

# ALAMOSA CITY COUNCIL

## Regular Meeting Minutes

Council Chambers  
300 Hunt Avenue, Alamosa, CO  
December 4, 2024

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**Zoom Webinar Link:** <https://us02web.zoom.us/j/85753492744>

**Dial-In Number:** +1 719 359 4580 US | **Webinar ID:** 857 5349 2744

**6:45 PM - Work Session: Advisory Board Interview**

***\*\*This work session will not be streamed over Zoom or recorded.\*\****

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

### II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Liz Hensley, Dawn Krebs, and Michael Carson. Councilor Jackie Vigil appeared via Zoom. Councilors Jamie Dominguez and Jan Vigil previously requested to be excused and their absences were excused. Also present: City Manager Heather Sanchez, City Attorney Erich Schwiesow, and Deputy City Clerk Susanna Gallegos.

### III. AGENDA APPROVAL

Councilor Michael Carson moved, seconded by Councilor Liz Hensley, to approve the agenda as presented and to excuse Councilors Dominguez and Jan Vigil. The motion carried unanimously.

### IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

#### A. Audience Comments

None.

#### B. Follow-Up

None.

## V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Carson moved, seconded by Councilor Krebs, to approve Consent Calendar A. The motion carried unanimously.

C.7.a. Approve Minutes of Meeting November 20, 2024

C.7.b. Resolution No. 14-2024, A resolution canceling the February 19, 2025 regular meeting of the Alamosa City Council

## VI. REGULAR BUSINESS

### A. Board/Commission Business

#### 1. Homeless Coalition Update

Donna Wehe and Judy McNeilsmith provided an annual update on the Housing Coalition to Council. Sergeant William Squires provided an update on St. Benedict's Encampment to Council.

### B. Business Brought Forward by City Staff

#### 1. Development Services

- a. Resolution No. 13-2024, a Resolution Establishing a Fee for the Vacant Building Registration Requirement in The Central Business District

Development Services Director Rachel James provided information on this resolution to Council.

Councilor Krebs moved, seconded by Councilor Hensley to pass Resolution No. 13-2024. The motion carried unanimously.

#### 2. Police

- a. Public Hearing and Second Reading, Ordinance No. 32-2024, an ordinance approving an intergovernmental agreement with Alamosa County Sheriff's Office for Co-Responder Support for Jail Operations

Chief George Dingfelder reviewed this ordinance with Council.

Mayor Coleman opened the public hearing on this ordinance at 7:34 p.m. and asked for those wishing to speak on this ordinance.

There being no one wishing to speak, the hearing closed at 7:35 p.m.

Councilor Carson moved, seconded by Councilor Krebs to finally adopt Ordinance No. 32-2024. The motion carried unanimously.

**3. City Clerk/Municipal Court**

- a. First Reading, Ordinance No. 33-2024, An ordinance amending Section 5-25 of the *Code of Ordinances of the City of Alamosa* to provide for referral of campaign finance complaints to the Secretary of State when the City Clerk's Office has a conflict of interest

Erich Schwiesow provided information on this ordinance to Council.

Councilor Carson moved, seconded by Councilor Hensley, to approve Ordinance No. 33-2024 on first reading and set for a public hearing on Wednesday, December 18, 2024 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

**C. Committee Reports**

None.

**D. Staff Announcements**

Heather Sanchez updated Council on the Celebration of Lights.

Public Works Director Harry Reynolds provided Council with an update on the collapsed sewer project.

**COUNCIL COMMENT**

Councilor Carson wished everyone a Happy Holidays.

Mayor Coleman thanked staff and is looking forward to seeing everyone at First Fridays and the Celebration of Lights.

**ADJOURNMENT**

The meeting adjourned at 7:43 p.m.

