

ALAMOSA CITY COUNCIL

Regular Meeting Agenda

Council Chambers
300 Hunt Avenue, Alamosa, CO
November 15, 2017

As a full service municipal government, our mission is to enhance the quality of life for our residents, visitors, and businesses. We strive to provide balanced business, employment, recreational, and residential opportunities.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

Council Calendar

Advisory Board Minutes

6:00 PM - Work Session

1. Executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to review and discuss applications filed for the position of municipal judge.

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. AGENDA APPROVAL

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

- A. Audience Comments
- B. Follow-Up

V. CEREMONIAL ITEMS

- A. Introduction of New Police Department Officers:
 - Daniel Northrup
 - Brandon Bertsch
 - Evan Lopez
 - Ethan Haga
- B. Artscape's 2017 People's Choice Award

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate

consideration.

C.7.a. Approve Minutes of Meeting November 1, 2017

C.8.a. Receive October 2017 Monthly Reports

VII. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Presentation from Amarah Raullerson, "Hope for Kids Like Me"

B. Business Brought Forward by City Staff

1. Public Works

- a. The request of Leland Romero for a Permitted Use by Special Review to allow a private school (Use Group ICP-1) in a Residential Medium zone.

2. City Clerk/Municipal Court

- a. Appointment of Kevin Ruybal to the Tree Board
- b. Discussion and Direction regarding Process and Timeline to fill At-Large Vacancy

3. City Manager/Legal

- a. Authorize the City Manager to execute the contract with Advantage Treatment Centers, Inc. (ATC) for pre-trial processing, housing, and monitoring of non-violent municipal offenders and post-conviction housing.
- b. Selection of Art for Purchase

C. Committee Reports

D. Staff Announcements

COUNCIL COMMENT

EXECUTIVE SESSIONS

1. Executive session pursuant to C.R.S. § 24-6-402(4)(a) to discuss the acquisition of confined aquifer water rights from Cole-Hatchard and Vercoles Realty, Inc.
2. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice from the City Attorney concerning the November 2017 PERA audit report

ADJOURNMENT

ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION

Subject/Title:

Council Calendar

ATTACHMENTS:

Description		Type
 Calendar		Cover Memo

Alamosa City Council Meetings and Events

Updated 11/9/2017

All events are held in Alamosa Colorado unless otherwise noted

CITY HALL IS LOCATED AT 300 HUNT				
Date	Time	Event	Location	Additional Information
November 8, 2017	6:00 p.m.	Work Session: Joint with Golf Board	Council Chambers	*
November 17, 2017	5:30 p.m.	Celebration of Lights	City Hall	***
December 22, 2017	6:30 p.m.	Alamosa Christmas Light Parade	Downtown	***
* Work sessions are informal Council meetings for the purpose of discussion among Council members. No action is taken. The public is invited to attend, but public comment is generally not received unless otherwise noted.				
**Sponsored by outside entity. Council members have been invited to attend. Please check with originating entity for registration information				
*** Citizens are encouraged to attend this community event				
**** This is a purely social event and not open to the public				
*****This is a closed session and not open to the public				

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Advisory Board Minutes

ATTACHMENTS:

Description		Type
▣	Recreation Advisory Board Minutes August 8, 2017	Minutes
	Tree Board Minutes October 11, 2017	Minutes

City of Alamosa
Recreation Advisory Board
Regular Meeting Minutes
8/8/2017
11:30 am

I. Roll Call

Present: John Adams, Heather Brooks, Jon Brownell, Paul Duarte, Mark Pittman
Staff: Heinz Bergann, Jes Jolly, Andy Rice. Absent: Kristina Daniel, Josef Lucero, Cesar Mejia.

II. Agenda Approval

The board did not have a quorum and decided to move to item VIII until another member arrived.

Jon moved to approve the agenda, seconded by Mark; vote was unanimous.

III. Approval of Minutes

Jon moved to approve the minutes from July, seconded by Heather; vote was unanimous.

IV. Public Comment (none)

V. Presentations (none)

VI. Programs/Items

a. Continuing Capital Plan Discussion

i. Outdoor Pickleball and Basketball Multi-Use (locations, surfacing, and lighting)

Andy directed the board to the 5 year CIP and pointed out the amendments to the previous plan. Lighting to Carroll and Boyd Park would take place in 2018, pushing the Rec Center boiler to 2019. This is in accordance of keeping the annual capital projects budget to \$100,000. Andy asked about adding portable basketball hoops to the multi-use rink and possibly a court in Diamond Park. Paul liked the idea of basketball courts in rink; however, he wanted to know the availability it would have. If the rec center is closed and people would like to shoot at the pavilion, would it be open to the public? Heather asked about the vandalism on the Carroll Park dasher boards and thought it would be okay to leave it open if they locked the rooms. Andy liked having no charge for basketball players and said they can always add cameras to the pavilion.

Mark suggested adding lights to the courts in Boyd Park and adding something in Diamond Park, as it is in a residential area. Paul noted that the only problem with Diamond is the lack of parking, however, it is underutilized. He asked if they could get community input before deciding. Jes asked if the porta john is located there year round and Andy

revealed that it is just seasonal. Andy asked if they would want to move the gazebo closer to the playground and Paul suggested adding another one and keeping the existing gazebo where it is.

ii. Review updated 5 year Capital Plan

Fleet will be acquiring a UTV to remove grass clippings, tree limbs, and dike trimming. The cemetery is in need of a new grave lowering device and wants a mini truck in the future. Fleet needs a new Large Lawn Sweeper Vac and the Rec Center needs a new truck; both are currently unfunded. Andy noted they are using the golf course sweeper right now and Heinz added that it is past its life time.

Heather announced that they are looking into adding a new park on the SW side of Alamosa off of Craft Dr. The closest park in that area is the elementary school. They would need to get a grant from GOCO to cover about 5 acres on both sides of Craft and put in a pedestrian flashing light. She asserted this would be a huge thing from a grant prospective and a great community asset. They would like to look into it this year or next.

VII. Policy Discussion (none)

VIII. Staff Report/ Announcements

a. Activity/Program Updates

Jes announced that summer programs are coming to an end and fall/winter programs are now open. Youth soccer will split U6 into 4 & 5 year olds and 5 & 6 year olds to allow the coaches and players a better understanding in a more focused age group. Flag Football has been decreasing as tackle football has taken many participants. We offer flag football for 2nd-6th grade. Youth basketball's peewee division will be clinic style, with staff members running the first half and games in the second half. Youth Hockey will be played in the Multi-Use pavilion and the High Altitude Challenge track will have to be adjusted around the rink build.

The annual Punt, Pass, Kick is not sponsored this year, but hopefully will be back next year. Adult Softball is still underway due to weather setbacks and we're hoping to have more interest in Sand Volleyball next year. Women's Basketball will include a 3x3 half court option, on the off chance that there aren't enough teams like last year.

The City Services Fair went great until the event was rained out, Beat the Heat had less attendance this year, and the Early Iron is scheduled on Labor Day weekend. Paul asked if we could move 1 or 2 volleyball games to the sand courts to promote their use. Andy thought that was a good idea, unfortunately volleyball season is in February and March. He expressed they just didn't start it early enough and Jes conveyed that there was also a lack of staff members to run it.

b. Archery Range/Dog Park #2 Update

The Southern Blanca Vista Dog Park is set to start construction in the next couple weeks and will provide shade, water access, and seating. It will not be divided into big/small dogs to start and will leave room for a trail. Jes asked if it would connect with the levy and Andy said it would be separate. Paul asked about the parking space and Andy reported it would be 70,000 square feet.

The archery range has been approved and is an Eagle Scout project. At city council they requested \$1800 for metal edging but we would like to have them raise at least 50% of the total amount.

c. MP Pavilion and Rink/Parks Building Update

They are currently leveling the ground for the Multi-Use Pavilion and the parks building is going up fast. The park building is scheduled to be completed by late September-early October.

d. Romero behavior incident update

After talks with the City Lawyer and City Council, the city has decided to present Jason Romero with a lifetime ban. He can petition the decision in 5 years if he demonstrates acceptable behavior as a spectator, through his career, and writes a letter of remorse. He can also continue concessions until the end of the year and reapply next year.

e. Golf Course Update

The city will not renew the contract with the course without a significant plan of change. The city would support them in the business side of the course, including but not limited to memberships. Heather noted that this would allow them to be in the position they're in and not have to worry about unforeseen expenditures. Andy acknowledged that they would then become another division under Parks and Recreation. They would ultimately retain the same pay and can get bonuses but the rate won't go up. Robbie would then be in the parks department and John would be in the Golf Course department. Paul added that they've talked about it for years, only the amount of debt changed. It would still be advisory and they would maintain a sense of ownership. Heather added that they will not get annual increases except for a lump sum. Andy pointed out a one pager that emphasized the city contributions to the golf cause and it came out to over 1 million dollars in major capital purchases. Heather said that they are fairly autonomous but they cannot buy anything without board approval. This way they would be given a set amount that they could use throughout the year.

IX. Board Comment

Heather and Andy disclosed they would talk with Cesar about his attendance and see if they could work something out. Paul asked how hard it would be to change the name of a road. Heather affirmed that would depend on the people who live there.

Paul suggested changing the name “Old Sanford Rd” before there’s more development. Andy said he’d look into it.

X. Adjournment

Next regularly scheduled meeting: October 10, 2017



Alamosa Tree Board

Minutes

Noon, October 11, 2017 -- Alamosa City Complex

Attendees

Board Members: Marilyn Loser, Benita Martinez (alternate) Adam Moore, Karyl Scarlett

City Council Liaison: Kristina Daniel

City Parks and Recreation: Andy Rice, Jeremy Arellano

Guest: Kevin Ruybal – ASU and applicant for Tree Board

Meeting called to order at 12:06 p.m.

1. Quorum established.
2. 2017 May meeting minutes were unanimously approved. [Moved, Adam; Second, Benita]
3. Announcements:
 - a. Kevin will have a meeting with City Council regarding joining the board this evening.
 - b. Ballot Question 2 B: Marilyn suggested folks look carefully at the ballot issue. According to the Alamosa website, “A “Yes” vote would allow non-city residents to serve on an advisory board if that person works full-time, owns property, or owns a business within city limits.” Alamosa voluntary boards have trouble attracting members. This would widen the pool of possible members. A similar issue was on the ballot 10 or so years ago and failed.
 - c. Concrete slab and trimming of 3 trees behind library/council chambers: Marilyn had call from Linda Cozart of the Women’s Federation Group regarding the 3 trees behind the City Complex needed trimming. By the time Marilyn got there she noted they had been trimmed and a concrete slab newly installed for a bench platform.

Agenda Items

- CTC/Xcel Grant Proposal for 2018 – Location Ideas: Adam suggested planting trees outside the recycling area. We need to check out where the power lines are. Andy commented that the downtown redesign involves placing utilities underground so that is a less viable area. Another idea was for trees at the proposed new park – probably it doesn’t have powerlines, but we’ll check.
CTC Grant 2017 – final report
- Water Smarts flora website: Marilyn reported that she’s working on a ‘database’ for the Alamosa Water Smarts effort. It is temporarily at: <http://nor-nyliram.net/ws/trees/> . If anyone has additions or deletions please let her know.
- Maintenance Plan – still undone as is sign for mulch heap at recycling regarding why mulching is good.

Discussion Item

New Park: A new park is proposed near the western water tank.

- Kevin reported that an alumnus from Espanola has a son with a nursery. They are donating \$2000 in little trees (each about \$25). He thought perhaps some could be used for the new park.
- Andy reported that due to bad weather the park meeting was held in the Tierra Nueva apartments. 10-15 adults and 10-15 kids came. The goal is storm water retention and a park. There won’t be any grass, but maybe a field by the water tower. The city is going after a grant – this is a great need for the underserved population in the area. There is an overabundance of parks in other areas of Alamosa.
- Kevin reported that artificial turf for soccer fields at Adams State costs about \$250,000 and has an advertised lifespan of 5-10 years, but ASU’s are OK at 12 years. He suggested pitching funding help to farmers as the turf fields saves more water for them.
- Kevin said using a base of recycled tires is better than using sand if planning on artificial turf. ASU received a grant that help with the funding of the base. ASU has a machine that is pulled over turf field once per week to clean (\$2000- \$3000). A clean-up garbage machine costs about \$8000.

Meeting adjourned at 12:45 p.m. [Moved, Karyl; Second, Benita] unanimously approved.

Respectively submitted by Marilyn Loser, Tree Board Chairwoman

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting November 1, 2017

ATTACHMENTS:

Description	Type
 Minutes of Meeting November 1, 2017	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

Council Chambers
300 Hunt Avenue, Alamosa, CO
November 1, 2017

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I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The regular meeting of the Alamosa City Council was called to order on the above date by Mayor Josef Lucero at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Josef Lucero, Councilors Kristina Daniel, Liz Hensley, Charles Griego, Ty Coleman, and Michael Stefano. Councilor Vigil previously requested to be excused. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez

III. AGENDA APPROVAL

Heather Brooks stated that the item regarding the appointment of the tree board member has been delayed and will come before Council at a later date.

Councilor Griego moved, seconded by Councilor Coleman to approve the agenda as amended and to excuse Councilor Vigil. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Wade and Amy Price spoke in regards to a request of the zoning code being changed to allow an RV park inside city limits.

B. Follow-Up

Counselor Schwiesow stated that there will be a public hearing on the zoning code update at the regular meeting of the Council on the December 6, 2017 that citizens are welcome to come to and state their comments.

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Griego moved, seconded by Councilor Stefano to approve Consent Calendar A as presented. The motion carried unanimously.

C.7.a. Approve Minutes of Special Meeting October 11, 2017

C.7.b. Approve Minutes of Meeting October 18, 2017

C.2.a. September 2017 Monthly Financial Reports and Monthly Expenditure Report

C.8.a. Approve September 2017 Monthly Expenditure Report.

