time, and location set forth above, before the City Council of the City of Alamosa, Colorado, pursuant to Resolution No. 16, 2019, which is incorporated by reference and made a part hereof, to determine if the area proposed for annexation to the City of Alamosa set forth in said Resolution meets the applicable requirements of section 30 of article II of the Constitution of the State of Colorado, and of Sections 31-12-104 and 31-12-105, C.R.S. as amended, and is considered eligible for annexation to the City of Alamosa, Colorado. The area is generally described as approximately 8.01 acres of the NE¼ of Section 6, T37N, R10E, NMPM, lying west of County Road 107 South and north of U.S. Highway 160 on which the Comfort Inn is situated. The annexation eligibility requirements are, in summary form, as follows:

1. That one or more of the conditions set forth in section 30(1) of article II of the state constitution, concerning initiation of the annexation process have been met.
2. That not less than one-sixth of the perimeter of said area proposed to be annexed to the City of Alamosa is contiguous to the City limits of the City of Alamosa.
3. That a community of interest exists between the above described territory and the City of Alamosa, and that the same is urban, or will be urbanized in the near future, and further that said territory is integrated or is capable of being integrated into the City of Alamosa.
4. That in establishing the boundaries of the above described territory, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, has been divided into separate parts or parcels without the written consent of the landowners thereof, unless such tracts or parcels are already separated by a dedicated street, road or other public way.
5. That in establishing the boundaries of the above described territory, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprising twenty (20) acres or more (which together with the building and improvements situated thereon have an assessed valuation in excess of $200,000 for ad valorem tax purposes for the year next preceding the filing of the annexation petition), has been included in the above described territory without the written consent of the landowner or landowners thereof.
6. That no annexation proceedings have been commenced for the annexation of part or all of the above described territory to another existing municipality.
7. That the annexation of the proposed territory will not result in the detachment of the area from any school district and attachment to another school district unless accompanied by a resolution of the board of directors of the school district to which the area will be attached approving such annexation.
8. That the annexation of the proposed territory will not have the effect of extending a municipal boundary more than three miles in any direction in any one year unless allowable under exceptions set forth in section 31-12-105(e), C.R.S.

At the public hearing, any person may appear and present evidence upon any matter to be determined by the City Council.

Alamosa City Council
Holly C. Martinez, City Clerk

(Please publish legal notice on the following days: September 7, September 14, September 21, and September 28, 2019)

(Clerk to mail by registered mail copy of notice as published, Resolution No. 16, 2019, and amended petition to Clerk to Board of County Commissioners, County Attorney, Alamosa Ambulance District, Alamosa Fire District, Rio Grande Water Conservation District, San Luis Valley Water Conservancy District, Alamosa School District and Alamosa Mosquito Control District)

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:
Second Reading and public hearing, Ordinance No. 21-2019, an ordinance approving the annexation of the 2019 Comfort Inn amended petition for the annexation of a tract of land containing approximately 8.01 total acres located in the NE¼ of Section 6, Township 37 north, Range 10 east, New Mexico principal meridian, Alamosa County, Colorado.

Recommended Action:
Approve Ordinance No. 21-2019 and the proposed annexation agreement, and authorize the City Manager to sign the annexation agreement.

Background:
The owners of the Comfort Inn originally filed an application for annexation of the Comfort Inn and the property surrounding it on November 10, 2018. That application sought annexation of only the 3.8 acre parcel on which the hotel is located. The owners then asked that the petition be put on hold while they debated including an additional 4.21 acres adjacent to the hotel parcel, containing a single family dwelling. They filed an amended petition on July 31, 2019, to include both parcels in the Comfort Inn Division of Land, totaling 8.01 acres. Council found that amended petition to be in substantial compliance with C.R.S. § 31-12-107(1) by Resolution No. 16-2019, August 7, 2019.

The Amended Application requested a zoning of CB (Commercial Business). However, Tract 2 contains a single family residence, which is not permitted in the CB zone. Accordingly, the Ordinance establishes an MU (Mixed Use) zone for both tracts, which zone accommodates both the existing hotel on Tract 1 and the existing single family residence on Tract 2.

