

ALAMOSA CITY COUNCIL

Regular Meeting Agenda

HYBRID - Council Chambers, 300 Hunt Avenue & ZOOM VIDEO WEBINAR
300 Hunt Avenue, Alamosa, CO
August 18, 2021

Mission Statement: We are committed to providing balanced, effective and efficient public services for our residents, visitors and businesses by cultivating a vibrant, resilient and livable city.

Any person needing reasonable accommodation to attend or participate in a public meeting, please contact the Alamosa City Clerk's office by telephone (719) 589-2593, by email cityclerk@ci.alamosa.co.us, in person at 300 Hunt Avenue, or by mail at POB 419, Alamosa, CO 81101.

Zoom Webinar Link: <https://us02web.zoom.us/j/86494217747>

Dial-In Number: US: +1 346 248 7799 | Webinar ID: 864 9421 7747

6:30 PM - Work Session: Advisory Board Applicant Interviews

7:00 PM - Regular Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. AGENDA APPROVAL

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

- A. Audience Comments
- B. Follow-Up

V. CEREMONIAL ITEMS

- A. Introduction of new Recreation Division Manager, Dalton Carleo

VI. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

- C.7.a. Approve Minutes of Meeting August 4, 2021
- C.7.b. Approve Minutes of the Special Meeting, August 11, 2021
- C.7.c. Appointment of Dr. Kendal Wellington Humes to the Homeless Coalition Board as the Professional Substance Use Representative
- C.8.a. Receive July 2021 Monthly Reports

VII. REGULAR BUSINESS

B. Board/Commission Business

1. Removal of Homeless Coalition Member

C. Business Brought Forward by City Staff

1. Development Services

- a. First Reading, Ordinance No. 14-2021, An Ordinance Amending Section 21-2-501(c) of the *Code of Ordinances of the City Of Alamosa* to Allow Parking of RVs Anywhere on Residential Lots
- b. Public Hearing and Second Reading, Ordinance No. 12 - 2021, an ordinance amending section 16-56 and portions of chapter 21 of the *Code of Ordinances of the City of Alamosa* (the uniform development code) to address changes to child care center separations required by HB 21-1222 and to clean up various minor inconsistencies in the code

2. Police

- a. First Reading, Ordinance No. 15-2021, an Ordinance Approving an Intergovernmental Agreement With the Alamosa County Sheriff's Office for Provision of Mental Health Services to Peace Officers Through DOLA's Peace Officer Mental Health Grant.

3. City Clerk/Municipal Court

- a. Public Hearing and Second Reading, Ordinance No. 13-2021, an ordinance approving an Intergovernmental Agreement with Alamosa County for conduct of the November 2, 2021 Coordinated Election.

D. Committee Reports

E. Staff Announcements

VIII. LOCAL LIQUOR LICENSING AUTHORITY ACTIONS

A. CONSENT CALENDAR B

The Consent Calendar allows multiple actions with one motion. Consent Calendar B contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

1. Special Event Permit: Alamosa Democratic Party, August 21, 2021
2. SLV Brewery Temporary Modification of Premise permit: September 10, 2021
3. SLV Brewery Temporary Modification of Premise permit: September 11, 2021
4. Society Hall Temporary Modification of Premise permit: September 17 -18, 2021

COUNCIL COMMENT

ADJOURNMENT

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of Meeting August 4, 2021

ATTACHMENTS:

Description	Type
☐ Minutes of Meeting August 4, 2021	Minutes

ALAMOSA CITY COUNCIL

Regular Meeting Minutes

HYBRID - Council Chambers & Zoom Video Webinar
300 Hunt Avenue, Alamosa, CO
August 4, 2021

Zoom Webinar Link: <https://us02web.zoom.us/j/86494217747>

Dial-In Number: US: +1 346 248 7799 | Webinar ID: 864 9421 7747

City Council Calendar

6:15 PM - Work Session: Advisory Board Interview

6:30 PM - Work Session: Review and Best Practices for Evaluations

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Regular Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Present at roll call: Mayor Ty Coleman, Councilors Jan Vigil, Charles Griego, Michael Carson, Liz Hensley, David Broyles, and Kristina Daniel. Also present: City Manager Heather Brooks, City Attorney Erich Schwiesow, and City Clerk Holly Martinez.

III. AGENDA APPROVAL

Councilor Vigil moved, seconded by Councilor Griego to approve the agenda as presented. The motion carried unanimously.

IV. CITIZEN COMMENT

Alamosa City Council welcomes your comments. Citizens wishing to speak may obtain and complete a speaker card through the City Clerk at the start of the meeting.

A. Audience Comments

Lori Laske introduced two young professionals that were interested in local government, Logan Smotis and Emily Cook, who spoke to Council about their interests.

Beverly Scanga spoke in regards to the plaque she is wishing to purchase to replace the missing one from the police training center.

Matt Abbey spoke in support of the Main Street lane diet.

B. Follow-Up

None.

V. CONSENT CALENDAR A

The Consent Calendar allows multiple actions with one motion. Consent Calendar A contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Council Vigil moved, seconded by Councilor Hensley to approve Consent Calendar A as presented. The motion carried unanimously.

C.2.a. June financial statements and expenditures report

C.3.a. Motion to approve a plaque at the Police Training Center.

C.7.a. Approve Minutes of Meeting July 21, 2021

C.7.b. Resolution No. 6-2021, A Resolution to Conduct the Regular City Election Pursuant to the Uniform Election Code

VI. REGULAR BUSINESS

A. Presentations from Outside Agencies

1. Downtown Revitalization by Clark Anderson, Community Builders

Clark Anderson provided Council with a presentation regarding the downtown revitalization project.

2. Lead Update

LEAD team members provided Council with an update on the progress they've made with the LEAD program.

B. Business Brought Forward by City Staff

1. Development Services

- a. First Reading, Ordinance No. 12 - 2021, an ordinance amending section 16-56 and portions of chapter 21 of the *Code of Ordinances of the City of Alamosa* (the uniform development code) to address changes to child care center separations required by HB 21-1222 and to clean up various minor inconsistencies in the code

Development Services Director, Rachel Baird, provided information to Council.

Councilor Griego moved, seconded by Councilor Vigil to approve Ordinance No.

12-2021 on first reading and set for a public hearing on Wednesday, August 18, 2021 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

C. Public Works

1. City Clerk/Municipal Court

- a. First Reading, Ordinance No. 13-2021, an ordinance approving an Intergovernmental Agreement with Alamosa County for conduct of the November 2, 2021 Coordinated Election.

City Clerk, Holly Martinez, provided information to Council.

Councilor Vigil moved, seconded by Councilor Hensley to approve Ordinance No. 13-2021 on first reading and set for a public hearing on Wednesday, August 18, 2021 at 7:00 p.m. or as soon thereafter as the matter may be heard. The motion carried unanimously.

D. Committee Reports

Councilor Vigil reported on the Library Board meeting he attended.

Councilor Daniel reported on the Homeless Coalition meeting she attended, as well as the Housing Authority Board meeting she attended.

E. Staff Announcements

Heather Brooks reminded Council of upcoming meeting dates.

Chief Anderson provided an update to Council in regards to the narcotic operations that the police department has been conducting.

VII. LOCAL LIQUOR LICENSING AUTHORITY ACTIONS

A. CONSENT CALENDAR B

The Consent Calendar allows multiple actions with one motion. Consent Calendar B contains routine items which have been recommended for action by staff or advisory boards. Council may remove a consent calendar item for separate consideration.

Councilor Vigil moved, seconded by Councilor Hensley to approve Consent Calendar B as presented. The motion carried unanimously.

1. Christian Community Services Projects, Alamosa Round-Up Rodeo Special Events Permit, August 26, 27, 28, and 29, 2021.

COUNCIL COMMENT

Councilor Vigil commented in regards to the council retreat items and brought up the idea of discussion of short term rentals.

Councilor Daniel echoed that same comment of Councilor Vigil, commented on the softball season and thanked everyone involved in the city services fair. She also thanked the IT team and provided comments in regards to Main Street, as well as provided comments about the police department and praised them for their work.

Mayor Coleman thanked staff for the employee appreciation barbeque. He also mentioned comments he's received regarding the golf course, thanked everyone for the city services fair and national night out; and extended thanks to the IT team and Public Works. Lastly, he provided encouraging comments in regards to Main Street.

ADJOURNMENT

The meeting adjourned at 8:49 p.m.

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Approve Minutes of the Special Meeting, August 11, 2021

ATTACHMENTS:

Description	Type
▢ Minutes of Special Meeting August 11, 2021	Minutes

ALAMOSA CITY COUNCIL
Special Meeting Minutes
Council Chambers, 300 Hunt Avenue
August 11, 2021

6:00 PM - Special Meeting

I. CALL TO ORDER

The Special Meeting of the Alamosa City Council was called to order on the above date by Mayor Ty Coleman at 6:02 p.m.

Present at meeting: Mayor Ty Coleman, Councilors Michael Carson, Jan Vigil, David Broyles, Kristina Daniel, Liz Hensley and Charles Griego.

EXECUTIVE SESSIONS

Executive Session pursuant to C.R.S. § 24-6-402((4)(f) to conduct annual performance evaluation of Municipal Judge and City Manager.

Councilor Daniel moved, seconded by Councilor Vigil to move into Executive Session (6:02 p.m.) pursuant to C.R.S. § 24-6-402((4)(f) to conduct annual performance evaluation of Municipal Judge and City Manager. The motion carried unanimously.

Mayor Coleman confirmed that after the executive session there will be no further business to be discussed.

ADJOURNMENT

The meeting adjourned at 8:43 p.m.

Holly C. Martinez, City Clerk

Ty Coleman, Mayor

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Appointment of Dr. Kendal Wellington Humes to the Homeless Coalition Board as the Professional Substance Use Representative

Recommended Action:

Appoint Dr. Humes to the Homeless Coalition as the Professional Substance Use Representative

Background:

Dr. Humes recently applied to serve on the Homeless Coalition as the Professional Substance Use Representative. The Homeless Coalition Board has one vacancy: Professional Substance Use Representative. The Professional Substance Use Representative term expires June 5, 2025.

Issue Before the Council:

Does Council wish to make this appointment?

Alternatives:

1. Make the appointment
2. Do not make the appointment and continue recruitment.

Fiscal Impact:

N/A

Legal Opinion:

The City Attorney will be present at the meeting for questions or comments.

Conclusion:

This action helps to fill the vacancy on the Homeless Coalition Board and further Council's goal of community through citizen involvement.

**ALAMOSA CITY COUNCIL
COUNCIL COMMUNICATION**

Subject/Title:

Receive July 2021 Monthly Reports

ATTACHMENTS:

Description	Type
📎 July 2021 Monthly Reports	Reports

COUNCIL COMMUNICATION

DATE: August 18, 2021	AGENDA NO.	SUBJECT: City Manager Monthly Report for July 2021
Department Head:		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

July 2021 Report

- Monthly meeting with Fire Chief
- Weekly SLV Regional All-Hazards Stakeholder Briefings
- Opioid Regional strategy discussion
- Monthly meeting with Councilor Carson
- Meeting with Finance Director to review preliminarily 10-year forecast
- Monthly meeting with Councilor Daniel
- Meeting with Friday Health
- CDOT Alamosa listening tour
- Monthly meeting with Aaron Miltenberger, Boys & Girls Club
- Meetings regarding Homeless Work Program
- Bi-weekly meetings with Communications/Project Specialist
- SAMHSA's GAINS Center Webinar on Community-Based Responses
- Discussion with La Puente Director on Food Bank
- Bi-Weekly meetings with Police Chief
- Monthly meeting with Councilor Griego
- Annual URGEDC meeting
- Monthly meeting with Finance Director
- Lunch with George Dingfelder, Monte Vista Interim City Manager
- Department budget meetings
- Weekly Leadership Team meetings
- Monthly meeting with IT Director
- Monthly meeting with HR Manager
- Meeting with DOLA regarding grant opportunities
- Meeting with SLV Health regarding housing needs
- Lunch with Councilor Hensley
- LEAD Policy Committee meeting
- Monthly meeting with Public Works Director
- Monthly Main Street Advisory Committee meeting

- Meeting with Valley Courier regarding use of ARP funds
- Bi-Weekly meetings with Mayor and City Clerk
- Monthly meeting with Development Services Director
- DOLA monthly local government call
- Meeting with Xcel regarding art program
- Quarterly Valley Manager/Administrator lunch
- Meeting with City Clerk and City Attorney to prepare for Council Candidate Training
- Economic Development Board meeting
- Monthly Homeless Coalition meeting
- Meeting with Moody Insurance to review health insurance renewal
- Attended Jes Jolly's going away party
- Meeting to review Draft Market Plan with McGrath
- Attended Farron Hall's going away party
- Attended Jeni Jack's retirement party at FSWB
- Attended Employee BBQ

COUNCIL COMMUNICATION

DATE: August 9, 2021	AGENDA NO.	SUBJECT: Economic Development Report for July, 2021
Department Head: Kathy Woods, Economic Development		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

July, 2021:

Meetings, Phone Conferences/Calls and Projects:

- Weekly/Monthly Meetings continue
 - Early Childhood Council
 - Value Added Ag catch ups
 - Southern CO Ec Dev Task Force
 - Meeting with DRG weekly
 - Main Street Advisory Board
 - Economic Development Board
 - SBA
 - Chamber of Commerce – Erin
 - Chamber Ambassador meeting
 - SLV Business Task Force
 - Upper Rio Grande Economic Development Meetings
 - Chamber Coffee meetings
 - More
- Project inquiries, meetings, follow up and check in's
 - Bees wax, CBD Oil, and Hemp product business
 - Yoga/Counseling – business downtown in Valley Lock and Key bldg..
 - Friday Health Economic Impact meeting
 - Several other contacts and meetings with Friday and Spencer Architecture
 - Konnie Martin and SLVH Team – Provider's
 - Alcon Construction team
 - Firedworks
 - Ivan Thong – new restaurant
 - Andrea Oaks-Jaramillo
 - Sarah Stoeber, Shannon (COO) and Lynne Telford (ED) – Care and Share info
 - Louis Gallegos – Home Medical
 - Julie Burch – Legands Real Estate Broker, Denver – Car Wash Location
 - Façade Grants – follow ups and inquiries
 - Cass Walker –
 - Tom Monaco, OEDIT

- Jason Medina, SBA
- Olga Lujan – Boutique Owner...signage
- Evans – Dress Code Boutique – possible expansion
- Kent Curtis – Pres. FSWB and new Marketing Director, Ellen Stein, and Kristy Esquibel
- Met with Two Possible ASU Interns
- Keith – Valley Courier
- Chris – Alamosa Citizen on-line new feed
- Jim Belknap and website development team
- Julie Ramstetter
- Leroy Martinez
- Phillip Catalano – Eagle Rock Distributing CO
- Anne Dixon – Jimmy Johns

THANK YOU FOR YOUR SUPPORT!