VI. REGULAR BUSINESS

C. Business Brought Forward by City Staff

1. Public Works

- a. First Reading, Ordinance No. 33-2017, An ordinance repealing and replacing Chapter 21 of the *Code of Ordinances of the City of Alamosa* adopting a new Alamosa Unified Development Code in place of the existing zoning code

Public Works Director Pat Steenburg introduced Todd Messenger who presented information related to the adoption of the new Alamosa Unified Development Code in replacement of the existing zoning code.

Todd Messenger reviewed the structure of the new Alamosa Unified Development Code with Council explaining what was changed from the current code and adopted into this new Code.

Councilor further discussed this ordinance.

Mayor Lucero asked for clarification in regards to the section related to the Planning Commission and the zoning board of adjustments.

Councilor Daniel thanked Todd for his presence and asked him about the landscaping standards of the code and where those came from. She also asked if he had any questions related to the RV suggestions that were stated in citizen comment.

Mr. Messenger thought the RV suggestion was a good idea in terms of policy. He also stated that the landscaping standards were from a strategic template he's used in previous codes he's done in other communities but tailors it to the community needs he's working with.

Councilor Daniel stated that she has asked the tree board to put their thoughts together to present prior to the second reading for review.

Councilor Coleman thanked all those who participated in this project. He also stated that he likes the streamlined process that is within the new code.

Councilor Daniel moved, seconded by Councilor Coleman to approve Ordinance No. 33-2017 on first reading and set for a public hearing on Wednesday, December 6, 2017 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

2. Parks and Recreation

- a. Resolution No. 25-2017; A Resolution Supporting Reauthorization of the Lottery by the State of Colorado General Assembly

Parks and Rec Director Andy Rice presented information to Council regarding a history of the Colorado Lottery reauthorization and where the funds actually go to. He also presented information related to the amount of funding that has been awarded by GOCO in Alamosa County. The Colorado Lottery was last reauthorized in 1999 for 25 years. The reauthorization will sunset in 2024. The Colorado Municipal League (CML) and the Colorado Parks and Recreation Association (CPRA) have teamed up to advocate for reauthorization sometime in 2018 with no changes for 15 years from the expiration in 2024. The new sunset would be in 2039. Together, these agencies have a goal of 100% of Colorado municipalities and counties passing resolutions of support by December 31, 2017. The Community Recreation Advisory Board expressed unanimous support for the Resolution at the October 10, 2017 meeting.

Mayor Lucero stated this was a unanimous decision on behalf of the CML Policy Committee to have this resolution supporting this. Councilor Hensley stated this will go before the CML Executive Board at their next meeting and that she is excited that Alamosa is a part of it.

Councilor Stefano moved, seconded by Councilor Hensley to approve Resolution No. 25-2017. The motion carried unanimously.

D. Committee Reports

Councilor Hensley spoke in regards to the CML Executive Board meeting she attended. She also stated that she has been chosen to sit as a voting member of the Marketing Board and is stepping down from her official City representative position on the board. Councilor Daniel is the alternative and will step up to the lead City representative position. Council further discussed this and decided that this was the best approach to take. Councilor Griego will serve as the alternate member.

Councilor Daniel reported on the tree board meeting she attended.

Mayor Lucero reported on the Alamosa Housing Authority board meeting he attended.

E. Staff Announcements

City Clerk Holly Martinez informed Council of the timeline related to the election and the expected appointment date for new councilors.

Chief of Police Duane Oakes gave an update to Council related to the bear visitor that was in Cole Park. He also provided Council with an overview of the second annual Fright Fest. Councilor Coleman thanked Officer Knauer for her work on putting the Fright Fest together and also thanked all those who participated.

Public Works Pat Steenburg presented Council with information and answers related to the questions that were being discussed at the Meet the Candidates forum specifically related to where funds were being spent in the CIP and how they are not favorable to only one specific ward over another but rather are decided upon on specific circumstances. He presented Council with the following data that are only major capital improvements.

- In 2013, \$179,000 north; \$517,000 south
- In 2014, \$374,000 north; \$415,000 south
- In 2015, \$550,000 north; \$556,000 south
- In 2016, \$606,000 north, \$219,000 south
- In 2017, \$924,000, \$3.2 mil south

Without the Parks and Rec funding being included in the total costs, the information is as follows:

- No change in 2013
- No change in 2014
- No change in 2015
- 2016: \$406 north, \$219 south
- 2017: \$924 north, \$284 south

Total budget dollars spent including Parks and Recreation items: \$4.9 mil south, \$2.6 mil north; without the Parks and Recreation: \$2.4 mil north, \$1.9 mil south.

Council thanked Mr. Steenburg for the information and addressed what the perception has been and that this is helpful for them to present to those who voice

those concerns to them.

Heather Brooks updated Council of the following dates:

- Ribbon Cutting Ceremony for the Disc Golf Expansion and Archery Range is scheduled for Tuesday,
- Joint work session with the golf board is scheduled for November 8th.
- Celebration of Lights is November 17th.
- Christmas light parade was posted as December 15th but the date may change as they are looking to expand so it is probably going to occur on either December 22nd or 23rd.

COUNCIL COMMENT

Councilor Coleman thanked Counselor Schwiesow for his work on the new Alamosa Unified Development Code.

Councilor Daniel thanked everyone who came out to the new cemetery building for the ribbon cutting ceremony. She also spoke in regards to how well the trails were set up and maintained as she participated in runs over the weekend and thanked those who maintain them.

ADJOURNMENT

The meeting adjourned at 8:20 p.m.

Holly C. Martinez, City Clerk

Josef P. Lucero, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Receive October 2017 Monthly Reports

ATTACHMENTS:

Description	Type
 October 2017 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE November 15, 2017	AGENDA NO.C. 8. a	SUBJECT: City Manager Monthly Report for October 2017
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's Office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

October 2017 Report

- Weekly meetings with the Mayor and City Clerk
- Weekly Leadership Team meetings
- Attended Council Work Sessions
- Monthly meeting with Councilor Stefano
- Met with Tim Gagen from CCCMA
- Participated on the Webinar for LEAD & Co-Response Services RFA
- Multiple meetings regarding the LEAD project
- Weekly Economic Development meetings
- Attended regular City Council meeting
- Meetings regarding Public Works Director search process
- Met with Luke Yoder
- Monthly meeting with Councilor Coleman
- Attended industrial hemp meeting
- Several meetings regarding ACLU Case Study
- Attended the Rec Board meeting
- Met with Monique Johnson with Colorado Health Foundation
- Attended the SLV Lean In Lunch
- Met with Preston Porter
- Attended the Habitat for Humanity dinner
- Conducted supervisor training
- Attended the Meet the Candidates Forum
- Monthly meeting Councilor Griego
- Met with Criminal Justice Coordinating Committee
- Local Foods, Local Places phone conference
- Attended the monthly ACEDC Board meeting
- Attended Employee Wellness Fair
- Held Supervisor Check In meeting with HR Manager
- Attended the SLV Broadband meeting
- Met with Sector Partnership Chair to discuss improvements

- Phone meeting with Ashley Valdez from Xcel
- Attended the Parks & Cemetery Building Open House

City of Alamosa

Monthly Activities Report

October 2017

Public Works Department

Streets: The Street Department saw cut and patched all soft spots and open cuts. Shoulder work was conducted in the 1500 block of Edison Ave. Road closure done for the Alamosa Elementary School Fun Run. Patched a total of 20 potholes. Painted all centerlines, bike lanes, turning lanes and curb on the First St. project. Installed all heat tape crosswalks, stop bars, bike lane symbols and arrows on First St. Project. Backfilled new curb on First St. Project and conducted general cleanup. Milled and paved rutted turn lane north bound on Craft Dr. and Hwy 160. Backfilled around the new cemetery building garage approach will fill dirt and gravel. Removed old church sign base from vacated Mullins Ave. area. Assisted Park and Rec with ground leveling at new archery range at disc golf area. Prepped Second St sewer trench ahead of ACI asphalt crew and hauled gravel from there to Blanca Vista parking lot extension. Cleaned 5 plugged storm laterals with Hardline Jet trailer demo. Saw cut La Due in preparation of R.R. crossing repairs. Called in locates for R.R. crossing repairs on La Due. Two employees attended CLTAP drainage training in Pueblo. Painter parking lot and installed parking blocks at new cemetery office. Provided 40 cones for Splashland triathlon. Provided and delivered cones barrel and road closure signs to Richardson Ave. for ASU Homecoming bonfire. Swept street after bonfire. Provided traffic control for ASU Homecoming parade. Hauled yard waste from recycling. Conducted large item pick up week. Cleaned and put paint machined away for winter. Bladed downtown alleys. Removed concrete sidewalk for Xcel Energy electrical install at multi-purpose/ice rink facility. Built 10 X 10 gravel pad for electrical transformer placement at multi-purpose/ice rink facility. Hauled crushed glass from recycling center to 20th St yard. Mounted one sander in truck. Delivered 2 road closed signs to 1st St. at P.D.'s request for bear in Cole Park.

Solid Waste: Commercial waste hauled totaled 316 T.; residential waste hauled totaled 171 T. Twenty two special pick-ups were completed. Eight toters were delivered for new services. Five toters were repaired and two dumpsters.

Recycling: A total of 70 bales of various materials were made. Eighty six bales (45.56 T.) were shipped. A total of 5.2 tons of glass were made. Land fill savings totaled \$780.62.

Building Inspection: Fifteen building permits were issued for a total valuation of \$361,274.04. Building permit fees totaled \$2,660.50 and construction use tax totaled \$3,558.11. Plan review fees totaled \$380.88. A total of 34 various inspections were conducted. Six general contractor licenses were issued. There were two certificates of occupancy issues for multi-family dwellings and four for single family dwellings.

Water: Water pumped for municipal use totaled 51,376,000 gallons. Water treatment plant production totaled 42,071,628 gallons. Water pumped for the front nine was 1,267,000 gallons and back nine equaled 4,792,000 gallons. There were 49 re-reads on water meters, 19 meters checked for leaks. Turn on/ turn offs and occupant changes totaled 45. Seventeen curb stops were cleaned out. Two new water services were installed. There were three broken meter pits raised/replaced and three leaks in meter boxes repaired. Continued with locates for fiber optic project for Blanca Phone Co. Continued with flushing dead end lines. There were twenty nine shut offs for non- payment, there were five call outs after hours related to water. All well houses were winterized. A new water main was installed at the fair grounds for the new ice rink/multi use pavilion. A 6" PVC water line was repaired on Price Ave. that was damaged by Bower Construction.

Wastewater: Total discharge for the month was 36.98 million gallons. Cleaned clarifiers # 1 & 2 and the UV and effluent channels. Collected and sent out the Fourth Quarter Wet Test. Sprayed

down the head works. Changed oil filters on both clarifiers and replaced belts on two of the rooftop units. Greased the bottom certs on the screw pumps. Received discharge permit with the changes made. Beginning in October, new testing requirements are now bi-monthly testing for Cyanide WAD, Zinc-PD and Iron-TR and nonpolyphenol. Cleaned and inspected the screen every Monday. Met with Sangre de Cristo Laboratory.

Sewer: There were three new sewer services installed. Forty nine sanitary sewers were inspected; six unplugged. Twelve were checked at customer's request. Five blocks of sewer line were cleaned; five sewers were cleaned and flushed. Two new manholes were built, three cleaned. Pumps were pulled at West 7th, Tremont, Wal Mart, Riverwood and Center lift stations and cleaned impellers of debris. Cleaned Golf Course #1 & #2, 20th St., Maroon Way and Alamosa lift stations. Pulled screen and cleaned out beaver dams at WWTP. Installed new 450 ft. 8" collection line and two new manholes and 350 ft. of new 6" collection line to tie in the ice rink/multi use pavilion at the fairgrounds. There were two call outs after hours.

East Alamosa: Water supplied to East Alamosa totaled 2,089,024 gallons. Five sanitary sewers checked for plugs, four unplugged. Five sewers were cleaned and flushed and five manholes cleaned. Two repairs were made to lift stations. Pulled Motor #2 at Econo Lodge lift station to be rebuilt. Pulled pumps to clean impellers of debris at Rodeo, McKinney, McQuerry and Blanca Vista lift stations.

Alamosa Fire Department

Department Report for October 2017

The Alamosa Fire Department responded to 44 incidents within the City Limits and 9 incidents outside the City Limits. In addition to paged fire calls, Officers also responded to an additional 7 calls for assistance.

City Call Comparisons

Year	Monthly Comparison	Total City Calls Year to Date W/O Flights	Total Flights Year to Date	Total County Calls Year to Date
2017	44*	172	451	106
2016	86**	174	472	83

* Includes 26 Airport Flight Standbys ** includes 68 Airport Flight Standbys

Inspections

7 Commercial Building inspections were performed

Fire Prevention/Station Tours

The Department hosted six station tours and presented 8 fire safety presentations to local schools.

Training:

Firefighters logged a combined total 45 hours of in house training during the month.