Pursuant to direction given by Council, and in light of the tax revenue expected to be generated from the hotel (2017 projected tax revenue of $51,000, 2018 of $48,000, with 2019 numbers so far trending higher than 2018), staff has worked with the applicant to develop a draft annexation agreement that provides for the City to extend the existing water line from its current terminus within Murphy Theaters Subdivision to the County Road 107 South westerly right-of-way. The draft agreement allows the applicant to continue to use the existing lift station and sewer line currently serving the annexed property, at applicant's sole responsibility and expense, to convey sewage to the existing City main until such time as the applicant chooses to engineer and construct and install to match existing 8-inch sewer line, extending it from its current terminus within the Murphy Theater Subdivision to the County Road 107 South westerly right-of-way, again at Owner's sole expense. A draft of the annexation agreement is attached. The public hearing on eligibility will be conducted prior to this public hearing, and resolution No. 18-2019 finding eligibility must be approved (immediately) before this ordinance may be approved.

Issue Before the Council:
Does Council wish to approve Ordinance No. 21-2019 and authorize the City Manager to execute the agreement on behalf of the City?

Alternatives:
(1) Approve the Ordinance and authorize the City Manger to sign the agreement.
(2) Approve the Ordinance with changes, such as not accepting Tract 2 of the proposed annexation, on which the current single family residence is located.

(3) Change the annexation agreement, for instance to remove the City's responsibility to install water main to the property boundary, or to require the developer to immediately install and connect to the sewer main.
(4) Decline to approve the Ordinance or annexation agreement and give staff further direction.

Fiscal Impact:
Tax revenue from the Comfort Inn is projected to be approximately $50,000 per year. Cost to the City of extending the water main is estimated to be approximately $14,750 in materials and $9,100 in in-kind labor, totaling $23,850.

Legal Opinion:
City Attorney will be available to discuss any legal issues pertaining to the annexation.

Conclusion:
This ordinance, coupled with the annexation agreement when executed, will complete the annexation of the Comfort Inn.

ATTACHMENTS:

	Description	Type
🗋	Ordinance No. 21-2019, Comfort Inn annexation	Ordinance
🗋	Comfort Inn annexation agreement	Exhibit
🗋	Annexation plat	Exhibit

ORDINANCE NO. 21-2019

AN ORDINANCE APPROVING THE ANNEXATION OF THE 2019 COMFORT INN AMENDED PETITION FOR THE ANNEXATION OF A TRACT OF LAND CONTAINING APPROXIMATELY 8.01 TOTAL ACRES LOCATED IN THE NE¼ OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 10 EAST, NEW MEXICO PRINCIPAL MERIDIAN, ALAMOSA COUNTY, COLORADO.

WHEREAS, the amended petition filed by the owners of 100% of the real property included in an area proposed to be annexed, being generally an approximately 8.01 acre parcel in the NE¼ of Section 8, T37N, R10E, NMPM, on which the Comfort Inn and a single family residence are currently located, excluding public streets and alleys and any land owned by the City of Alamosa, was previously found by the Alamosa City Council to be in substantial compliance with Section C.R.S. § 31-12-107(1) (Resolution No. 16-2019, August 7, 2019); and

WHEREAS, all applicable requirements of the *Code of Ordinances of the City of Alamosa, Colorado*, have been fulfilled; and

WHEREAS, the property is eligible for annexation in accordance with the *Municipal Annexation Act of 1965*, as amended, as found by Resolution No. __, 2019, after duly noticed public hearing; and

WHEREAS, the Alamosa City Council finds it in the best interests of the citizens of Alamosa that the proposed property be annexed, consistent with the terms and conditions of the annexation agreement dated September 18, 2019, hereby approved by the City, with direction to the City Manager to execute the annexation agreement on behalf of the City;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Alamosa, Colorado:

Section 1. That the property described in the attached Exhibit A is hereby annexed to the City of Alamosa, Colorado, which property has street addresses of 6301 County Road 107 S applicable to Tract 1 (the Comfort Inn), and 6201 County Road 107 S and 6281 County Road 107 S applicable to Tract 2.

Section 2. The zoning for said property is hereby determined and established to be: "MU" (Mixed Use).

Section 3. That, in annexing said property to the City of Alamosa, Colorado, the City does not assume any obligation respecting the construction of water mains, sewer lines, gas mains, electric service lines, streets, or any other services or utilities in connection with the property hereby annexed except as may be expressly provided

by the ordinances of the City of Alamosa, Colorado, or the annexation agreement dated September 18, 2019, approved herein, and that the owners of such annexed property shall be responsible for the cost of extension of such services and utilities.

Section 4. General Repealer. All acts, orders, ordinances, resolutions, or portions thereof in conflict herewith, are hereby repealed to the extent of such conflict.

