

COUNCIL COMMUNICATION

DATE: September 21, 2022	AGENDA NO.	SUBJECT: City Manager Monthly report for August 2022
Department Head: City Manager: Heather Brooks PRESENTED BY: Heather Brooks		

The following reports cover the activities of the City's various departments. Below is a statement regarding major issues covered by the City Manager's office. Additional information is provided in the bi-weekly updates from the City Manager to the Council.

August 2022 Report

- Monthly meeting with Fire Chief
- Monthly meeting with Public Works Director
- Monthly meeting with Councilor Carson
- Phone call with Amanda Pearson regarding broadband project
- Global Leadership Summit
- Lunch with Councilor Krebs
- Monthly meeting with Councilor Griego
- Monthly meeting with Finance Director
- Monthly meeting with IT Director
- Recreation Advisory Board meeting
- LEAD meeting
- Lunch with Economic Development Director
- Meeting with health insurance broker to review renewal
- Monthly meeting with Parks & Recreation Director

- Region 18 Opioid Steering Committee meeting
- Meeting with Fire Volunteers regarding the Fire Chief interview process
- Attended CHFA Listening Engagement
- Attended Alamosa County's ribbon cutting for the SLV Regional Airport improvements
- Lunch with Development Services Director and MIG, Downtown Planner
- Lunch with Development Services Director and Economic Development Director
- Weekly Leadership Team meetings
- Bi-Weekly meetings with Mayor and City Clerk
- Meeting with staff to discuss Walsh nuisance abatement
- Attended Alamosa Chamber of Commerce lunch
- Monthly meeting with HR Manager
- Monthly meeting with Development Services Director
- Fire Chief interviews
- Meeting with the property owner regarding the Walsh property
- Bi-Weekly meetings with Police Chief
- Budget meetings
- Monthly Economic Development Committee meeting
- Meetings regarding valley broadband efforts
- Monthly Homeless Coalition meeting
- Attended employee open enrollment meeting for benefits
- Bi-Weekly meetings with Communications/Project Specialist
- Meeting with Iron Horse developers
- Lunch with Councilor Hensley
- Leadership Team Retreat
- Tu Casa annual fundraiser
- Attended Governor Polis' announcement of appointment of new DA Anne Kelly
- St. Benedict partnership meeting update
- Lunch with Councilor Daniel

- Art Committee meeting
- Lunch with Sarah Stoeber and Anne Jones with SLV Development Resources Group
- Telephone call with Paul Arnett regarding SLV Railroad

COUNCIL COMMUNICATION

Date: September 6, 2022	AGENDA NO.	SUBJECT: Economic Development Report - August 2022
Department Head: Kathy Woods, Economic Development		
City Manager: Heather Brooks		
PRESENTED BY: Heather Brooks		

- Follow Up Bryan Lujan/Olga Downtown Boutique Closing
- Follow up with Jennifer Jones - Building owner
- Derek Heersink - Square Peg future ideas - funding brainstorm
- County Car Rentals - Airport - X multiple meetings/conversations
- Tour and conversations with new owner of former Alamosa Lumber property
- Follow ups with Sun and Moon Cafe, near WalMart - Now Open
- Levi Wiltner - new owner of Extreme Graphics
- Donna Wehe - various
- Lisa Cicutto, Anschutz Foundation - RE: Advisory Board
- Mary Domito - Alamosa Home - Update
- Global Leadership Summit
- Beat the Heat/ Visit Alamosa Judging
- Dave Thompson - Various Downtown Observations
- Monroe - Cielo Broadband expansions
- Multiple meetings and work with developer on former County Courthouse Property
- Multiple contacts and work with owner of County Courthouse Property
- Multiple contacts and work with Realtor, Steffans Realty, on Courthouse Property
- Jim Kynor, TSC
- Zena Buser - Value Added Ag
- Grant App work for Home Health Store on Main, owned by Bob Mattive
- Multiple visits with South side Main St. Merchants Re: Walsh bldg
- Notification out to all CBD businesses regarding parking - event/Slow Cruise -
 - *Was even treated to an Operatic Serenade by a stranger on the sidewalk*
- First Fridays
- Leroy Martinez update
- Wendi Seger - Two meetings and conversations about the Market Expansion
- Don and Andrea Spencer - Updates on joint projects
- Derek Sisneros Update on Friday Health Plan
- Quick Check in with Sal and Jenn with FHP
- Meet and Greet - Anne Kelly, DA
- Justin Kehr - 4th Street Grille Update and discussion RE: additional project
- Meeting - John Reddy, new USDA Loan Specialist in Alamosa
- Roger Perry Property 911 Main - Pre Development Meeting on possible change of use
- Lance Cheslock on various projects of La Puente
- Kate Ruybal- ASB
- Possible developer on a downtown property possibility
- Evans - downtown business questions re: expansion of product
- Joint meeting with DRG with a group looking to bring a new business to the SLV
- Mani Patel on potential projects - Update
- Jon Atencio - brainstorming Cattails Restaurant changes - future
- Roni Wisdom, Lori Laske and Sarah Stoeber on Rural Jumpstart potential and Country Car Rentals

- Met with OEDIT Director of Rural Opportunity and Manufacturers Edge Regional Director meeting
 - Arranged for a meeting with Randy Jackson and tour of Rustic Log Furniture manufacturing and showroom - Amazing local business/manufacturing

City of Alamosa
Monthly Activities Report
August 2022
Public Works Department

Streets:

Patched_627_Potholes

Continue cleaning laterals, Manholes and Inlet boxes using Vac. Trailer dealing with Flooded areas

Support and assist as needed with State Ave. Construction as follows:

- Saw cut State And Princess Ann street at limits
- Trim Trees to allow curb machine by
- Oversee all concrete tests as they are performed
- Blade Gravel Roads and Ranch Parking lots
- Conducted road closures for 2 events
- SAR block Party
- Pride Parade

Attend City services fair

Push piles as needed at 20th

Made sign repairs as needed

Repair sprinklers along State St. project

Continue Painting Parking lines

Paint Centerlines and Bike Lanes

Continue with concrete replacement

Work storm drains and outfalls during heavy rains

Pump Water from flooded areas after rains

Repair Maddox Lane road and install culvert after it flooded out

Pothole for utilities at jimmy johns alley

Began uninstalling art pieces

Attend multiple GPS demos for tracking sweeping operations

Attend Asphalt preservation demo in Westcliffe

Assist Water Dept. with unloading of water plant membranes

Solid Waste:

Commercial Waste Hauled totaled 281.05 T.; Residential Waste Hauled totaled 238.99 T. Medical Waste totaled 2.01 T. Thirty two extra pick-ups were completed. Three 96 gal toter, three 64 gal toters and 2 yard waste toters were delivered. five toters and ten dumpsters were repaired.

Recycling:

A total of 91 bales of various materials were made. Fourty six bales were shipped. A total of 6 tons of glass was processed. Land fill savings totaled \$779.42

Water:

Water pumped for municipal use totaled 75,626,759 gallons. Water treatment plant production totaled 66,435,354 gallons. There were 123 meter re-reads. Turn on/offs and occupant changes totaled 16. Accounts turned off for non-payment totaled 17. Took Bac-T's Arsenic samples for the State. Read meters.

Water Treatment Facility:

Water produced = 66,435,354 gal. Average CL2 = 1.31 mg/l Average Raw Arsenic = 31.6 ppb Average Finished Arsenic = 5.9 ppb (MCL=10ppb) Coagulant used (Ferric Chloride) = 2,544 gal. Sodium Hypochlorite Used (Chloride) = 988 gal. Average Recovery Ratio = 91.6%.

Wastewater:

Biochemical Oxygen Demand Monthly Average: 97%. Total discharge for the month was 40.59 million gallons. Total Suspended Solids Monthly Average: 96%. E.coli Monthly Average Effluent 147/100 mg. Ammonium Nitrogen (NH4) Monthly Average: 4.4 mg/l. The department ran all routine monthly testing. Year to date locates complete.

Sewer:

Zero sanitary sewer was inspected; one was unplugged, 4 were checked at customer's requests, 122 were cleaned and flushed. All lift stations were checked daily.

East Alamosa:

Water supplied to East Alamosa totaled 4,741,132 gallons. Water pumped from Highway 17 East Alamosa. Called out after hours three times. Four lift stations were cleaned. Seven pumps were pulled. There was one sewer checked for plugs, 0 were unplugged. Cleaned and flushed one sewer. Checked and cleaned 61 manholes.

Fleet:

Performed 20 Preventive Maintenance Services (1-Streets, 1-Fire, 1-IT, 9-Police, 1-Sanitation, 1-Public Works Admin, 4-Parks, 3-Water,)

Replaced 12 tires (1-Parks, 2-Sanitation, 2-Streets, 3-Water, 4-Police)

Replaced 6 batteries (2- Water, 1-Cemetery, 2-Streets, 1-Parks)

Flat tire repair 3- (1-Water, 2-Streets)

Sent vehicle to Town and Country for starter, Alternator, and ABS light (1-Police)

Replaced front struts (1-Water)

Replaced voltage regulator on lawn mower (1-Cemetery)

Installed seat covers and floor mats (1-Police)

Replaced main suction hose and water solenoid on sweeper (1-Streets)

Replaced air compressor on paint sprayer (1-Parks)

Repaired A/C system (1-Sanitation)

Replaced mud flaps, and arm pucks on trash truck (1-Sanitation)

Installed trailer wiring and plug (1-Police)

Replaced interior door handle (2-Parks)

Reinstalled fan shroud on truck (1-Water)

Replaced right front brake line (1-Streets)

Replaced left front hub cap on tractor (1-Parks)

Replaced rear brakes (1-Building Maintenance)

Replaced hydraulic sight glass on crane (1-Water)

Replaced battery, ignition switch (1-Parks)

Replaced starter (1-Parks)

Replaced front shocks (1-Water)

Trouble shot overheating engine, cleaned radiator out (1-Streets)

Replaced hydraulic drive motor (1-Cemetery)

Replaced fan belt (1-Parks)

Replaced fans, grass blower, and filled transmission (1-Parks)

Replaced temp control actuator for heater, A/C (1-Streets)

Sent to own and Country to program blackout mode (1-Police)

Replaced coolant level sensor (1-Sanitation)

Replaced water pump gasket (1-Police)

Replaced water spray bar (1-Streets)

City of Alamosa Development Services Department
Monthly Activity Report
August 2022