ALAMOSA

Incident Type Report (Summary)

Alarm Date Between {10/01/2017} And
{10/31/2017} and Station = "1"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
116 Fuel burner/boiler malfunction, fire confined	1	2.27%	\$0	0.00%
151 Outside rubbish, trash or waste fire	2	4.55%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	1	2.27%	\$0	0.00%
	4	9.09%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
324 Motor Vehicle Accident with no injuries	1	2.27%	\$0	0.00%
	1	2.27%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	2	4.55%	\$0	0.00%
412 Gas leak (natural gas or LPG)	5	11.36%	\$0	0.00%
424 Carbon monoxide incident	1	2.27%	\$0	0.00%
	8	18.18%	\$0	0.00%
5 Service Call				
531 Smoke or odor removal	1	2.27%	\$0	0.00%
553 Public service	1	2.27%	\$0	0.00%
571 Cover assignment, standby, moveup	26	59.09%	\$0	0.00%
	28	63.64%	\$0	0.00%
6 Good Intent Call				
622 No Incident found on arrival at dispatch address	2	4.55%	\$0	0.00%
	2	4.55%	\$0	0.00%
7 False Alarm & False Call				
715 Local alarm system, malicious false alarm	1	2.27%	\$0	0.00%
	1	2.27%	\$0	0.00%

Total Incident Count: 44

Total Est Loss: \$0

COUNCIL COMMUNICATION

DATE November 1, 2017	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for October 2017
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

October 2017 Report

- Worked with SLVREC to connect a redundant internet connection to the City's primary internet connection. This redundant connection reduces the likelihood of a prolonged outage in the event that either provider is unable to provide service.
- Replaced all Police non feature (flip) phones and MDT Hotspots with a ruggedized smartphone. The new phone interfaces with our MDT's and acts as a hotspot, in addition it provides city email, replaces in field cameras, allows officers to directly download images to their City google account, install business related law enforcement apps, all at a net annual savings of almost \$5000.00 over their current plan.
- Attended the annual ConnectWise Conference in Denver. This software is utilized by IT to perform remote assistance functions for the City of Alamosa and Monte Vista.
- IT Technicians Brandon Gallegos and Jon Martinez attended the annual Colorado Government Association of Information Technology (CGAIT) fall conference.
- Attended a webinar introducing NextGen firewalls from Sonicwall systems for possible replacement of existing firewall systems.
- Updated our Unifi controller software as well as all Access Point firmwares to fix WPA2 vulnerability in the entire wireless system for the City.
- Attended the COG Broadband committee monthly meeting.
- Attended the FirstNet meeting in regarding the current state of deployment of the first responders network.

- Wired the building for network use and deployed two new computers for the new Parks/Cemetery building. This building was connected to our network via the new fiber connect authorized by council earlier this year.
- IT has installed the latest version of VMWare on a test server. If proven, this will propel IT into the newest version of VMWare. VMWare is the platform upon which the entire city is based. We have begun the process of building new virtual servers to replace our previous builds. This process will eventually lead IT into rebuilding all of our virtual infrastructure and all servers.
- As part of the VMWare upgrade test and our annual review of backup services, we have reviewed all backup operations and built a new backup server utilizing the latest OS software and backup software. The new system is up and performing as expected. All Disaster recovery sites and offsite storage has been reviewed as part of the process.
- We received a notice that all FAA applications for waivers have been delayed. The FAA suggested that the City of Alamosa apply for an authorization for the duration of the delay, which we have. We expect to hear back from our request to the FAA in the coming months. With either the Authorization or the Waiver the City would be able to perform sUAV operations within the airspace requested.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- Redesigned the Intranet website to include the Valley Courier and Youtube Access.
- Deployed new copiers for the City. As part of an ongoing lease program with Gobins, IT identified an issue with the current copiers being underrated for the current use levels. The copiers would break down more often than anticipated. IT was able to work with Gobins to replace our existing copiers ahead of schedule with models that were rated for our current and anticipated future growth. These "larger" class copiers should alleviate our down time associated with the older copiers.
- As part of the City's commitment to to public, IT volunteered to review the WIFI problems at the Chamber of Commerce. We were able to identify the issue that was causing poor WIFI connections for the public at the Chamber and resolve the issue.
- Provisioned an older desktop PC as an intake computer for HR. This new system will not only assist with intake, it will also allow employees with no computer access to access and print check stubs, W2's, review timesheets and more from the new payroll system.
- Attended the Council work session on the 2018 budget.
- Updated our Unifi controller software as well as all Access Point firmwares to fix WPA2 vulnerability in the entire wireless system for the City.
- IT has installed the latest version of VMWare on a test server. If proven, this will

propel IT into the newest version of VMWare. VMWare is the platform upon which the entire city is based. We have began the process of building new virtual servers to replace our previous builds. This process will eventually lead IT into rebuilding all of our virtual infrastructure and all servers.

- Attended the annual ConnectWise Conference in Denver. This software is utilized by IT to perform remote assistance functions for the City of Alamosa and Monte Vista.
- IT Technicians Brandon Gallegos and Jon Martinez attended the annual Colorado Government Association of Information Technology (CGAIT) fall conference.
- Attended the FirstNet meeting in regarding the current state of deployment of the first responders network.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

City of Alamosa: All Tickets

List of all tickets (63 items)

Generated on Nov 01, 2017 @ 05:02 pm

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4873	amckinley@ci.alamosa.co.us	Please post a job opening		10-02-2017 @ 11:54 am	10-02-2017 @ 02:12 pm	closed	Med	< 1 day
4874	jbelknap@ci.alamosa.co.us	Please unsubscribe me		10-03-2017 @ 10:55 am	10-03-2017 @ 10:59 am	closed	Med	< 1 day
4875	jwebb@ci.alamosa.co.us	Pre		10-04-2017 @ 03:49 pm	10-04-2017 @ 04:46 pm	closed	Med	< 1 day
4876	jwebb@ci.alamosa.co.us	Press release		10-04-2017 @ 03:49 pm	10-04-2017 @ 04:52 pm	closed	Med	< 1 day
4877	jbelknap@ci.alamosa.co.us	[City of Alamosa] Press Release 10/4/2017 - Fall Large Item Pickup		10-04-2017 @ 06:55 pm	10-05-2017 @ 09:07 am	closed	Med	< 1 day
4878	sgallegos@ci.alamosa.co.us	ADD DOCKET TO WEB PAGE		10-06-2017 @ 10:12 am	10-06-2017 @ 01:48 pm	closed	Med	< 1 day
4879	amckinley@ci.alamosa.co.us	Please add Police Officer opening to the web site		10-06-2017 @ 11:18 am	10-06-2017 @ 01:55 pm	closed	Med	< 1 day
4880	rsteenburt@ci.alamosa.co.us	Library Assistant's Computer		10-06-2017 @ 11:56 am	10-06-2017 @ 01:41 pm	closed	Med	< 1 day
4881	jboyd@ci.alamosa.co.us	Library Assistants Desk		10-06-2017 @ 11:57 am	10-06-2017 @ 01:41 pm	closed	Med	< 1 day
4882	jbelknap@ci.alamosa.co.us	TELEPHONE RECORDING		10-06-2017 @ 02:00 pm	10-06-2017 @ 03:46 pm	closed	Med	< 1 day
4883	amckinley@ci.alamosa.co.us	Please remove		10-06-2017 @ 03:15 pm	10-06-2017 @ 03:36 pm	closed	Med	< 1 day
4884	smaestas@ci.alamosa.co.us	Issued MDT's		10-09-2017 @ 10:43 am	10-12-2017 @ 08:25 am	closed	Med	2 days
4885	mmartinson@ci.alamosa.co.us	Badge		10-11-2017 @ 09:54 am	10-11-2017 @ 03:13 pm	closed	Med	< 1 day
4886	ehaga@ci.alamosa.co.us	mvr downloading issues		10-11-2017 @ 12:13 pm	10-11-2017 @ 03:25 pm	closed	Med	< 1 day
4887	jkelloff@ci.alamosa.co.us	Access to Server for Cash Reconciliation Process		10-11-2017 @ 12:45 pm	10-13-2017 @ 08:31 am	closed	Med	1 day

City of Alamosa: All Tickets

List of all tickets (63 items)

Generated on Nov 01, 2017 @ 05:02 pm

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4888	amckinley@ci.alamosa.co.us	Please remove		10-11-2017 @ 04:41 pm	10-12-2017 @ 08:25 am	closed	Med	< 1 day
4889	mabeyta@ci.alamosa.co.us	Can not access spiceworks ticket system		10-12-2017 @ 08:32 am	10-12-2017 @ 08:53 am	closed	Med	< 1 day
4890	bbertsch@ci.alamosa.co.us	NEW PHONE HAS NO CELL SERVICE/NOT ABLE TO USE MDT DUE TO THIS		10-12-2017 @ 12:03 pm	10-13-2017 @ 08:26 am	closed	Med	< 1 day
4891	jbelknap@ci.alamosa.co.us	Re: Finger print scanner		10-12-2017 @ 03:28 pm		open	Med	20 days
4892	hmartinez@ci.alamosa.co.us	Please update Municipal Court Webpage on City website		10-12-2017 @ 04:37 pm	10-12-2017 @ 04:43 pm	closed	Med	< 1 day
4893	bgallegos@ci.alamosa.co.us	Computer		10-13-2017 @ 08:28 am	10-18-2017 @ 07:53 pm	closed	Med	5 days
4894	jbelknap@ci.alamosa.co.us	Suspension of access, immediate		10-13-2017 @ 09:03 am	10-13-2017 @ 09:10 am	closed	Med	< 1 day
4895	jwebb@ci.alamosa.co.us	Friday Update		10-13-2017 @ 10:53 am	10-13-2017 @ 02:36 pm	closed	Med	< 1 day
4896	blaw@ci.alamosa.co.us	Phone Cord		10-13-2017 @ 11:41 am	10-13-2017 @ 03:27 pm	closed	Med	< 1 day
4897	jjolly@ci.alamosa.co.us	Ch. 10 Update		10-13-2017 @ 04:25 pm	10-17-2017 @ 07:54 am	closed	Med	3 days
4898	amckinley@ci.alamosa.co.us	Please post		10-13-2017 @ 04:26 pm	10-16-2017 @ 10:28 am	closed	Med	2 days
4899	mrichards@ci.alamosa.co.us	Telephone		10-16-2017 @ 09:12 am	10-16-2017 @ 10:27 am	closed	Med	< 1 day
4900	jbelknap@ci.alamosa.co.us	[City of Alamosa] Friday Update 10/13/2017		10-16-2017 @ 07:23 pm	10-20-2017 @ 09:35 am	closed	Med	3 days
4901	bgallegos@ci.alamosa.co.us	Re: HPAC List on City Website		10-17-2017 @ 09:23 am	10-17-2017 @ 09:35 am	closed	Med	< 1 day
4902	jscott@ci.alamosa.co.us	phone problems		10-17-2017 @ 11:58 am	10-17-2017 @ 12:40 pm	closed	Med	< 1 day

City of Alamosa: All Tickets

List of all tickets (63 items)

Generated on Nov 01, 2017 @ 05:02 pm

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4903	blaw@ci.alamosa.co.us	PHONE NOT WORKING CORRECTLY		10-17-2017 @ 11:58 am	10-17-2017 @ 12:39 pm	closed	Med	< 1 day
4904	jbelknap@ci.alamosa.co.us	Sorry for the confusion...		10-17-2017 @ 12:38 pm	10-20-2017 @ 09:56 am	closed	Med	2 days
4905	tbrubacher@ci.alamosa.co.us	Phones		10-17-2017 @ 12:49 pm	10-17-2017 @ 01:02 pm	closed	Med	< 1 day
4906	osanchez@ci.alamosa.co.us	outside phone calls		10-17-2017 @ 01:37 pm	10-17-2017 @ 03:56 pm	closed	Med	< 1 day
4907	agarcia@ci.alamosa.co.us	Body Cam Clip Broke		10-17-2017 @ 04:54 pm	10-17-2017 @ 04:55 pm	closed	Med	< 1 day
4908	jbelknap@ci.alamosa.co.us	Camera 16 at Rec Center		10-18-2017 @ 10:18 am	10-24-2017 @ 04:15 pm	closed	Med	6 days
4909	sgallegos@ci.alamosa.co.us	Update Channel 191		10-19-2017 @ 09:39 am	10-19-2017 @ 11:27 am	closed	Med	< 1 day
4910	staylor@ci.alamosa.co.us	Public Computers		10-19-2017 @ 10:01 am	10-19-2017 @ 11:26 am	closed	Med	< 1 day
4911	sgallegos@ci.alamosa.co.us	ADD DOCKET TO WEB PAGE		10-19-2017 @ 10:31 am	10-19-2017 @ 11:41 am	closed	Med	< 1 day
4912	mmartinson@ci.alamosa.co.us	Adobe Acrobat		10-19-2017 @ 11:28 am	10-24-2017 @ 03:06 pm	closed	Med	5 days
4913	jbelknap@ci.alamosa.co.us	Your Adobe plans will renew automatically this month.		10-23-2017 @ 08:06 am	10-23-2017 @ 08:43 am	closed	Med	< 1 day
4914	pgarcia@ci.alamosa.co.us	front desk computer		10-23-2017 @ 02:06 pm	10-23-2017 @ 02:31 pm	closed	Med	< 1 day
4915	rstrand@ci.alamosa.co.us	Spine label printing		10-23-2017 @ 02:33 pm	10-23-2017 @ 04:37 pm	closed	Med	< 1 day
4916	amckinley@ci.alamosa.co.us	Re-open Police Ad		10-23-2017 @ 03:28 pm	10-23-2017 @ 04:39 pm	closed	Med	< 1 day
4917	jscott@ci.alamosa.co.us	agenda for posting		10-23-2017 @ 03:50 pm	10-23-2017 @ 04:42 pm	closed	Med	< 1 day

City of Alamosa: All Tickets

List of all tickets (63 items)