PARKS/CEMETERY

● **Cemetery Activities**

	<u>July</u>	<u>Total 2021</u>	<u>Total 2020</u>
Graves opened & closed	5	33	30
Graves set up services	5	33	30
Graves raised to grade	22	52	27
Cemetery spaces sold	13	61	55
Stones leveled	6	26	30
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

● **Tree Related Activities**

	<u>July</u>	<u>Total 2021</u>	<u>Total 2020</u>
Trees Pruned/Trimmed	34	192	274
Trees Planted	13	33	35
Dead Trees Removed	16	22	16
Trees Moved	0	0	0

Equipment Serviced:

- 4 wheeler
- Gator Sprayer
- 704 Truck
- Small mower Honda
- Walkers
- Hustler
- Toro
- Backhoe
- Dump trucks
- Trimmers

Weed Praying:

- 4200 Gallons Sprayed in Parks, Cemetery, and Ranch Area

Routine Work:

- Cemetery Computer Work
- Funeral Setups and the digging of graves
- Playground inspections
- Daily Trash runs in the parks, cemetery, and ranch
- Cleaning work trucks
- River dike checks

- Inventory of parks and cemetery needs
- Fix broken sprinklers in parks
- Fix broken split rail in parks
- Mow and trim parks and cemetery
- Wash equipment
- Mow north river road
- Mow south craft
- Mow cemetery field
- Mow fairgrounds
- Mow golf course
- Mow south gate
- Load grass clippings at cemetery
- Mow Jackson ditch
- Mow west 10th
- Mow 9th and Denver lot
- Haul poly carts for events
- Plant trees
- Paint lee field car stops
- Cut on river dike
- Spray weeds
- Set stage, San Luis
- Sunday Concerts
- Install sprinkler Montana Azul

Alamosa Family Recreation Center

(719) 589-2105 | www.alamosarec.org | [City of Alamosa Activities on Facebook](#)

The Alamosa Family Recreation Center (AFRC) is open for fitness and recreational activities.

HOURS:

Mon-Thu: 6AM-8PM

Fri: 6AM-6PM

Sat: 7AM-3PM

Sun: CLOSED

Mask-wearing is currently encouraged but not required.

In-Person Fitness Classes

Taekwondo

Classes are Monday and Wednesday evenings. The Youth class is 5:30-6:30 PM and the Adult/Family class is 6:30-8:00 PM.

Lunchtime PowerHour w/Tammy

Class has returned to its regular schedule on Mon & Wed @ 12:00 PM.

Evening Cycling

Join us Tue & Thu evenings @ 5:30 PM for an action-packed aerobic workout.

Pickleball

All ages and abilities are welcome to join this participant-led Pickleball program on Tuesday and Friday mornings, 7:00-11:00 AM.

Classes are free with AFRC membership or pay a drop-in fee per class. Stay tuned as we finalize details for the return of other fitness classes.

Online Fitness Classes

Keep active this summer! Classes will continue and are free with an active AFRC membership or only cost \$10/month/person. The program includes the following classes:

- Bodyweight Training w/ Steve: Tue & Thu @ 6:00 AM
 - Tabata/Pilates w/ Catherine: Mon, Wed, & Fri @ 6:30 AM
 - Morning Yoga w/ Pam: Mon/Wed @ 8:00 AM and Tue/Thu @ 9:00 AM
-

Upcoming AFRC Holiday Closures

September 4th, 2021 - Labor Day

Multi-Use Pavilion/Ice Rink

ALAMOSA PARKS & REC PRESENTS

2021
▼
MAY 1
TO
SEPT 30

ROLLER SKATING
@ THE RINK
FRI - SAT - SUN
4:00 - 8:00 PM

ROLLER HOCKEY
@ THE RINK
SAT - SUN
2:00 - 3:30 PM

AFFORDABLE
DAILY FEES

NOW OFFERING
10-PUNCH PASSES

GROUP RESERVATIONS
& DISCOUNTS

QUAD & INLINE
RENTALS AVAILABLE
OR BRING YOUR OWN

WWW.ALAMOSAREC.ORG
AFRC (719) 589-2105
RINK OFFICE (719) 937-7834
MULTI-USE PAVILION/ICE RINK
2242 OLD SANFORD RD. ALAMOSA, CO 81101
[NEXT TO THE ALAMOSA FAMILY REC CENTER]

Roller Skate Theme Nights

August 27: Harry Potter

September 26: TBA

Have a suggestion? Let us know!

[CLICK HERE FOR MORE INFORMATION](#)

Youth Leagues/Programs

Youth Basketball - Registration is now open.

Season starts October 11th, 2021

Cost: \$20

Coaches Meeting: September 28th, 2021

Youth Ice Hockey - Registration is now open.

Season starts December 1st, 2021

Cost: \$45 Equipment Deposit: \$25

Coaches Meeting: November 29th, 2021

Youth Volleyball Coed - Registration is now open.

Season starts February 14th, 2022.

Cost: \$20

Coaches Meeting: February 3rd, 2022

Adult Leagues/Programs

Adult Basketball -

Team Registration: September 1st - October 18th

Team Fee | Mens's: \$325 | Women's: \$200

Player Fee: \$30 | Player Registration: opens September 1st

Captains Meeting: August 31st, 2021 @ 6pm

Adult Volleyball -

Team fee: \$100 | Team Registration:

January 3rd, 2022 - February 7th, 2022

Player Fee: \$30 | Player Registration: opens January 3rd, 2022

Women's Comp | Women's Rec | Coed

Comp | Coed Rec

Alamosa Parks & Recreation is Hiring!!

Basketball Officials | Scorekeepers

Ice Monitors | Hockey Officials

Recreation Center/Rink Cashiers

To apply, click on the link: <https://cityofalamosa.org/finditfast/careers/>

Outdoor Recreation

Weekends on the Rio - [2021 Schedule](#) (All Ages)

Standup Paddleboard Yoga (Mondays in August)

Upcoming Community Events

August 13-14: SLV Pride, www.slvpride.org

August 15: ALMA's Sundays at Six Concert series, www.almaonline.org

August 21: Gog for Geoffrey, www.alamosarec.org

August 21: Suds4SAR, www.avsar.us

August 26-29: Alamosa Round-UP, www.alamosaroundup.com

August 28: Volunteer Work Day at the Rio Grande Farm Park, www.riograndefarmpark.org

August 29: ALMA's Sundays at Six Concert series, www.almaonline.org

September 3-4: Early Iron Car Show, www.earlyironclub.com

September 11: Cinco de Mayo Celebration, www.sdcnha.org

September 17-18: Alamosa Arts Festival, www.facebook.com/Alamosa-Artwalk

September 18: Loco's SoCo Disc Golf Tournament, discgolfscene.com

September 25: Volunteer Work Day at the Rio Grande Farm Park, www.riograndefarmpark.org

September 25: OctobruFest, www.alamosachamber.com

October 16-17: Loco's SoCo Disc Golf Tournament, discgolfscene.com

SAFE & HAPPY RECREATING!

Alamosa Parks & Recreation - Alamosa Family Recreation Center

2222 Old Sanford Rd. Alamosa, CO 81101 - 719.589.2105

www.AlamosaRec.org - [City of Alamosa Activities](#) on Facebook

Rec Center Revenue

Year to date	2020	2021
Courses	\$21,143.25	\$52,328.00
Facility Rentals	\$2,320.00	\$10,006.25
Membership	\$23,640.88	\$15,237.96
Merchandise	\$55,060.10	\$76,842.78
Security deposit	(\$105.00)	\$60
Total	\$102,059.23	\$153,474.74

Rec Center Door Count

<u>2021</u>		<u>2020</u>	
January	3,661	January	20,162
February	5,516	February	24,380
March	9,526	March	14,251

April	9,748
May	7,730
June	9,473
July	8,408
August	0
September	0
October	0
November	0
December	<u>0</u>

Average per Month: 7,723

April	0
May	0
June	0
July	0
August	94
September	296
October	1897
November	0
December	<u>0</u>

Average per Month: 5,090

Multi-Use Rink Door Count

<u>2021</u>		<u>2020</u>	
January	12,433	January	22,717
February	11,971	February	11,102
March	9,733	March	6,387
April	NA	April	0
May	3,405	May	0
June	2,125	June	0
July	3,517	July	0
August	0	August	0
September	0	September	0
October	0	October	53
November	0	November	NA
December	0	December	NA

Average per Month: 6,169

Average per Month: 3,354

Cattails Golf Course July 2021 Report

Cattails Updates

We are starting to gear up for our big tournament stretch from now through September. We have 87 players registered for the Alex P. Kahler Memorial on August 14th and 15th. This is 20 more players than last year. We will then host the grizzly showdown and high school boys regionals in September.

We have already passed our annual revenue budget and we still have 3 months left in the season!
Details on revenue are below.

Year To Date as of 8/9/2021 Revenue

	<u>Fiscal</u>	<u>Budget</u>
Golf Passes	\$22,030	\$16,000
Golf Tournament Revenue	\$18,130	\$25,000
Golf Memberships	\$173,784	\$150,000
Golf Green Fees	\$97,875.50	\$95,000
Golf Cart Fees	\$54,085.59	\$51,000
Golf Merchandise Sales	\$71,205.26	\$50,000
Golf Range Fees	\$12,017.23	\$8,000
Golf Facility Rental	\$73,81	\$5,000
Golf Food Sales	\$129.04	\$2,000
Golf Liquor/Beverage Sales	\$599.09	\$15,000
Golf Cart Shed Rental	\$35,750	\$49,000
Golf Handicap Fees	\$900	\$400
Golf Miscellaneous	\$650.01	\$15,000
Total	\$489,104.11	\$481,700

Current Maintenance Work

- Fertilized all the greens.
- Increased mowing to keep the course manicured for the Kahler.
- Worked on irrigation issues on the back 9.
- Getting ready to aerate greens at the end of August.

Library Manager Report – July 2021

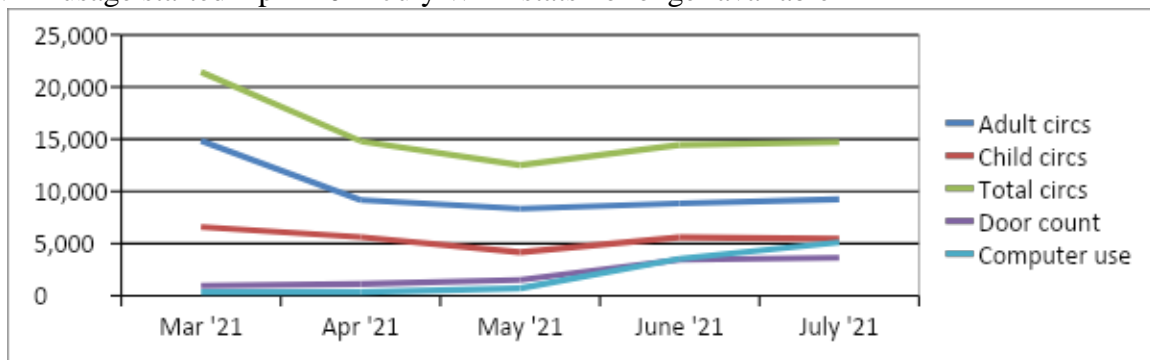
Library Stats

Website Counter					
	July	June	May	April	March
Page views	2,123	2,513	2,085	1,769	2,024

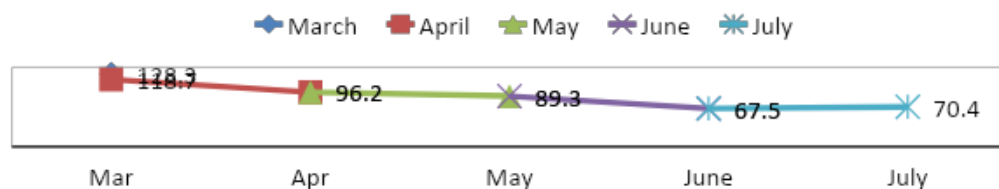
Sessions	960	1,179	932	865	939
1 st Time Visitors	553	600	571	496	520
Returning Visitors	96	95	67	76	70

MONTHLY	STATISTICS SUMMARY				
	July	June	May	April	March
Adult Circs	9,249	8,840	8,346	9,182	14,834
Child Circs	5,458	5,605	4,159	5,626	6,599
Total Circs	14,707	14,445	12,505	14,808	21,433
Hours Open	209	214	140	154	167 (+curbside)
Circs per hour	70.4	67.5	89.3	96.2	128.3
CLC Circs	1,281	1,364	1,244	1,014	1,049
Door Count	3,645	3,453	1,516	1,134 (+51 curbside)	962
Computer Use	5,109(WIFI n/a)	3,538 (+62 WIFI)	675 (+41 WIFI)	338 (+35 WIFI)	349
Cloud Library	261	234	249	237	281
Overdrive	363	352	397	363	350

+ WIFI usage started April 2021 July WIFI stats no longer available



Average Hourly Circulation



Collection Development:

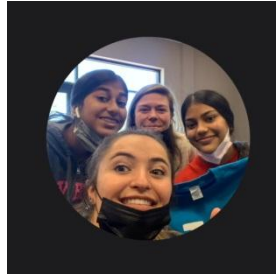
July: Staff added 263 new materials to the library collection: 172 books, 45 magazines, 18 audiobooks, 27 DVDs and 1 Kits ("Yoga for Kids #2"). This process includes purchasing, cataloging, and material processing. 15 books and 28 magazines were discarded.

