

February 21, 2022

ANNA DAVID EXECUTIVE DIRECTOR HOUSING AUTHORITY OF ALAMOSA 213 MURPHY DRIVE ALAMOSA, CO 81101-2348

#### Dear Anna:

Attached are the following Operating Budget forms for Fiscal Year Ending March 31, 2023.

- 1. 52564 Operating Budget (sign page 3)
- 2. 52571 Schedule of Administration Expense Other Than Salary (sign page 1)
- 3. 52573 Summary of Budget Data and Justifications
- 4. 52566 Schedule of All Positions and Salaries (sign both pages)
- 5. 52567 Schedule of Nonroutine Expenditures
- 6. 52574 PHA Board Resolution (enter board resolution number, Board Chairperson's name & signature, and date on page 1)

The above forms are to be presented to your Board for approval and a signed copy of Form 52574 will need to be sent to your Public Housing Financial Analyst by March 31, 2022. The remaining forms do not need to be submitted to HUD and should be kept on file at your office for inspection during the fiscal year-end audit.

Please feel free to contact us should you have any questions concerning the above. We will send our invoice for preparing the Operating Budget in a separate e-mail.

Thank you,

Rick L. Schwartz

Rick L. Schwartz Managing Partner

**Enclosures** 

www.housingaccountant.com

P.O. Box 501 · Nappanee, Indiana 46550-0501

Phone: 574-773-2321 · Fax: 574-773-2461 · Email: rick@louckscpas.com

## **Operating Budget**

#### U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB Approval No. 2577-0026 (exp. 06/30/2022)

Public reporting burden for this collection of information is estimated to average 116 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

audi 655	003.										
	of Submission	_		b. Fiscal Year Ending	c. No. of months (check one) d. Type of HUD assisted project						
	Original	Revis		March 31, 2023							
			cy / Indian Housing Authority (	PHA/IHA)						ership	
Housing Authority of the City of Alamosa 03 ☐ PHA/IHA-Leased Rental Housing  f. Address (city, State, zip code) 04 ☐ PHA/IHA-Owned Turnkey III Homeowne											
	ss (city, Stat urphy Dri									ownership	
	osa, CO 81		ı				05 LI PHA	THA Leased Homeow	rnership		
	Number	1101-2340	<u> </u>	h. PAS / LOCCS Project No.			i. HUD Field	~#			
g. 700	TAGIT (IVC)	FW-5	311		0400123M		Denver, C				
i. No. of	Dwelling Uni		k, No. of Unit Months	m. No. of Projects	040012011		Deliver, O	Olorado	_		
,	o mouning on		Available	The No. of the Journal							
	199		2,388	4							
			, , , , , , , , , , , , , , , , , , , ,		Actuals	✓ Estimates					
					Last Fiscal	or Actual		Requested Budg	not Eetim	stee	
					Yr.	Current Budget	PHA/II	IA Estimates		Modifications	
Line	Acct.				2021	Yr. 2022	THE	Amount	HOL	Amount	
No.	No.		Description	on	PUM	PUM	PUM	(to nearest \$10)	PUM	(to nearest \$10)	
			(1)	•••	(2)	(3)	(4)	(5)	(6)	(7)	
Homeb	uyers Monti	hly Paymen	ts For:	·		` '			(-)	\2-3	
010	7710	Operating I	Expenses								
020	7712	Earned Ho	me Payments								
030	7714	Nonroutine	Maintenance Reserve								
040	Total	Break-Even	Amount (sum of lines 010, 02	0, and 030)	-	=	-	12			
050	7716	Excess(De	ficit) in Break-Even Amount								
060	7790	Homebuyer	s Monthly Payments (Contra)								
	ng Receipts										
070	3110				252.85	256.03	266.54	636,500			
080	3120				-	-	-				
090	3190	Nondwelling			-	-		-			
-			um of lines 070, 080, and 09	(0)	252.85	256.03	266.54	636,500			
110 120	3610 3690		Gen Fund Investments		4.46	4.36	4.38	10,450			
			ating Receipts e (sum of lines 100, 110, and	1 100)	13,56 270.87	15.54	19.72	47,080			
	ng Expendit			1 (20)	270.07	275.92	290.63	694,030			
140	4110	Administrati			60.32	62,25	59.45	141,960			
150	4130	Legal Exper		<del>-</del>	1.03	4.19	8.38	20,000			
160	4140	Staff Trainin	<del></del>		3.47	4.19	4.19	10,000			
170	4150	Travel	'0			4.19	4.19	10,000			
180	4170	Accounting	Fees		4.02	4.10	4.31	10,300			
190	4171	Auditing Fe	9S		4.06	4,19	4.40	10,500			
200	4190	Other Admir	nistrative Expenses		17.38	19.51	20.48	48,900			
210	Total Admir	nistrative Ex	pense (sum of line 140 thru	line 200)	90.28	102,62	105.39	251,660			
	Services:							ī			
220	4210	Salaries			-	-	-	-			
230	4220		Publications and Other service	98	-	0.54	0.54	1,300			
240	4230		ists, Training and Other		-	-	-	-			
		t Services E	Expense (sum of lines 220,2	30, and 240)	-	0.54	0.54	1,300			
Jtilitles:		187-4					70.00	462.225			
260	4310	Water			59.06	67.00	70.35	168,000			
270		Electricity		<del> </del>	6.74	7.54	7.54	18,000			
280 290	4330 4340	Gas Fuel			5.81	8.38	10.47	25,000			
300	4340	Labor			<del>                                     </del>		-				
310		Other utilitie	e annonca		12.74	12.56	14.24	34,000			
			s expense (sum of line 260 thru line 31	0)	84.35	95.48	102.60	245,000			
323	. Jun Guntle	~ Evhouse	family or mile woo fill in in 2	w)	34,33	33.40	102.00	<u></u>			