Generated on Nov 01, 2017 @ 05:02 pm

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4918	jbelknap@ci.alamosa.co.us	US Government warning		10-24-2017 @ 09:01 am	10-24-2017 @ 10:14 am	closed	Med	< 1 day
4919	sgallegos@ci.alamosa.co.us	ADD DOCKET TO WEB PAGE		10-24-2017 @ 09:18 am	10-24-2017 @ 10:14 am	closed	Med	< 1 day
4920	jwebb@ci.alamosa.co.us	Press release		10-24-2017 @ 03:45 pm	10-24-2017 @ 04:03 pm	closed	Med	< 1 day
4921	jscott@ci.alamosa.co.us	PC/ZBA meeting		10-25-2017 @ 10:23 am	10-25-2017 @ 05:08 pm	closed	Med	< 1 day
4922	bdecker@ci.alamosa.us	Membership Cards		10-25-2017 @ 02:15 pm	10-25-2017 @ 03:02 pm	closed	Med	< 1 day
4923	hmartinez@ci.alamosa.co.us	Webpage update/ Press Release		10-25-2017 @ 05:06 pm	10-25-2017 @ 05:12 pm	closed	Med	< 1 day
4924	ahaslett@ci.alamosa.co.us	We are out of membership cards		10-25-2017 @ 05:21 pm	10-26-2017 @ 08:31 am	closed	Med	< 1 day
4925	jbelknap@ci.alamosa.co.us	File Stream		10-26-2017 @ 09:11 am	10-26-2017 @ 10:01 am	closed	Med	< 1 day
4926	amckinley@ci.alamosa.co.us	Please add		10-26-2017 @ 11:58 am	10-26-2017 @ 01:38 pm	closed	Med	< 1 day
4927	amckinley@ci.alamosa.co.us	Please remove		10-26-2017 @ 11:59 am	10-26-2017 @ 01:32 pm	closed	Med	< 1 day
4928	lmontano@ci.alamosa.co.us	update online docket		10-27-2017 @ 08:50 am	10-27-2017 @ 08:54 am	closed	Med	< 1 day
4929	no-reply@accounts.google.com	Security alert		10-27-2017 @ 12:46 pm	10-27-2017 @ 01:41 pm	closed	Med	< 1 day
4930	jwebb@ci.alamosa.co.us	Friday Update		10-27-2017 @ 04:09 pm	10-27-2017 @ 04:18 pm	closed	Med	< 1 day
4931	bgallegos@ci.alamosa.co.us	Test		10-27-2017 @ 04:12 pm	10-30-2017 @ 08:20 am	closed	Med	2 days
4932	jwebb@ci.alamosa.co.us	Press Release	pc1222	10-27-2017 @ 04:56 pm	10-30-2017 @ 08:33 am	closed	Med	2 days

City of Alamosa: All Tickets

List of all tickets (63 items)

Generated on Nov 01, 2017 @ 05:02 pm

Ticket #	Created By(Email)	Summary	Related to	Create Date	Close Date	Status	Priority	Days Open
4933	amckinley@ci.alamosa.co.us	Please remove	pc1168	10-30-2017 @ 08:11 am	10-30-2017 @ 08:13 am	closed	Med	< 1 day
4934	dchapman@ci.alamosa.co.us	Fire Station Door access		10-30-2017 @ 08:19 am	10-30-2017 @ 08:27 am	closed	Med	< 1 day
4935	dchapman@ci.alamosa.co.us	Fire Station Door access		10-30-2017 @ 08:22 am	11-01-2017 @ 08:41 am	closed	Med	2 days



Audience Overview

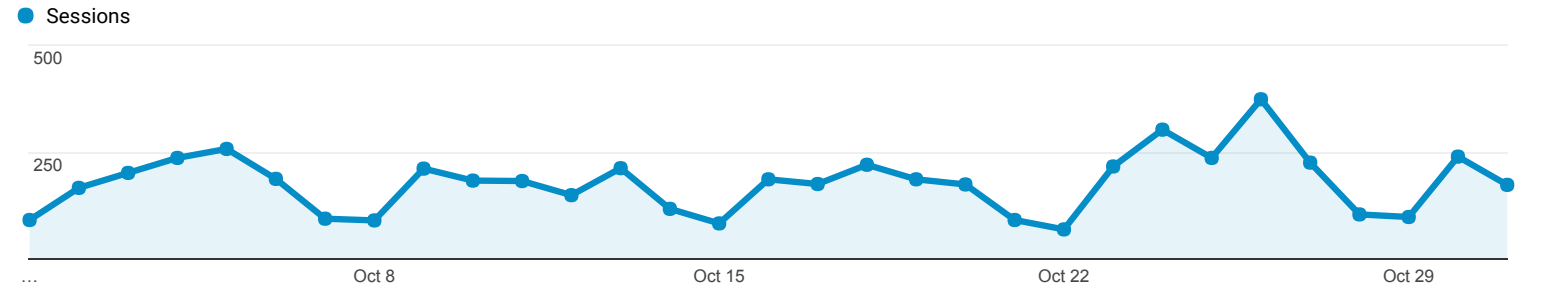


All Users

100.00% Sessions

Oct 1, 2017 - Oct 31, 2017

Overview



Sessions

5,526

Users

3,931

Pageviews

12,991

Pages / Session

2.35

Avg. Session Duration

00:01:31

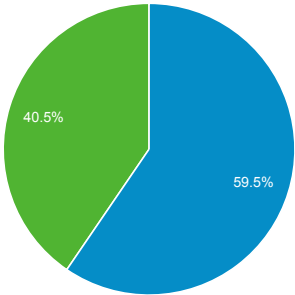
Bounce Rate

58.72%

% New Sessions

59.54%

New Visitor Returning Visitor



Language		Sessions	% Sessions
1.	en-us	5,355	96.91%
2.	fr-fr	97	1.76%
3.	en-gb	18	0.33%
4.	en-ca	6	0.11%
5.	es-419	6	0.11%
6.	ko	6	0.11%
7.	en	5	0.09%
8.	es	5	0.09%
9.	es-xl	4	0.07%
10.	de	3	0.05%



Audience Overview

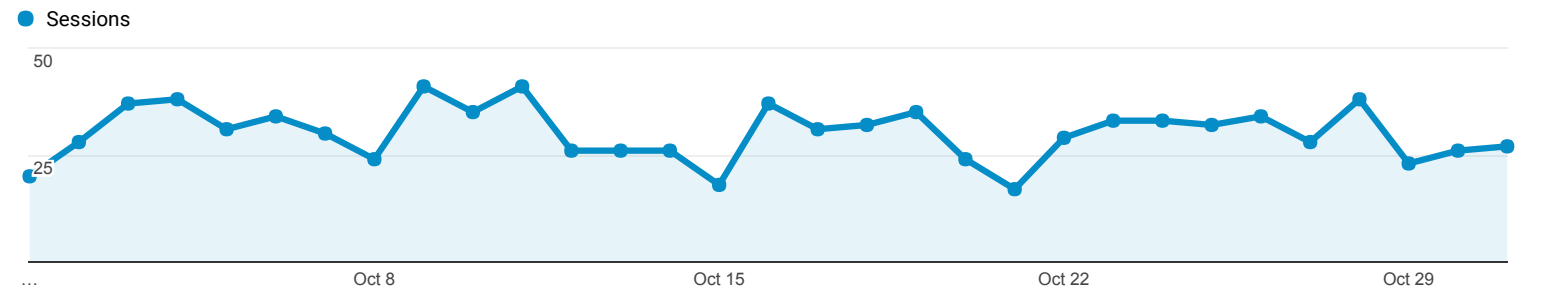


All Users

100.00% Sessions

Oct 1, 2017 - Oct 31, 2017

Overview



Sessions

934

Users

641

Pageviews

1,975

Pages / Session

2.11

Avg. Session Duration

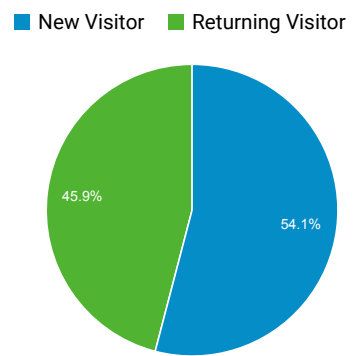
00:01:18

Bounce Rate

60.92%

% New Sessions

54.07%



Language		Sessions	% Sessions
1.	en-us	906	97.00%
2.	en-gb	12	1.28%
3.	fi-fi	9	0.96%
4.	zh-cn	2	0.21%
5.	c	1	0.11%
6.	es-419	1	0.11%
7.	ja	1	0.11%
8.	nl-nl	1	0.11%
9.	tr	1	0.11%



Device Activity Report

Report Generation Info			
Date Created:	11/01/2017 4:57 PM	Created By:	jbelknap
Machine Name:	PC1156		

	Total		Continuation		Lights		Record Button		Vehicle Speed		VuLink	
Total	750	100%	15	2%	371	49%	222	30%	2	0%	140	19%

Device Name	Total		Continuation		Lights		Record Button		Vehicle Speed		VuLink	
Car Unit 21	120	16%	0	0%	112	93%	8	7%	0	0%	0	0%
Car Unit 4	84	11%	0	0%	66	79%	3	4%	1	1%	14	17%
Bodycam Unit 17	58	8%	4	7%	0	0%	30	52%	0	0%	24	41%
Car Unit 10	58	8%	0	0%	45	78%	8	14%	0	0%	5	9%
Bodycam Unit 4	42	6%	4	10%	0	0%	37	88%	0	0%	1	2%
Bodycam Unit 3	42	6%	1	2%	0	0%	13	31%	0	0%	28	67%
Car Unit 2	32	4%	0	0%	27	84%	3	9%	0	0%	2	6%
Car Unit 17	30	4%	0	0%	22	73%	3	10%	0	0%	5	17%
Bodycam Spare	26	3%	0	0%	0	0%	26	100%	0	0%	0	0%
Car Unit 7	26	3%	0	0%	20	77%	6	23%	0	0%	0	0%
Bodycam Unit 12	20	3%	2	10%	0	0%	11	55%	0	0%	7	35%
Bodycam Unit 2	19	3%	2	11%	0	0%	2	11%	0	0%	15	79%
Car Unit 65	17	2%	0	0%	8	47%	3	18%	0	0%	6	35%
Car Unit T1-13	17	2%	0	0%	17	100%	0	0%	0	0%	0	0%
Bodycam Unit 10	15	2%	1	7%	0	0%	8	53%	0	0%	6	40%
Bodycam Unit 63	14	2%	0	0%	0	0%	14	100%	0	0%	0	0%
Car Unit 6	14	2%	0	0%	1	7%	1	7%	0	0%	12	86%
Bodycam Unit 7	13	2%	1	8%	0	0%	12	92%	0	0%	0	0%
Bodycam Unit 65	12	2%	0	0%	0	0%	11	92%	0	0%	1	8%
Bodycam Unit 24	11	1%	0	0%	0	0%	5	45%	0	0%	6	55%
Car Unit 24	10	1%	0	0%	9	90%	0	0%	0	0%	1	10%
Car Unit T1-12	10	1%	0	0%	4	40%	4	40%	0	0%	2	20%
Bodycam Unit 19	9	1%	0	0%	0	0%	9	100%	0	0%	0	0%
Car Unit 14	9	1%	0	0%	8	89%	0	0%	0	0%	1	11%
Car Unit 19	8	1%	0	0%	7	88%	1	13%	0	0%	0	0%
Car Unit 8	8	1%	0	0%	7	88%	1	13%	0	0%	0	0%
Car Unit 9	5	1%	0	0%	5	100%	0	0%	0	0%	0	0%
Car Unit T2-20	4	1%	0	0%	3	75%	1	25%	0	0%	0	0%
Car Unit 16	3	0%	0	0%	3	100%	0	0%	0	0%	0	0%
Car Unit 18	3	0%	0	0%	2	67%	0	0%	1	33%	0	0%
Car Unit 63	3	0%	0	0%	3	100%	0	0%	0	0%	0	0%
Car Unit 15	2	0%	0	0%	2	100%	0	0%	0	0%	0	0%
Bodycam Unit 9	2	0%	0	0%	0	0%	0	0%	0	0%	2	100%

Device Name	Total		Continuation		Lights		Record Button		Vehicle Speed		VuLink	
Bodycam Unit 5	2	0%	0	0%	0	0%	1	50%	0	0%	1	50%
Bodycam Unit 8	1	0%	0	0%	0	0%	1	100%	0	0%	0	0%
Car Unit 5	1	0%	0	0%	0	0%	0	0%	0	0%	1	100%

**City Clerk/Municipal Court
Monthly Report
October 2017**

Prepared and distributed 11 birthday cards.

Municipal Court:

- Attended meeting with Judge, City Prosecutor, City Attorney, and City Manager to discuss ACLU report.
- Met with City Manager and City Attorney to review ACLU draft materials for work session.
- Attended Conference Call with ACLU regarding Justice Derailed report along with City Manager and City Attorney.
- Completed JAG Grant report requirements.
- Met with Chief of Police and City Manager to review draft of LEAD grant application.
- Met with City Manager, City Attorney, and Chief of Police to review ATC proposal.
- Met with LEAD Grant Group 2x to finalize LEAD grant application.

Election:

- Public Test of Election Ballots
- Held and attended Meet the Candidates Forum with sponsor The Valley Courier and The Chamber of Commerce.
- Communicated with council candidates to receive first filing reporting requirements.

Training:

- Attended CMCA Fall Conference in Loveland, CO
- Attended CMCA Web Page Committee Meeting at CMCA Conference
- Attended Colors Training
- Attended Denver Marijuana Management Symposium

Other:

- Attended weekly meetings with Mayor and City Manager.
- Attended weekly Leadership Team meetings.
- Attended ACLU Discussion work session.
- Attended Lean In Lunch with Councilor Hensley as the speaker.
- Sat in on phone interviews and in-person interviews for Public Works Director.
- Attended City Employee Health Fair.
- Attended Municipal Court review work session.
- Held department meetings with Clerk staff.

CITY OF ALAMOSA

Page: 1

Report For October 1, 2017 Thru October 31, 2017 FILEDST

Violations by Filed Date...

TRAFFIC	125	
CITY ORDINANCE	54	
PARKING	10	
Total Filed Violations		189

Completed Cases...