Staff announcements.

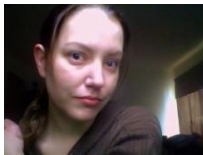
July:

Volunteers: Patty Campbell volunteered for 12 hrs. Leroy Espinoza is back and he helped Melissa for 2.5 hrs. Jane Northrip, Senior SER trainee, worked 108 hours. Jane has trained with us for 2.5 years. We have a position open to which she is applying.

We had 5 teen volunteers from the Alamosa High School Key Club for this month's Summer Reading Programs. They worked 28.5 hours with Ms. Holly setting up, assisting attendees, and clean-up.

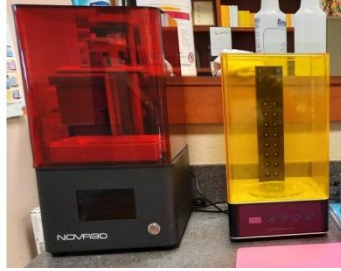


Larry the Library Gnome:



"Given how popular Larry the Library Gnome has become among our younger patrons over the past year, I decided to create a board game based on him that patrons could check out from the library. The game, which can host up to 8 players, is called "Runaway Gnomes" and it features Larry and his family going on an adventure throughout Alamosa with many of its landmarks dotting the board. Each player starts from the Alamosa Public Library and takes a turn rolling the dice and moving his or her gnome hat game piece across the board. Whoever returns to the Library first, wins. The game board also contains 18 Postcard spaces. If and when a player lands on a Postcard space, they must pick up the top card from the center of the board and fulfill what's written on it. There are two types of postcards. One type is a chance card that will affect gameplay, such as "lose a turn". The other type is an action card, where the player must perform the action on the card or lose a turn the following round. The board, characters, packaging and postcards were all designed in Google Slides and produced at TheGameCrafter.com, same as the DUE game. The game pieces themselves were designed by Cathy Zverev using the free 3D modeling software Blender and together, she and I printed out all the pieces using the library's own 3D printer. Cathy then painted each gnome hat by hand." (Judith Boyd) Judith enlarged this game and will be taking it to the City Services Fair.

3D Printer:



“Our new 3d resin printer has exciting capabilities. The print quality is very good and the speed at which it prints is fast. Because the printing material is UV curing resin, extra precautions need to be taken while handling the print during production. I have worked to make the printing space safe and easy to use. It has taken some time to become familiar with the new printer and its particular hiccups, but after trial and error, we are very close to accepting print jobs from the public. I will finalize the written procedures for printing and submit a fee schedule for approval. After that, we will be ready to go!” (Cathy Zverev)

GRANTS:

ARPA: American Rescue Plan 2021-2022:

LSTA American Rescue Plan Act (ARPA) Grant funding (Public Law 117-2; 20 U.S.C. §9101 et seq.) is provided by the Institute of Museum and Library Services through the Colorado State Library to help communities respond directly and immediately to the pandemic, as well as to related economic and community needs through equitable approaches in digital inclusion and library services. The funds will be available to eligible publicly funded academic, public and school libraries.

Projected funding allocation lists us with a possible award of \$5,500.

CSL (Colorado State Library) State Library Grant 2021-2022:

The Colorado State Library (CSL) administers the State Grants to Libraries which are distributed to all eligible libraries on a yearly basis to fund library materials.

Projected funding allocation lists \$5,500 for our library.
We have submitted our Eligibility form which is due Wednesday, September 15, 2021.

CSL CARES ACT Grant 2020-2021:

The Colorado State Library awarded a total of \$492,801 in non-competitive grants to 55 public library jurisdictions located in 41 counties based on the following IMLS funding

priorities: Poverty, Supplemental Nutrition Assistance Program (SNAP), Unemployment, and Broadband Availability.

We requested and were awarded \$8,000.

Part of the grant funds were used to purchase items to create educational kits available for patron checkout. We also purchased updated research book materials that fall under the subject of employment and subscriptions to online resources such as Lynda.com (now LinkedIn Learning) and Tumblebooks (for kids). Finally, we purchased electronic books for our juvenile & young adult patrons. Staff is working on the grant report which is due Oct. 1, 2021.

AWE (Advanced Workstation in Education) Learning computer:

Jim from the IT dept. purchased this for our children's computer lab. It uses Direct Connect to AWE server. Many libraries have installed these AWE computers and say the kids just love them. If our children do 'love them', we will look into purchasing more of these literacy workstations.

New Library website: Due to problems of WordPress not updating & actually crashing our old website, the library staff is working on a new library website with Angie Nixon. We have created a site map which we have forwarded and will be consulting with her to learn how to edit the website.

Community KITS:

We have 56 Community Interest Kits available for checkout.

July checkouts: Total of 15 checkouts – 15 Kits with checkouts **

- 300 Library Lane Dollhouse toys (in-library use only) **
- Alamosa Trails & Nature Adventure backpack **
- Alamosa*Opoly (game) **
- American Sign Language for Adults
- American Sign Language for Kids
- Art and Drawing bag **
- Beginner's Sewing kit **
- Bird Watching backpacks (2) **
- Buggy backpack
- Check-out State Parks backpacks (2) **
- Colorado*Opoly (game)
- Dark Sky Discovery Kit **
- Draft Check Sensor
- Due : a library mystery game **
- Dungeons & Dragons starter KIT **
- Five Monkeys Felt Board Pieces
- Fun with Magnets

- MAGNaFUN magnets (8)
- Memory Kits (4): Homemaker, Dog Reminiscence, Great Outdoors & Patriotic Memory Kit
- Mini Wellness Kits (4): Career development, Emotional Intelligence, Pilates for Beginners & Tai Chi for Beginners
- My First Pet: | from rocks to rats
- Nursery Rhymes felt board pieces (4)
- Origami Kit **
- Power Check Meter
- The Reiki Touch
- Rockhounding Backpack **
- Storytime to Go Kits (11)
- Toy Cars **
- Typing kit
- Yoga for Kids #1



Yoga for Kids #2 (an introduction to the fun and relaxation of yoga!)



The kit contains: Kids yoga mat, Guided meditation for Children (CD), “Dinosaur Yoga” (book by Mariam Gates), Din0Mite Adventure Yoga for Kids (DVD), and 64 activity cards

Community Involvement

Youth Archaeology Program: Evan Portier, Education Technician at the Great Sand Dunes, and his youth group used our story room for their programming activity.



- **Free Online Databases**

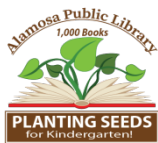
These are accessed through our Library's online resource webpage. Temporary library cards can be obtained in order to access these resources.

- 1) Cloud Library – downloadable e-books and e-audiobooks
- 2) Colorado Grants Guide – access directly from our public computers
- 3) Creativebug – Craft learning videos
- 4) Heritage Quest – genealogy research database
- 5) LinkedIn Learning – online professional courses
- 6) Mango Languages – online language learning
- 7) Overdrive/Libby – downloadable e-books, e-audiobooks, magazines & movies
- 8) Sanborn Maps – access directly from our public computers
- 9) Tumblebooks – Children's e-books, games, videos for Kids

- **StoryWalk®**



Take a walk in Cole Park and read “Bird Watch” by Christie Matheson. Search for hidden birds and count them, too, in this seek-and-find picture book with a satisfying surprise.



- **July**

We have 161 children signed up for our Planting Seeds, (1,000 books), program. In this program, as each child reads 100 books, they receive 1 free book. We have given out 52 book prizes so far this year, which means 5200 books were read. At completion, each child receives a free T-Shirt with the Planting Seeds logo on it. 24 children/parents have completed the program.



- **Growing Readers Together**

July: Family, Friends and Neighbors (FFN) program - 27 caregivers are signed up and all received Early Literacy Kits containing EL books, music, toys. We have 9 Spanish Literacy Kits in the community. No contact or changes made at this time.



July

APL'S SUMMER READING 2021

Our 2nd month of outdoor programs was again fun and well attended.

Our performers in July were: Ann Lincoln, Red Feather Woman and our wonderful children in their very own "Alamosa Library's Got Talent".

The tally for July's attendance was 374. (See Youth Services July report for more fun facts.)

In July there were a total of 100 views of our 45 Virtual Storytime online. We have 76 subscribers. There have been a total of 4,000 views of our YouTube channel since we started it in 2020.

See our Summer Reading Program finale, "Alamosa Library's Got Talent show" highlights at Alamosa Public Library YouTube Channel

<https://www.youtube.com/channel/UCroCfnSYcrl3rNFU-94rQWA>

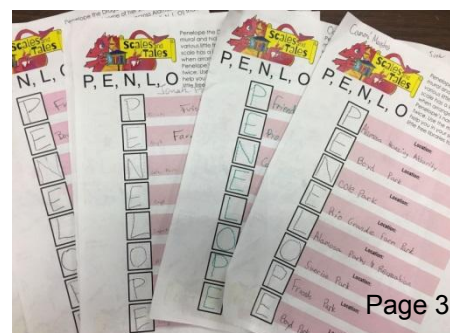
The total attendance for the 2021 Summer Reading Program was 801 people with 183 children registered to read all summer. Having missed a whole year of children's activities because of the COVID-19 pandemic, I believe it was a fantastic turnout. People that came were excited and having fun which is so important.

Letters to Larry, the Library Gnome

Our children wrote 96 letters to Larry - This is such a great skill for kids to learn and it's fun for them. Larry (our Judith) wrote back to them every week and the kids got a kick out of that!



By the end of July we had 12 sheets turned in from Dragon Scale hunters. Holly received a lot more feedback than the



number of sheets returned and how many prizes were given out. Friends of the Library and the stewards of each Little Free Library assigned for the hunt maintained each LFL by keeping them filled and adding programming information along with Penelope's scales.



23 official Little Free Libraries in Alamosa are sponsored by the Alamosa Public Library and the Friends of the Library. Each of these has different stewards that maintain the structure and keep them supplied with books donated by Friends of the Library.

July Stewardship for LFL at:

Alamosa Community Greenhouse (Jan Oen) – 0 book

Alamosa Family Recreation Center (2 LFLs) (Optimists) – 20

Boyd Park (Kris Steinberg & Friends of the Library) – 20 books

Cole Park (Library staff) - refilled with 40 books

Food Bank (Woman's Citizenship Club) - added 35 books

Friends of the Library Book Bike – FOL – 100 at the Farmer's Market

Friends Park (near Boys & Girls Club) – (Allyn Lewis) – 40 books

Housing Authority (5 LFLs) - no news

La Puente (Friends of the Library) - 60 books

Mosca Pit Stop (Cindy New) - 0 books

Paulson Park - Mosca - (Food Hub) – 0 books

Rio Grande Farm Park (2 LFLs) (Salai & Local Food Coalition) - added 30 books

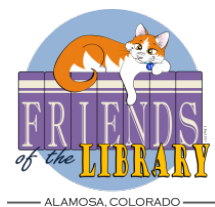
Senior Center (KREBS Foundation) - 0 books

Sunrise Park - New LFL partner - Alamosa County – Tawney Becker- 30 books

Sunset Park - New LFL partner - Alamosa County – Tawney Becker - 12 books

Taggart Residence (Del Norte) - (John Taggart) no news

Zapata Park (Don Thompson) – 10 books



Friends of the Alamosa Public Library

- The book sale proceeds for July 2021: \$613.
- Membership of Friends of the Library: 61 members
- June/July Book Nook proceeds: \$20

- Narrow Gauge book store COOP – \$181.92 book sales and 2 journal.
- Wild Roses - \$0 in book sales in June/July
- “Messages from the Hidden Lake” – the 13th edition is in progress
- Friends’ meeting was July 20, 2021. Next scheduled meeting is August 17, 2021.

2019-2021 Alamosa Public Library - Record Highs

Most checkouts and renewals in a single month:

21,433 (Mar ‘21) (Feb ‘20 – 16,846)

Most checkouts and renewals in a single year:

139,879 (2019) (2020- 138,656)

Highest adult circulation in a single month:

14,834 (Mar ‘21) (Feb’20 – 12,032)

Highest adult circulation in a single year:

100,881 (2019) (2020-89,486)

Highest children’s circulation in a single month:

6,599 (Mar ‘21) (Jan ’20 – 5,091)

Highest children’s circulation in a single year:

49,170 (2020) (2019 – 39,998)

Most patron visits in a single month:

6,767 (May ‘19) (Apr ‘19 – 6,679)

Most patron visits in a single year:

71,085 (2019) (2020-16,360)

Most PC users in a single month:

2,956 (May ‘19) (July ‘19 – 2,937)

Most PC users in a single year:

28,639 (2019) (2020 – 4,665)

Highest Interlibrary Loan circs in a single month:

1,130 (Jan ‘20) (Feb ’20-979)

Highest Interlibrary Loan circs in a single year:

10,441 (2019) (2020-6,438)

Highest CLC circulation in a single month:

2,117 (July ‘19) (Jan ’19 – 1,975)

Highest CLC circulation in a single year:

20,740 (2019) (2020-6,668)

Single Day Records:

Most checkouts/renewals:

1,008 (2/18/20) (3/2/20 – 956)

Most patron visits:

469 (6/5/19) (6/26/19 – 397)

Most PC users:

157 (95/31/19) (5/21/19 – 144)

City of Alamosa
Monthly Activities Report
July 2021
Public Works Department

Streets:

Graded all gravel roads and downtown alleys
Performed routine maintenance to our equipment
Patched_0__Potholes
Conducted sweeping operations
Sign Repairs on multiple signs
Continued Concrete replacement program
Continue First Street Phase V construction
Work piles at 20th yard from 1st street construction
Continue identifying and marking soft spots and requesting locates for repairs..
Begin digging, prepping and patching soft spots
Repair / Replace sprinklers in row for new sidewalk on First
Clean catch basins and identify plugged inlets after large rain storms
Backfill behind sidewalks on 1st street
Back fill behind sidewalks and curb at concrete replacement sites
Traffic control on First street project as needed flagging State ave. and closing as needed
Repair Sink hole 12th and Old Airport
Patch all open cuts
Mill 100 block of San Juan water line for contractors
Assist Xcel with Limbs at Third and Cochetopa that caused power outage (hauling away)
Monitor Pipe install South Craft
Saw cut all project limits on 1st project
Cones and barricades to farmers market
Cut rebar for Downtown project
Order and pick up Culverts in Monte Vista
Remove old culverts and install new on oxbow loop independent Ditch crossing
Repair asphalt from Culvert replacement Oxbow loop
Install Art pieces on 6th and San Juan
Split shift with ¾ of the crew doing night work on downtown plan installing parking
block curb, bollards and outdoor furniture.