Section 5. Recording and Authentication. This ordinance, immediately upon its passage, shall be authenticated by the signatures of the Mayor and City Clerk, recorded in the City Book of Ordinances kept for that purposes, and published according to law.

Section 6. Non-Codification. The City Clerk is directed to ensure that the provisions of this ordinance **ARE NOT** codified in the *Code of Ordinances of the City of Alamosa*.

Section 7. Publication and Effective Date. This ordinance shall take effect ten (10) days after publication following final passage. Publication both before and after final passage shall be by the title of this ordinance, which Council determines constitutes a sufficient summary of the ordinance, together with the statement that the full text of the ordinance is available for public inspection and acquisition on the City's website and in the office of the City Clerk.

Section 8. Recordation. A certified copy of this Ordinance after its final adoption, together with a copy of the annexation agreement and the annexation map shall be filed with the County Clerk and Recorder of Alamosa County for recording in the land records. Two additional certified copies of this ordinance and the annexation map shall be provided to the Alamosa County Clerk and Recorder, who shall file one certified copy of the ordinance and map with the division of local government of the department of local affairs and one certified copy of this Ordinance and the annexation map with the department of revenue.

Section 9. Declaration of Public Interest. This ordinance is necessary to preserve the peace, health, safety, welfare, and to serve the best interest of the citizens of the City of Alamosa, Colorado.

INTRODUCED, READ AND ORDERED published the 4th day of September, 2019, and a public hearing hereon fixed for the 16th day of October, 2019 at 7:00 p.m., or as soon thereafter as the matter may be heard.

APPROVED, AND ADOPTED after public hearing this 16th day of October, 2019.

CITY OF ALAMOSA

By:_____
Ty Coleman, Mayor

ATTEST:

_____
Susanna Gallegos, Deputy City Clerk

EXHIBIT A

ORDINANCE NO. 21-2019

LEGAL DESCRIPTION OF PROPERTY TO BE ANNEXED INTO THE CITY OF ALAMOSA

A Tract of land located in the Northeast Quarter (NE1/4) of Section 6, Township 37 North, Range 10 East, New Mexico Principal Meridian, Alamosa County, Colorado, described as follows:

Beginning at an intersection of the northerly right-of-way of U.S. Highway 160 and the west right-of-way of Alamosa County Road 107 South, which point is also the southeast corner of the parcel herein described, from which the Quarter Corner between Sections 5 & 6 bears S 02°41'13" E a distance of 969.76 feet; thence N 61°55'05" W along said U.S. Highway 160 a distance of 500.19 feet, to the southwest corner of the herein described parcel; thence N 00°50'11" E a distance of 784.55 feet to the northwest corner of the herein described parcel; thence S 61°55'05" E along the north line of the herein described parcel a distance of 500.00 feet to a point on the west right-of-way line of said Alamosa County Road 107 South, which point is also the northeast corner of the herein described parcel; thence S 00°49'25" W along said right-of-way a distance of 784.63 feet, to the Point of Beginning, containing 8.01 acres more or less.

Also known as: Tract 1 & Tract 2, Comfort Inn Division of Land, recorded at Reception No. 373604

ANNEXATION AGREEMENT

This **ANNEXATION AGREEMENT** ("Agreement"), is made and entered into this 18th day of July, 2019, by and between **THE CITY OF ALAMOSA**, a Colorado Municipal Corporation, ("City") and SKYLINE HOSPITALITY INC ("Owners").

WHEREAS, Owner is the owner of the real property described in Exhibit "A" ("property"); and

WHEREAS, Owner proposes the annexation of the Property to the City; and

WHEREAS, The City has determined it to be in the best interest of the public health, safety, and welfare of its citizens to impose certain terms and conditions on the Owner in conjunction with the annexation of the Property to the City; and

WHEREAS, Owner and City have come to an Agreement, with respect to the terms and conditions of the annexation of the Property to the City, all as more fully set forth hereafter.

NOW, THEREFORE, in consideration of the recitals, promises, and covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows;

1. Definitions: As used in this Agreement, unless the context clearly requires otherwise:

"Annexation Ordinance" shall mean Ordinance No. 21-2019, adopted by the City Council of the City of Alamosa pursuant to the pending Amended Petition for Annexation of the property, and in accordance with the Municipal Annexation Act of 1965 (Section 31-12-101, et seq., C.R.S.) officially annexing the Property to the City of Alamosa.