Paid Fine...

TRAFFIC	81	
CITY ORDINANCE	7	
PARKING	4	
Total Paid Fines		92

Before Judge...

TRAFFIC	3	
CITY ORDINANCE	6	
PARKING	0	
Total Before Judge		9

Total Completed		101
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Other Completed...

DISMISSED BY COMPLAINANT

TRAFFIC	1	
CITY ORDINANCE	0	
PARKING	0	
Total		1

DISMISSED/PRESENTED INSURANCE

TRAFFIC	2	
CITY ORDINANCE	0	
PARKING	0	
Total		2

COMPLIANCE DISMISSAL

TRAFFIC	0	
CITY ORDINANCE	2	
PARKING	0	
Total		2

DISMISSED BY PROSECUTOR

TRAFFIC	0	
CITY ORDINANCE	4	
PARKING	0	
Total		4

Total Other Completed		9
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CITY OF ALAMOSA

Page: 2

Report For October 1, 2017 Thru October 31, 2017 FILEDST

Grand Total Completed 110

Net Difference Filed/Complete 79

Warrants...

Issued...

TRAFFIC	1	
CITY ORDINANCE	25	
PARKING	0	
Total Violations		26
Total Warrants Issued		26

Cleared...

TRAFFIC	2	
CITY ORDINANCE	29	
PARKING	0	
Total Violations		31
Total Warrants Cleared		31

Change in Total Warrants 5-

Other Paid Cases...

Paid Fine...

Total Other Paid Fines 49

PD SUR PD SURCHARGE	\$2,177.53
FINE FINE	\$12,211.92
TP SERVICE CHARGE	\$181.28
WF WARRANT FEE	\$52.50
VA VICTIMS ASSISTANCE	\$142.43
CCOST COURT COSTS	\$465.07
LATE LATE FEE	\$116.80
DFLT DFLT JUDGMENT	\$150.00
DEFER DEFERRED FEE	\$225.00
BF BOND FORFEITURE	\$110.00
DIS DISCOVERY FEE	\$20.00
REST RESTITUTION	\$162.47

Total Fees/Fines Paid \$16,015.00

HUMAN RESOURCES MONTHLY REPORT

October 2017

New Employees:

Exiting Employees:

Dominique Wright

Custodian at Rec Center

PW-Bdgs/Facilities

Workers Compensation:

New filings: 1

Open claims: approximately 5



Alamosa Police Department

October 2017 Month End Report

Part 1 Crime Category	Aug-17	Sep-17	Oct-17	Oct-16	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	1	1	1	1	0	10
Robbery	1	3	0	0	0	7
Aggravated Assault	1	2	1	6	5	32
Total Violent Crimes	3	6	2	7	5	49
Part 1 Property Crimes						
Burglary	8	12	13	10	-3	83
Larceny	60	52	45	55	10	518
Vehicle Theft	0	3	1	3	2	10
Total Property Crimes	68	67	59	68	9	611
Total Part 1 Crimes	71	73	61	75	14	660
Miscellaneous Offenses						
Domestic Violence	14	10	4	5	1	99
Simple Assault	16	10	11	8	-3	137
Drug Related	22	20	13	14	1	134
Liquor Laws	8	7	8	3	-5	33
Harassment	23	11	7	10	3	121
DUI/DWAI/DUID	6	14	8	4	-4	77
Arson	0	0	0	0	0	3
Traffic Related						
Traffic Accidents	33	41	41	25	-16	333
Fatal	0	0	0	0	0	0
Injury	1	4	3	2	-1	40
Property Damage	32	37	38	23	-15	293
Community Service Ofc						
Dogs picked up	13	5	15	8	-7	102
Animal Bites	6	1	0	4	4	26
Barking Dog Complaints	2	0	2	6	4	23
Wildlife Calls	30	11	16	9	-7	121
Weed/Trash Removal	197	0	0	0	0	521
Snow Removal	0	0	0	0	0	5
Junk Vehicles	2	5	6	0	-6	14
Abandoned Vehicles	9	1	5	4	-1	50
Summons Issued	5	4	6	12	6	82
Calls for Service	228	145	147	96	-51	1715

Submitted by: Duane Oakes, Chief of Police



CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

- **Cemetery Activities**

	<u>October</u>	<u>Total 2017</u>	<u>Total 2016</u>
Graves opened & closed	3	42	59
Graves set up services	3	42	59
Graves raised to grade	0	107	49
Cemetery single spaces sold	0	31	49
Stones leveled	3	51	4
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

- **Tree Related Activities**

	<u>October</u>	<u>Total 2017</u>	<u>Total 2016</u>
Trees Pruned/Trimmed	3	120	110
Tress Planted	2	27	35
Trees Removed	0	7	11

- **Park Activities**

Worked accomplished:

- Parks
 - Weekly check and maintenance of play equipment; get playground log and spraying log up to date
 - Daily trash pickup of parks, cemetery, fairgrounds, ballfields, and City Hall
 - Winterize Sunset ball fields, fairgrounds, and Zapata restrooms
- Carroll Park
 - Remove wind screens and put in storage
 - Repair irrigation line
 - Take down soccer goals and nets and put in storage
- Cole Park
 - Blow out water hydrants
- Disc Golf Course/Archery Range
 - Haul culvert to new addition and install in ditch, cover and bury for walk path across ditch
 - Move barbed wire fence for archery range, install posts, wire ties, and wooden posts
 - Get public works to grade area for archery range; level dirt
 - Drag area with small tractor for final prep
 - Put new bolts and hardware on nine signs on posts
- Dog Park-Blanca Vista
 - Install 2 metal gates
- Other
 - Funerals and grave digging, locates for public and stone setters, raise graves and level head stones, , mow and trim, cemetery flower clean up and removal, and work on cemetery records
 - Set up October fest event and take down

- Blow out and winterize all drip systems
- Repair irrigation line at Rec Center
- Set up and take down stages and banners
- Plant 2 trees at cemetery
- Raise and lower flags
- Pour a concrete pad and install a new bench behind city hall
- Wrap all back flow devices with insulation to prevent from freezing and cover up vents in restrooms
- Haul some poly carts to cemetery yard for storage
- Haul desk and chairs to new cemetery office
- Haul decorations to train shelter and Christmas decorations to cemetery garage; check for bad cords and replace bad bulbs
- Remove water tank off Chevy truck for winter and take in for fuel pump replacement
- Take compressor in for antifreeze leak
- Water all flowers

FALL & WINTER ACTIVITIES GUIDE

Check out our activities guide for all the upcoming fall and winter events and programs. Our Facebook page - City of Alamosa Activities - is another great way to be informed of updates.

SPORTS & ACTIVITIES

Youth Sports

- **Basketball:** games will be October - December for kids in grades 1st-6th.
- **Ice Hockey:** registration is still open; games are set for January – February for kids, ages 5-13.
- **Volleyball:** registration is still open; games are set for February – March for kids in grades 2nd-6th. The 2nd-4th division is semi-clinic style.

Youth Sports Special Events

- Denver Nuggets Skills Challenge: December 6th at 5:30 PM at the AFRC
 - o Free event; winners advance
 - o Open to boys and girls 7-14
 - o Tests dribbling, shooting, and passing skills

UPCOMING COMMUNITY EVENTS

- **Alamosa Celebration of Lights – November 17**

Rec Center Fall Hours

Monday – Thursday: 6am – 10pm

Friday: 6am – 6pm

Saturday: 7am – 6pm

Sunday: 12pm-6pm

Upcoming Rec Center Closures

- Veterans Day (observed)-November 10th (Friday)
- Veterans Day-November 11th (Saturday)
- Thanksgiving – November 23rd (Thursday)
- Day after Thanksgiving – November 24th (Friday)

Rec Center Revenue

	October	September	August	July	June
Courses	\$7,182.00	\$3,498.00	\$8,680.00	\$3,707.00	\$3,781.00
Facility Rentals	\$1,020.50	\$2,548.60	\$1,187.33	\$1,351.20	\$1,691.00
Membership	\$7,212.03	\$2,866.03	\$5,731.15	\$4,167.33	\$3,836.70
Merchandise	\$5,076.00	\$4,966.00	\$2,491.53	\$6,927.27	\$6,290.80
	\$20,490.53	\$13,878.63	\$18,090.01	\$16,152.80	\$15,599.50

Rec Center Door Count

January 2016	18,048	January 2017	29,114
February 2016	24,453	February 2017	22,218
March 2016	11,180	March 2017	16,985
April 2016	8,976	April 2017	11,967
May 2016	7,535	May 2017	14,574
June 2016	7,542	June 2017	24,041
July 2016	6,789	July 2017	16,384
August 2016	6,572	August 2017	13,277
September 2016	5,299	September 2017	13,665
October 2016	7,413	October 2017	17,111
November 2016	10,391		
December 2016	<u>10,123</u>		
	114,498		159,336

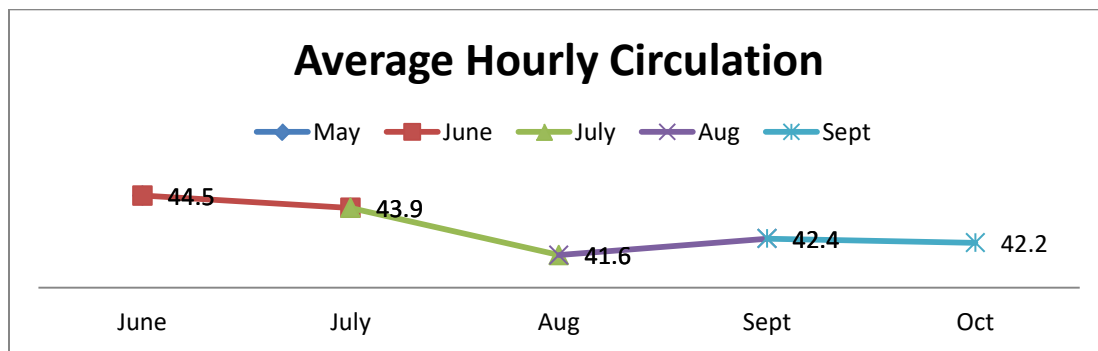
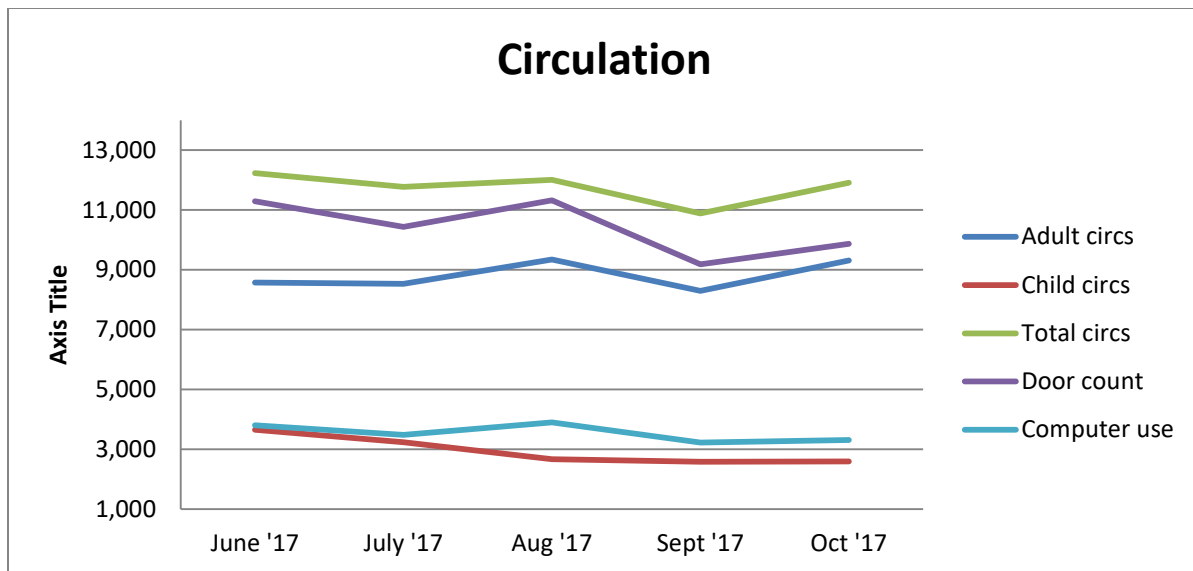
Average per Month: 10,382

Average per Month: 15,934

Library Manager Report – October 2017**Library Stats**

Website Counter				
	October	September	August	July
Pageviews		2,098	2,250	2,152
Sessions		998	1,093	1,083
1 st Time Visitors		330	393	340
Returning Visitors		330	348	383

MONTHLY	STATISTICS	SUMMARY			
	October '17	September '17	August '17	July '17	June '17
Adult Circs	9,313	8,299	9,342	8,536	8,571
Child Circs	2,599	2,585	2,667	3,234	3,660
Total Circs	11,912	10,884	12,009	11,770	12,231
Hours Open	282	257	289	268	275
Circs per hour	42.2	42.4	41.6	43.9	44.5
CLC Circs	1,932	2,099	2,179	2,396	2,331
Door Count	9,863	9,182	11,327	10,437	11,289
Computer Use	3,314	3,239	3,897	3,484	3,805
Aspen e-books	178	150	151	188	170
TumbleBooks	31	36	5	2	0



Collection Development:

Staff added 401 new materials to the library collection: 255 books, 77 magazines, 6 audiobooks, 1 music CDs and 62 DVDs. This process includes purchasing, cataloging, and material processing. 163 materials were discarded.

Staff announcements.

Volunteers: We had a total of 23 volunteer hours this month. (11.5) Patty Campbell and (16) Leroy Espinoza. They both worked in the staff room doing miscellaneous jobs.