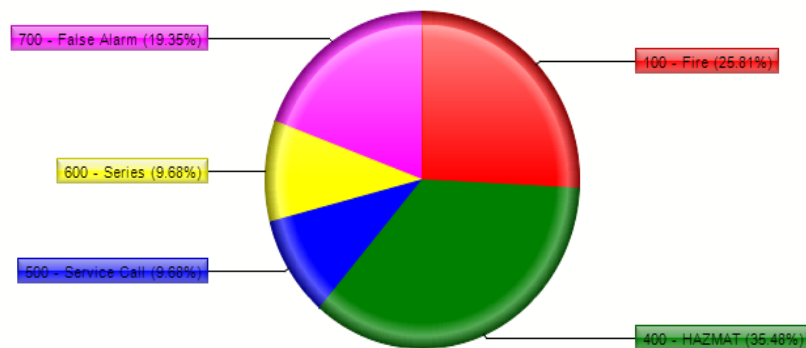
- Planning:
 - 7 Land Use permits: 1 minor subdivision, 1 permitted use, 3 sign, and 2 violation notices
 - Drafted Levee recertification RFP and finished collecting information on levee encroachments
 - Assisted Public Works with revising the 2022 Construction Standards and assisted the water department with HB1051 water reporting
 - Interview with the Valley Pod podcast
 - Continued field assessment of sidewalks for concrete replacement program
 - Work session with City Council on budget
 - Work session with Planning Commission on the sanitary sewer master plan
 - Housing pre-development meetings for potential new duplex and multifamily housing
 - Attended the Global Leadership Summit
 - Attended Alamosa Hazard Mitigation Plan Update
 - Met with owner of Monterrey Café to discuss renovation or demolition
 - Meetings: Historic Preservation Advisory Committee, SLV DRG/COG, Economic Development, Alamosa Housing Authority, Main Street Advisory Committee, SLVGO! Coalition, Farmers Market Board, Art Committee, Department Head Retreat, Sangre de Cristo National Heritage Area, and monthly Xcel Energy
- Building:
 - 18 building permits issued: 1-new multi-family, 8-roof, 3-commercial remodel, 1-residential addition, 4-utility
 - Total valuation: \$997,793
 - Total fees collected: \$18,665.34
 - 7 Certificate of Occupancy were issued
 - Inspection of Walsh to determine compliance with Remediation Order deadline
- Downtown:
 - Site visit and pre-development meeting for old Alamosa Building Supply
 - Discussed potential new downtown murals, submitted grant for mural
 - Took an inventory of code violations downtown for future action
 - Met with Walsh owner about next steps
- Housing:
 - Weekly coordination calls with CRHDC's architect for Tierra Azul
 - Attended community meetings about the Century Mobile Home Park sale
 - Met with State Historic Preservation Office about Boyd Elementary
 - Met with Iron Horse about strategies for completion

Alamosa Fire Department Monthly Report August 2022

During August 2022, the Alamosa Fire Department responded to 31 calls. 21 calls were within the City Limits and 10 were in the County.

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	8
400 - HAZMAT	11
500 - Service Call	3
600 - Series	3
700 - False Alarm	6
31	



Inspections

Nine inspections were performed on commercial structures.

3 inspections were performed on day care facilities


Tours

Two station tours were given

Training

Firefighters logged a combined total of 60 hours of training.

COUNCIL COMMUNICATION

DATE September 6, 2022	AGENDA NO.C. 8. a	SUBJECT: IT Director Monthly Report for August 2022
Department Head: 		
City Manager:		
PRESENTED BY: James A. Belknap		

Below is a statement regarding major issues covered by the City IT Department:

August 2022 Report

- Starting September first, IT has moved our main IT Helpdesk ticketing system from Spiceworks to Freshdesk. After hearing many complaints and even unsubmitted tickets due to Spicework's dual authentication system as well as an overall time to reevaluate the free software, IT identified a more robust and easier to use system. Freshdesk will allow more integrations, granular problem and issue management, and closer adherence to ITIL ITSM (IT Service Management).
- IT attended the National Night Out and City Services Fair to educate citizens on the roles and responsibilities of the IT Department. 3D prints and drone flights were also presented.
- An AT&T representative showcased microsite technology to the IT team. Multiple locations were identified where the cell boosting technology could be used. At the time being the only locations that the technology could be implemented for free are where public safety personnel regularly congregate. Multiple units were ordered for Alamosa and Monte Vista.

- Staff member Christian Batzer attended a bootcamp training for computer networking. The training resulted in the achievement of a CompTIA Network + Certification. This training and certification asserts the staff member as competent and knowledgeable in network concepts including infrastructure, security, switching and routing.
- IT assisted Public Works in the review of multiple vendors of in-vehicle tracking and management solutions. Included were both Verizon and AT&T/FirstNet. The technology was presented to IT and Streets department staff to evaluate its functionality to report street sweeper whereabouts and route tracking.
- Participated in interviews for an open Finance position.
- IT worked with the Library to manually update and multiple lab computers that unsuccessfully ran Windows updates during the maintenance window. Adjustments to the maintenance window times were made which should prevent this issue moving forward.
- Worked with the Police Department to continue the roll out of Google Workspace. Some files needed reformatting and some files were missed during the transition. IT keeps backups of all network files and was able to restore all the missing files.
- Worked with the Police Department to implement the CitizenContact App by whitelisting various ports and addresses on the firewall.
- Worked with Bluebeam Software to restore the PC used on the Public Works planning table setup. After a hardware failure the computer was replaced by the manufacturer however, the licensing for the software needed to be transferred separately.
- Created new virtual machines for incoming Police Officers.
- Setup technology for incoming co-responder at the Police Department.
- Reinstalled the operating system on two computers in the Police Department's report writing stations. As these computers see plenty of use, this is considered regular maintenance to purge unneeded user profiles and documents.
- The IT Department began efforts to upgrade all computers compatible with Windows 11. This effort will ensure the latest operating system is being utilized in all places available. Computers with incompatible hardware will soon be replaced

per the City's 5 year replacement plan.

- After multiple backups, the City purged multiple email accounts being held for data access reasons. Each account kept for such archiving holds a license which is paid for yearly. Once access to an archived email account is no longer needed, one last offline backup of the account is made to ensure data integrity.
- Per MS-ISAC Advisory, all IT members performed a manual update of the latest Chrome Browser software to patch significant 0 day exploits.
- Attended multiple Broadband meetings.
- Renewed enrollment in Dell's TechDirect Self Dispatching. This allows the IT Department to request OEM parts directly from Dell without going through the typical customer support process.
- Using an old cell phone without service, IT assisted the Children's Librarian in setting up a speaker system used during library events.
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.

In Monte Vista, we performed the following items:

- CitizenContact approved internally for PD, setup firewall exemptions
- Reset Ex-Employee phones
- Monitor replacement in PD squad room
- RecPro issues fixed for Rec
- SkiHi Audio issues resolved
- Photographed Ski Hi with drone
- Phone setup in PD
- New employee setup
- Began cleanup of redundant wiring/equipment around City Hall and Police Department
- Patched all City owned computers to the latest patch and vulnerability fixes from Microsoft. This monthly patching helps protect our computers from malicious software, resolve general windows issues/bugs, and provide access to new windows features.



Tickets

Ticket #	Summary	Created	Closed
11672	Laptop	2022-08-01T16:48:34+00:00	2022-08-15T16:00:30+00:00
11673	Computer Usage Count	2022-08-01T16:57:23+00:00	2022-08-01T17:08:39+00:00
11674	Upgrade GV Edge	2022-08-01T17:00:32+00:00	2022-08-01T17:02:50+00:00
11676	left computer screen isn't working all of the sudden	2022-08-01T19:20:18+00:00	2022-08-01T19:31:00+00:00
11678	External Drive	2022-08-02T18:13:12+00:00	2022-08-03T16:29:57+00:00
11679	Change Name of Form Online	2022-08-02T19:34:30+00:00	2022-08-03T14:20:14+00:00
11680	Public Computer #6 and #15	2022-08-03T14:31:14+00:00	2022-08-03T15:18:07+00:00
11681	Kids computers	2022-08-03T14:34:04+00:00	2022-08-03T15:47:50+00:00
11683	Access to PD training locks	2022-08-03T14:59:55+00:00	2022-08-03T15:17:49+00:00
11684	Help with google transition	2022-08-03T17:04:24+00:00	2022-08-03T19:04:05+00:00
11685	Help with Purchase Req form	2022-08-03T19:16:26+00:00	2022-08-03T19:16:46+00:00
11686	CitizenContact App - IT Whitelisting Instructions	2022-08-04T06:15:31+00:00	2022-08-04T10:36:39+00:00
11687	Budget	2022-08-04T07:23:31+00:00	2022-08-04T10:36:00+00:00
11688	Screen shot of what I get	2022-08-04T14:05:10+00:00	2022-08-04T14:59:49+00:00

Ticket #	Summary	Created	Closed
11689	Phone issues	2022-08-04T14:21:16+00:00	2022-08-04T14:59:37+00:00
11690	Audio not playing over council chambers sound system	2022-08-04T15:13:09+00:00	2022-08-04T15:13:58+00:00
11691	Public PC # 6	2022-08-04T15:51:57+00:00	2022-08-04T17:11:38+00:00
11692	Phone recording	2022-08-04T18:02:32+00:00	2022-08-04T18:31:13+00:00
11694	Lee Field Cameras	2022-08-05T19:08:50+00:00	2022-08-09T15:28:38+00:00
11695	middle squad room computer	2022-08-07T01:03:20+00:00	2022-08-12T17:16:33+00:00
11699	Update Link on Finance Page	2022-08-08T20:44:54+00:00	2022-08-08T20:45:07+00:00
11700	Library computer lab	2022-08-09T15:05:05+00:00	2022-08-12T16:57:03+00:00
11702	IPlan table will not start up	2022-08-10T14:47:54+00:00	2022-08-25T21:01:23+00:00
11704	Google Docs	2022-08-10T19:16:18+00:00	2022-08-11T21:17:32+00:00
11705	Zoom	2022-08-10T20:42:00+00:00	2022-08-11T17:50:07+00:00
11706	Computer codes	2022-08-10T20:58:42+00:00	2022-08-10T21:35:44+00:00
11707	Office Printer	2022-08-11T20:40:50+00:00	2022-08-11T21:18:36+00:00
11708	Incode did an update last night and program won't open	2022-08-12T14:11:57+00:00	2022-08-12T15:10:15+00:00