"Applicable City Ordinances" shall mean all ordinances of the City that regulate the development, subdivision and use of the Property, as in effect from time to time. Such ordinances shall include, but shall not be limited to, the City's (i) Uniform Development Code, (ii) Street Standards, (iii) Drainage Ordinance, (iv) Flood Prevention Ordinance, (v) Building, Technical and Construction Codes, (vi) Ordinances and policies concerning annexation/water surcharges, (vii) Ordinances concerning payment of fees, (viii) Ordinances concerning public dedications; and (ix) all other applicable City Ordinances, Resolutions, regulations and policies.

"Owners", SKYLINE HOSPITALITY INC, their successors and assigns, and all other subsequent owners of the Property.

"PIF' shall mean the current City Plant Investment Fee as provided for by the Ordinances or regulations of the City at the time such charges are due and payable to the City as provided in Paragraphs 7 & 8 of this Agreement.

"Property" shall mean that certain real property described on the attached Exhibit "A".

2. DEVELOPMENT.

Upon the annexation to the City, development of the Property shall conform in all respects with

all applicable City Ordinances.

3. PROPOSED USE OF THE PROPERTY.

3.1 **Land Use District Designation.** In the event of approval of the Amended Petition for Annexation, upon annexation the Property shall be placed in the mixed Use (MU) zoning district, but only if after receiving testimony at a public hearing the City Council determines that such zoning classification is justified as the most appropriate zoning classification for the property.

3.2 **General Plan of Development.** The City and Owner agree that the Property is presently developed, and that any current and future development will be in accordance with applicable City Ordinances. A general development plan for the Property is shown within Exhibit "B".

3.3 **Annexation not Contingent.** Owner understands and acknowledges that the annexation of the Property is not contingent upon approval by the City of any particular plan of development of the Property, nor specific zoning classification and development plan, or zoning as may hereafter be approved by City. Owner assumes all risks of obtaining required subdivision and development permits for the Property in accordance with Applicable City Ordinances.

4. UTILITY SERVICE AND PUBLIC IMPROVEMENTS.

4.1 **Extensions of Utility Services and Public Improvements.** Except as specifically set forth otherwise in Exhibit C, Owner shall pay all costs for design and construction of all public improvements and utility services necessary to serve the Property, including but not limited to, roads, curbs, gutters, sanitary and drainage sewers, water, street lights, electricity, telephone, gas, and cable television service all in accordance with applicable City or public utility company standards and specifications. Owner specifically agrees to construct or cause to be constructed those extensions and improvements described in Exhibit "C". Owner shall dedicate to the City and applicable public utility companies without charge, free and clear of all liens and encumbrances those easements and rights of way necessary for installation and maintenance of said utility lines and other public improvements including public streets and trails, and in addition shall convey the public improvements to the appropriate entity upon completion and acceptance of the improvements (Exhibit "D"). Evidence of the status of title ownership shall be provided by Owner insuring title in City, by an ALTA insurer acceptable to City, in an amount designated by the Public Works Director, which amount shall be reasonably calculated to cover the actual value to City after the improvements are completed. Such insurance shall be preceded by a title insurance commitment adequate to establish that the Owner can perform this provision.

5. PUBLIC DEDICATIONS. In addition to those dedications required in Paragraph 4 of this Agreement, Owner further agrees to dedicate to the City without charge and free and clear of any liens and encumbrances that certain real property which is described in Exhibit "D". Such dedicated property shall be insured in City, at the expense of Owner, in the manner and amount as is provided in the preceding paragraph regarding Utility Services and Public Improvements.

6. WATER AND DITCH RIGHTS. Owner shall retain ownership of its existing well and associated water rights on Tract 2. Owner shall pay cash in-lieu of water rights upon annexation and prior to being connected to City water service in accordance with the Attached Exhibit E for all development currently existing, and prior to connection of any future development at such rate as is applicable at the time of application for such future development (currently $1,900 per acre foot of water demand).

7. WATER CHARGES.

7.1 **Payment of PIF's.** Prior to making connections to the City water utility system, Owner shall pay to the City the PIF for the portion of the Property which is being connected. If the portion of the property being connected is not owned by the present Owner at the time of the connection, the PIF shall be paid by the then-current owner.

7.2 **Water Rates.** Water users on the Property shall pay the then-current rates for water service paid by in-City users, subject to all decreases or increases in fees adopted in accordance with City ordinances and regulations. Water users on the property are subject to all rules, regulations and ordinances pertaining to the City's water system, including all future amendments.