Name of PHA / IHA Housing Authority of the City of Alamosa			Fiscal Year Ending March 31, 2023						
	T		Actuals	☑ Estimates					
	1		Last Fiscal	or Actual	Requested Budget Estimates			atee	
			Yr.	Current Budget	PHA/II	-IA Estimates		HUD Modifications	
Line	Acct.		2021	Yг. 2022	11504	Amount	TIOL	Amount	
No.	No.	Description	PUM	PUM	PUM	(to nearest \$10)	PUM	(to nearest \$10	
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	
Ordina	ry Maintena	nce and Operation				, , ,	(-/	177	
330	4410	Labor	73.55	76.34	86.83	207,360			
340	4420	Materials	22.10	27.22	28.48	68,000			
350	4430	Contract Costs	42.42	40.20	42.71	102,000			
360	Total Ordi	nary Maintenance & Operation Expense (lines 330 to 350)	138.07	143.76	158.02	377,360			
Protect	ilve Service:								
370	4460	Labor	<u> </u>	-	•				
380	4470	Materials	-	-	-				
390	4480	Contract Costs	-	-	-				
400	Total Prote	ective Services Expense (sum of lines 370 to 390)	-	-	-				
Genera									
410	4510	Insurance	31.71	34.97	34.13	81,500			
420	4520	Payments in Lieu of Taxes	16,85	16.06	16.39	39,150			
430	4530	Terminal Leave Payments	-	-	-				
440	4540	Employee Benefit Contributions	41.52	48.94	37.07	88,520			
450	4570	Collection Losses	(7.32)	2.09	2.09	5,000			
460	4590	Other General Expense	-	-	-	0.00			
470		eral Expense (sum of lines 410 to 460)	82.76	102.06	89.69	214,170			
480		tine Expense (sum of lines 210, 250, 320, 360, 400, and 470)	395.46	444.46	456.24	1,089,490			
	r Leased Dy								
490	4710	Rents to Owners of Leased Dwellings	- 005.40	444.40	450.04	4 000 400			
500		rating Expense (sum of lines 480 and 490)	395.46	444.46	456,24	1,089,490			
510	tine Expend								
520	7520	Extraordinary Maintenance	-	44.00		400.000			
530	7540	Replacement of Nonexpendable Equipment	28.25	41.88 74.54	54.44	130,000			
540	_	Property Betterments and Additions routine Expenditures (sum of lines 510, 520, and 530)	28.25	116.42	104.69 159.13	250,000			
550		ating Expenditures (sum of lines 500 and 540)	423.71	560.87	615.36	380,000			
	ear Adjustm		423.71	300.67	013.30	1,469,490			
560	6010	Prior Year Adjustments Affecting Residual Receipts	-						
	xpenditures							_	
570		Deficiency in Residual Receipts at End of Preceding Fiscal Yr.		-	_				
580	Total Oper	ating Expenditures, including prior year adjustments and other	-						
	expenditur	es (line 550 plus or minus line 560 plus line 570)	423.71	560.87	615.36	1,469,490			
590		Residual Receipts (or Deficit) before HUD Contributions and provision				1,100,100			
		for operating reserve (line 130 minus line 580)	(152.84)	(284.95)	(324.73)	(775,460)	i i		
HUD Co	ntributions		(102101)	(=5 1.55)	(024114)	(110,100)			
600	8010	Basic Annual Contribution Earned-Leased Projects:Current Year		-	-				
610	8011	Prior Year Adjustments - (Debit) Credit	-		-				
620	Total Basic	Annual Contribution (line 600 plus or minus line 610)	-		-				
630	8020	Contributions Earned - Op. Sub: - Cur. Yr.(before year-end adj)	237.75	266.85	243.57	581,650		•	
640		Other (specify):	-	-	-				
650		Other (specify):	-	-	- 1				
660		Other (specify):	-	-	-				
670		Total Year-end Adjustments/Other (plus or minus lines 640 thru 660)	-	-	- 1				
680	8020	Total Operating Subsidy-current year (line 630 plus or minus line 670)	237.75	266.85	243.57	581,650			
690	Total HUD	Contributions (aum of lines 620 and 680)	237.75	266.85	243.57	581,650			
700		Residual Receipts (or Deficit)(sum of line 590 plus line 690) Enter here	1						
	1	and on line 810	84.91	(18.10)	(81.16)	(193,810)			