Ticket #	Summary	Created	Closed
11709	Incode won't open	2022-08-12T14:46:09+00:00	2022-08-12T15:09:51+00:00
11710	Excel file	2022-08-12T15:35:34+00:00	2022-08-19T16:23:30+00:00
11711	Please unblock these sites	2022-08-12T16:22:20+00:00	2022-08-12T17:22:36+00:00
11712	saving mp4	2022-08-12T19:43:54+00:00	2022-08-12T20:48:59+00:00
11713	credit cards online & over phone	2022-08-12T22:06:15+00:00	2022-08-14T12:56:09+00:00
11714	Warrant Form	2022-08-15T09:46:02+00:00	2022-08-17T14:26:39+00:00
11715	PD Computer Middle and Left Computer Wont log in properly	2022-08-15T09:46:07+00:00	2022-08-16T16:29:14+00:00
11717	Having problems with Google calendar	2022-08-15T16:48:03+00:00	2022-08-16T17:06:33+00:00
11718	Email transfer	2022-08-15T16:56:30+00:00	2022-08-16T16:29:55+00:00
11720	phone and online credit card portal are not working	2022-08-15T17:56:25+00:00	2022-08-15T18:53:28+00:00
11721	Phone Help	2022-08-15T22:52:59+00:00	2022-08-19T20:03:41+00:00
11722	Library catalog computer	2022-08-16T16:24:44+00:00	2022-08-16T17:06:07+00:00
11724	Station 1 Training Room Lap top	2022-08-16T19:34:37+00:00	2022-08-16T22:46:33+00:00
11725	File Conversion	2022-08-17T15:49:36+00:00	2022-08-18T15:30:11+00:00

Ticket #	Summary	Created	Closed
11726	Fax Issues (again)	2022-08-17T17:02:36+00:00	2022-08-18T16:33:42+00:00
11730	Remote Print Manager seems to be offline...	2022-08-17T22:23:06+00:00	2022-08-17T22:58:14+00:00
11731	Library comps 17 and 18.	2022-08-17T22:41:24+00:00	2022-08-17T22:46:40+00:00
11732	WTF	2022-08-18T16:40:51+00:00	2022-08-18T16:45:34+00:00
11733	[ST-1454] [Adlumin][Urgent]: Syslog Forwarder VM Update Required -- City of Alamo...	2022-08-18T17:12:46+00:00	2022-08-18T19:35:21+00:00
11734	It's time to renew your Self-Dispatch enrollment	2022-08-18T17:14:07+00:00	2022-08-18T19:35:16+00:00
11735	Apple phones	2022-08-19T11:35:49+00:00	2022-08-19T15:26:28+00:00
11736	I'm locked out	2022-08-19T14:23:12+00:00	2022-08-19T15:08:52+00:00
11738	Jordi Romero	2022-08-19T16:09:46+00:00	2022-08-19T16:16:16+00:00
11739	Phone Call Recording	2022-08-19T22:35:41+00:00	2022-08-22T16:06:34+00:00
11742	OFFICE MOVE	2022-08-22T01:11:48+00:00	2022-08-22T16:55:22+00:00
11745	Tenant: City of Alamosa - Adlumin Event Notification: Adlumin Forwarder Failure w...	2022-08-22T13:47:49+00:00	2022-08-22T16:07:04+00:00
11746	M DRIVE RESTORATION TO RECOVER FILES	2022-08-22T16:09:39+00:00	2022-08-23T17:19:50+00:00
11747	Printing Envelopes	2022-08-22T18:20:28+00:00	2022-08-22T22:34:18+00:00

Ticket #	Summary	Created	Closed
11748	RMS	2022-08-22T18:24:12+00:00	2022-08-23T16:15:40+00:00
11749	Exiting Employee	2022-08-22T20:44:37+00:00	2022-08-23T16:18:33+00:00
11750	New Hire	2022-08-22T22:45:03+00:00	2022-08-29T16:37:14+00:00
11751	UNIT 25 MDT LOGIN	2022-08-23T15:31:40+00:00	2022-08-23T21:44:07+00:00
11753	Paige Dickson Email	2022-08-23T22:23:39+00:00	2022-08-24T17:07:17+00:00
11755	Exiting Employees	2022-08-25T14:26:39+00:00	2022-08-25T22:50:50+00:00
11757	Instagram	2022-08-25T22:37:06+00:00	2022-08-26T00:32:49+00:00
11759	Google Docs	2022-08-26T23:33:36+00:00	2022-08-29T14:09:53+00:00
11760	Public computers sign-in page not active	2022-08-27T15:55:15+00:00	2022-08-29T20:06:38+00:00
11761	Car 25	2022-08-29T02:17:24+00:00	2022-09-02T20:39:44+00:00
11762	Document Recovery	2022-08-29T14:05:45+00:00	2022-08-29T21:24:56+00:00
11765	Jon's Office Phone isn't working	2022-08-29T16:20:00+00:00	2022-08-29T20:49:12+00:00
11767	DVD Drive	2022-08-29T21:41:11+00:00	2022-08-29T21:44:07+00:00
11768	Shop Printer	2022-08-30T15:22:01+00:00	2022-08-30T16:17:59+00:00

Ticket #	Summary	Created	Closed
11769	Title of City Council meeting video for 8/17 is incorrect	2022-08-30T17:37:22+00:00	2022-08-30T20:13:42+00:00
11770	Update Mayor Pro Tem on the city website	2022-08-30T17:39:09+00:00	2022-08-30T20:13:53+00:00
11772	Webcam Not Working	2022-08-31T17:13:26+00:00	2022-09-02T19:12:19+00:00
11774	Post invitation to bid	2022-08-31T21:03:36+00:00	2022-08-31T21:20:18+00:00
11775	MDT Log in	2022-08-31T21:20:17+00:00	2022-09-02T20:38:57+00:00




Tickets

Ticket #	Summary	Created	Closed
11671	Adobe	2022-08-01T14:05:34+00:00	2022-08-01T14:18:47+00:00
11675	Get Anne's emails forwarded	2022-08-01T17:27:37+00:00	2022-08-03T17:31:22+00:00
11677	CASELLE Connect through Intranet	2022-08-01T19:39:02+00:00	2022-08-01T19:51:46+00:00
11682	Spillman server	2022-08-03T14:39:51+00:00	2022-08-03T15:55:39+00:00
11693	Drone Pics of Ski Hi	2022-08-04T20:30:20+00:00	2022-08-05T19:30:50+00:00
11696	Northwest Door	2022-08-08T13:04:44+00:00	2022-08-08T13:30:52+00:00
11697	Surface Charger	2022-08-08T13:34:55+00:00	2022-08-11T13:53:00+00:00
11698	hrmanager email	2022-08-08T14:24:27+00:00	2022-08-08T14:40:14+00:00
11701	Envelope printing	2022-08-09T16:12:42+00:00	2022-08-09T16:14:10+00:00
11703	Internet not working	2022-08-10T16:42:42+00:00	2022-08-10T17:56:35+00:00
11716	Audio Issues	2022-08-15T13:22:27+00:00	2022-08-15T16:32:47+00:00
11719	Cant play video file	2022-08-15T17:24:50+00:00	2022-08-16T13:16:22+00:00
11723	RecPro not opening	2022-08-16T18:43:05+00:00	2022-08-16T18:43:56+00:00
11727	Cell Phone	2022-08-17T19:08:52+00:00	2022-08-17T20:33:19+00:00

Ticket #	Summary	Created	Closed
11728	Investigation Cell Phone	2022-08-17T20:34:25+00:00	2022-08-23T15:17:34+00:00
11729	Broken monitor	2022-08-17T21:33:43+00:00	2022-08-17T21:34:19+00:00
11737	Transfer key fob	2022-08-19T15:32:51+00:00	2022-08-19T15:33:06+00:00
11740	File Upload	2022-08-20T16:46:27+00:00	2022-08-20T16:48:20+00:00
11741	TownHall Cameras	2022-08-20T16:48:01+00:00	2022-08-20T16:48:37+00:00
11743	Computer singing to me and keyboard not working	2022-08-22T13:40:49+00:00	2022-08-22T13:42:02+00:00
11744	Password expired and cant reset.	2022-08-22T13:41:14+00:00	2022-08-22T13:42:26+00:00
11752	zoom	2022-08-23T19:38:45+00:00	2022-08-29T17:43:52+00:00
11754	Blocked email message	2022-08-24T19:55:10+00:00	2022-08-24T20:13:16+00:00
11756	Email and Account Access - Brian Wright	2022-08-25T22:00:11+00:00	2022-08-29T13:32:49+00:00
11763	New account and email - Jessica Ayers	2022-08-29T15:04:16+00:00	2022-08-29T15:35:30+00:00
11764	New Account and Email Account - Savanna Urbina	2022-08-29T15:05:33+00:00	2022-08-29T15:39:31+00:00
11766	File deletion	2022-08-29T20:06:15+00:00	2022-08-29T20:24:52+00:00
11771	KeyCard not working	2022-08-31T16:54:08+00:00	2022-08-31T16:54:32+00:00

Ticket #	Summary	Created	Closed
11773	Keyboard not working	2022-08-31T18:34:35+00:00	2022-08-31T18:35:14+00:00
11776	New phones	2022-08-31T21:21:55+00:00	

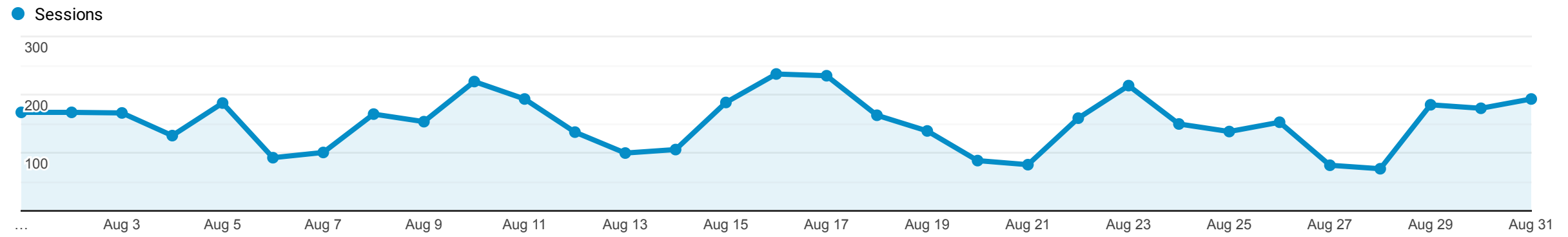
Audience Overview



All Users
100.00% Sessions


Aug 1, 2022 - Aug 31, 2022

Overview




Sessions

4,713




Users

3,800




Pageviews

8,861




Pages / Session

1.88




Avg. Session Duration

00:01:16




Bounce Rate

55.59%

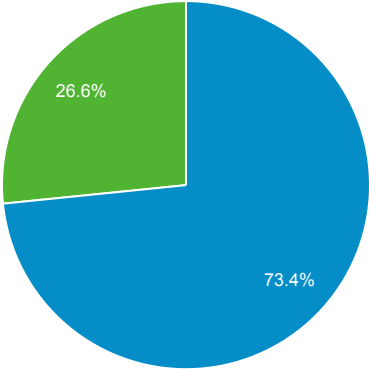


% New Sessions

73.35%




New Visitor 26.6% Returning Visitor 73.4%



Language		Sessions	% Sessions
1.	en-us	4,366	92.64%
2.	zh-cn	134	2.84%
3.	fr-fr	60	1.27%
4.	c	29	0.62%
5.	en-gb	22	0.47%
6.	en	21	0.45%
7.	es-es	12	0.25%
8.	en-ca	8	0.17%
9.	ja	6	0.13%
10.	es-us	5	0.11%