Solid Waste:

Commercial Waste Hauled totaled 279.97 T.; Residential Waste Hauled totaled 218.86 T.
Medical Waste totaled 24.6 T. Twenty eight special pick-ups were completed. Five, 96 gal toters,
zero 64 gal toters, and seven yard waste toter were delivered. Four toters and one dumpster were
repaired.

Recycling:

A total of 88 bales of various materials were made. 203 bales were shipped. A total of 6.8 tons of
glass was processed. Land fill savings totaled \$690.16.

Building Inspection:

In the Month of July 2021 the building department issued 19 permits as follows:

Total fees: \$25,244.96

2- new single family dwellings
8- roof
5- remodel
1- demo
1- addition
2-other

No Certificate of occupancy issued.

Water:

Water pumped for municipal use totaled 96,361,000 gallons. Water treatment plant production totaled 85,827,220 gallons. There were 10 meter re-reads. Turn on/ turn offs and occupant changes totaled 31. Took Bac-T's Arsenic and Fluoride to the State. Worked on flushing dead end water mains. Performed locates for Q3 Contracting. (First Street Project) Gardner Excavating started work on First Street Improvements. Robins Construction installed new storm line across Craft Drive for new parks.

Water Treatment Facility:

Water produced= 85,827,220 gal. Average CL2= 1.230mg/l Average Raw Arsenic= 38.3 ppb
Average Finished Arsenic= 7.1 ppb (MCL=10ppb) Coagulant used (Ferric Chloride) = 1,132 gal.
Sodium Hypochlorite Used (Chloride)= 675 gal. Average Recovery Ratio=91.4%

Wastewater:

Total discharge for the month was 42.166 million gallons. Biochemical Oxygen Demand Monthly Average: 97%. Total Suspended Solids Monthly Average: 99%. E.coli Monthly Average Effluent 147/100 mg. Ammonium Nitrogen (NH4) Monthly Average: 0.1mg/l. Ran all routine monthly testing.

Sewer:

Seventy five sanitary sewers were inspected; 17 were unplugged. Twenty one were checked at customer's requests. 10 were cleaned and flushed. All lift stations were checked daily. Changed oil on screw pumps at the Waste Water Treatment Plant. Pulled pumps at West 7th, Tremont, lift station number one at Golf Course, Wal-Mart, Riverwood and West 11th Street. Cleaned impellers of debris. Cleaned and checked all Storm Lift Stations. Cleaned West 11th Street, Wal-Mart, Riverwood and 20th Street Lift Stations.

East Alamosa:

Water supplied to East Alamosa totaled 6,086,878 gallons. Nine sanitary sewers were checked for plugs, four were unplugged. Cleaned out 5 manholes. Did re-reads for East Alamosa Office. Pulled pumps at Price Ave, McKinney, McQuerry and Rodeo Lane Lift Stations. Repaired broken water main on Trinchera Lane. Put the Brush Lane Booster Station on-line.

Fleet:

Performed 20 Preventive Maintenance Services (1-Sanitation, 4 -Streets, 1 -Fire Dept., 1 -City Hall, 1-Water, 8-Police, 4-Parks)

Replaced tires (5-Police)

Flat tire repair (1-Police)

Replaced 3 battery (1-Police, 2 Streets)

Repaired trash truck for hydraulics shutting down (1-Sanitation)

Up fit IT vehicle (1-IT)

Replaced brakes (2-Police)

Replaced coolant level sensor (1-Sanitation)

Repaired Police vehicle from accident (1-Police)

Removed large Rat from City hall travel car causing smell (1-City Hall)

Troubleshoot and repaired water system on sweeper (1-Streets)

Removed barb wire from flail mower and replaced bearings (1-Parks)

Replaced step bars (1-Water)

Serviced backup generators on Police and City Hall

Replaced remote pendant for sewer truck (1-Sewer)

Troubleshoot and repaired no forward or reverse (1-Parks)

Repaired air bag system on pickup (1-Parks)

Replaced voltage regulator on mower (1-Parks)

Replaced radiator (1-Police)

Repaired driver's side door because lock was broke (1-WWTP)

Repaired fuel leak on aux motor (1-Parks)

Replaced front glass (1-Streets)

City of Alamosa Development Services Department Monthly Activity Report July 2021

- Land Use:
 - 7 Land Use Applications.
 - Advocated for Maverik with CDOT to facilitate issuance of their access permit.
 - Submitted candidate projects for inclusion in the 2021 Rio Grande Basin Implementation Plan (BIP) to facilitate access to future water-related municipal projects.
 - Conducted a meeting with developer to suggest locations for a new Jimmy John's restaurant. Provided contact information for El Charro owners.
 - Met Boys and Girls Club director regarding Early Childhood Center development
 - Discussed placement of silo and storage for Square Peg Brewwerks near city parking lot.
 - Plan review for car wash remodel at 51 Craft Drive
 - Pre-development meeting with Friday Health Plans project manager, architect, engineer, public works, etc.
 - Prepared 2022 budget and CIP for Development Services and Maintenance Department.
 - Met with Monterrey Café owner to clarify steps for compliance.
 - Meetings: SLV Transportation Planning Region (SLV TPR), Main Street Advisory Committee, Economic Development Committee , URGEDC Annual Meeting, San Luis Valley Local Foods Coalition Board meeting, website redesign committee.
- Building Department:
 - 19 building permits issued
 - 2- new single family dwellings, 8- roof, 5- remodel, 1- demo, 1- addition, 2- other
 - Total Fees collected \$25,244.96
 - Inspecting 4 major renovation projects at the San Luis Valley Regional Medical Center at 106 Blanca Avenue totaling \$2.9 million in valuation:
- Downtown:
 - Delivered flyers to downtown businesses to notify them of construction.
 - Executed road diet by coordinating with traffic safety contractor, striping contractor, Public Works Director, and Streets Department.
 - Building inspector and volunteers from Water and Sewer assembled site furniture i.e. benches, forest parklets, planters, etc.
 - Facilitated parklet companies retrofit to fix structural issue.
 - Moved parklet in front of My Brother's Place.
 - Discussed funding opportunities for downtown parking with Christy Doon, DOLA Regional Manager.
 - Gave presentation to Alamosa County Board of Commissioners about downtown plan.
- Housing:

- Met with CEO and COO of SLV Health regarding housing opportunity near hospital campus.
- Discussed funding opportunities with Andrew Atchley with DOLA's Department of Housing Authority.
- Followed up with a developer about construction of 4 triplexes.
- Meetings: Housing Authority, SLV Regional Housing Study committee.

Alamosa Fire Department

Department Report for July 2021

The Alamosa Fire Department responded to 17 incidents within the City Limits and 13 incidents outside the City Limits. In addition to paged fire calls, Officers also responded to an additional 5 calls for assistance.

Call Comparisons

Year	Monthly Comparison	Total City Calls Year to Date	County Calls Year to Date
2021	17	141	84
2020	21	129	98

Inspections:

7 Commercial Building inspections were performed

Fire Prevention/Station Tours:

No station tours were given

Training:

Firefighters logged a combined total 54 hours of training during the month.

ALAMOSA

Incident Type Report (Summary)

**Alarm Date Between {07/01/2021} And
{07/31/2021} and Station = "1"**


Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	11.76%	\$21,000	100.00%
	2	11.76%	\$21,000	100.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	5.88%	\$0	0.00%
463 Vehicle accident, general cleanup	3	17.65%	\$0	0.00%
	4	23.53%	\$0	0.00%
5 Service Call				
531 Smoke or odor removal	1	5.88%	\$0	0.00%
551 Assist police or other governmental agency	4	23.53%	\$0	0.00%
561 Unauthorized burning	1	5.88%	\$0	0.00%
	6	35.29%	\$0	0.00%
6 Good Intent Call				
622 No Incident found on arrival at dispatch address	2	11.76%	\$0	0.00%
	2	11.76%	\$0	0.00%
7 False Alarm & False Call				
714 Central station, malicious false alarm	1	5.88%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	11.76%	\$0	0.00%
	3	17.65%	\$0	0.00%

Total Incident Count: 17

Total Est Loss:

\$21,000

COUNCIL COMMUNICATION

DATE August 6, 2021	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for July 2021
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

July 2021 Report

- The largest task the IT department worked on for the month of July is the finalization of the council chambers technology rebuild. Previously the presentation system was upgraded and rebuilt, with this month's work upgrading the rest of the audio system and adding two presentation screens, a meeting room setup, and replacing the entirety of the voting/conference management system.
- 16 new Shure conference microphones were set up to replace the failing DIS system previously used. The setup included the installation of two Wireless Access Points that allow wireless connections to the microphones from any of the conference rooms (including the fish bowl and Judges Chambers). Secondary batters and a battery management system was included to ensure constant availability of the system.
- The Shure conference system also upgrades the management capabilities of voting, role assignment, audio level adjustments, and speaker management.

- The Shure conference system interfaces into a brand new audio system that digitally mixes and masters audio that is outputted to new overhead speakers.
- A new audio recording system was installed to replace the sometimes unreliable TASCAM system previously used. The new system improves on functionality and user experience. It also includes the ability to automatically offload recordings to network and local storage devices.
- A new screen and “huddle room” device was added to the Judges chambers. The high quality camera and microphone can track people sitting down in front of the system, no matter their location in the room. Video and audio will be focused on the person speaking.
- A new screen was added in the back area of council chambers. The whole back area can now be separated both physically and technologically. With a sensor, the system detects when the room divider is present and creates two channels of audio and video, one for each side of the room.
- A new amplification system has been installed and tuned specifically for the acoustic characteristics of the council chambers.
- The previously used screens at the dias were replaced with higher quality screens that work natively with the video switching capabilities of the new system.
- After some severe weather conditions at the beginning of the month, IT had to identify and replace multiple surge protectors and power backups in various locations.
- Additionally, a fiber module became faulty after redundant power systems were activated at the network cabinet in the water treatment facility. As the module belonged to the isolated APL network, no business network impact was felt.
- After a power failure reset the configuration of one of our backup storage repositories, access needed to be reconnected. This storage repository is considered a “hardened” repository as it uses linux based software abilities to create indestructible storage volumes where data can be stored with high integrity. No business network impact was resulted from the configuration reset.
- IT evaluated and repurchased mid-year cycle licenses such as the forms notification add-on that send emails to appropriate parties based off the type of form filled out on our public website.

- IT hosted a website replacement team meeting where IT and Paradigm Connectivity received input from department representatives about current and desired functionality of the City Website. This is part of a larger project to overhaul the entire public site to conform to the most current standards and practices for modern websites. The original construction of the current website was around 2012.
- IT continued to develop network mapping and outage alerting via PRTG.
- IT staff attended a meeting with the Regional Broadband Collaborative regarding the fulfillment of a community outreach position for the groups broadband enhancement plans.
- After multiple hard drives failed on the APL network's central host, the entire physical machine required an emergency replacement. Working from morning into the night the IT team salvaged equipment from the failed APL host and upgraded the host being used for IT's lab environment.
- After storage and networking was configured, a new version of ESXi was installed on the bare metal server that allows for the management of virtual machines. This was an upgrade to the previous configuration.
- After the host was configured, a virtual domain controller was created and with that an entire active directory was created from scratch along with a new DNS server, and DHCP server.
- A new PRTG probe virtual machine was created to allow for network telemetry, statistics and alerts to be forwarded to our core PRTG network monitoring system.
- IT continued to work on the APL computer lab project. After identifying a bug where some computers do not automatically receive policy updates and along with that the ticket codes that patrons use to log into the computers, IT rebuilt and redeployed the policy.
- As there have been multiple upgrades and changes to the APL network, IT checked and upgraded various APL network equipment including switches, cameras and APs.
- IT is working with the Library to evaluate the use of prebuilt children's computers. These computers are built with the intention of serving as children

use specific. They include games, internet resources, and information as well as a back end management system and content filtering. Two machines are being trialed currently.

- IT attended a meeting with Police and IT representatives from the City of Commerce City regarding the use of Axon Interview Room systems. After the meeting, the City moved forward with signing a quote from Axon to begin the process of upgrading the current interview recording system.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- Replaced the San Switches. This greatly improved read and write performance to our Sans.
- Relocated Virtual servers onto our new hosts. These new hosts have a lot more resources and perform better than our old hosts.
- Moved the caselle database to our new San. Separating our Caselle database from our central storage resulted in a major performance uplift.
- Upgraded resources on our AD controller. The AD controller is our main server which handles all user profiles and network drives.
- Updated Caselle and Every machine running the caselle client. This update brought changes to how updates are pushed and required every client machine to be manually updated.
- Assisted the new Interim Finance director in setup and access of files on her desktop.
- Assisted the new Interim Finance Director with moving her desk.
- Assisted the Interim City Manager with access to the old City Managers files.
- Setup Laptop for the temporary Finance director assistant.
- Rebuilt host 4. Host 4 is our oldest host still in use. The rebuild fixed some configuration issues and improved usability of the host.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.