Name of PHA / IHA			Fiscal Year Ending		<del></del>
Housing Authority of the City of Alamosa				March 31, 2023	
		Operating Reserve		PHA/IHA Estimates	HUD Modifications
		Part I - Maximum Operating Reserve - End of Current Budget Year			
740	2821	PHA/IHA - Leased Housing - Section 23 or 10(c)			
		50% of Line 480, column 5, form HUD-52564			

	Part II - Provision for and Estimated or Actual Operating Reserve at Fiscal Ye	ar End		
780	Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date):	3/31/2021	2,331,427	
790	Provision for Operating Reserve - Current Budget Year (check one)			
	☑ Estimated for FYE 3/31/2022			
	☐ Actual for FYE		(43,220)	
800	Operating Reserve at end of Current Budget Year (check one)			
	☑ Estimated for FYE 3/31/2022			
	Actual for FYE		2,288,207	
810	Provision for Operating Reserve - Requested Budget Year Estimated for FYE	3/31/2023		
	Enter Amount from line 700		(193,810)	
820	Operating Reserve at End of Requested Budget Year Estimated for FYE	3/31/2023		
	(Sum of lines 800 and 810)		2,094,397	
830	Cash Reserve Requirement% of line 480			

Comments

PHA / IHA Approval	Name Title Signature	Executive Director	Date	2/22/22
Field Office Approval	Name Title Signature		Date	? <del></del>

# Operating Budget Schedule of Administration Expense Other Than Salary

# U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/2009)

Public Reporting Burden for this collection of information is estimated to average 1.0 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addressees.