8. SEWER CHARGES

8.1 **Payment of PIF's.** Prior to making connections to the City sewer utility system, Owner shall pay to the City the PIF for the portion of the Property which is being connected. If the portion of the Property being connected is not owned by the present Owner at the time of the connection, the PIF shall be paid by the then-current owner.

8.2 **Sewer Rates.** Sewer users on the Property shall pay the then-current rates for sewer service paid by in-City users, subject to all decreases or increases in fees adopted in accordance with City ordinances and regulations. Sewer system users on the property are subject to all rules, regulations and ordinances pertaining to the City's sewer system, including all future amendments.

9. VESTED PROPERTY RIGHTS. The Owner hereby waives any and all vested property rights that may exist on the property. Further, nothing contained herein shall be construed as to constitute vesting of development rights.

10. MISCELLANEOUS.

10.1 **Effective Date.** This agreement is contingent upon the City approval of the annexation and shall become effective, as of the date on and the time when the annexation itself becomes effective.

10.2 **Parties' Authority.** The City and Owner represent that each has the authority to enter into this Agreement according to applicable Colorado law and the City's Home Rule Charter and Ordinance, and each represents that the terms and conditions hereof are

not in violation of any agreement previously entered into by the City. This Agreement shall not become effective until resolution or other necessary authorizations for the execution of the Agreement are effective.

10.3 **Recording.** This Agreement may be recorded in the Alamosa County Clerk and Recorder's Office in order to put prospective purchasers or other interested parties on notice as to the terms and conditions contained herein and liens hereby created.

10.4 **Entire Agreement.** This Agreement and the exhibits hereto represent the entire understanding between the parties, and no other agreement concerning this Property, oral or written, made prior to the date of this Agreement, which conflicts with the terms of this Agreement, shall be valid as between the parties.

10.5 **Disconnection.** In the event of disconnection of the Property for any reason, the City's infrastructure and service obligations shall be void and of no further force and effect, but all dedications and conveyances to the City made hereunder shall continue in full force and effect unless vacated in the manner provided by law.

10.6 **Modification.** This Agreement shall not be modified except in writing executed by all parties hereto.

10.7 **Damages and Additional Remedies.** If at any time any part hereof has been breached by the Owners, the City may in addition to other remedies, withhold approval of any or all building or other permits applied for by the Owner on its Property, or withhold issuance of certificates of occupancy until the breach or breaches has or have been cured. Except as otherwise specifically provided for herein, neither party shall be entitled to claim or receive any form of monetary damages, including but not limited to remedial, compensatory, punitive or consequential damages, including economic damages and lost profits.

10.8 **Binding Effect.** The agreements and covenants as set forth herein shall be binding upon the Owners, their heirs, successors, and assigns, and all persons who may hereafter acquire an interest in the Property, or any part hereof.

10.9 **Joint and Several Liability.** If there are two or more Owners, the responsibility of the Owners shall be joint and several.

10.10 **Severability.** In case one or more of the provisions contained in this Agreement shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforce ability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby; provided, however, that if such invalid provision deprives either party of a material benefit to be derived from this prospective annexation, the parties acknowledge that such shall constitute irreparable injury, and entitle such party to relief in equity in the event a satisfactory adaptation of this agreement cannot be reached by the parties.

10.11 **Incorporation of Exhibits.** Exhibits "A" through "E" inclusive, which are attached hereto, are incorporated herein by reference.

10.12 **Notices.** Any notices required or permitted hereunder shall be sufficient if personally delivered or if sent by certified mail, return receipt requested, addressed as follows:

If City:	Public Works Director P.O. Box 419 Alamosa, CO 81101
With A Copy (Which Shall Not Constitute Notice)	
To:	City Manager PO Box 419 Alamosa, CO 81101
If to Owner:	SKYLINE HOSPITALITY INC 6301 County Road 107 S Alamosa, CO 81101

Notices mailed in accordance with the provisions of this Paragraph shall be deemed to have been given on the 3rd day following mailing. Notices personally delivered shall be deemed to have been given upon delivery. Nothing herein shall prohibit the giving of notice in the manner provided for in the Colorado Rules of Civil Procedure for service of civil process.

10.13 **Waiver.** The failure of either party to exercise any of its rights under this Agreement shall not be a waiver of those rights. A party waives only those rights specified in writing and signed by either party waiving such rights.

10.14 **Applicable Law.** This Agreement shall be interpreted in all respects in accordance with the laws of the State of Colorado.