Tickets

Ticket #	Summary	Created	Closed
9812	New Hire	2021-07-01T18:00:01+00:00	2021-07-06T16:40:08+00:00
9813	Computer Usage Report	2021-07-01T18:15:46+00:00	2021-07-01T19:20:32+00:00
9814	UNIT 25 AXON ISSUES	2021-07-02T08:46:26+00:00	2021-07-07T23:04:25+00:00
9816	Power	2021-07-06T11:37:10+00:00	2021-07-07T20:48:04+00:00
9817	PRTG	2021-07-06T11:37:56+00:00	2021-07-07T13:57:33+00:00
9818	CCTV for court	2021-07-06T13:11:08+00:00	2021-07-21T17:38:09+00:00
9819	update Council meeting page	2021-07-06T14:24:07+00:00	2021-07-07T19:15:10+00:00
9820	Voice Mail messages	2021-07-06T16:33:37+00:00	2021-07-06T21:43:23+00:00
9821	Wifi	2021-07-06T16:34:18+00:00	2021-07-06T16:39:15+00:00
9824	Scanner not working/connecting	2021-07-07T17:15:10+00:00	2021-07-07T21:35:37+00:00
9825	Move scanner	2021-07-07T17:34:47+00:00	2021-07-07T20:55:30+00:00
9826	label printer	2021-07-07T18:08:50+00:00	2021-07-12T16:13:51+00:00
9827	access to Valley Courier	2021-07-07T19:42:20+00:00	2021-07-07T21:35:14+00:00
9828	Council Meeting	2021-07-08T11:40:41+00:00	2021-07-08T14:18:40+00:00

Ticket #	Summary	Created	Closed
9829	Website updates	2021-07-08T14:36:51+00:00	2021-07-09T15:39:05+00:00
9830	Wellhouse DVR	2021-07-08T17:19:09+00:00	2021-07-09T18:10:08+00:00
9831	Printer code	2021-07-08T21:36:26+00:00	2021-07-08T21:55:07+00:00
9832	Ticket Title	2021-07-08T21:37:33+00:00	2021-07-08T21:55:10+00:00
9833	Monte locks	2021-07-08T21:40:07+00:00	2021-07-08T22:00:44+00:00
9834	Computer in back keeps losing power	2021-07-09T13:08:52+00:00	2021-07-09T18:08:48+00:00
9835	Mollee Heeney's MDT does not allow her to RDP into her Virtual Desktop	2021-07-09T18:09:15+00:00	2021-07-12T16:14:23+00:00
9836	Mollee Heeney's Body Camera has a dying battery	2021-07-09T18:09:46+00:00	2021-07-13T14:54:17+00:00
9837	George McAlear Password reset	2021-07-12T14:54:58+00:00	2021-07-12T15:49:35+00:00
9838	AWE Kids' Computer - black screen, mouse moving	2021-07-12T15:35:51+00:00	2021-07-12T15:45:23+00:00
9839	Setup Remote Access to WWTP	2021-07-12T15:46:41+00:00	2021-07-12T15:47:34+00:00
9840	Public PC #6	2021-07-12T18:15:14+00:00	2021-07-12T22:58:24+00:00
9841	Terminated	2021-07-12T18:50:59+00:00	2021-07-12T19:02:33+00:00
9842	CCIC	2021-07-13T15:33:46+00:00	2021-07-14T20:54:26+00:00

Ticket #	Summary	Created	Closed
9843	REQUEST FOR AUDIO FROM TELEPHONE CALL	2021-07-13T15:40:15+00:00	2021-07-13T15:44:52+00:00
9844	New Rec Employee cannot login to the front machine	2021-07-13T21:35:24+00:00	2021-07-13T22:03:26+00:00
9849	I can't print reports from Fleetwise	2021-07-14T19:26:43+00:00	2021-07-15T21:47:30+00:00
9850	Brett Crowther	2021-07-15T00:26:27+00:00	2021-07-16T17:08:24+00:00
9854	New Hire	2021-07-16T18:55:09+00:00	2021-07-21T15:28:23+00:00
9855	Disc copier won't read discs	2021-07-16T22:54:14+00:00	2021-07-20T17:57:56+00:00
9856	ASSISTANCE IN GETTING A VIDEO COPIED OF DA'S OFFICE	2021-07-19T15:09:22+00:00	2021-07-19T15:43:29+00:00
9857	TV hookup	2021-07-19T15:17:24+00:00	2021-07-20T17:11:12+00:00
9858	self checkout receipt printer not working	2021-07-19T15:26:51+00:00	2021-08-03T14:46:32+00:00
9859	High whine noise in computer lab	2021-07-19T16:09:39+00:00	2021-07-20T16:22:04+00:00
9860	Prosecutor Drive	2021-07-19T16:44:26+00:00	2021-07-19T16:49:20+00:00
9863	Remote Viewlog	2021-07-19T20:32:13+00:00	2021-07-20T17:11:43+00:00
9864	Incode	2021-07-20T09:32:26+00:00	2021-07-21T15:28:47+00:00
9865	Public computers	2021-07-20T15:00:19+00:00	2021-07-20T16:24:57+00:00

Ticket #	Summary	Created	Closed
9866	Problems with G Drive	2021-07-20T17:05:49+00:00	2021-07-26T21:50:47+00:00
9868	Adjust exterior restrooms time	2021-07-21T12:19:33+00:00	2021-07-21T18:49:11+00:00
9869	Public computer 5	2021-07-21T14:59:06+00:00	2021-07-21T15:55:42+00:00
9870	Fix licensing on 2FA	2021-07-21T15:22:07+00:00	2021-07-22T16:45:24+00:00
9877	RFP post	2021-07-21T21:51:39+00:00	2021-07-22T15:54:39+00:00
9879	Cloud Recording - Regular City Council Meeting is now available	2021-07-22T11:44:55+00:00	2021-07-22T15:49:46+00:00
9880	Computer Codes	2021-07-22T15:02:25+00:00	2021-07-22T15:53:27+00:00
9882	New Keyboard	2021-07-22T16:16:35+00:00	2021-07-22T18:14:31+00:00
9883	Printing from public Computers	2021-07-23T16:08:02+00:00	2021-07-23T21:25:50+00:00
9884	Screen Recording software for creating how-to guides	2021-07-23T17:24:16+00:00	2021-07-23T20:43:09+00:00
9885	Public computer 22	2021-07-26T17:52:30+00:00	2021-07-26T20:09:31+00:00
9886	IT Tix	2021-07-26T20:44:52+00:00	2021-07-26T22:47:35+00:00
9887	IT Ticket for PD	2021-07-26T22:49:13+00:00	2021-07-27T19:34:23+00:00
9888	IT Tix	2021-07-27T11:02:54+00:00	2021-07-27T11:08:35+00:00

Ticket #	Summary	Created	Closed
9890	Delivery Status Notification (Failure)	2021-07-27T16:54:09+00:00	2021-08-02T20:29:05+00:00
9891	Delivery Status Notification (Failure)	2021-07-27T17:27:47+00:00	2021-08-02T20:07:04+00:00
9892	Exiting Employee	2021-07-27T17:59:22+00:00	2021-08-02T17:32:10+00:00
9893	Kids Computer #24 won't turn on.	2021-07-27T18:05:45+00:00	2021-07-27T19:45:26+00:00
9895	Public computer 14	2021-07-27T21:05:00+00:00	2021-07-27T22:29:02+00:00
9897	New Hire	2021-07-27T22:26:23+00:00	2021-08-03T21:07:17+00:00
9901	Monitor Replacement	2021-07-28T16:12:32+00:00	2021-07-28T18:15:31+00:00
9904	Update Candidate orientation packet	2021-07-28T19:41:08+00:00	2021-08-02T20:31:05+00:00
9905	Recreation Center Wifi	2021-07-29T12:28:19+00:00	2021-07-29T13:32:33+00:00
9907	Computer 20 says "Nope"	2021-07-29T16:03:20+00:00	2021-07-29T16:53:25+00:00



Tickets

Ticket #	Summary	Created	Closed
9822	Excel issues	2021-07-07T14:38:45+00:00	2021-07-07T14:40:30+00:00
9823	Jessica Pino needs access to court payments	2021-07-07T14:39:47+00:00	2021-07-07T14:41:30+00:00
9845	New Interim Finance Director	2021-07-13T22:08:54+00:00	2021-07-16T13:40:21+00:00
9846	The phone on #2 is not working.	2021-07-13T22:49:26+00:00	2021-07-14T14:37:07+00:00
9847	Assist Diana with cookies/password retention setting within chrome.	2021-07-14T14:38:05+00:00	2021-07-14T14:38:35+00:00
9848	Give George Dingfelder, Michael Martinez, Eugene Ortega, and David Pino access to the City of Monte-Vista Police Department Facebook account.	2021-07-14T15:49:22+00:00	2021-07-21T17:37:14+00:00
9851	Acrobat PDF Maker	2021-07-15T13:48:20+00:00	2021-07-15T16:20:07+00:00
9852	Key board has gone skynet	2021-07-15T15:50:12+00:00	2021-07-15T21:47:07+00:00
9853	New Hire - Kristopher Lohr	2021-07-15T18:50:41+00:00	2021-07-16T13:32:23+00:00
9861	Old RMS System & Log for Key Entry for Evidence Room	2021-07-19T17:27:59+00:00	2021-07-22T20:13:13+00:00
9862	Entry control programing	2021-07-19T20:07:48+00:00	2021-07-25T12:17:11+00:00
9867	issue	2021-07-20T20:05:56+00:00	2021-07-21T15:34:15+00:00
9871	Setup default printer	2021-07-21T17:32:26+00:00	2021-07-21T17:35:18+00:00
9872	Lost password	2021-07-21T17:33:24+00:00	2021-07-21T17:35:58+00:00

Ticket #	Summary	Created	Closed
9873	Access files	2021-07-21T17:34:08+00:00	2021-07-21T17:36:24+00:00
9874	Help getting tickets to work	2021-07-21T17:34:55+00:00	2021-07-21T17:36:11+00:00
9875	New Temp Debbie Phillips	2021-07-21T17:46:57+00:00	2021-07-22T15:30:20+00:00
9876	System Wiring	2021-07-21T19:44:06+00:00	2021-07-21T22:39:39+00:00
9878	conference room printer is on crack	2021-07-21T22:11:12+00:00	2021-07-21T22:39:31+00:00
9889	Relocate Desk	2021-07-27T15:02:23+00:00	2021-07-28T15:45:47+00:00
9894	Missing a google sheets	2021-07-27T19:46:18+00:00	2021-07-28T15:29:35+00:00
9896	Can we get both Lowell and Bob Abeyta a camera set up like we have in my office	2021-07-27T21:28:45+00:00	2021-07-27T22:35:15+00:00
9898	information	2021-07-28T11:03:13+00:00	2021-07-28T15:45:14+00:00
9899	information	2021-07-28T11:03:28+00:00	2021-07-28T14:12:10+00:00
9900	PRINTER MOVE	2021-07-28T15:41:22+00:00	2021-07-28T16:34:17+00:00
9902	Set up laptop for Debbie	2021-07-28T16:34:34+00:00	2021-07-28T16:34:43+00:00
9903	D Phillips Labtop	2021-07-28T18:00:50+00:00	2021-07-28T19:58:15+00:00
9906	Camera and microphone	2021-07-29T13:21:28+00:00	2021-08-05T22:14:52+00:00

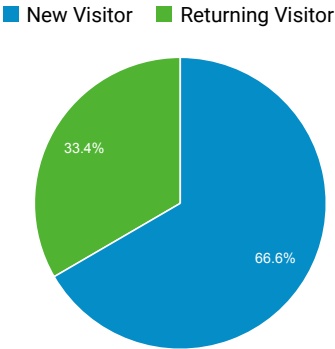
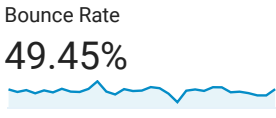
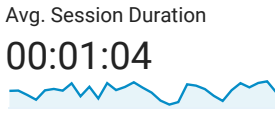
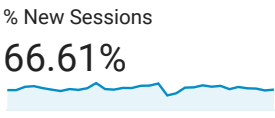
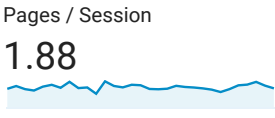
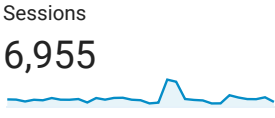
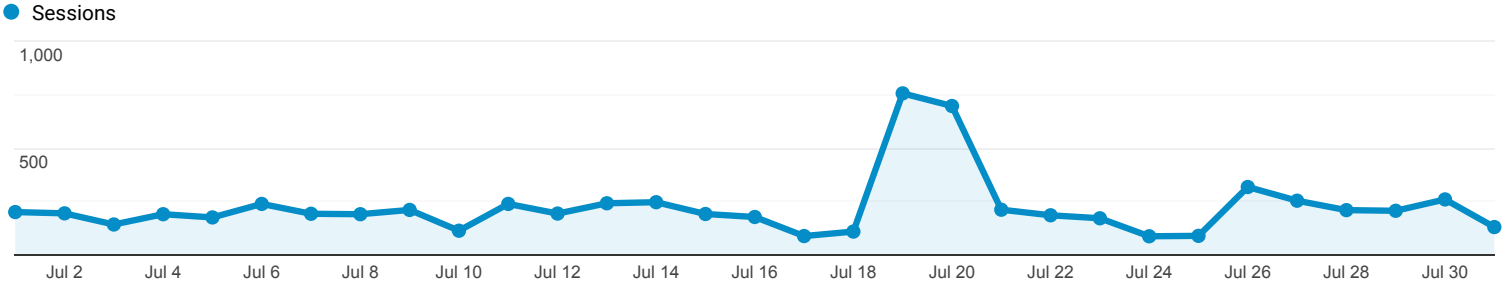
Ticket #	Summary	Created	Closed
9908	Email Search Request	2021-07-29T18:12:31+00:00	2021-08-02T15:35:43+00:00