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Susanna Gallegos, Deputy City Clerk

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Ty Coleman, Mayor

**ALAMOSA CITY COUNCIL  
COUNCIL COMMUNICATION**

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**Subject/Title:**

*\*\*This work session will not be streamed over Zoom or recorded.\*\**

ALAMOSA CITY COUNCIL  
COUNCIL COMMUNICATION

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**Subject/Title:**

Approve Minutes of Meeting November 20, 2024

**ATTACHMENTS:**

Description

[Minutes of Meeting November 20, 2024](#)

Type

Minutes

# ALAMOSA CITY COUNCIL

## Regular Meeting Minutes

Council Chambers  
300 Hunt Avenue, Alamosa, CO  
November 20, 2024

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### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

### II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Jan Vigil, Jackie Vigil, Jamie Dominguez and Dawn Krebs. Councilor Liz Hensley was present via Zoom Webinar. Councilor Michael Carson previously requested to be excused and his absence is an excused absence. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

### III. AGENDA APPROVAL

Councilor Jan Vigil moved, seconded by Councilor Krebs, to approve the agenda as presented and to excuse Council Carson from the meeting. The motion carried unanimously.

### IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

#### A. Audience Comments

Jeremy Garner spoke in regards to his concerns about police misconduct allegations he stated he has experienced.

#### B. Follow-Up

Ms. Sanchez advised Mr. Garner that he can file a complaint form online in regards to his concerns.

### V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have

been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Jan Vigil moved, seconded by Councilor Jackie Vigil, to approve Consent Calendar A. The motion carried unanimously.

C.2.a. September 2024 monthly financial statements, expenditure report, and quarterly investment report

C.7.a. Approve Minutes of Special Meeting October 30, 2024

C.7.b. Approve Minutes of Meeting November 6, 2024

C.8.a. Motion authorizing the early adoption of the 2025 Pay Plan.

C.8.b. Approve City Manager contract for 2024-2025.

C.8.c. Receive October 2024 Monthly Reports

## **VI. REGULAR BUSINESS**

### **C. Board/Commission Business**

#### **1. Golf Board Annual Update**

Golf Board members Joelle Boos and Greg Hackett provided the annual update on the Cattails Golf Board to Council.

### **D. Business Brought Forward by City Staff**

#### **1. Development Services**

##### **a. Public Hearing and Decision on the Issuance of a Conditional Use Permit for an Educational Use at 700 Main St**

Ms. Sanchez reviewed information on this item with Council.

Mayor Coleman opened the public hearing at 7:39 p.m. and asked for those wishing to speak on this item.

Briana Martinez spoke giving thanks to Council for the opportunity to speak at multiple meetings.

Diana Jones thanked Council, the Planning Commission and City staff for taking the time to work with the school district and that they hope to continue to be good community partners and do what is best for their students, staff and the community.

Heidi Richardson and Joe Aldrich spoke stating that the school district would like Council to consider wording of approximate square footage for the retail space rather than a set in stone number of square footage as well as requesting there be no cap on the number of enrolled students, providing clarifying information of the numbers that have previously been discussed.

Luis Murillo spoke in support of the school district and hopes that the City and school district can move forward and remain united in a shared vision.

Ramona Martinez spoke in support of the school and stated that she would like to see the school called something other than the Alternative Education School.

Lori Smith spoke in regards to her concerns of the current cap at 75 students, the retail space added to the new space and thanked Council for listening to their concerns.

There being no one else wishing to speak, the hearing closed at 8:00 p.m.

Council further discussed this item.

Councilor Jan Vigil moved, seconded by Councilor Jamie Dominguez, to set the condition to require the school district to create between 1200 and 1500 square feet of retail space at the building located at 700 Main Street. The motion carried to 4 to 2 with Mayor Coleman and Councilor Hensley casting the no votes.

Councilor Krebs moved, seconded by Councilor Hensley to follow the Planning Commission's recommendation of the cap at 75 students. The motion failed due to lack of a majority vote with Council voting 3 to 3, with Councilors Dominguez, Jackie Vigil, and Jan Vigil casting the no votes.

Councilor Jan Vigil moved, seconded by Councilor Dominguez, to put a condition of a cap of 100 students at 700 Main Street, excluding online students. The motion carried unanimously.

## **2. Finance**

- a. Public Hearing and Resolution No. 12-2024, 2nd Budget Amendment for 2024 Annual Budget

Ms. Sanchez provided information on this resolution to Council.

Mayor Coleman opened the public hearing at 8:40 p.m. and asked for those wishing to speak on this item.

There being no one wishing to speak, the hearing closed at 8:40 p.m.

Councilor Jan Vigil moved, seconded by Councilor Jackie Vigil, to approve Resolution No. 12-2024. The motion carried unanimously.