10.15 **Counterparts.** This Agreement may be executed in several counterparts and/or signature pages and all counterparts and signature pages so executed shall constitute one agreement binding on all parties hereto, notwithstanding that if the parties are not signatories to the original or the same counterpart or signature page.

10.16 **Terminology.** Wherever applicable, the pronouns in this Agreement designating the masculine or neuter shall equally apply to the feminine, neuter and masculine genders. Furthermore, wherever applicable within this Agreement, the singular shall include the plural, and the plural shall include the singular.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

City of Alamosa, a Colorado Municipal Corporation

ATTEST: _____ _____
City Clerk City Manager

Property Owner

_____
Owner

STATE OF _____)
)SS
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____ 2019, by Manish Patel, SKYLINE HOSPITALITY INC.

WITNESS my hand and official seal.

My commission expires: _____ _____
Notary Public

EXHIBIT "A"

COMFORT INN ANNEXATION

Tracts 1 and 2, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 8.01 acres, more or less.

EXHIBIT "B"

General Plan of Development

A vicinity map is attached, illustrating the boundary and surrounding area of the property. The anticipated annexation, if approved, encompasses the area demonstrated in said vicinity map.

EXHIBIT "C"

Public Improvements

The City agrees to extend the existing water line from its current terminus within Murphy Theaters Subdivision to the County Road 107 South westerly right-of-way. City agrees to allow Owner to continue to use the existing lift station and sewer line currently serving the annexed property, at Owner's sole responsibility and expense for operation, maintenance and repair, to convey sewage to the existing City main until such time as Owner chooses to engineer and construct and install to match existing 8-inch sewer line, extending it from its current terminus within the Murphy Theater Subdivision to the County Road 107 South westerly right-of-way, again at Owner's sole expense. Owner will be responsible for utility tie-ins from the main lines to the structure. Stamped engineered drawings must be approved by Public Works Director.

For the purposes of pedestrian accessibility and connectivity, the Owner shall be responsible for the installation of sidewalks along the southern and eastern boundary of the subject property and curb and gutter along the eastern boundary at the City's discretion. Construction shall be triggered when sufficient development has occurred to adjacent properties to warrant pedestrian connectivity.

EXHIBIT "D"

Public Dedications

The only public dedications required are utility easements, as shown on the annexation plat.

EXHIBIT "E"

Ditch and Water Rights Dedication

Owner shall pay cash-in-lieu of water rights in the amount of $1,900 per acre foot multiplied by the amount of water deemed necessary for the development (total water demand, not consumptive use). The amount of such estimated water demand has been determined by applying the assumptions delineated below to existing development on the subject property (the Comfort Inn). In the event the use of the annexed property is increased in the future, such as by addition to the hotel, additional cash-in-lieu payments shall be required, and shall be based upon both the additional uses, and the then-current cash-in-lieu rates applicable to annexations generally.

a. Hotel or motel unit: An average of 2.25 patrons/unit times 50 gallons/day/patron. Comfort Inn = 68 units, usage = 2,792,250 gal = 8.569 acre feet per year.

b. Comfort Inn swimming pool = 10,000 gallons = 0.03acre feet per year

Total estimated water demand = 8.599acre feet per year. Total cash in lieu payment = $16,338.00.

At the current time there is negligible landscaping irrigation attributable to the annexed property. Should Owner install landscaping in the future, the parties shall agree upon a reasonable estimate of the area or areas to be irrigated as a result of such new landscaping.

COMFORT INN ANNEXATION

TO THE CITY OF ALAMOSA, BEING TRACT 1 AND TRACT 2 OF THE COMFORT INN DIVISION OF LAND, LOCATED IN THE NORTHEAST QUARTER (NE¼) OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 10 EAST, NEW MEXICO PRINCIPAL MERIDIAN, ALAMOSA COUNTY, COLORADO

ANNEXATION PETITION AND DESCRIPTION

KNOW ALL MEN BY THESE PRESENTS that the undersigned "PETITIONERS" in accordance with the Municipal Annexation Act of 1932 (Article 12, Chapter 31, C.R.S., as amended) hereby petition the City Council of the City of Alamosa, Colorado, for annexation to the City of Alamosa of the unincorporated territory more particularly described as follows:

Tract 1, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 3.80 acres, more or less.