Audience Overview

All Users
100.00% Sessions

Jul 1, 2021 - Jul 31, 2021

Overview



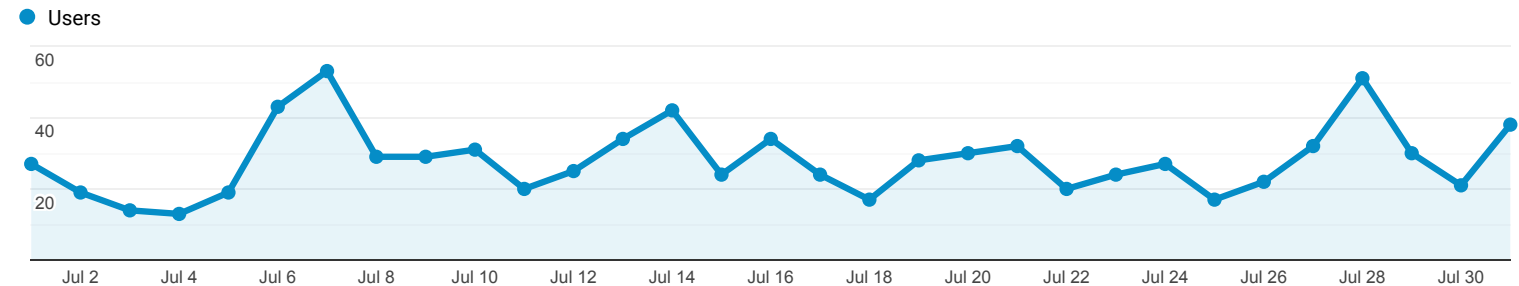
Language	Sessions	% Sessions
1. en-us	5,953	85.59%
2. en-gb	306	4.40%
3. fr-fr	116	1.67%
4. en	60	0.86%
5. zh-cn	49	0.70%
6. es-es	31	0.45%
7. es-419	30	0.43%
8. fr	29	0.42%
9. en-ca	26	0.37%
10. id	26	0.37%

Audience Overview

All Users
100.00% Users

Jul 1, 2021 - Jul 31, 2021

Overview



Users

649



New Users

553



Sessions

960



Number of Sessions per User

1.48



Pageviews

2,123



Pages / Session

2.21



Avg. Session Duration

00:01:08

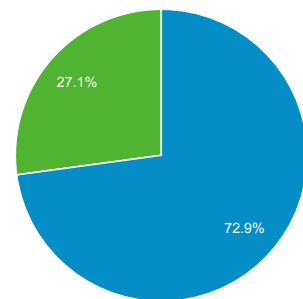


Bounce Rate

62.29%



■ New Visitor ■ Returning Visitor



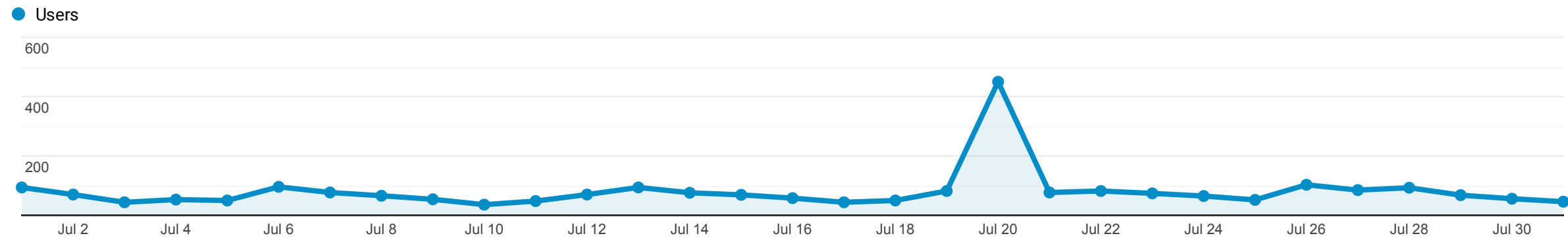
Language	Users	% Users
1. en-us	600	92.45%
2. zh-cn	26	4.01%
3. en	11	1.69%
4. c	5	0.77%
5. en-au	3	0.46%
6. en-gb	2	0.31%
7. en-ca	1	0.15%
8. hu	1	0.15%

Audience Overview

All Users
100.00% Users

Jul 1, 2021 - Jul 31, 2021

Overview



Users

2,118

New Users

1,843

Sessions

2,673

Number of Sessions per User

1.26

Pageviews

5,490

Pages / Session

2.05

Avg. Session Duration

00:01:15

Bounce Rate

40.89%

New Visitor

Returning Visitor

Language		Users	% Users
1.	en-us	1,849	87.30%
2.	en-gb	83	3.92%
3.	en	25	1.18%
4.	id	14	0.66%
5.	de-de	11	0.52%
6.	fr-fr	11	0.52%
7.	es-es	10	0.47%
8.	it-it	7	0.33%
9.	tr-tr	7	0.33%
10.	en-au	6	0.28%

City Clerk/Municipal Court July 2021 Monthly Report

Prepared and distributed 8 birthday cards.

LIQUOR:

- Renewals:
 - Woody's Q Shack
 - City Market
 - Chili's
- Transfer of Ownership:
 - Bank Shot
- Special Events Permits:
 - Tu Casa
 - Christian Community Service Projects
 - Alamosa Democratic Party

COURT:

- Court held July 14, 15, and 22
- Interview with OADC for MCP Court Information Officer
- Meeting with Judge, Prosecution and staff, and court staff to discuss Deferred sentences.
- Tested CCTV with Alamosa County Jail
- Completed Quarter 4 JAG Grants reports for year 4.

BOARDS:

- Attended Granicus Boards and Commissions project kick off call
- Attended IIMC webinar: Best practices to manage your board and commissions and increase constituent participation.

ELECTIONS:

- Met with City Manager and City Attorney to review for Candidate Orientation session.

RECORDS:

- Met with Parks and Rec staff to go over records and retention schedule.
- Intern updated spreadsheet for inventory in central filing.
- Intern began scans of boxes in pump-house.

TRAININGS:

- Attended CMCA Academy Session: Finding the funny in change
- Attended CMCA Academy session: Choosing a life of authenticity
- Attended CML Webinar: Legislative wrap up
- Attended CMCA Academy Session: Group Decision Making

OTHER:

- Attended weekly Leadership Team meetings.
- Attended Regular Council meetings.
- Attended Regular Meetings with Mayor Coleman and City Manager.
- Met with City Manager and Finance Director for 2022 budgets.
- Attended going away party for Jes Jolly.
- Attended training for new Council Chambers mic setup.
- Attended website committee meeting.



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Totals For Filed Date From 07/01/2021 To 07/31/2021

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

Violations By Filed Date

CITY ORDINANCE	44
TRAFFIC	37
Total Violations Filed:	81

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	4
PARKING	3
TRAFFIC	53
CL	60

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	8
DENIED	8
Total Violations Completed-Paid Fines:	68

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	2
CL	2
Total Violations Completed-Before Judge:	2

Violations Completed-Other By Filed Date

DD-DISMISSED AFTER DEFERRED

TRAFFIC	1
DD	1



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Totals For Filed Date From 07/01/2021 To 07/31/2021

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

Violations Completed-Other By Filed Date

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE	5	
TRAFFIC	1	
DP		6

DV-DIVERSION VOID

CITY ORDINANCE	4	
DV		4

DX-DISMISSED/FOUND NOT GUILTY

TRAFFIC	1	
DX		1

Total Violations Completed-Paid Fines: 12

Total Violations Completed-Paid Fines:	68
Total Violations Completed-Before Judge:	2
Total Violations Completed-Before Jury:	0
Total Violations Completed-Before Teen Court:	0
Total Violations Completed-Other:	12
Total Violations Completed:	82
Total Violations Filed:	81
Net Difference Filed - Completed:	-1

Warrants Issued

CITY ORDINANCE	49	
Total Warrants Issued:	49	Total Violations: 49



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Totals For Filed Date From 07/01/2021 To 07/31/2021

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

Warrants Cleared

CITY ORDINANCE	42	
TRAFFIC	1	
Total Warrants Cleared:	43	Total Violations: 43
Total Warrants Issued:	49	
Total Warrants Cleared:	43	
Net Difference:	6	

Violations Completed-Other Paid By Filed Date

AD-Adult Diversion

CITY ORDINANCE	2	
AD		2

AJ-TRAFFIC DEFERRAL

CITY ORDINANCE	6	
AJ		6

BH-BOND HEARING

CITY ORDINANCE	9	
BH		9

CD-COMPLETION DATE FOR SCHOOLS

TRAFFIC	1	
CD		1

CL-DOCKET CLOSED

CITY ORDINANCE	1	
CL		1



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Totals For Filed Date From 07/01/2021 To 07/31/2021

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

Violations Completed-Other Paid By Filed Date

CO-COLLECTIONS

TRAFFIC

1

CO

1

CP-PENDING COLLECTIONS

CITY ORDINANCE

1

CP

1

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE

1

TRAFFIC

1

DP

2

OD-ORDINANCE DEFERRAL

CITY ORDINANCE

1

OD

1

OJ-OJW - OUTSTANDING JUDGMENT

TRAFFIC

1

OJ

1

PD-PENDING

TRAFFIC

6

PD

6

RH-RESTITUTION HEARING

TRAFFIC

1

RH

1



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Totals For Filed Date From 07/01/2021 To 07/31/2021

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

Violations Completed-Other Paid By Filed Date

SC-SHOW CAUSE HEARING

CITY ORDINANCE	1	
SC		1

SN-SENTENCING HEARING

CITY ORDINANCE	1	
SN		1

ST-STATUS HEARING

CITY ORDINANCE	18	
TRAFFIC	3	
ST		21

TR-TRIAL - NON JURY

CITY ORDINANCE	4	
TR		4

WI-WARRANT ISSUED

CITY ORDINANCE	3	
WI		3

Total Violations Completed-Other Paid:	62	
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Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

8/10/2021 9:20:33 AM

Posted Fee Totals For Transaction Date From 07/01/2021 To 07/31/2021

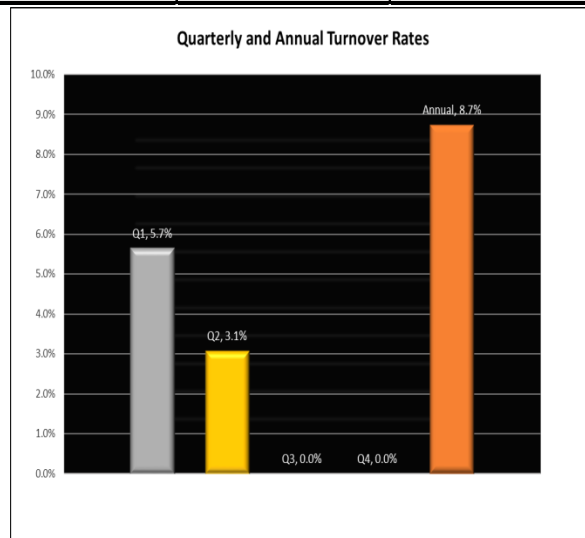
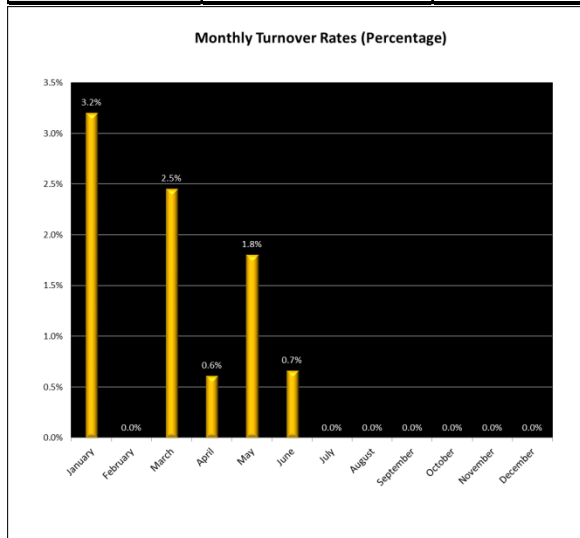
Fee Code	Fee Description	Paid
		\$0.00
BF	BOND FORFEITURE	\$820.00
CCOST	COURT COSTS	\$300.00
DEFER	DEFERRED FEE	\$25.00
FINE	Fine	\$6,984.00
LATE	LATE FEE	\$75.00
OJW	OUTSTANDING JUDGMENT WAR	\$30.00
PD SUR	PD SURCHARGE	\$1,460.00
REST	RESTITUTION	\$50.02
TP	SERVICE CHARGE	\$15.00
VA	VICTIMS ASSISTANCE	\$20.00
WF	WARRANT FEE	\$180.00

Report Totals: \$9,959.02

HUMAN RESOURCES MONTHLY REPORT

July 2021

City of Alamosa Turnover Rate					
Full-Time & Part-Time Year Round Employment					
Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	5	156	3.2%	5.7%	
February	0	161	0.0%		
March	4	163	2.5%		
April	1	163	0.6%		
May	3	166	1.8%	3.1%	
June	1	151	0.7%		
July	0	157	0.0%		
August	0	1	0.0%	0.0%	
September	0	1	0.0%		
October	0	1	0.0%		
November	0	1	0.0%	0.0%	
December	0	1	0.0%		
				8.7%	



Workers Compensation:

New filings: 1

Alamosa Police Department

July 2021 Month End Report

Part 1 Crime Category	May-21	Jun-21	Jul-21	Jul-20	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	0	0	0
Sexual Assaults	1	2	1	6	-5	12
Robbery	2	1	1	0	1	8
Aggravated Assault	1	3	2	3	-1	21
Total Violent Crimes	4	6	4	9	-5	41
Part 1 Property Crimes						
Burglary	2	4	11	5	6	69
Larceny	24	29	42	24	18	258
Vehicle Theft	3	2	2	5	-3	13
Total Property Crimes	29	35	55	34	21	340
Total Part 1 Crimes	33	41	59	43	16	381
Miscellaneous Offenses						
Domestic Violence	9	10	15	8	7	60
Simple Assault	6	12	9	2	7	50
Drug Related	23	9	11	9	2	84
Liquor Laws	1	0	0	1	-1	2
Harassment	8	13	11	9	2	56
DUI/DWAI/DUID	5	7	3	6	-3	30
Arson	4	2	2	1	1	12
Traffic Related						
Traffic Accidents	35	34	34	30	4	221
Fatal	0	0	0	0	0	0
Injury	5	4	1	3	-2	23
Property Damage	30	30	33	27	6	198
Community Service Ofc						
Dogs picked up	20	14	12	24	-12	92
Animal Bites	3	2	2	5	-3	10
Barking Dog Complaints	0	1	1	0	1	2
Wildlife Calls	0	2	4	16	-12	13
Weed/Trash Removal	6	43	57	23	34	127
Snow Removal	0	0	0	0	0	9
Towed Vehicles	1	0	1	4	-3	9
Red Tagged Vehicles	3	1	5	1	4	33
Summons Issued	23	13	1	12	-11	141
Calls for Service	258	187	224	294	-70	1690

Submitted by: Ken Anderson, Chief of Police

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Special Event Permit: Alamosa Democratic Party, August 21, 2021

Recommended Action:

Approve the Special Event Permit for the Alamosa Democratic Party to host the fundraiser as described below.