Audience Overview

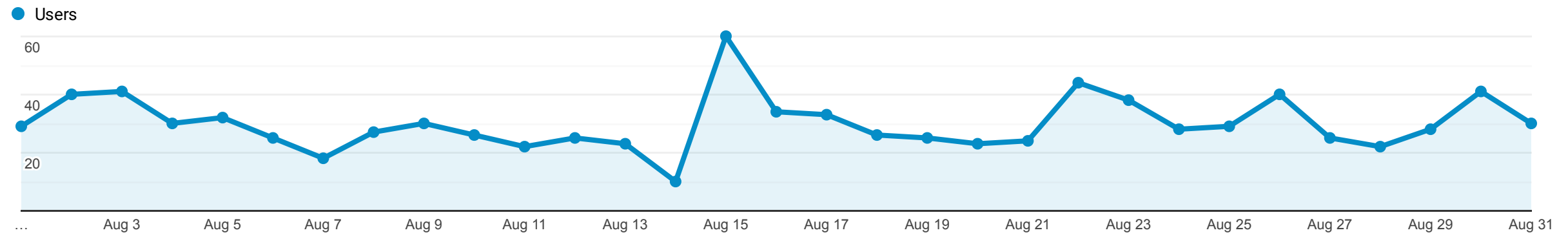


All Users

100.00% Users


Aug 1, 2022 - Aug 31, 2022

Overview




Users

730




New Users

657



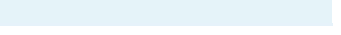
Sessions

1,006




Number of Sessions per User

1.38




Pageviews

2,240




Pages / Session

2.23




Avg. Session Duration

00:01:43



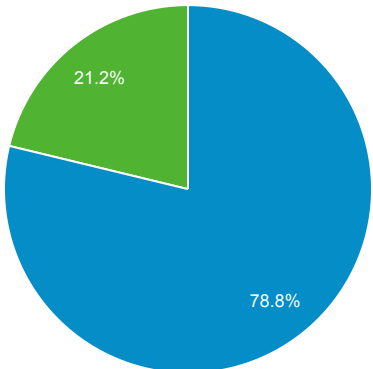
Bounce Rate

59.74%



New Visitor

Returning Visitor



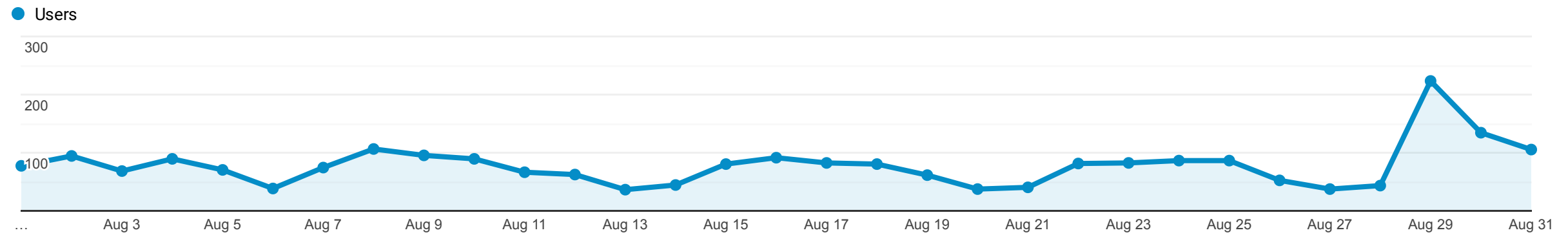
Language		Users	% Users
1.	en-us	689	94.38%
2.	c	12	1.64%
3.	en	6	0.82%
4.	zh-cn	4	0.55%
5.	en-ca	3	0.41%
6.	en-au	2	0.27%
7.	en-gb	2	0.27%
8.	ja	2	0.27%
9.	de	1	0.14%
10.	en-SG	1	0.14%

Audience Overview

All Users
100.00% Users

Aug 1, 2022 - Aug 31, 2022

Overview



Users
2,132

New Users
1,909

Sessions
2,579

Number of Sessions per User
1.21

Pageviews
5,090

Pages / Session
1.97

Avg. Session Duration
00:01:32

Bounce Rate
51.49%

New Visitor
82.1%

Returning Visitor
17.9%

Language		Users	% Users
1.	en-us	2,008	94.18%
2.	en	23	1.08%
3.	en-gb	9	0.42%
4.	zh-cn	8	0.38%
5.	es-us	6	0.28%
6.	fr	6	0.28%
7.	bg-BG	5	0.23%
8.	ar	2	0.09%
9.	en-au	2	0.09%
10.	es-419	2	0.09%



Board and IT Committee Report

City of Alamosa
September 6, 2022



Table of Contents

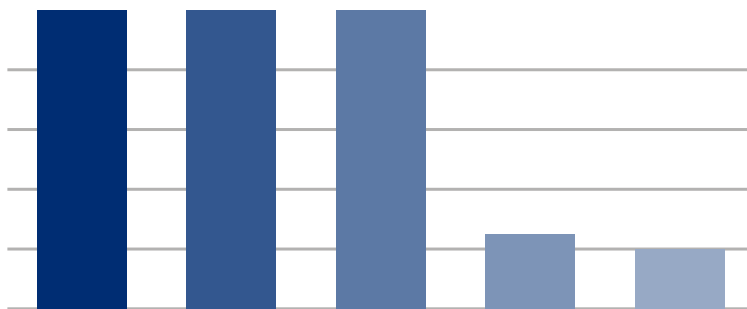
Adlumin Account Activity	3
Network Health	4
Device Activity	6
Endpoint Activity	7
Dark Net Exposure	9
Detection Analysis	10
SnapShot365	13

Adlumin Account Activity

Accounts using the Adlumin platform

Username	Last Login	Total Logins to Date	Created Date
Brandon Doss	2022-01-18 13:04:08 MST	11	2022-01-03 11:22:30 MST
Christian Batzer	2022-08-22 09:44:17 MDT	41	2021-12-13 05:07:14 MST
Brandon Gallegos	2022-09-06 10:16:29 MDT	87	2021-12-13 05:06:46 MST
Jim Belknap	2022-04-01 08:46:14 MDT	34	2021-12-13 05:06:22 MST

Most Requested Reports In the Last 30 Days



4	Stale Accounts Report
5	Board and IT Committee Report
20	Object Manipulation Report
20	Privileged Account Activity Report (PDF)
20	Access Failure Report

4

Total Adlumin Users

2

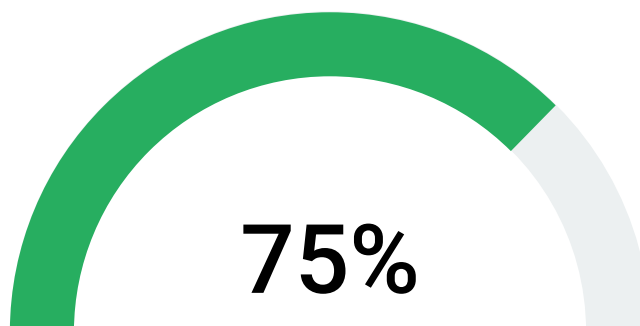
Users That Logged in the Last 30 Days

24




Number of Recurring Scheduled Reports

Network Health

Adlumin's Network Health Index uses an algorithm based on network management best practices and provides a high-level view of risk within your organization. Updated: 2022-09-03 00:09:56 UTC



Category	Details	Status	Metric	Deduction
Detections - Critical	Detections marked "Critical" by machine learning or custom configuration that are unacknowledged. Acknowledge Critical detection's to increase your network health score.		0	0
Detections - High	Detections marked "High" by machine learning or custom configuration that are unacknowledged. Acknowledge High detections to increase your network health score.		0	0
Accounts with Passwords that Do Not Expire	These are accounts that are configured with passwords that never expire. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		0%	0
At Risk Shares	At risk shares are networked shared resources where there is the potential for unprivileged accounts or groups to have privileged access, FULLCONTROL, or elevated access to networked shared drives.		0.78%	0
At Risk Systems	At risk systems are systems where there is the potential for unprivileged accounts or groups to have privileged access, administrative access, to networked systems.		1.55%	0
Circular Groups	Circular logic indicates a group object is both a parent and child of another group. This may have unintended consequences and provide privileged access to network resources. Change the group configuration to increase your network health index.		0	0
IT Operations Failures	Repeated failed logon attempts may indicate a brute force attack or disruption of network services. Discover the reason for the repeated account failures and disable the process.		1	-5
Account Password Expiration Duration	This metric indicates a compliance violation. These accounts are enabled, not locked, and the last time their password was reset exceeds the time limit of 90 days. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		6.93	-7
Privileged Domain Accounts	Adlumin has determined that you have an abnormally high number of privileged domain accounts. Reduce the number of privileged domain accounts to increase your network health score.		4.76%	0

Category	Details	Status	Metric	Deduction
Reversible Encryption	This metric indicates a compliance violation. Storing encrypted passwords in a way that is reversible means that the encrypted passwords can be decrypted. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		false	0
Snapshot365	Log data clusters stored securely for compliance requirements. Contact Adlumin Support to activate SnapShot365.		false	-3
Stale Accounts	This metric is a compliance violation. These accounts have not been logged into the last 90 days. Change the configuration or input a note with you valid business reason for each account to increase your network health score.		7.79%	-10
Network Health Index			75%	

Device Activity

Firewall Data, VPN Data, and other Inputs Checking into the Adlumin Platform

4

Total Sevicees and Devices
monitored by Adlumin

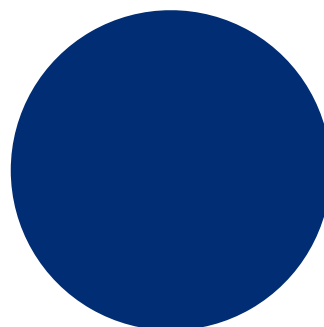
123,440,257

Total events from
2022-08-01 06:00:00 MDT to
2022-09-01 05:59:59 MDT

Endpoint Security Events

Most Frequent Detection Type

Adlumin Detection Method



0%

Machine Learning

0%

Custom Detections

Device Type	Total Events	Total Detections	Unacknowledged Detections	Acknowledged Detections	Custom Detections
Firewall Events	121,401,234	0	0	0	0
VPN Events	2,029,273	0	0	0	0
Sophos Events	4,875	0	0	0	0
Endpoint Security Events	4,875	0	0	0	0