Tract 2, Comfort Inn Division of Land, as shown on the plat recorded under Reception No. 373604 as recorded June 19, 2019, in the office of the Alamosa County Clerk and Recorder, located in the Northeast Quarter (NE¼) of Section 6, Township 37 North, Range 10 East of the New Mexico Principal Meridian, Alamosa County, Colorado, containing 4.21 acres, more or less.

These tracts are subject to any and all existing easements and/or rights of way of whatsoever nature.

FURTHER THAT the Skyline Hospitality, Inc. does hereby petition the City of Alamosa to annex the above described parcel.

SIGNED:_____

as: _____
of Skyline Hospitality, Inc.

STATE OF COLORADO }
COUNTY OF ALAMOSA } SS

The foregoing was acknowledged before me this _____ day of _____, 2019,

by _____ as _____ of Skyline Hospitality Inc.

Witness my hand and seal. My commission expires _____.

SIGNED: _____
Notary Public

ACCEPTANCE OF ANNEXATION

The Annexation as shown on this plat is hereby accepted and approved by the City of Alamosa on this ____ day of _____, 2019.

Signed: _____ Attest: _____
Mayor City Clerk

CLERK AND RECORDER'S CERTIFICATE

STATE OF COLORADO }
COUNTY OF ALAMOSA } SS

I hereby certify that this instrument was filed in my office at _____ O'clock, __.M.,

the _____ day of _____, 2019, and is duly recorded under Reception

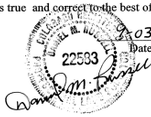
No. _____, and is Filed in Plat Cabinet _____, Map No. _____.