Background:

Applicant: Alamosa Democratic Party

Event Description:

1. The event is to be held on Saturday, August 21, 2021 from 4:00 p.m. to 7:00 p.m.
2. Application is for fermented malt beverage and malt, vinous and spirituous liquor.
3. The event will be held at Zapata Park. (See attached drawing).

Factual Findings:

- Applicant has possession of the premise through a rental contract with Parks and Recreation.
- Applicant qualifies as a political organization.
- The application was submitted in a timely manner.
- All applicable fees have been paid.
- There have been no protests received.

Issue Before the Council:

Does Council wish to approve this Special Events Permit?

Alternatives:

1. Approve the Special Events Permit application.
2. Do not act on approval. Determine potential reasons for denial and set a hearing date.

Fiscal Impact:

N/A

Legal Opinion:

No legal issues have been raised regarding this application. The City Attorney will be available at the meeting if needed.

Conclusion:

Approve the Special Events permit.

ATTACHMENTS:

Description	Type
□ Application and Drawing of Proposed Licensed Premise	Backup Material

City Clerk's Office
City of Alamosa
POB 419
Alamosa, CO 81101
719/589-2593 ext. 8

City of Alamosa

Special Events Permit Application

Fees payable to the City of
Alamosa:
\$100 per day
\$50 for rush processing

Name of Applicant Non-Profit Organization or Political Candidate:

Colorado Alamosa County Democratic Party (under Colo. Dems)

Entity Address: Jan Oen -
924 8th St
Alamosa CO 81101

Address of Event:
Zapata Park
9th + Ross

Off-site storage address (if applicable):

n/a

Authorized representative name:

Jan Vigil

Phone no. where you can be reached prior to and during event:

970-946-5611

email address:

jancvigile@gmail.com

Event Manager name:

Jan Oen

Phone no. where you can be reached prior to and during event:

719-480-4771

email address:

janoen2018@gmail.com

State Sales Tax No. na

City Sales Tax No. na

Would you like to receive your permit by
email? Yes ☒ No ☐

Malt, Vinous, Spirituous Liquor beer wine

3.2 Beer

Is this location within 500 feet of a school? Yes ☐ No ☒

If yes, are classes in session during event: Yes ☐ No ☐

Date(s) of event

Date:

8/21/21, Saturday

Start time:

4 pm

End time:

7 pm

Date:

Start time:

End time:

Date:

Start time:

End time:

ATTACH ADDITIONAL PAGES IF NECESSARY

Describe the purpose of the event:

Fundraiser and Social event

How many people are expected to attend?

~50

Describe your control plan (physical barriers, security, etc.)

bar-tender - Art Ortiz

Describe how you will meet the food service requirements:

Food Truck

Please attach:

- ⇒ Qualifying non-profit documentation
- ⇒ Drawing of licensed premises
- ⇒ Separate drawing of storage location, if applicable
- ⇒ Proof of property possession

Oath of Applicant: I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein in true, correct, and complete to the best of my knowledge

Signature:

Jan Oen

Title:

precinct chair

Date:

7/30/21

The City of Alamosa hereby finds that this application has been examined and the premises, business, and character of the applicant is satisfactory and this Permit is hereby approved

Signature:

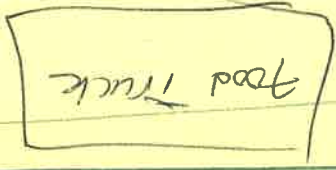
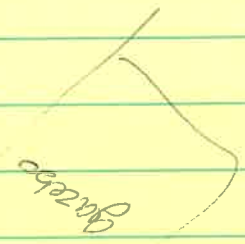
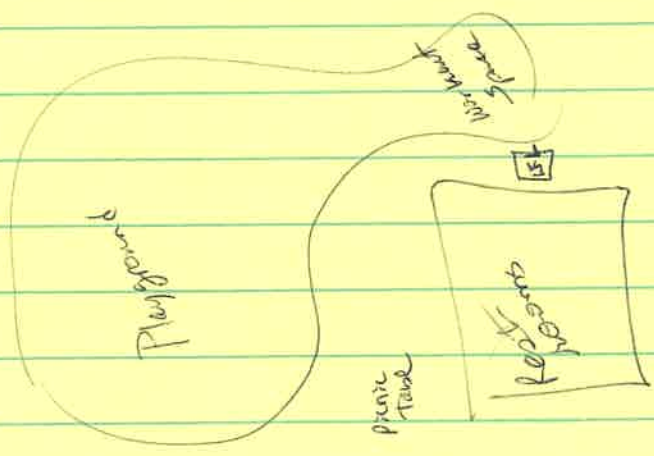
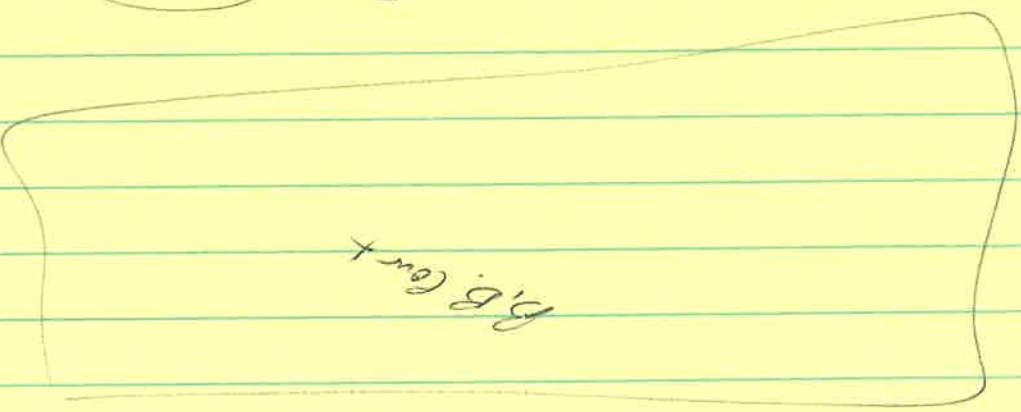
Date:

Zagata Park
Alamosa

A. County Democrats, 8/21/21

alley

Bell Ave.



Ross Avenue

is a parking
area

9th Avenue

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

SLV Brewery Temporary Modification of Premise permit: September 10, 2021

Recommended Action:

Staff recommends that Council approve the temporary modification of premise permits to allow SLV Brewery premises to extend into San Juan Avenue temporarily for the date of September 10, 2021.

Background:

The 400 block of San Juan Avenue has been used in recent years by way of temporary modification of premise permits which has been a more efficient way to conduct the events and make enforcement easier than using a special events permit.

Details for the events are as follows:

- The application is for the date of September 10, 2021 to host an Alamosa High School Class Reunion.
- The extended premises will include the entirety of San Juan from Main Street to the alley that runs east/west between Main and Fourth. (drawing attached).
- The application is complete.
- All applicable fees have been paid.

Issue Before the Council:

Does Council wish to approve this modification of premise application?

Alternatives:

1. Approve the modification as requested.
2. Determine that a needs and desires hearing is appropriate for this application, and schedule a hearing.
3. Deny the modification. This action requires documentation of the reasons for denial.

Fiscal Impact:

All applicable fees have been paid.

Legal Opinion:

The City Attorney will be present at the meeting if needed.

Conclusion:

These events provide a benefit to the community. The modification is the most efficient mechanism for the street events.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> SLV Brewery Modification of Premise application - September 10, 2021	Backup Material

Permit Application and Report of Changes

Current License Number 41-98825-0000

All Answers Must Be Printed in Black Ink or Typewritten

Local License Fee \$ 300.00

1. Applicant is a

- ☐ Corporation ☐ Individual
☐ Partnership ☒ Limited Liability Company

Present License Number

2. Name of Licensee

San Luis Valley Brewing Company

3. Trade Name

San Luis Valley Brewing Company

4. Location Address

428 San Juan Ave.

City

Alamosa

County

Alamosa

ZIP

81101

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change

Section C

- License Account No. _____
- ☐ Manager's Registration (Hotel & Restr.) \$75.00
- ☐ Manager's Registration (Tavern) \$75.00
- ☐ Manager's Registration (Lodging & Entertainment) \$75.00
- ☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE

- ☐ Retail Warehouse Storage Permit (ea) \$100.00
- ☐ Wholesale Branch House Permit (ea) 100.00
- ☐ Change Corp. or Trade Name Permit (ea) 50.00
- ☐ Change Location Permit (ea) 150.00
- ☒ Change, Alter or Modify Premises \$150.00 x 2
Total Fee 300.00

Section B – Duplicate License

- Liquor License No. _____
- ☐ Duplicate License \$50.00

- ☐ Addition of Optional Premises to Existing H/R \$100.00 x _____
Total Fee _____
- ☐ Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____
- ☐ Campus Liquor Complex Designation No Fee
- ☐ Sidewalk Service Area \$75.00

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued

License Account Number

Period

**TOTAL
AMOUNT DUE**

\$

.00

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☒ Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td><td style="width: 50%;">New Trade Name</td></tr> <tr> <td>Old Corporate Name</td><td>New Corporate Name</td></tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p>9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>In partnership with the City of Alamosa, close 1/2 block of San Juan Ave adjacent our brewery to host an Alamosa High School Class Reunion</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>Fri, Sept 10, 21</u> (mo/day/year) End <u>Sept. 10, 21</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? <u>N.A.</u> Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises. <u>See Attached</u></p> <p>(g) Attach any existing lease that is revised due to the modification. <u>NO</u></p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided _____</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

Signature <i>Scott Arabe</i>	Title <i>Owner</i>	Date <i>08/12/21</i>
---------------------------------	-----------------------	-------------------------

Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Signature	Title
	Date

Report of STATE Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

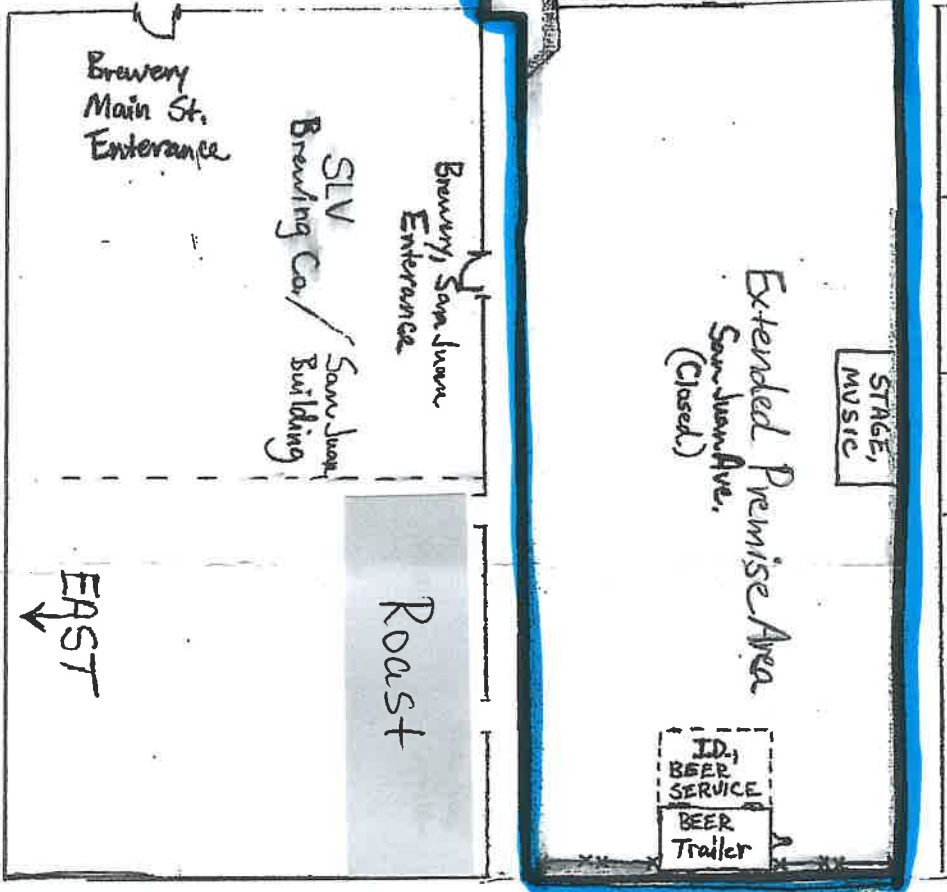
Signature	Title	Date

San Juan Ave
(Open)

MAIN ST.