Community Involvement



- The local Fiber group met in the Story Room. Usual attendance is 10-15 fiber enthusiasts. The group knits, weaves, spins, and crafts all things fiber. They share and teach each other new techniques and ideas. Planning for charity projects or events is also done at these meetings. The next meeting will be October 11, 2017. We welcome anyone interested in any type of fiber arts.



- The Historic Preservation Advisory Committee meets the second Tuesday each month in the Local History Room.



- The Essential Oils workshop was “Immune System Support with Essential Oils”. 3 students attended. The next workshop will be “Introduction to Essential Oils” on November 20, 2017.

- People First group had their meeting in our Local History room. 9 members attended.



- San Luis Valley Origami workshop at the library was October 14, 2017 with 7 participants. The next workshop will be November 12, 2017.



LITTLE FREE LIBRARY.org®
TAKE A BOOK • RETURN A BOOK

- We have 7 Little Free Libraries in Alamosa, sponsored by the Alamosa Public Library and the Friends of the Library.
Food Bank – WCC added 40 books; **La Puente** – FOL (Friends of the Library) refilled with 35 books; **Zapata Park** –Jan Oen & Don Thompson refilled with 20 books; **Senior Center** – KREBS 0 books; **Nancy Cutters Office** (Optimist) – no changes; **SLV Immigrant Resource Center** (Optimist) – no changes;
Cole Park (library staff) we refilled with 23 books.



Friends of Alamosa Public Library

- The Friends are collecting donations through the winter for the May 2018 book.
- Membership of Friends of the Library is now at 50 members.
- Friend’s meeting was October 17, 2017. Next regular meeting is scheduled for November 21, 2017.
- October 7, 2017 book sale made \$474.
- The next book sale for 2017 will be November 4, 2017. This is their Holiday Sale and will be held in the City Council Chambers this year.
- On September 1st the new Friend’s Book Bike arrived. This was purchased with help from the Rotary Club grant.



Monthly Overview – October was a fun month in the library. We had a lot of extra displays (thanks to Judith!) The Story Room got doors on the new shelving storage wall – it looks fabulous!! We are getting lots of great comments about it, and I am enjoying organizing all our stuff. Save the Children invited me and Pat Garcia to a partner celebration, we added a new additional storytime day for the babies/toddlers, and we celebrated Halloween Dr. Who style!

Storytime – Because of our increasing numbers for Rhythm, Rhyme, and Storytime, we added an identical session on Tuesdays at 10 a.m. It's been well received so far.

Date	Rhythm & Rhyme	Fun and Fantasy	Total
10/6/17	20k, 13a; 33t	12k, 8a; 20t	53
10/13/17	20k, 14a; 34t	17k, 11a; 28t	62
10/20/17	31k, 18a; 49t	19k, 10a; 29t	78
10/24/17	9k, 6a; 15t	----	15
10/27/17	7k, 5a; 12t	12k, 8a; 20t	32
10/31/17	4k, 3a; 7t	----	7
TOTAL		247	

Total Children's Services Visits for October: 247

Partnerships:

➤ **Save the Children** hosted a "Celebration Honoring Community Partners" at the Barn at Manzanilla. It was a lovely event with wonderful food and updates on all of STC's activities over the year including Azeneth Heredia's work in Houston. Pat Garcia attended with me.

Growing Readers Together:

- **Storytime to Go Kits** – I was able to finish preparing six of our STG Kits. They are beginning to be checked out and we have gotten great feedback regarding the quality of the kits. I will continue to work on the Storytime Elements sheets for the other 10 kits. These sheets have songs, rhymes, activities, and extension activities associated with the theme of the kits. To facilitate the advertising and ease of checkout for the kits, I created faux books using old National Geographic leather cases which highlight each theme and what is included in the kit. See photos below.
- **Planting Seeds** – We have 22 kids currently signed up for our 1,000 Books Before Kindergarten program! Thanks to Mandy Pittman for posting on facebook about how the program has inspired and accelerated her kids' reading. Families are finding that having their older siblings reading to the littles has caused a wonderful effect for the whole family!



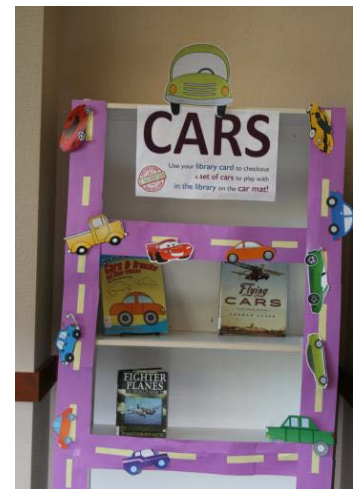
- **FFN Signups** – We now have 19 FFN's!

Displays:

- **Teen Lounge** – Cathy got inspired to do a “welcome to the teen lounge” board along with spots to put relevant information and ask for input from teens. She also did a display in the nook NaNoWriMo. November is national novel writing month. Visit nanowrimo.org.
- **Kid's Area** – I made a display to advertise our cars that are available for in-library use checkout.
- **Board Bookshelf** – An overview of the 5 practices and Storytime to Go Kits
- **The PAD** – 5 practices highlight – starting with “talk”
- **Family Resource Center** - This space got a facelift!
- **Happy Dr. Who-laween** – Judith, our resident Whovian, dressed up the library with all things Dr. Who and we all dressed up as various doctors! See photos below – also wonderful were her kid's activities and her front case display for domestic violence prevention. Very creative!



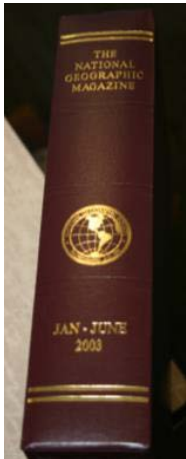
Judith's extra interactive displays



Judith's Halloween themed domestic violence display

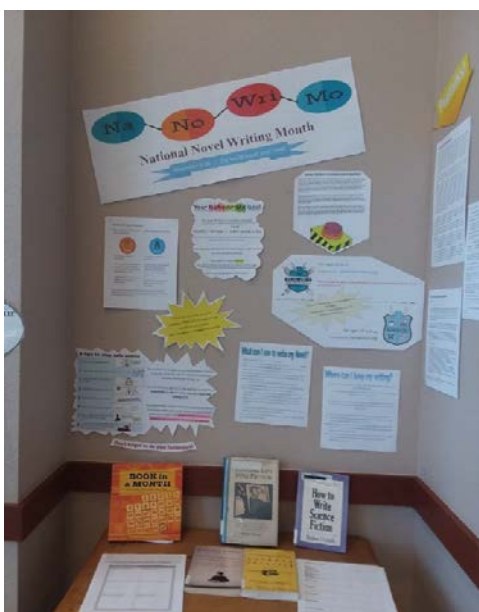


Respectfully Submitted,
Becky Steenburg
Children's Librarian



Storytime to Go Kit-Example

Storytime to Go Kit faux books
for facilitating checkout.



ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

The request of Leland Romero for a Permitted Use by Special Review to allow a private school (Use Group ICP-1) in a Residential Medium zone.

Recommended Action:

That Council approve the request as presented as per the recommendation of the Planning Commission, but limit the number of students who may attend the school to the planned 22 students.

Background:

The proposed Right of Passage School offers educational programs and services to troubled, at-risk and vulnerable youth from foster family programs, after-school mentoring programs, charter schools, residential programs and transition services. The proposed Right of Passage services and activities are provided in an academic environment with operational hours between 7:30 am - 4:00 pm Monday through Friday. The operation is very similar to a regular school that has weekends, holidays and Winter break and Spring Breaks off.

Services include basic teaching strategies for students ranging in age from 7 to 16 years old and conform to national common core standards at each age/grade level. Twelve (12) students are currently served in the existing facility at the old Western Auto, and it is anticipated that up to twelve (12) additional students could be served in the foreseeable future. The Municipal and District Courts control the scheduling of students. The applicant anticipates the Courts will provide enough students to reach their capacity of 22 students. Based on Colorado State guidelines, the subject building has sufficient floor area to provide classroom space for up to 62 students. Per the applicant, the costs of overhead, salaries, workers compensation and other financial burdens will not permit the program to entertain 62 students.

Mental Health Counselors will provide support services as needed and there may be group meetings of parents and supporters, mental health personnel and others on the subject property if necessary. And at this time the playground will be the only activity outside the building.

This building has historically been used as a school facility under the Head Start program. Since the closing of the old school the building has housed other uses such as day care. Our records do not indicate that the Head Start facility was ever granted a Special Review as required by the RM zoning district. Had the old school continued operation without the Special Review it would be considered a pre-existing nonconforming use. The applicant is proposing a new school use of the structure. This proposal for a school is not "grandfathered" because of discontinuation of the prior the historic use of the building. The new application for a school must be reviewed as a new proposal and be evaluated under any new rules and regulations adopted by the City once the historic school use of the building was abandoned.

The primary concern of staff is the lack of the required off-street parking. As per Section 21-171 of our existing code, the proposed near term requirement would be a total of 8 off street parking spaces with that requirement increasing to 13 should the school expand to the anticipated 22 students. The current configuration of the site does not permit the installation of off-street parking without removing a portion of the playground. This does not appear to be an option because of State Department of Health open space/play area requirement per student in schools and day care facilities. In addition, the Americans with Disabilities Act (ADA) require a minimum of two (2) off-

street van accessible spaces. However, the neighborhood is familiar with traffic generated by a school because of the historic use of the property and therefore will not be absorbing new impacts associated with a new school use. In addition, there are commercial and storage uses in the vicinity that reduce the number of residences that are potentially impacted by the new school. However, this consideration of parking implications is the reason to limit the number of students to 22.

Issue Before the Council:

Does Council wish to approve the requested Permitted Use by Special Review to allow a private school (Use Group ICP-1) in a Residential Medium zone as per the recommendation of the Planning Commission, and limit the total number of students to 22?

Alternatives:

Council may approve the request as presented, approve with conditions, such as the limit of 22 students, or deny the request with or without providing staff with further guidance.

Fiscal Impact:

No significant fiscal impact is anticipated

Legal Opinion:

The City Attorney will be available for questions.

Conclusion:

The proposed use appears to be in-line with the historic use of the property and staff has received no adverse comments from adjacent property owners. Staff is concerned that if the approval is done without limiting the total number of students, parking could become a serious problem if the use of the school were to be expanded to its capacity of 62 students.

ATTACHMENTS:

Description	Type
▢ Application	Backup Material
▢ Staff Report to Planning Commission	Backup Material
▢ Minutes	Backup Material
▢ Right of Passage Information	Backup Material

**CITY OF ALAMOSA
APPLICATION FOR PERMITTED USE BY SPECIAL REVIEW**

1. Name of property owner(s): Leland Romero
2. Mailing address of property owner(s): 1025 San Juan Ave
3. Phone number/E-mail: 719 580-3003
lromero@alamosa.k12.co.us
4. Applicant information if different from owner. Attach Power of Attorney.
 Name: Leland Romero
 Address: 1025 San Juan
 Phone: 719-580-3003
5. Legal description of property: Lot 7 & 8 and North 95 feet
of 9 thru 12 School subdivision blk 69
6. Street address of property: 807 Ross Ave
Alamosa Co 81101
7. Zoning of property: RM
8. Describe proposed use in detail. Day treatment/school
for Rite of Passage Treatment facility (Youth) (Use Group ICP-1)
9. Attach a list of adjacent property owners names and addresses for notification. (Available at County Assessors Office)
10. E-mail an electronic file of attached site plan to:
engineer@cc.alamosa.co.us
11. Attach time schedule for development. ASAP
12. Enclose application fee of \$50.00 non-refundable.

OWNER(S)

Signature(s)

Print Name

Date

APPLICANT(S)

Signature(s)

Print Name

Date



Memo

To: Planning Commission Members
From: Dan Vaughn, Planning Specialist
Subject: Permitted Use with Special Review, 807 Ross Avenue
Date: October 17, 2017

BACKGROUND

Staff has received a request to convert the day care facility (the old Head Start building) at 807 Ross Street from its current use to a private school. The subject property is zoned Rm Residential Medium. A private school is a permitted use in the Rm zone with Special Review. The special review grants the Planning Commission the opportunity to examine the compatibility of the proposed use to the surrounding neighborhood.

The building has historically been used as a school facility under the Head Start program. Since the closing of the old school the building has housed other uses such as day care. Our records do not indicate that the Head Start facility was ever granted a Special Review as required by the RM zoning district. Had the old school continued operation without the Special Review it would be considered a pre-existing nonconforming use. The applicant is proposing a new school use of the structure. This proposal for a school is not "grandfathered" because of the historic use of the building. The new application for a school must be reviewed as a new proposal and be evaluated under any new rules and regulations adopted by the City once the historic school use of the building was abandoned.

The proposed Right of Passage School offers educational programs and services to troubled, at-risk and vulnerable youth from foster family programs, after-school mentoring programs, charter schools, residential programs and transition services. The proposed Right of Passage services and activities are provided in an academic environment with operational hours between 7:30am -4:00 pm Monday through Friday. The operation is very similar to a regular school that has weekends, holidays and Winter break and Spring Breaks off.

Services include basic teaching strategies for students ranging in age from 7 to 16 years old and conform to national common core standards at each age/grade level. Twelve (12) kids are currently served in the existing facility at the old Western Auto, and it is anticipated that up to twelve (12) additional students could be served in the foreseeable future. The Municipal and District Courts control the scheduling of students. The applicant anticipates the Courts will provide enough students to reach their capacity of 22 students.

The Right of Passage program currently provides a teacher/student ratio of one (1) teacher to twelve (12) students at the existing facility. As new students arrive, the teacher/student ratio will be examined. It is anticipated that twelve (12) new students will require the hiring of an additional teacher. Based on Colorado State guidelines, the subject building has sufficient floor area to provide classroom space for up to 62 students. At this time, the costs of overhead, salaries, workers compensation and other financial burdens will not permit the program to entertain 62 students.