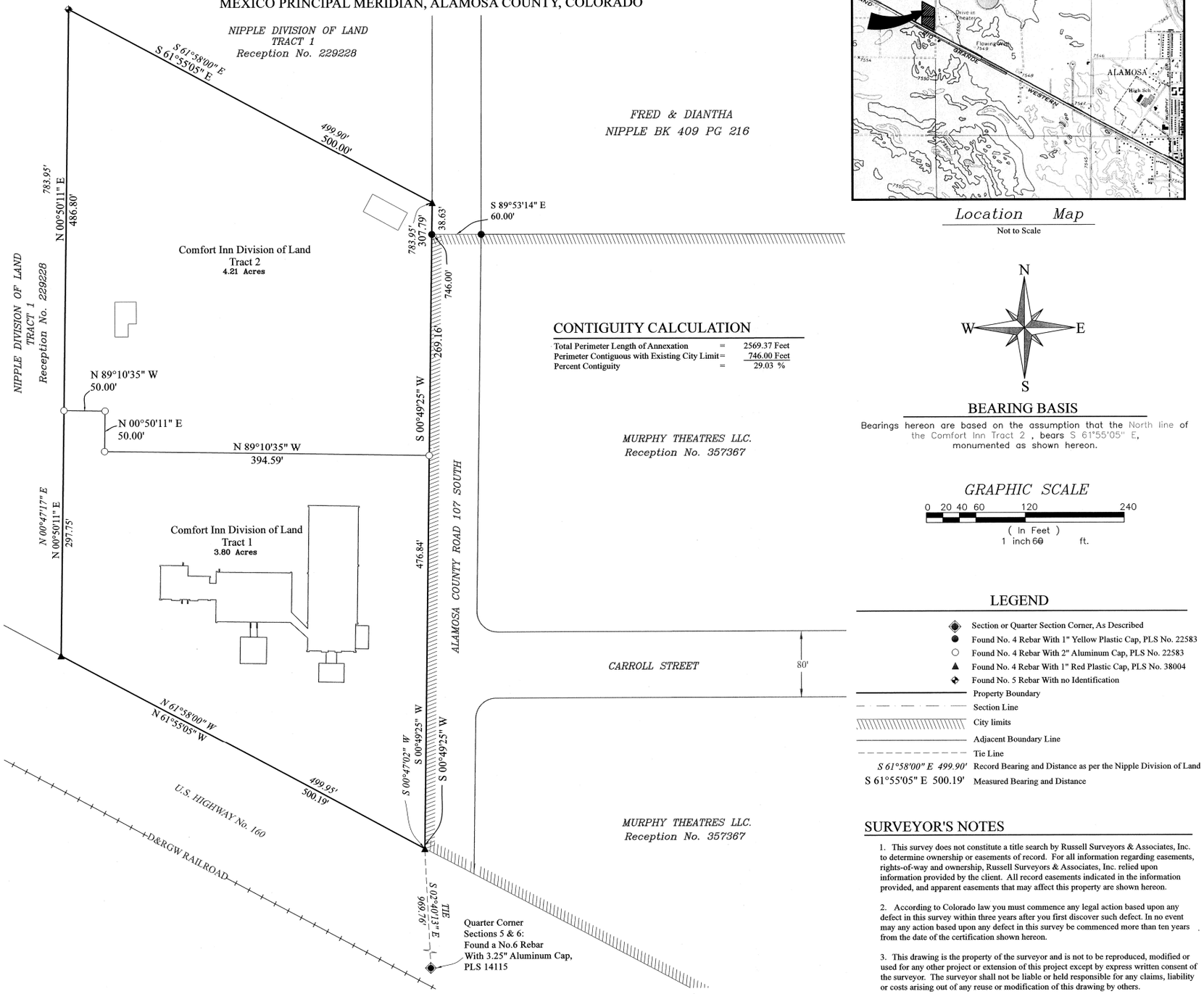
Signed: _____
Recorder

SURVEYOR'S STATEMENT

I, Daniel M. Russell, a duly registered land surveyor in the State of Colorado, do hereby state that this plat was prepared from the notes of an actual field survey performed by me or under my direct supervision and is true and correct to the best of my knowledge and belief.

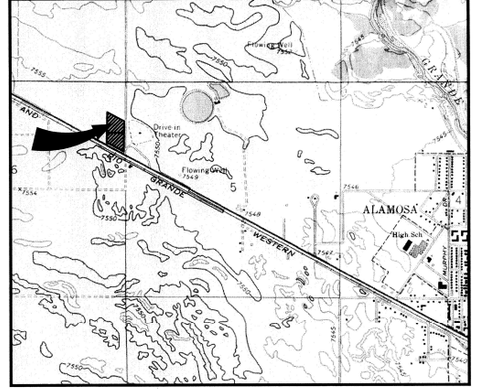
9-03-19
Date





CONTIGUITY CALCULATION

Total Perimeter Length of Annexation	=	2569.37 Feet
Perimeter Contiguous with Existing City Limit	=	746.00 Feet
Percent Contiguity	=	29.03 %



Location Map
Not to Scale

BEARING BASIS

Bearings hereon are based on the assumption that the North line of the Comfort Inn Tract 2 , bears S 61°55'05" E, monumented as shown hereon.

GRAPHIC SCALE

0 20 40 60 120 240
(In Feet)
1 inch 60 ft.

LEGEND

- Section or Quarter Section Corner, As Described
- Found No. 4 Rebar With 1" Yellow Plastic Cap, PLS No. 22583
- Found No. 4 Rebar With 2" Aluminum Cap, PLS No. 22583
- Found No. 4 Rebar With 1" Red Plastic Cap, PLS No. 38004
- Found No. 5 Rebar With no Identification
- Property Boundary
- Section Line
- City limits
- Adjacent Boundary Line
- Tie Line
- *S 61°58'00" E 499.90'* Record Bearing and Distance as per the Nipple Division of Land
- S 61°55'05" E 500.19' Measured Bearing and Distance

SURVEYOR'S NOTES

1. This survey does not constitute a title search by Russell Surveyors & Associates, Inc. to determine ownership or easements of record. For all information regarding easements, rights-of-way and ownership, Russell Surveyors & Associates, Inc. relied upon information provided by the client. All record easements indicated in the information provided, and apparent easements that may affect this property are shown hereon.

2. According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

3. This drawing is the property of the surveyor and is not to be reproduced, modified or used for any other project or extension of this project except by express written consent of the surveyor. The surveyor shall not be liable or held responsible for any claims, liability or costs arising out of any reuse or modification of this drawing by others.

RUSSELL SURVEYORS & ASSOCIATES, INC.
6820 S. Hwy. 17, ALAMOSA, COLORADO 81101
(P) 719/587-3630 (F) 719/587-3632

COMFORT INN ANNEXATION
TO THE CITY OF ALAMOSA,
LOCATED IN THE NORTHEAST QUARTER OF SECTION 6,
TOWNSHIP 37 NORTH, RANGE 10 EAST, NEW MEXICO PRINCIPAL MERIDIAN,
ALAMOSA COUNTY, COLORADO

SHEET NUMBER	1 of 1
DRAWN:	JJC
CHECKED:	DMR
DATE:	9-3-19
DRAWING NAME:	R02130 PATEL COMFORT INN
CLIENT:	MANISH PATEL
REVISIONS:	
JOB NUMBER	R02130