Endpoint Activity

From 2022-08-01 06:00:00 MDT to 2022-09-01 05:59:59 MDT

Object Manipulation

Top Detection

193

Systems

3

At Risk Systems

6

At Risk Shares

Detection Type	Number of Detections	Unacknowledged	Acknowledged	Machine Learning
Object Manipulation	8	8	0	0
Account Access Failures	2	2	0	0
Google Workplace Integration Failure	2	0	2	0

0

Object Manipulations

4,067,505

Access Events

39,286

Access Failures

102

USB Events

640,141

File Creations

Windows OS Version	Count	Mainstream Support Ends	Extended Support Ends
Microsoft Windows 10 Pro	125	Software updates are continuous	10-14-2025
Microsoft Windows 11 Pro	40		
Microsoft Windows Server 2019 Standard	9	01-09-2024	01-09-2029
Microsoft Windows Server 2016 Standard	6	01-11-2022	01-12-2027
Microsoft Windows Server 2012 Standard	3	Ended 10-09-2018	10-10-2023
Microsoft Windows Server 2012 R2 Standard	3	Ended 10-09-2018	10-10-2023
Microsoft Windows 10 Pro for Workstations	2	Software updates are continuous	10-14-2025
Microsoft Windows Server 2022 Standard	2		

Windows OS Version	Count	Mainstream Support Ends	Extended Support Ends
Microsoft Windows 10 Education	1		
Microsoft Windows 10 Enterprise 2016 LTSC	1	10-12-2021	10-13-2026
Microsoft Windows 7 Professional	1	Ended 01-13-2015	Ended 01-14-2020, Windows 10 recommended, refer to IT Department for update and deployment information.

Dark Net Exposure

Recent breach telemetry

0

Dark Net
Detections

0

Events

0

Breached
Accounts

0

Breached
Privileged
Accounts

Dark Net Exposure Detections

0 detections

Most Recent Breaches

0 breaches

Detection Analysis

A breakdown of detection types and sources

Attack Patterns

Device data analysis

2,486

Denial of Service

0

Brute Force

10,615

Port Scanning

0

Malware Activity

61

Exploitation

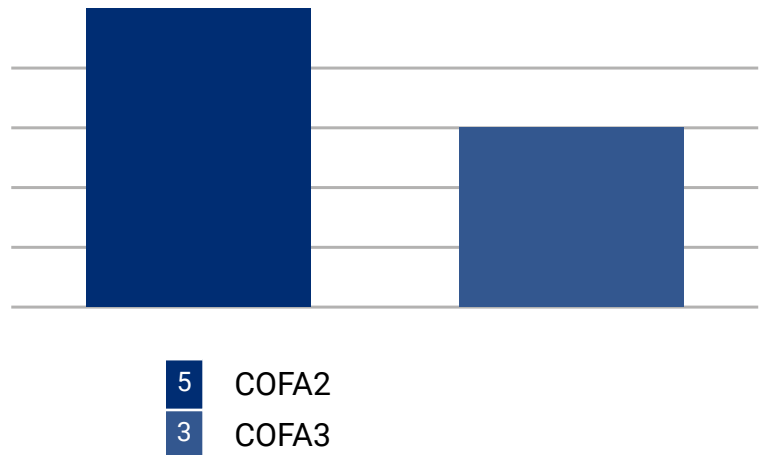
3

Remote Access

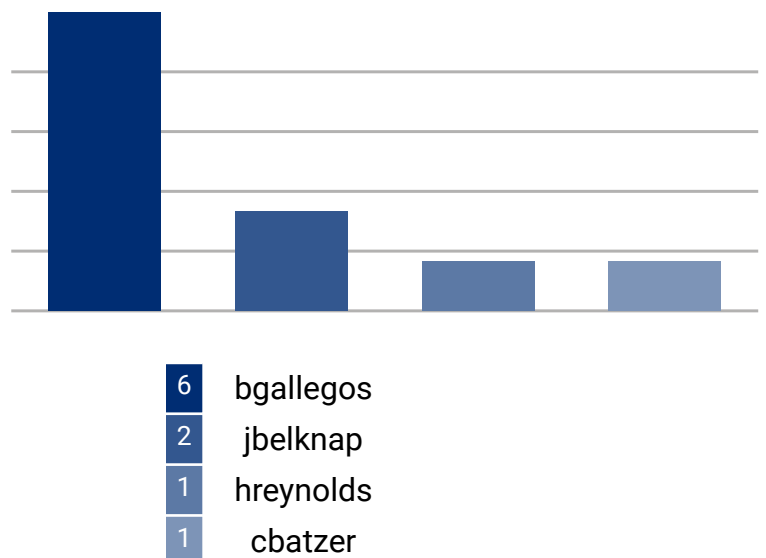
0

Other Attack Patterns

Top Systems with Detections



Top Accounts with Detections

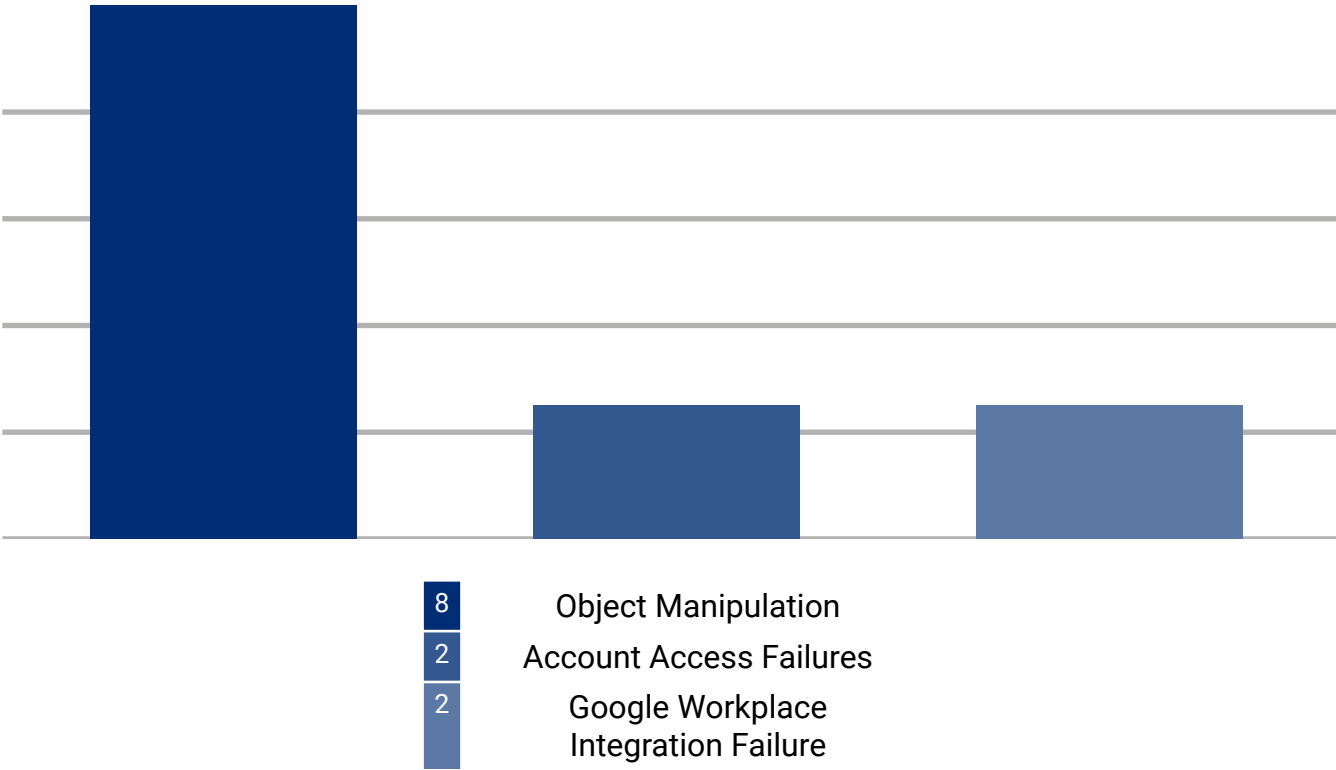


Detection Analysis

Top Detection Types

From 2022-08-01 06:00:00 MDT to 2022-09-01 05:59:59 MDT

Severity Level: All Levels




Detections Acknowledged

Severity Level: Critical and High




Detections

Severity Level: Critical and High

Severity	ID	Detection Type	Time
 Critical	583	Google Workplace Integration Failure	2022-08-28 17:48:49 MDT

Source	
Destination	
Account	N/A
Details	Adlumin has experienced a significant reduction in Google Workplace log data. Validate if data is properly flowing and reaching the Adlumin cloud.
Notes	<i>Detection cleared by Brandon Gallegos</i> <i>---Added by Brandon Gallegos on 2022-09-06 10:28:11 MDT</i>

Severity	ID	Detection Type	Time
 Critical	578	Google Workplace Integration Failure	2022-08-22 00:50:29 MDT

Source	
Destination	
Account	N/A
Details	Adlumin has experienced a significant reduction in Google Workplace log data. Validate if data is properly flowing and reaching the Adlumin cloud.
Notes	<i>Detection cleared by Brandon Gallegos</i> <i>---Added by Brandon Gallegos on 2022-08-22 09:50:00 MDT</i> <i>Cbater password reset</i> <i>---Added by Brandon Gallegos on 2022-08-22 09:50:15 MDT</i>

View all 4 detections in the Adlumin portal



SnapShot365

Log data clusters stored securely for compliance requirements

Currently this service is not enabled for your organization



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Totals For Filed Date From 08/01/2022 To 08/31/2022

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

Violations By Filed Date

CITY ORDINANCE	28
PARKING	11
TRAFFIC	49
Total Violations Filed:	88

Violations Completed-Paid Fines By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	6
PARKING	11
TRAFFIC	30
CL	47

DENIED-DENIED FILING, CLOSED

CITY ORDINANCE	3
DENIED	3
Total Violations Completed-Paid Fines:	50

Violations Completed-Before Judge By Filed Date

CL-DOCKET CLOSED

CITY ORDINANCE	4
CL	4

DR-DISMISSED PAST RETENTION

CITY ORDINANCE	2
TRAFFIC	7
DR	9
Total Violations Completed-Before Judge:	13



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Totals For Filed Date From 08/01/2022 To 08/31/2022