## **3. Police**

- a. Public Hearing and Second Reading, Ordinance No. 31-2024, an ordinance approving an intergovernmental agreement with San Luis Valley Emergency Medical Services for EMS Support in SWAT Operations

Police Chief George Dingfelder reviewed this ordinance with Council.

Mayor Coleman opened the public hearing at 8:41 p.m. and asked for those wishing to speak on this ordinance.



Jeremy Garner spoke in opposition to this ordinance.

There being no one else wishing to speak, the hearing closed at 8:44 p.m.

Councilor Jan Vigil moved, seconded by Councilor Dominguez, to finally adopt Ordinance No. 31-2024. The motion carried unanimously.

- b. First Reading, Ordinance No. 32-2024, an ordinance approving an intergovernmental agreement with Alamosa County Sheriff's Office for Co-Responder Support for Jail Operations

Chief Dingfelder provided information on this ordinance to Council.

Councilor Jan Vigil moved, seconded by Councilor Jackie Vigil, to approve Ordinance No. 32-2024 on first reading and set for a public hearing on Wednesday, December 4, 2024 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

#### **E. Committee Reports**

Councilor Jackie Vigil reported on the LEAD meeting she attended.

Councilor Krebs reported on the Senior Citizens Board meeting she attended.

#### **F. Staff Announcements**

None.

#### **COUNCIL COMMENT**

Councilor Jan Vigil wished everyone a Happy Thanksgiving. Councilor Jackie Vigil also wished everyone the same.

Councilor Krebs also wished everyone a Happy Thanksgiving and thanked everyone for the work tonight.

Mayor Coleman wished everyone a Happy Thanksgiving and commented in regards to all the work Council and staff have done and thanked all of them.

#### **ADJOURNMENT**

The meeting adjourned at 8:52 p.m.

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Holly C. Martinez, City Clerk

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Ty Coleman, Mayor



**ALAMOSA CITY COUNCIL  
COUNCIL COMMUNICATION**

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**Subject/Title:**

Resolution No. 14-2024, A resolution canceling the February 19, 2025 regular meeting of the Alamosa City Council

**Recommended Action:**

Approve Resolution No. 14-2024 canceling the February 19, 2025 regular meeting.

**Background:**

The regular City Council meeting for February 19, 2025 falls during the Colorado Municipal League Legislative Conference, which Council encourages attendance, and Council members and staff will be traveling and unavailable to meet.

**Issue Before the Council:**

Does Council wish to cancel the February 19, 2025 regular meeting?

**Alternatives:**

1. Adopt Resolution No. 14-2024 canceling the February 19, 2025 meeting.
2. Do not adopt the resolution and see whether a quorum is possible with the possibility of remote participation.

**Fiscal Impact:**

There are no fiscal impacts.

**Legal Opinion:**

The City Attorney will be present at the meeting if needed.

**Conclusion:**

Staff recommends canceling the meeting as proposed in this resolution.

**ATTACHMENTS:**

Description	Type
<a href="#">Resolution No. 14-2024</a>	Resolution

**RESOLUTION NO. 14-2024**

**A RESOLUTION CANCELING THE FEBRUARY 19, 2025  
REGULAR MEETING OF THE ALAMOSA CITY COUNCIL**

**WHEREAS**, The Alamosa City Council holds its Regular meetings on the first and third Wednesdays of each month;

**WHEREAS**, the second Wednesday of February 2025 falls during the Colorado Municipal League Legislative Conference, to which Council encourages attendance, and Council members will be traveling and unavailable to meet; and

**WHEREAS**, The Alamosa Code of Ordinances Section 2-17(1) states that Council may change its meeting time and date by Resolution, and may by resolution cancel any regular meeting at which it knows beforehand a quorum will not be present;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the City Council of the City of Alamosa, Colorado:

The February 19, 2025 meeting will be canceled. All agenda items will be scheduled for the next meeting date of March 5, 2025.

**APPROVED, PASSED AND ADOPTED** this 4th day of December, 2024.

CITY OF ALAMOSA

By \_\_\_\_\_  
Ty Coleman, Mayor

ATTEST:

\_\_\_\_\_  
Holly C. Martinez, City Clerk