Mental Health Counselors will provide support services as needed. There are three small rooms south of the hallway that can be used for that purpose, if needed. The Counselors do have their own office at the Social Services Building. There may be group meetings of parents and supporters, mental health personnel and others in the larger room, if needed.

There is a commercial kitchen in the building. It is not being used because it has not been inspected. There are no plans to use it at this time. Students are currently transported by a company van to the ROP facility for lunch. If at some point in the future a food service becomes part of the program, all proper codes and procedures will be required to reopen the kitchen. In the interim, the ROP kitchen will be used to make meals for their clients that are detained at the ROP facility.

There will be no vocational equipment that use solvents, flammable gases or other materials used on site that require non-flammable or hazardous material storage. There will be no equipment used that generates unacceptable noise. The playground will be the only activity outside the building.

ANALYSIS

The two primary land use regulations in the Alamosa Development Code that apply to schools are parking and the use of roads and alleys. The existing church has not been an issue because any impacts on the neighborhood were on weekends and lasted only a short duration.

Off Street Parking: Section 21-171 of the Land Use Code requires One (1) space per teacher plus one (1) space per administrative employee plus one (1) space per two (2) students. The use as proposed near-term requires the following:

Current Parking Requirement

Use	Number Proposed	Requirement	Total
Teachers	1	1	1
Admin/Receptionists	1	1	1
Students	12	0.5	6
Total			8

Future Parking Requirement

Use	Number Proposed	Requirement	Total
Teachers	1	1	1
Admin/Receptionists	1	1	1
Students	22	0.5	11
Total			13

The current configuration of the site does not permit the installation of off-street parking without removing a portion of the playground. This does not appear to be an option because of State Department of Health open space/play area requirement per student in schools and day care facilities. In addition, the Americans with Disabilities Act (ADA) require a minimum of two (2) off-street van accessible spaces.

Section 21-171 also does not permit the counting of any on-street parking toward require off-street parking.

Vehicle Circulation: The arrival/departure of kids in the morning/afternoon, the coming and going of mental health staff, and the transportation of kids to and from meals may cause a disruption to the neighborhood without the parking, circulation space and loading and unloading facilities necessary to absorb this kind of traffic. The loss of open space to accommodate this parking and circulation may negatively affect the issuance of permits from the State of Colorado.

CONCLUSIONS

New Use: The existing church building was not designed to accommodate the daily average traffic that will be generated by a program like Right of Passage. The program requirements of building/classroom space, open space, parking and circulation cannot be configured in a manner that does not negatively impact the neighborhood. The proposed school should be placed on a much larger site with more of a campus configuration that enhances the learning experience.

The proposed use may have serious negative neighborhood impacts despite relatively small numbers of students and staff. The conflicting elements of open space and parking need to be resolved to get this site to function properly as school site.

Historic Use: If the Planning Commission believes the historic use of the building is important in evaluating the new school, staff offers an alternate analysis. The neighborhood has traditionally had the Head Start school as a part of its fabric and character. The neighborhood is familiar with traffic generated by a school and therefore will not be absorbing new impacts associated with a new school use. In addition, there are commercial and storage uses in the vicinity that reduce the number of residences that are potentially impacted by the new school.

RECOMMENDATION

There are two viable recommendations for this application. Approval or denial of the application can be legally supported by findings from the Code of Ordinances. For your consideration staff offers the following recommendations:

If the Planning Commission supports denial:

Staff believes the new application should be evaluated under the updated regulations and therefore recommends denial of the application, as presented, because of the inability of the site to accommodate the off-street parking requirement of Section 21-171 of the Code of Ordinances.

If the Planning Commission supports approval:

Staff believes the neighborhood has traditionally included a school and the adjacent commercial and storage uses minimize any negative impacts to the neighborhood and should be approved.

City of Alamosa
Planning Commission
October 25, 2017
6:00 p.m.
Minutes of the Meeting

The regular meeting of the Planning Commission was called to order on the above date at 6:00 p.m. by Chairman Mark Manzanares. Present were the following members: Shirley Adcock, Farris Bervig, Christopher Lopez and Darrel Cooper. Excused: David Mize and Scott Travis. A quorum was declared. Staff present: Pat Steenburg, Harry Reynolds, Dan Vaughn and Julie Scott.

Agenda Approval: M/S/C. Adcock, Lopez. Motion was made to approve the agenda as presented. (Unanimous)

Approval of the Minutes: M/S/C. Lopez, Adcock. Motion made to approve the minutes of the September 27, 2017 meeting as presented. (Unanimous)

Public Comments: None.

Regular Business – Zoning Board of Adjustments

The request of the Lutheran Hospital Association of the San Luis Valley dba SLV Health for variances from the City Code of Ordinances for sign installation. The property affected is Lots 2 through 7, Block 7, Long Cole Re-Subdivision, City of Alamosa, Alamosa County, also known as 106 Blanca Ave.

The public hearing opened at 6:03 p.m.

Manzanares: Who would like to speak on behalf of this request?

Wehe: Donna Wehe, 211 La Veta, Alamosa. I'm Director of Public Relations and Marketing and this is John Thompson, project coordinator and he has a few designs to hand out and as we're speaking to it you can refer to these diagrams. John and I did not prepare any remarks; we will answer any questions you have on the submittal. There are two designs where we had just the stagnant sign and what we decided to add a video message board and that increased the sign size. The original application was approved when it was smaller.

The applicants clarified which design they were requesting approval for.

Steenburg: For clarity, the plans you submitted with the application are different from what was submitted? Harry will do the calculations, if you can bear with us for a moment. So it looks that these plans are a little bit smaller.

Manzanares: Thank you. Is there anyone else that would like to speak for this request? Against? We will close the public hearing. Questions?

The public hearing closed at 6:07 p.m.

Lopez: A couple questions, was SLV Health during this planning aware of the setbacks?

Thompson: We did not, several of the key designers we assumed they knew and unfortunately counted on others; we assumed.

Lopez: My second question is what is the content going to be on the reader board?

Wehe: Mostly to explain different events that we support, for example, this is Breast Cancer Awareness Month and we will have walk in clinic for those who qualify - that would be on the reader board. It would have nonprofit announcements perhaps, there hasn't been a policy written so it's not in stone. It will mostly be awareness and thanking a lot of people in the community and for example during Doctor week, thanking them.

Lopez: So it would be a community board and that SLV Health is there.

Wehe: Yes, the logo sign will always be there and it will have date and temperature.

Lopez: Was there a particular reason it's off of 160 instead of First St.?

Wehe: We have changed the whole situation off First St. We no longer have an entrance off First St. It is more for beatification for the whole town and especially that corridor and the sign is part of the whole scheme of welcoming and promotion of the community. We have had people drive right by and not know the hospital was there. Off First St. they can still enter on Pike Ave. and kick back up to 2nd St. We had incidents with the ambulance and traffic backing up and want to avoid that issue.

Lopez: If I can compare the size of this to another on 160 such as the outdoor store, what is the size?

Thompson: It is about the same as Arby's next door, very similar.

Steenburg: If I may add, the plans we used showed a variance of 31 sq. ft. and this would be 8 ft.

Manzanares: So considerably less, is there a motion?

M/S/C. Bervig, Adcock. Motion made to recommend approval of the request of the Lutheran Hospital Association of the San Luis Valley dba SLV Health for variances from the City Code of Ordinances for sign installation. The property affected is Lots 2 through 7, Block 7, Long Cole Re-Subdivision, City of Alamosa, Alamosa County, also known as 106 Blanca Ave.
(Unanimous)

This is the final action on the request.

Next item:

The request of Neff Malouff for a variance from the City Code of Ordinances to allow construction of a single family dwelling. The applicant seeks relief from the front and rear yard setbacks of 25 ft. to 20 ft. The property affected is Lot 16, River Trece Two, Phase 5, City of Alamosa, Alamosa County also known as 3023 West Lakewood Drive.

The public hearing opened at 6:14 p.m.

Manzanares: Please step up to the mic and state your name and address for the record.

Malouff: Neff Malouff, 2022 Hwy 160 S., Alamosa. Last month we met and looked at a variance of 10 ft. off the back line and after the meeting I talked with Mark and he suggested that maybe splitting the difference and a 5 ft. variance in the front and 5 ft. in the back may make it a better fit. I also have a set of plans here if you would like to see them.

Manzanares: Thank you, is there anyone else that would like to speak for this request? Against? We will close the public hearing.

The public hearing closed at 6:15 p.m.

Manzanares: I do want to make it clear that after last week, Neff is in my ward and I only speak for myself. I encouraged him to look at my home and the footprint of my home because it is very similar except lot size if different. It gave him a physical look and that's where that came from. Are there any questions?

Bervig: Pat, I would like your opinion with all the stuff I'm reading here.

Steenburg: Basically last month he requested a variance for 10 ft. off the back so the front of the house would meet the setback requirements and as I understand it, he has moved the house 5 ft. to the south which will give him 20 ft. off the front line and 20 ft. off the back. Staff recommendation has not changed; it doesn't meet the requirements of the ordinance. We still recommend denial it's a brand new subdivision and don't want to set precedent.

Manzanares: I agree in terms of the requirements what made me look at it in a different way. The lots are more accommodating in the way of what James Hsu is putting out there. I was more concerned in the home I was in previously and there was only 15 ft. in the back; we never used it and that was my only pushing it forward and only the garage portion it wouldn't be too obtrusive.

Adcock: So where you have your hand is where the house will sit? So it is off the cul de sac or a brand new street.

Steenburg explained that is was the final phase of the subdivision that was approved. He clarified that staff felt there was no unusual existing conditions in the district to warrant a variance.

Lopez: How many lots are in this subdivision? What can happen around there as this whole subdivision starts to populate?

Steenburg: This last phase had 20-25 lots and pointed out the area on Google map.

Manzanares: This is the latest one and the smaller lots are included? The one Neff is proposing is a different filing?

Steenburg: No, it is in the same filing.

Malouff: My lot is in the same phase as the smaller lots to the south; it is bigger.

Steenburg: Those smaller lots still meets the residential light zoning requirements.

Manzanares: Right.

Lopez: Are there other lot owners that have a similar size footprint that his does that you know of?

Steenburg: I didn't do that analysis.

Malouff: The square footage meets all the sizing it's the shape of the house more than anything. Its 1,800 sq ft., 2,200 with the garage.

All adjacent property owners were notified of the public hearing.

Manzanares: Thank you, are there more questions? A motion?

Adcock: I motion we approve this variance request.

Manzanares: I need a second.

Lopez: I second to bring it to a vote.

M/S/C. Adcock, Lopez. Motion made to approve the revised request of Neff Malouff for a variance from the City Code of Ordinances to allow construction of a single family dwelling. The applicant seeks relief from the front and rear yard setbacks of 25 ft. to 20 ft. The property affected is Lot 16, River Trece Two, Phase 5, City of Alamosa, Alamosa County also known as 3023 West Lakewood Drive. (Three yeahs - Adcock, Manzanares, Bervig; two nays - Lopez and Cooper) Motion carries.

This is final action on the request.

Planning Issues:

The request of Leland Romero for a Permitted Use by Special Review to allow a private school (Use Group ICP-1) in a Residential Medium zone. The property affected is Lot 7 & 8, Block 69, School Subdivision, City of Alamosa, Alamosa County, also known as 807 Ross Ave.

The public hearing opened at 6:23p.m.

Manzanares: Who would like to speak on behalf of this request?

Romero: My name is Leland Romero, 1025 San Juan Ave. I own the facility at 807 Ross which is also known as the old Headstart building. I have Ryan Andersen who is the facility director of Rite of Passage and Tom Hayes, assistant and they will speak on behalf and I will be the landlord.

Just to preface this, I was contacted by a representative of ROP (Rite of Passage) that they were interested in renting my building. I came to council about a year ago to make this a daycare center and going through the process to find an administrator- it wasn't cost effective then. The administrator for a daycare facility was about \$69,000 and way out of my league. So the building has been vacant so I was approached by ROP in regards to a youth detention school. Right now they have three students but over the year could have 12. Based on the square footage of the building, we could house 62 but that would never happen. We had a long discussion with these people. It is located on the south side, it has never been vandalized it still looks like a church.

In the 1940's early 50's it was still a church. Then in the late 50's early 60's it turned into a Headstart. We are looking at a smaller school and less impact in the neighborhood.

With that being said, here is the general proposal: (attached is Exhibit A)

Lopez: Is this Youthtrack?

Romero: Yes, under a different name now. A van will transport students. There is one teacher who could be there for up to 12 students. My main point is the planning commission granted me a permitted use for a day care facility would have more of an impact in the neighborhood. Do you have any questions?

Manzanares: Thank you. We will have questions in a moment. Please state your name and address.

Hayes: Tom Hayes, 304 San Juan, Alamosa. I had been the former director it is now known as Sage Youth Center, formerly Youthtrack which came into being in 1997. In fact back then I worked for Div. of Youth Corrections and I trained staff that was at Youthtrack. It has gone through a lot of changes since. In January of this year, it was bought out by Rite of Passage, they run 35 programs in twelve states, all juvenile facilities. We are a residential child care facility we have detention on one side, they do not leave the facility and residential side they are placed there, some for delinquent acts, some from neglect because home is not a good place for them. For the last 3, 4, 5 years we've been located by The Door Church in the strip mall, while it has served a purpose Rite of Passage but would really like something better. It would look more like an educational facility, spoke to Leland and think it would be an ideal facility. Thank you.

Andersen: I'm Ryan Andersen, 915 3rd St. I am the director of the program and Tom pretty much said everything I was going to say. I think this would be a great opportunity. One of the other services is the day treatment school and will meet the educational needs.