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

Violations Completed-Other By Filed Date

DD-DISMISSED AFTER DEFERRED

CITY ORDINANCE	6	
TRAFFIC	3	
DD		9

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE	3	
PARKING	1	
DP		4

DV-DIVERSION VOID

CITY ORDINANCE	8	
DV		8
Total Violations Completed-Paid Fines:	21	

Total Violations Completed-Paid Fines:	50
Total Violations Completed-Before Judge:	13
Total Violations Completed-Before Jury:	0
Total Violations Completed-Before Teen Court:	0
Total Violations Completed-Other:	21
Total Violations Completed:	84
Total Violations Filed:	88
Net Difference Filed - Completed:	4

Warrants Issued

CITY ORDINANCE	32
----------------	----



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Totals For Filed Date From 08/01/2022 To 08/31/2022

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

TRAFFIC	1		
Total Warrants Issued:	33	Total Violations:	33

Warrants Cleared

CITY ORDINANCE	30		
TRAFFIC	2		
Total Warrants Cleared:	32	Total Violations:	32
Total Warrants Issued:	33		
Total Warrants Cleared:	32		
Net Difference:	1		

Violations Completed-Other Paid By Filed Date

AJ-TRAFFIC DEFERRAL

TRAFFIC	2		
AJ		2	

BH-BOND HEARING

CITY ORDINANCE	3		
BH		3	

CL-DOCKET CLOSED

CITY ORDINANCE	2		
TRAFFIC	5		
CL		7	

CS-COMMUNITY SERVICE HOURS

CITY ORDINANCE	2		
CS		2	



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Totals For Filed Date From 08/01/2022 To 08/31/2022

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

Violations Completed-Other Paid By Filed Date

DP-DISMISSED BY PROSECUTOR

CITY ORDINANCE	1	
TRAFFIC	1	
DP		2

DV-DIVERSION VOID

CITY ORDINANCE	1	
DV		1

DX-DISMISSED/FOUND NOT GUILTY

CITY ORDINANCE	1	
DX		1

EX-EXTENSION OF TIME TO PAY

TRAFFIC	2	
EX		2

LN-DEFAULT

TRAFFIC	4	
LN		4

PD-PENDING

TRAFFIC	1	
PD		1

PP-PAYMENT PLAN

TRAFFIC	3	
PP		3

ST-STATUS HEARING



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Totals For Filed Date From 08/01/2022 To 08/31/2022

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

Violations Completed-Other Paid By Filed Date

CITY ORDINANCE	39
----------------	----

TRAFFIC	1
---------	---

ST	40
----	----

TL-Trailing Case

TRAFFIC	1
---------	---

TL	1
----	---

TR-TRIAL - NON JURY

CITY ORDINANCE	1
----------------	---

TR	1
----	---

WI-WARRANT ISSUED

CITY ORDINANCE	9
----------------	---

WI	9
----	---

Total Violations Completed-Other Paid:	79
---	-----------



Filed Or Closed Cases Listing

ALAMOSA MUNICIPAL COURT

9/16/2022 3:06:07 PM

Posted Fee Totals For Transaction Date From 08/01/2022 To 08/31/2022

Fee Code	Fee Description	Paid
		\$0.00
CCOST	COURT COSTS	\$605.00
DEFER	DEFERRED FEE	\$50.00
FINE	Fine	\$5,428.00
LATE	LATE FEE	\$40.00
OVRPMT	OVERPAYMENT	\$2.00
PD SUR	PD SURCHARGE	\$985.00
REST	RESTITUTION	\$148.02
TP	SERVICE CHARGE	\$105.00
VA	VICTIMS ASSISTANCE	\$185.00
WF	WARRANT FEE	\$361.98

Report Totals: \$7,910.00

City Clerk/Municipal Court August 2022 Monthly Report

Prepared and distributed 13 birthday cards.

LIQUOR:

- Renewals:
 - Chili's
 - City Market
- Special Events Permits:
 - American Legion
 - Adams State Foundation x 6

COURT:

- Court held August 1, 4, 24, 25
- Met with Municipal Court staff, Municipal Judge, and City Prosecutor in regards to Incode filings.

TRAINING:

- Attended Global Leadership Summit
- Attended Department Head Retreat

OTHER:

- Regular Attendance to Council Meetings and Work Sessions by Deputy Clerks as City Clerk out on maternity leave.
- City Clerk back part time.
 - Attended weekly Leadership team meetings.
 - Met weekly with Leadership Coach.
 - Attended Special Meeting/Executive Session for Evaluation
 - Attended bi-weekly meetings with Mayor and City Manager.

OUTSIDE ORGANIZATION REPRESENTATION:

- Attended CMCA Awards Committee meeting x 2

Hur



January

February

March

April

May

June

July

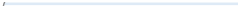
August

September

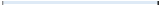
October

November

December























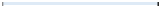


30.00%



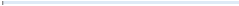






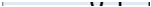




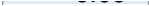












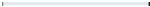
















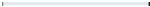










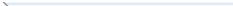












Total Worker:

nan Resou

City of

Full-Time

Number of

3

1

2

3

1

2

0

2

0

0

0

0







1 22 1











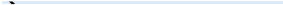












2501















s' Compensation

nces Mon'

f Alamos

& Part-Time \

Average

159

165

168

169

190

139

171

164

1

1

1

1



—

—















2000

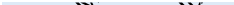












— 2 —















n Claims

thly Repor

a Turnover

Year Round Emp

Monthly
Turnover

1.9%

0.6%

1.2%

1.8%

0.5%

1.4%

0.0%

1.2%

0.0%

0.0%

0.0%

0.0%

”













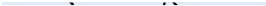


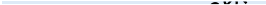












North

— — — — —



■ ■

■ ■

■ ■

■ ■ ■ ■

■ ■

■ ■

0

1 August 2

Rate

ployment

Quarterly

3.7%

3.7%

1.2%

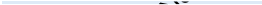
0.0%

— — —

— — —

— —





U.V. 11





























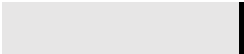




022

Annual









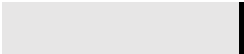














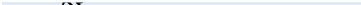
8.6%

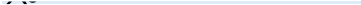


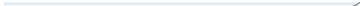
11

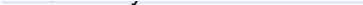
12

13











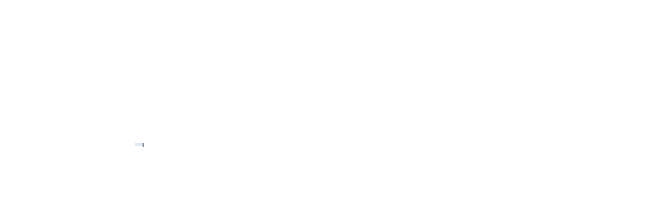


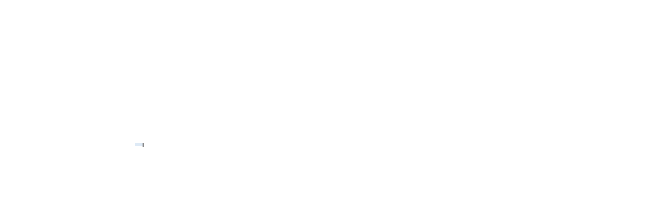














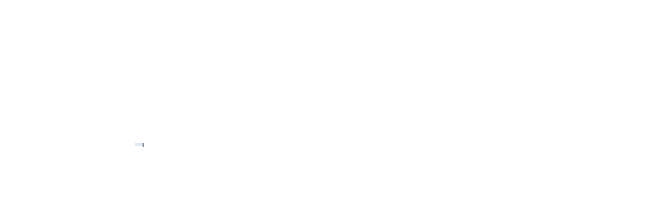


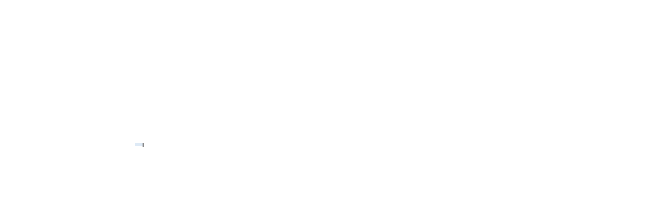














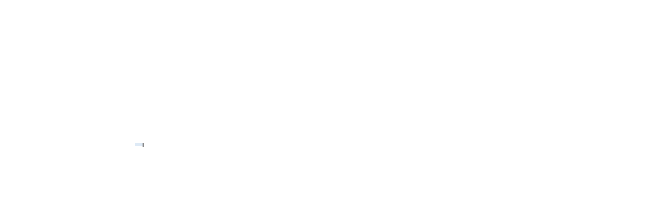














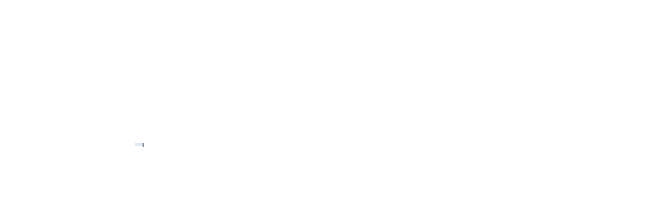


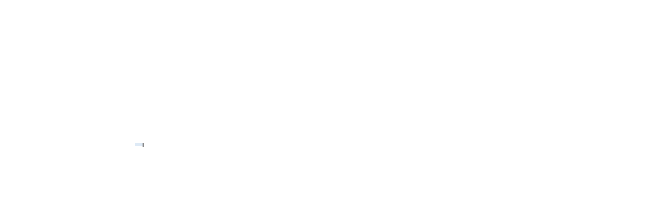














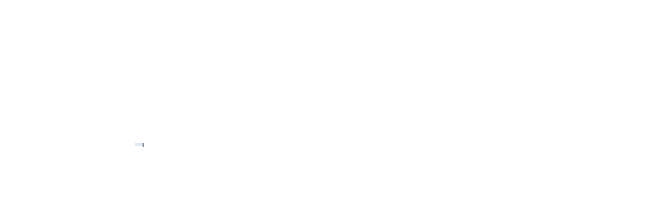


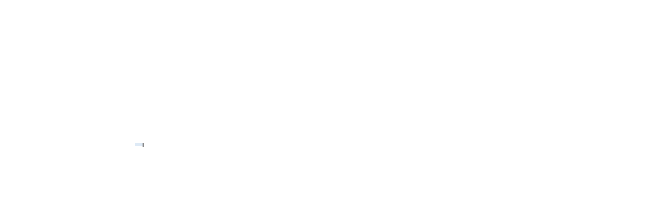
























Alamosa Police Department

August 2022 Month End Report

Part 1 Crime Category	Jun-22	Jul-22	Aug-22	Aug-21	Raw # Change	Year to Date
Part 1 Violent Crimes						
Homicide	0	0	0	1	-1	0
Sexual Assaults	1	1	3	2	1	17
Robbery	0	1	1	0	1	7
Aggravated Assault	2	1	7	4	3	27
Total Violent Crimes	3	3	11	7	4	51
Part 1 Property Crimes						
Burglary	8	6	5	5	0	47
Larceny	49	53	45	35	10	317
Vehicle Theft	5	2	5	4	1	31
Total Property Crimes	62	61	55	44	11	395
Total Part 1 Crimes	65	64	66	51	15	446
Miscellaneous Offenses						
Domestic Violence	4	6	11	3	8	58
Simple Assault	11	4	2	8	-6	46
Drug Related	9	11	5	8	-3	88
Liquor Laws	1	1	1	1	0	8
Harassment	14	11	10	4	6	72
DUI/DWAI/DUID	3	6	4	8	-4	46
Arson	1	1	2	0	2	11
Traffic Related						
Traffic Accidents	31	30	31	38	-7	246
Fatal	0	0	0	0	0	0
Injury	6	2	4	8	-4	22
Property Damage	25	28	27	30	-3	224
Community Service Ofc						
Dogs picked up	10	5	15	5	10	77
Animal Bites	3	4	2	0	2	21
Barking Dog Complaints	2	2	0	0	0	12
Wildlife Calls	2	1	1	2	-1	17
Weed/Trash Removal	27	17	26	9	17	98
Snow Removal	0	0	0	0	0	0
Towed Vehicles	2	1	1	2	-1	10
Red Tagged Vehicles	4	8	6	8	-2	34
Summons Issued	18	10	17	8	9	105
Calls for Service	211	241	238	232	6	1633