Traffic
Flow

(San Juan closed via
Public Works Barricades and
Pedestrian Tape)



WEST
↓

Alley Behind SLV Brewing
↔

(San Juan closed via
Public Works Barricades
and Pedestrian Tape)

Sidewalk

Sidewalk

Court House

San Juan Ave.
(Open)

NORTH

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

SLV Brewery Temporary Modification of Premise permit: September 11, 2021

Recommended Action:

Staff recommends that Council approve the temporary modification of premise permits to allow SLV Brewery premises to extend into San Juan Avenue temporarily for the date of September 11, 2021.

Background:

The 400 block of San Juan Avenue has been used in recent years by way of temporary modification of premise permits which has been a more efficient way to conduct the events and make enforcement easier.

Details for the events are as follows:

- The application is for the date of September 11, 2021 to host a rescheduled Cinco de Mayo event, "Cinco in September" with the Sangre de Cristo National Heritage Area.
- The extended premises will include the entirety of San Juan from Main Street to the alley that runs east/west between Main and Fourth. (drawing attached).
- The application is complete.
- All applicable fees have been paid.

Issue Before the Council:

Does Council wish to approve this modification of premise application?

Alternatives:

1. Approve the modification as requested.
2. Determine that a needs and desires hearing is appropriate for this application, and schedule a hearing.
3. Deny the modification. This action requires documentation of the reasons for denial.

Fiscal Impact:

All applicable fees have been paid.

Legal Opinion:

The City Attorney will be present at the meeting if needed.

Conclusion:

These events provide a benefit to the community. The modification is the most efficient mechanism for the street events.

ATTACHMENTS:

Description	Type
▣ Application and Drawing of Proposed Licensed Premise	Backup Material

Permit Application and Report of Changes

Current License Number 41-98825-0000
All Answers Must Be Printed in Black Ink or Typewritten
Local License Fee \$ 300.00

1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company		Present License Number
2. Name of Licensee <u>San Luis Valley Brewing Company</u>		3. Trade Name <u>San Luis Valley Brewing Company</u>
4. Location Address <u>428 San Juan Ave.</u>		
City <u>Alamosa</u>	County <u>Alamosa</u>	ZIP <u>81101</u>

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
<ul style="list-style-type: none">• License Account No. _____<input type="checkbox"/> Manager's Registration (Hotel & Restr.)\$75.00<input type="checkbox"/> Manager's Registration (Tavern).....\$75.00<input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00<input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<ul style="list-style-type: none"><input type="checkbox"/> Retail Warehouse Storage Permit (ea).....\$100.00<input type="checkbox"/> Wholesale Branch House Permit (ea)..... 100.00<input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00<input type="checkbox"/> Change Location Permit (ea)..... 150.00<input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u><input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____<input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____<input type="checkbox"/> Campus Liquor Complex Designation No Fee<input type="checkbox"/> Sidewalk Service Area \$75.00
Section B – Duplicate License	
<ul style="list-style-type: none">• Liquor License No. _____<input type="checkbox"/> Duplicate License \$50.00	

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$.00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☒ Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
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- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="padding: 2px;">Old Corporate Name</td> <td style="padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p>9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>In cooperation with the City of Alamosa, shut down 1/2 block of San Juan Ave. to host a rescheduled Cinco de Mayo event... "Cinco in September" with the Sangre de Cristo National Heritage Area.</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>Sept. 11, 2021</u> (mo/day/year) End <u>Sept. 11, 2021</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? <u>N.A.</u> Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises. <u>See Attached</u></p> <p>(g) Attach any existing lease that is revised due to the modification. <u>ND</u></p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided _____</p>

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

Signature

Scott Gruber

Title

Owner

Date

*8/12/21***Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

Local Licensing Authority (City or County)

Date filed with Local Authority

Signature

Title

Date

Report of STATE Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Signature

Title

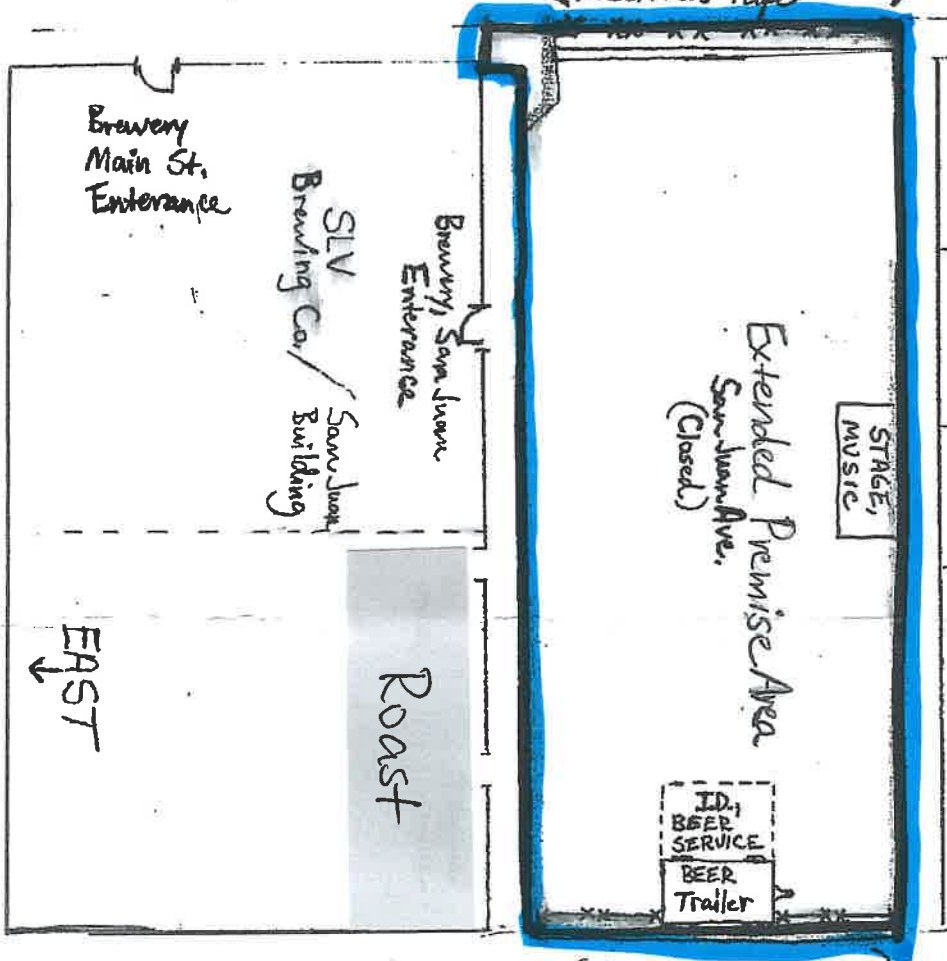
Date

San Juan Ave
(Open)

MAIN ST.

Traffic
Flow →

(San Juan closed via
Public Works Barricades and
Pedestrian Tape)



WEST
↓

Court house

San Juan Ave.
(Open)

ALAMOSA CITY COUNCIL COUNCIL COMMUNICATION

Subject/Title:

Society Hall Temporary Modification of Premise permit: September 17 -18, 2021

Recommended Action:

Staff recommends that Council approve the temporary modification of premise permits to allow Society Hall premises to extend into 4th St. and into the parking lot to the east of the facility temporarily for the dates of September 17 & 18, 2021.

Background:

Details for the events are as follows:

- The application is for the dates of September 17th and 18th to host an Artist Appreciation Dinner and Society Hall's Annual Event.
- The extended premises will include the entirety of Fourth Street from Ross Avenue to the back end of the parking lot end of Society Hall. (drawing attached).
- The application is complete.
- All applicable fees have been paid.

Issue Before the Council:

Does Council wish to approve this modification of premise application?

Alternatives:

1. Approve the modification as requested.
2. Determine that a needs and desires hearing is appropriate for this application, and schedule a hearing.
3. Deny the modification. This action requires documentation of the reasons for denial.

Fiscal Impact:

All applicable fees have been paid.


Legal Opinion:

The City Attorney will be present at the meeting if needed.

Conclusion:

These events provide a benefit to the community. The modification is the most efficient mechanism for the street events.

ATTACHMENTS:

Description	Type
 Society Hall Application and Drawing of Proposed Premises	Backup Material

Permit Application and Report of Changes

Current License Number 4706848

All Answers Must Be Printed in Black Ink or Typewritten

Local License Fee \$ _____

1. Applicant is a <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		Present License Number 4706848
2. Name of Licensee <div style="text-align: center;">Society Hall Foundation</div>	3. Trade Name <div style="text-align: center;">Society Hall Foundation</div>	
4. Location Address <div style="text-align: center;">400 Ross Ave.</div>		
City <div style="text-align: center;">Alamosa</div>	County <div style="text-align: center;">Alamosa</div>	ZIP <div style="text-align: center;">81101</div>

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.)\$75.00 <input type="checkbox"/> Manager's Registration (Tavern)\$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 12-47-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea).....\$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea) 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>1</u> <div style="text-align: right;">Total Fee _____</div>
Section B – Duplicate License • Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ <div style="text-align: right;">Total Fee _____</div> <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**TOTAL
AMOUNT DUE**

\$

.00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ **Section A**

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ **Section B**

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

☒ **Section C**

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td><td style="width: 50%; padding: 2px;">New Trade Name</td></tr> <tr> <td style="padding: 2px;">Old Corporate Name</td><td style="padding: 2px;">New Corporate Name</td></tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
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Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 12-47-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>The modification is to extend into 4th St and into the parking lot to the east of the facility. Please see attached map.</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>9/17/2021</u> (mo/day/year) End <u>9/18/2021</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Secretary/Treasurer	Date Aug. 3, 2020
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County) City of Alamosa		Date filed with Local Authority 8/3/2021
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.		
Signature	Title	Date

Modification of Premises - Society Hall Sept. 17th & 18th, 2021



Area for City's Artist
Appreciation Dinner &
Society Hall's Annual Event
9/17 & 9/18/2021

ROSS AVE

171.8'

138.4'

FOURTH ST

61.4'

68.6'

163.1'

163.6'

0 50 100 200 Feet



APPLICATION FOR STREET CLOSURE

Applicant Name: Society Hall Foundation Date of Request: 8/14/2019
 Address: 400 Ross Ave. Cell: 719-588-1292 Email: pete.magee@intlsi.com
 Street Closure Location: Fourth St Cross Street(s) Ross Ave (see attached diagram)
 Date of Closure: 9/18/2021 Times of Closure: 10:00 AM to: 10:00 PM, 9/18/2021
 Reason for Closure: Our "Raise the Roof" and Modification of Premise Application
 How Many Properties will be affected? Residences: 2 Businesses: 1 Estimated Attendance: 300
 Will there be tables, Inflatable play structures, games, etc. setup in the roadway? ☒ Yes ☐ No
 Will the city need to provide barricades or signs? ☒ Yes ☐ No
 Number requested 2 Signs 2 Barricades Cones Not sure of size of barricades, but we need enough to block Fourth on east and west end.
 Is this for a Parade? ☐ Yes ☒ No (If yes, you must coordinate with Alamosa PD)
 Will this affect a State Highway? (Examples: Main or 6th) ☒ N (If Yes Alamosa PD must handle the CDOT permit.)

Applicant will be required to pay replacement costs for any damaged/lost signs, cones or barricades. Traffic control devices will be dropped off at a pre-determined location; nothing is to be attached to any of the traffic control devices. The devices must be returned to the drop off location at events end. The responsible party will maintain reasonable control over the conduct of the guests and will be responsible for the removal of all trash/debris after the event. The street must be cleared and traffic ready prior to opening roadway. There shall be no changes to approved closure times without direct written approval from the public works director or their designee.

Applicant shall notify dispatch of Closure time and Opening times (719-589-5807)

Applicant Signature: Pete Magee Date 8 / 3 / 2021
 (Responsible party)

***** (For Official Use Only) *****

Department Notification,

Street Department ☒ Date / /
 Police Department ☒ Date / /
 Fire Department ☒ Date / /

APPROVED Royce M. Smith Date 8 / 16 / 2021
 (Director of Public Works or Designee)

INSTRUCTIONS: Closure of a street for a special event or block party requires a petition signed by the majority of the properties affected in addition to approvals of Police, Fire, and Public Works Departments. For all applications, written notification **MUST BE** made to each affected property. (Not required for approved parade routes) If a signature is not obtained for an affected property, the applicant must attest that the affected property was notified of the application for closure in writing. For your convenience, a petition and form letter have been provided; make additional copies as necessary. The petition and attestation of notification must be submitted along with the application. **Completed applications must be submitted at least two weeks in advance of the requested closure date.** Return original form to the City of Alamosa Public Works Department. Late applications will not be accepted or considered. A copy of the approved application will be sent to the applicant and a copy to the Street Department, Police department and Fire Department.

APPLICATION FOR STREET CLOSURE

An application for a street closure which may affect your property was made for the purpose of Society Hall Foundation. The location of the street closure will be on (street) Fourth St on (date) Sept. 19th, 2020 between the hours of 08:00 AM and 10:00 PM. In order for an application for street closure to be deemed complete, a majority of the properties affected by the closure must sign a petition in favor of the closure. If you object or have concerns about the closure or application for closure please let the applicant know and contact the City of Alamosa Public Works Department (719-589-6631)

Instructions: Obtain signatures from affected property owners/residents. If you are unable to obtain a signature, you must provide written notification of the closure to the property owner/resident (same letter provided) for the properties which are provided written notification, check the notified box and provide address. Make additional copies and attach them if necessary.

[illegible]

Society Hall - Application for Street Closure Sept. 18th, 2021