Romero: They try to make the student more productive and what happens is they go around the neighborhood and provide community service. They could clean up that park it always gets trashed.

Manzanares: who else would like to speak?

Oen: Hello, I am Jan Oen, 924 8th St., Alamosa.

Thompson: Don Thompson, 924 8th St. also. I would like to start and say I object to Mr. Romero's concern about trash in the park. My wife and I check it almost daily and feel it is one of the most outstanding parks in Alamosa with the play equipment. We don't want to support or oppose but would like Mr. Romero to answer and resolve any neighbor concerns and it be part of the hearing record that he would address them. I think he is honorable enough and doubt there would be any concerns but as a neighbor would like it as part of the record.

Oen: I would like to add we live on the same block at the opposite end and we walk that area every day and pick up trash and just want to say Mr. Romero keeps the sidewalks plowed, leaves raked and want it to stay that way.

Manzanares: Thank you. Farris I know you had a question, we will close the public hearing. Mr. Romero, please step forward for questions. Comments?

The public hearing closed at 6:35 p.m.

Bervig: Mr. Romero, you are leasing this building for how long?

Romero: A year and if everything is okay we will extend it.

Bervig: Year to year basis, it's a little iffy, just one year.

Romero: Here's the thing, I grew up on the south side, I went to the Headstart, if there happens to be a problem, and there is a way out without litigation. I could do five year lease, but this would be best for both of us. So to answer your question, a year lease.

Lopez: Are you capping or limiting the number of students, there is two but could be 22 and there is room for 62? Where do you as a landlord see the capacity?

Romero: With State requirements in a child facility you compile the square footage and based on the building itself the facility could hold 62 but it would never get there and they have been in business for five years and the most they had was 12.

Lopez: Say they did have 62, would you take them?

Romero: Probably not, I'm a teacher, an educator. I would not want to see that many kids going through. I wouldn't want to see 62. One I'm a teacher and two the wear and tear on the facility.

Manzanares: Would you take away the 'probably?'

Romero: Yes. I will not allow 62 students.

Lopez: Would you allow 30 students?

Romero: I would allow up to 22 students at the facility at that age level with that group.

Lopez: So let's play out that scenario. Twenty two students, how does that feel to the neighborhood. Traffic perspective from 22 students in that school, people in and out, and how the school functions, are there concerns, what goes on inside the building what does it look like when you are at 22 instead of 2?

Romero: Well, you would have more people going in of course. It's more of a private school setting not a public school. These kids are from ROP. Parents would see their children off site behind the jail as it is right now; those are the recommendations of the State.

Manzanares: When you said additional children that are not in the school would be dropped off by a van, parents?

Andersen: They would be dropped off by their parents and picked up by their parents.

Manzanares: So thirty people picking up and dropping off.

Andersen: In terms of day treatment, we have literally had only had two from the community so far. I would really doubt we would have an additional ten students from the community. I expect traffic would be very light.

Adcock: I have a couple questions, you will not serve meals will you be serving lunch I know there is a kitchen in the facility.

Andersen: No, we will not. Lunch is at the facility and breakfast. We will provide a snack like graham crackers in the afternoon.

Adcock: Pat, this is a question for you. With the permitted use and a year to year lease, as long as it is being used it is okay?

Steenburg: As long as it is being used it is okay.

Lopez: Does ROP accept students from other counties?

Andersen: Yes, in the residential facility but not in day treatment.

Manzanares: Mr. Romero, can you address the concerns of the neighbors?

Romero: Yes, as you know I was a City councilor for 14 years and have a vested interest in that community and get along really well and try to be good neighbors. And as far as being in the record as Mr. Thompson suggested I have no problem with that and will address any concerns. As he said I am honorable and will take care of my properties; we are a tight knit family.

Andersen: And if I may add as well we will address any concerns as well. We are excited about this opportunity in this beautiful building and you can be sure we will be good neighbors as well.

Hayes: If I may add we are about community justice, community service our kids will pick up trash and shovel sidewalks we give back.

Cooper: Just a statement. When it was Headstart there was at least ten drop offs in the morning. And as a side note, that was probably a church into the early 60's because I remember going there for youth activities.

Romero: Before my time.

Lopez: For the commission, it is not just a school it's a day treatment center. It's being positioned as a school, but it seems it will be used for other uses and not just a school.

Manzanares: Thank you; are there any other comments, a motion?

M/S/C. Cooper, Adcock. Motion made to recommend approval of the request of Leland Romero for a Permitted Use by Special Review to allow a private school (Use Group ICP-1) in a residential Medium zone. The property affected is Lot 7 & 8, Block 69, School Subdivision, City of Alamosa, Alamosa County, also known as 807 Ross Ave. (Yeahs, Adcock, Bervig, Manzanara, Cooper- nay Lopez.)

The recommendation will go to City Council to be heard on November 15th at 7:00 p.m. or shortly thereafter.

Other Business:

Determination of November/December meeting.

It was set to meet on November 29, 2017 at 6:00 p.m. for the next regular meeting.

Steenburg also updated the Commission on Dan Vaughn being the new liaison for Planning Commission pending Pat's resignation. Training will be upcoming and the Commission thanked Pat for all the hard work through the years and wished him well in his new endeavors.

Correspondence: Distributed.

After no further business, the meeting was adjourned at 7:01p.m.

Respectfully submitted,

Julie Scott
Recording Secretary

To Honorable Planning Commission Members and City Planner

I, Leland Romero, am applying for a permitted use to have a learning/day treatment center at 807 Ross Ave. This address is known as the old Headstart building. Historically, this address has housed a learning environment for the past 55 years. The intent of this application is to provide an educational area for the local agency working with troubled youth. This agency is known as ROP (Rite of Passage).

Currently, ROP is providing educational services in the old Western Auto location. However, the lease is up at that location, and ROP would like to lease the old Headstart building, since it is now vacant. The old Headstart building will provide more of an educational environment.

In addition, the old Headstart building has three separated rooms for counseling if needed during daytime/school time hours. It also has an office room to lock sensitive information, three huge rooms (one room now under construction) to utilize as an educational/school environment. Most likely the center room will be more utilized than the other rooms since it is the smallest of the three rooms. See the attached sketch.

Furthermore, the old Headstart building will have similar hours of regular school hours. Anticipated time will be from 7:30 am to approximately 4:00pm Monday through Friday. The number of students will depend on the local District Court arraignments, but far less than the Colorado State Compliances. At the Western Auto facility, there has been anywhere from 1 to 12 kids getting their education and current projections indicate the same. Although, compliances with the state requirements are by square footage, somewhat similar to a child care facility. Each child needing a certain amount of square area of space, the square footage of the building grossly exceeds the expectation of the number of kids served.

Equally important, parking space is not an issue since a ROP company van will drop off and pick up the students before and after school. However, street parking space is available on each side of the building for the teacher

now on staff. The drop off can be on the north side or east side of the building.

In conclusion, I am applying for this permitted use to allow an educational area for our troubled youth. Historically, this location has been school zone in a residential medium for the past 55 years with minimal impact, so please consider to pass the permitted use application to house such a facility.

If you have any questions please feel free to contact me at 7195803003 or email me at lromero@alamosa.k12.co.us.

Thank you,

Sincerely and Professionally,



Leland Romero

About Rite of Passage Journeys

Our Mission

Rite of Passage Journeys mentors youth, adults, and elders through life transitions, initiating soulful leaders for the next generation. Our programs use experiential learning to foster self-discovery, connection with others, and connection with the natural world. In the spirit of creating community and increasing the availability of rite of passage experiences, we train others in rite of passage program development, methodology, and mentorship.



Easy Pass in the North Cascades with our Alumni Program the Journey Continues.

What We Offer

Rite of Passage Journeys believes that modern adults, teens and children can learn important life lessons from centuries-old cross-cultural traditions. Since 1968, we have offered transformative experiences of intentional rites of passage and vision quests. Journeys also provides education and training for community leaders, mentors and organizations.



Journey Continues participants return to our Basecamp in Bothell, WA after a week in the North Cascades. Looks like they had a great journey.

Over the last 40 years, many Westerners have begun exploring how to bring rites of passage back into our communities, returning these traditions to their primary place in assuring our cultural health. The concept of a “vision quest” is becoming increasingly recognized and valued in a cross-cultural context, thanks to the work of Stephen Foster & Meredith Little, Bill Plotkin, and many others.

Journeys draws from many traditions and translates them into cross-cultural activities so that each participant can comfortably join in all activities from the standpoint of her/his own background.

Our age-appropriate programs are high-adventure and many of our programs involve extended backpacking trips through the most beautiful terrain Washington has to offer. Our staff is well-trained and experienced in wilderness safety and first aid. They use a range of skills to ensure participants’ physical and emotional safety and health.

Participants, staff and mentors create a community that encourages personal reflection on what is happening to them and what the future might hold. In each program, there is an actual “journey” which serves as a metaphor for this exploration. Each program offers a special time, set aside for solitude, to encounter the self in the safety of the wild, where real change can occur. For teens and adults, this includes one or more days of solo time in the wilderness; for our younger journeyers, this time of solitude may be only a few minutes a day, giving them a taste of connection with the earth, and with the quiet place inside themselves.

These multi-dimensional journeys offer chances to grow via physical accomplishments, encounters with other ideas, and opportunities to reflect on life experience. We believe that experience is the greatest teacher, and

MISSION STATEMENT

Rite of Passage is a cognitive-behavioral, strengths-based program based on restorative justice principles dedicated to providing the best level of care and the most effective treatment program for youth within a normalized milieu.

SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO

Property Address: 807 Ross Ave

City: Alamosa

State: CO

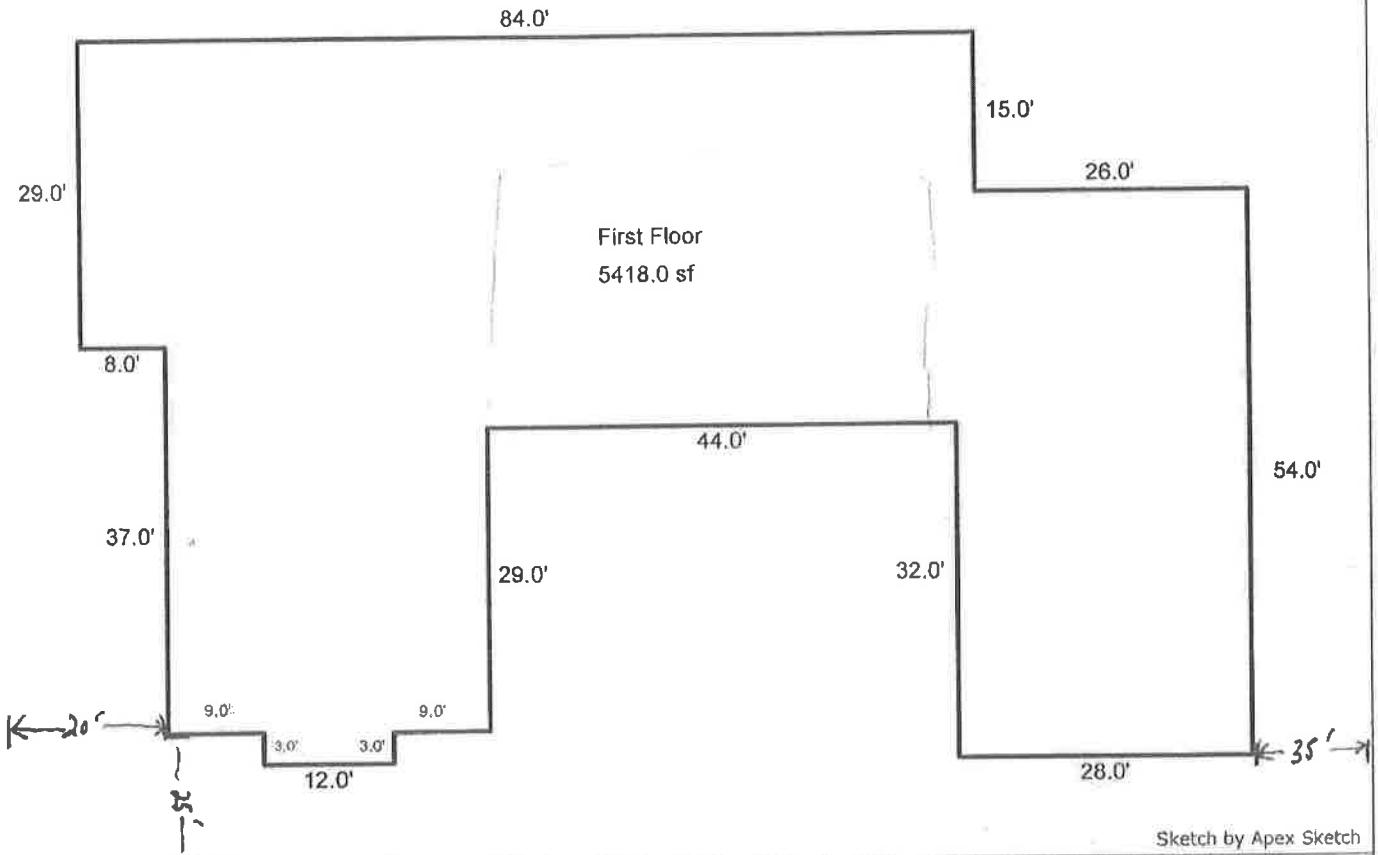
Zip: 81101

Owner: Alamosa Presbyterian Church

Client:

Appraiser Name:

SKETCH



Sketch by Apex Sketch

AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
GBA1	First Floor	1.0	5418.0	422.0	5418.0

COMMENT TABLE 1

COMMENT TABLE 2

COMMENT TABLE 3

Net BUILDING

(rounded)

5418

Street Parking Approx. 157 feet