Submitted by: Ken Anderson, Chief of Police



Parks and Recreation/Library

CREATING COMMUNITY THROUGH PEOPLE, PARKS, AND PROGRAMS

PARKS/CEMETERY

● Cemetery Activities

	<u>August</u>	<u>Total 2022</u>	<u>Total 2021</u>
Graves opened & closed	5	59	41
Graves set up services	5	59	41
Graves raised to grade	17	38	89
Cemetery spaces sold	9	60	66
Stones leveled	5	16	35
Columbarium Niches sold	0	0	0
Disinterment	0	0	0

● Tree Related Activities

	<u>August</u>	<u>Total 2022</u>	<u>Total 2021</u>
Trees Pruned/Trimmed	165	603	229
Trees Planted	0	22	33
Dead Trees Removed	6	28	22
Trees Moved	0	0	0

Equipment Serviced:

Backhoe
Walker mowers
Water truck
John Deere Mower
Push mower
Trimmers
Chainsaws
Toro
John Deere Sprayer
602 Truck sprayer

Weed spraying:

2670 gallons sprayed in the parks and cemetery.

Routine work:

Cemetery computer work
Funeral setups and the digging of graves
Locates for the stone setters
Entering headstone pictures and obituaries

River dike check
Fix broken sprinklers in the parks and cemetery
Fix broken split rail
Trim trees
Spray weeds
Stage and tent setups
Mow North river road
Mow Jackson ditch
Mow Golf course areas
Adjust all irrigation clocks
Fix lead on Lee soccer field
Move poly carts for events
PrideFest setup
Haul bales for seating
Tent setup
Service fair
Beat the Heat
Goals up at Montana Azul
Stage at Farm Brewery
AHS Color Run
Battle of the Badges
Weld parking stops Lee Field
Paint soccer fields
ASU orientation at Cole Park
Down tree at cemetery
Mow and trim fairgrounds
Demo Derby at fairgrounds
Stage for SARS
Hope and Recovery Fest at Cole Park
Mow Cemetery Field
Clean East Yard Trash buildup along fence lines
Stage setup at Rink
Mow Blanca Vista
Tent setup for Early Iron
Fixed air line at Fleet with bucket truck

Alamosa Family Recreation Center

(719) 589-2105 | www.alamosarec.org | [City of Alamosa Activities on Facebook](#)
| [City of Alamosa on Instagram](#)

Alamosa Family Recreation Center (AFRC) Spring/Summer Hours

Current Hours

Mon-Thu: 6AM - 8PM

Fri: 6AM - 6PM

Sat: 7AM - 3PM

Sun: CLOSED

Ceramics Class

OCTOBER SESSIONS COMING SOON!

Adult Ceramics: \$70/Full Session | \$12/Daily Drop-In

Junior Ceramics: \$50/Full Session | \$12/Daily Drop-In

Holiday Session TBA!

Adult Painting

Fall Painting Studio

October 13th - December 15th, 2022 Registration is now OPEN.

Please visit www.alamosarec.org, or contact the Recreation Center at (719) 589-2105.

*Students bring their own supplies and meet at
prescheduled painting locations.*

Fee: \$100. for the entire session of painting instruction.

Beginners are welcome.

Details & Registration: Contact the Alamosa Rec Center

Questions? - Contact Coni Grant through her website at

www.ConiGrant.com

In-Person Fitness Classes

Taekwondo

Classes are Monday and Wednesday evenings. Youth class is 5:30-6:30 PM and the Adult/Family class is 6:30-8:00 PM. (Classes are held in the Multi-Purpose Gym)

Lunchtime PowerHour w/ Tammy Lopez & Chris Lock - Classes are

Monday - Friday at 12pm.

**THIS CLASS HAS HIT A HIGH OF 19 PARTICIPANTS and is still
growing!**

Evening Cycling

Join us Tuesday & Thursday evenings @ 5:30 PM for an action-packed aerobic workout. (Classes are held in the Meeting Room)

Pickleball

All ages and abilities are welcome to join this participant-led program on Tuesday and Friday mornings, 7:00-11:00 AM. (Currently held in the AFRC Main Gym or at Boyd Park as the weather allows).

Classes are free with a AFRC membership or pay a drop-in fee per class.

Online Fitness Classes

Start the day off right from the comfort of your home. Classes will continue and are free with an active AFRC membership or pay monthly, \$10/person. The online program includes the following classes:

- Bodyweight Training w/ Steve: Tue & Thu @ 6:00 AM
- Tabata/Pilates w/ Catherine: Mon, Wed, & Fri @ 6:30 AM
- Morning Yoga w/ Pam: Mon-Thurs @ 9:00am

** Punch passes and daily fees are not available for online fitness.*

Must have an active AFRC membership or an Online AFRC Membership.

- *Reminder emails will go out days before the 1st of the month. Please utilize our Front Desk Staff to assure that you are registered for the classes.*

Upcoming AFRC Holiday Closures

November 11th: Veterans Day

November 24-25th: Thanksgiving

December 23rd (Half Day) - December 26th: Christmas

Multi-Use Pavilion

Roller Rink Season

Organization/group skating reservations are available (discounted rates and extended times are available for 20+ individuals).

To schedule please contact Krystina George (Office Supervisor)

at kgeorge@ci.alamosa.co.us or Call 719.589.2105.

Fridays:

Public Roller Skating (4 - 8pm)

Saturday/Sundays:

Public Roller Hockey (2 - 4pm)

Public Roller Skating (4 - 8pm)

ROLLER RINK ACTIVITIES WILL END SEPTEMBER 30th

PAVILION CLOSED for the Month of October. (Ice Prep)

Ice Season will open October 31st: Halloween Night!

Youth Leagues/Programs

****Program filled? Add your name to the waitlist to help us plan future programs!***

High Altitude Challenge Fun Run

Cost: FREE for Kids 14 and under

Time: 4:30 PM for older division; younger division will run right after

Free t-shirt for completing all three races!

Friday afternoons on September 9th, September 16th, and September 23rd.

Divisions: 10 and under: race is approximately 1 mile

11-14: race is approximately 1.5 miles

Youth Climbing

Ages: 3- 4 / Ages 5-6

Late Summer/ Early Fall | TBA

Youth Basketball

Cost: \$25 | Coaches' Meeting : Sep. 29 @ 6pm

Registration: Aug 1 - Sep 26

Season Oct. 3 - Dec 10

Divisions: 1st/2nd (Coed); Boys 3rd/4th; Girls 3rd/4th;

Boys 5th/6th; Girls 5th/6th

Youth Ice Hockey

Cost: \$45 | Coaches Meeting: Nov 29 @ 6pm

Registration: Aug 1 - Nov 28

Season: Dec 5 - Feb 11

Equipment Pickup: Nov 30 & Dec 1

Equipment deposit: \$25

Divisions: Mites (5-7); Squirts (8-10); Peewee (11-13)

Youth Volleyball

Cost: \$25 | Coaches' Meeting: Feb 2 (2023) @ 6pm

Registration: Aug 1 - Jan 30

Season: Feb 6 - Apr 15

Divisions: 2nd/3rd/4th Grade (Semi- Clinic Style)

*These divisions are led by ASU Volleyball for the first 3 weeks; then teams are divided
and coached by volunteers.

5th/6th Grade

Adult Leagues/Programs

Special Olympics Bowling

Cost: Free for athletes with intellectual disabilities.

Practice will be at Juanitos Family Bowling Center

Tuesdays & Thursdays 3:45 PM -4:45 PM

Sept. 6th -Oct. 6th

Registration: 8/1/21-9/1/22

Adult Basketball

Registration: August 1 - October 24 | Team Fee: \$200 | Player Fee: \$30

Regular Registration will run August 15 - October 17/ Team Fee: \$200

!!!NEW!!!

WE ARE OFFERING AN EARLY BIRD REGISTRATION & A COED

LEAGUE!!

August 1 - August 14 - Team Fee: \$175

Aug 15th - October 17th - Team Fee: \$200

LATE REGISTRATION FEE (after 10/17) \$225

Season: November 4 - February 9, 2023

Divisions: Men's, Women's, and **!! NEW LEAGUE!! Coed**

(*must have a least 4 teams to have a league)

Alamosa Parks & Recreation is Hiring!!

Sports Officials | Scorekeepers | Site Supervisors

Ice Rink Cashier Seasonal Full Time

To apply, click on the link: <https://cityofalamosa.org/finditfast/careers/>

Outdoor Recreation

Generation Wild Programming: AP&R staff are regularly working with the Alamosa School District to provide outdoor recreation and leadership opportunities for students in Ortega Middle School and Alamosa High School through the [High School Outdoor Leadership & Recreation Club](#). Contact John Reesor (jreesor@ci.alamosa.co.us) for more information. Check out Generation Wild Programs across the San Luis Valley [here](#).



Community Events

Sep 17th: **Stephanie Miner 5k:** www.sanluisvalleyhealth.org

Sep 16-17th: **Alamosa Art Fest** [Alamosa ArtFest](#)

Sept 24th: **Oktoberfest:** Alamosachamber.com

Oct 31st: **Here for the Boo'ze:** www.alamosachamber.com

HAPPY RECREATING!

We welcome your feedback on all of our programs and facilities:

Contact Recreation Division Manager Dalton Carleo at dcarleo@ci.alamosa.co.us.

Alamosa Parks & Recreation - Alamosa Family Recreation Center

2222 Old Sanford Rd. Alamosa, CO 81101 - 719.589.2105

www.AlamosaRec.org - [City of Alamosa Activities](#) on Facebook

[- Subscribe/Unsubscribe here -](#)

Rec Center Revenue

Year to Date	2022	2021
Courses	\$75,968.00	\$56,701.50
Facility Rentals	\$20,460.00	\$14,144.25
Memberships	\$44,279.37	\$17,029.96
Merchandise	\$97,654.96	\$87,031.07
Total	\$238,335.33	\$174,993.78

Rec Center Door Count

	<u>2022</u>	<u>2021</u>
January	16,443	3,661
February	14,081	5,516
March	24,156	9,526
April	24,296	9,748
May	14,515	7,730
June	18,363	9,473
July	11,677	8,408
August	13,114	10,673
September	0	12,206
October	0	19,718
November	0	14,000
December	<u>0</u>	<u>10,485</u>
Average per Month:	17,081	10,095

Multi-Use Rink Door Count

	<u>2022</u>	<u>2021</u>
January	11,716	12,433
February		11,971
10,737		9,733
March	10,586	NA
April	NA	3,405
May	5,315	2,125
June	3,653	3,517
July	2,724	5,349
August	2,890	4,360
September	0	NA
October	NA	14,144
November	0	<u>86,156</u>
December	<u>0</u>	
Average per Month:	6,803	12,766

Cattails Golf Course August 2022 Report

Cattails Updates

August was a great month for us. We had the Alex.P Kahler Memorial, the NORA Chama Valley Open and the Alamosa High School Invitational. The Kahler had 96 players participate and we brought in over \$18,500 in entry fees and cart fees. The Chama Valley Open the following weekend had 72 players all from the Chama area of New Mexico.

We wrapped up all our junior golf programs for the year. We had great numbers in our Cattails program as well as the US Kids Academy. Below are a few pictures of the kids in both programs.



Our maintenance crew is in the middle of aerating our greens to get ready for the Grizzly Showdown on September 17th and 18th. It takes the crew a full 4 days to get all the greens done. With using the Air2G2 aerating machine our greens will be fully healed in 5 days.

Our revenue continues to grow. Below is our revenue and expenses through 8/31/2022.

Year To Date as of 8/31/2022 Revenue

	<u>Fiscal</u>	<u>Budget</u>
Golf Passes	\$24,115	\$18,000
Golf Tournament Revenue	\$40,355.28	\$15,000
Golf Memberships	\$164,894.50	\$170,000
Golf Green Fees	\$108,160.25	\$90,000
Golf Cart Fees	\$74,687.23	\$50,000
Golf Merchandise Sales	\$109,820.28	\$60,000
Golf Range Fees	\$11,662.85	\$9,000
Golf Facility Rental	\$2,788.70	\$5,000
Golf Liquor/Beverage Sales	\$725.20	\$1,000
Golf Cart Shed Rental	\$31,200	\$49,000
Golf Handicap Fees	\$710	\$500
Golf Miscellaneous	\$9,623.56	\$4,000
Total	\$578,742.85	\$471,500

Year to Date as of 8/31/2022 Expenses

	<u>Fiscal</u>	<u>Budget</u>
Full Time Salaries Clubhouse	\$41,207.24	\$58,340
Part Time Salaries Clubhouse	\$46,007.80	\$42,590
Full Time Salaries Grounds	\$71,198.59	\$108,800
Part Time Salaries Grounds	\$55,573.31	\$93,290
Full Time Overtime	\$1,800.38	\$3,000
PERA/ICMA	\$29,793.37	\$44,220
Medicare	\$3,001.54	\$4,437
Workmans Comp	\$1,957.32	\$3,570
Medical/Dental	\$25,143.36	\$37,470
Life Insurance	\$0	\$1,320
Unemployment Insurance	\$509.86	\$918
General Office Supplies	\$46.33	\$250
Outside Printing	\$0	\$1,000
Gas & Oil	\$11,262.20	\$8,000
Building Maint Supplies	\$979.24	\$1,500
Misc. Supplies	\$931.08	\$500
Golf Course Maintenance	\$11,107.06	\$12,500
Training & Travel	\$298	\$3,000
Membership, Dues, Handicap	\$7,826.38	\$10,000

Licenses and Fees	\$1,172.24	\$1,000
Advertising	\$1,576	\$3,000
Telephone	\$1,997.23	\$4,000
Electrical/Gas Service	\$26,212.40	\$40,000
Propane	\$1,741.04	\$1,000
Equipment/Machinery Lease	\$17,613.81	\$26,322
BLDG Maint/Security	\$932.60	\$4,000
POS System/Credit Card Fees	\$13,358.69	\$14,000
Sand/Seed/Fertilizer	\$13,751	\$20,000
Uniform Allowance	\$0	\$1,000
Equipment Repair/Maintenance	\$5,074.65	\$12,000
Debt Service Golf Course	\$155,267.65	\$208,737.65
Food Purchases	\$782.94	\$1,000
Merchandise Pro Shop	\$100,513.88	\$55,000
Tournament Expenses	\$10,691.46	\$20,000
Transfer Out	\$11,600	\$11,600
Machinery and Equipment	\$2,849.25	\$0
Parks/Golf Facilities	\$30,035.86	\$50,000
Total	\$703,813.76	\$909,364.65

Library Manager Report – August 2022



Mayor Coleman visited storytime to tell kids about what a Mayor does.

Highlights

On August 27 and 28 we performed an inventory of **all** library items, with help from the Colorado Library Consortium; staff members Melissa, Denise, Cathy, Judith, Patty and Holly; and volunteers Toby, Zane, Tye, Shayla, Leroy, Jordan, Lori, and Patty Campbell. This inventory will make it easier for staff and patrons to find what they're looking for, and enable us to get more accurate circulation and collection information - to serve our community even better in the future.

We gave out **5 additional laptops** this month, thanks to our partnership with Action 22. People who received these laptops plan to use them to:

- Do their schoolwork.
- Volunteer for their church.
- "Keep up with the new generation."

Staff processed their first patron-requested 3D print jobs - a stand for a handheld game console, and a model of a German shepherd to commemorate a family's deceased dog.

Our cataloging and material processing team of Rose and Patty worked hard to prep over **400 new items**.

Partnerships

ESL at the Library met twice during the month of August. So far, the program is attended by only one family - a mother and her two children. She is very grateful that Library support allows her to improve her English, and we are hopeful the program will grow with time.

Tierra Nueva Outreach occurred three times during the month of August, with a total attendance of 24. Participants have checked out **14 books** during August.

This month, we were contacted by the Advantage Treatment Center, a residential treatment center for people dealing with substance abuse. Center leaders signed up for an organizational library card, and visited with **18 residents** to check out books and materials. Center staff are talking to the Library Manager about a regular pro-social program at their location, like a book club or writing workshop.



Kids were the stars at our evening Alamosa's Got Talent show.

Summer Reading - Final Totals

We had an incredible summer this year - the community really came out to enjoy the Library, learn and celebrate reading. We're already excited to plan for next summer - with the theme "All Together Now", we hope to bring other libraries in the area together to maximize our impact, as well as celebrate the different cultures of our community.

Children's Registration - 236

Teen Registration - 55

Adult Registration - 54

2021 total - 183 - **89% increase in registration!**

Total summer program attendance - 1,299

2021 total - 801 - **63% increase in attendance!**

Tween STEAM

Tween STEAM continues to have relatively low attendance, with only **7 total attendees** in August. We are in touch with middle school teachers however, and hope to promote Tween STEAM through the school.

Teen Volunteers

We have had three new teen volunteer applications this month - and new and veteran teen volunteers came out to help at our two-day inventory, contributing **20 hours** to that project.



Moon Viewing and Card Making

We hosted an all-ages art program to celebrate the Sturgeon Supermoon, with local guest artist Josephine. Attendees ranged from parents with young children, to teens, to seniors. While we intended to use a few telescopes to view the moon, the weather did not cooperate.

Left - Patron Mary van Pelt enjoyed making different kinds of moon cards.

Database Sessions:

Mango Languages – 63

Heritage Quest – 0

Tumblebooks – 0

Database renewal is coming up! Based on our numbers, we will be discontinuing Heritage Quest and Tumblebooks, and subscribing to Kanopy (streaming video) and Learning Express Library (test prep, study resources and job prep).



ALAMOSA, COLORADO

Friends of the Alamosa Public Library

The Friends had a very successful book sale in August - receiving **\$751.25**.

The Friends have been working hard to stock our Little Free Libraries - reaching an all-year high of **400 books** given away.

Library Stats - By The Numbers

Website Counter									
	Aug. 2021	Aug.	July	June	May	April	Mar.	Feb.	Jan.
Page views	1,853	2,240	2,291	2,254			2,231	1,871	2,277
Sessions	973	1,006	1,148	1,017			984	863	1,237
1 st Time Visitors	606	657	813	676			538	460	799
Returning Visitors	367	73	61	128			76	81	85

*Due to the transition to the new library website, website stats are not available for April or May 2022.

Monthly Statistics Summary - 2022

	Aug 2021	Aug.	July	June	May	April	March	Feb.
Adult Circs	10,010	10,198	11,247	8,778	8,253	8,953	7,360	8,631
Child Circs	6,321	6,145	6,070	6,625	4,482	4,866	4,772	4,313
Cloud	270	197	222	205	193	180	245	246

Library								
Overdrive	283	471	495	482	385	411	399	350
Total Circs	16,331	16,343	17,317	16,090	13,313	14,410	12,776	3,540
Circs per hour	78.1	73.3	86.6	78.5	65.0	69.0	57.3	72.4
Computer Use	1,854	4,347	3,975	4,053	3,932	3,785	3,810	3,081
Wifi Use	??	373	388	285	265	261	211	173
Computer Help	313	368	314	382	295	386	287	248
Reference Questions	697	892	906	1,066	901	696	711	587
Questions per hour (ref+comp)	4.8	5.7	6.1	7.1	4.4	5.2	4.5	4.5
Door Count	3,873	5,106	5,506	4,926	4,201	4,246	4,048	3,534
Program Attendance	227	395	693	666	407	240	235	221
Books at LFLs	342	400	315	230	281	350	242	132
Volunteer Hours	74	69	88.75	97	23.55	19	28.5	28.5
COVID Tests	XX	144	156	222	159	xx	xx	xx
Masks	XX	91	170	167	172	xx	xx	xx



Tween STEAM participants make a “Moon Habitat”, which was used for play in our children’s area during the month of August.