	of Local Authority	Locality:			Fiscal Year End:		
Hous	sing Authority of the	213 Murphy I	Drive				
City	of Alamosa	Alamosa, CO 81101-2348 March 31, 2			1, 2023		
	(1)	(2)	(3)	(4)	(5)	(6)	
	Description	Total	Management	Development	Section 8	Other	
1	Legal Expense (See Special Note in Instructions)	\$ 20,000	\$ 20,000				
2	Training (list and provide justification)	10,000	10,000				
3	Travel						
	Trips To Conventions and Meetings (list and provide justification)	10,000	10,000				
4	Other LHA Travel:						
	Outside Area of LHA Jurisdiction						
5	Within Area of LHA Jurisdiction						
6	Total Travel	10,000	10,000				
7	Accounting	10,300	10,300				
8	Auditing	10,500	10,500				
	Sundry						
9	Rental of Office Space				:		
10	Publications (Advertising and/or Marketing)	600	600				
11	Membership Dues and Fees (list organization and amount)	1,700	1,700				
12	Telephone, Fax, Electronic Communications	15,600	15,600				
13	Collection Agent Fees and Court Costs						
14	Administrative Services Contract	11,700	11,700				
15	Forms, Stationary and Office Supplies	10,000	10,000				
16	Other Sundry Expense (provide breakdown)	9,300	9,300				
17	Total Sundry	48,900	48,900				
18	Total Administration Expense Other Than Salaries	\$ 109,700	\$ 109,700				

Line 14 -- Computer Support \$1,200 and Admin Service Contracts \$10,500.

Line 16 -- Postage \$3,100 and Other Sundry \$6,200.

To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of authorized representative & Date:

**Executive Director** 

form HUD-52571 (3/95) ref Handbook 7475.1

## **Operating Budget**

Summary of Budget Data and Justifications

# U.S. Department of Housing and Urban Development

Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/2009)

Fiscal Year Ending

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collecton displays a valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits, This information does not lend itself to confidentiality.

Locality

Name of Local Housing Authority	Locality	Fiscal Year Ending
Housing Authority of the	213 Murphy Drive	
City of Alamosa	Alamosa, CO 81101-2348	March 31, 2023
Operating Receipts  Dwelling Rental: Explain basis for estimate. For HUD-aided low-rent housing, of the number of dwelling units available for occupancy and the number accepted to result in a greater or lesser average monthly rent roll during the Requested Budge price, and whether or not the cost of utilities is included. If not included, explain me	or the same month end. Cite HA policy revisions and e It Year. For Section 23 Leased Housing, state the number	est available total HA monthly rent roll, conomic and other factors which may
Dwelling Rental of \$ 636,500 is based on projected average	e monthly dwelling rental charge per unit of	\$ 274.78 and
projected occupancy percentage of $\underline{97\%}$ . Average monthly	y dwelling rental charge based on Rent Roll as of	11/1/2021.
Note: If occupancy percentage is 97% or greater and the HA belifor the RBY, then 97% is used as the projected occupancy percentage.		ast 97% is sustainable
Excess Utilities: (NOT for Section 23 Leased housing.) Check appropriate spa	ces in item 1, and expiain "Other". Under item 2, expia	in basis for determining excess utility
consumption. For example: Gas; individual check meters at OH-100-1, proration	of excess over allowances at OH-100-2, etc. Cite effec	tive date of present utility allowances.
Explain anticipated changes in allowances or other factors which will cause a signi	ficant change in the total amount of excess utility charges	s during the Requested Budget Year.
Utility Services Surcharged: Gas      Electricity      Comments:	Other (Specify)	
Annualized estimate -		
Nondwelling Rent: (NOT for Section 23 Leased Housing.) Complete Item 1, specifyir Nursery School - \$50 per month, etc. Cite changes anticipated during the Requested Bu	•	example: Community Building Space -
1. <u>Space Rented</u>	To Whom Rental To	erms_
2. Comments:		

Interest on General Fund Investments: State the amount of present General Fund investment and the percentage of the General Fund it represents. Explain circumstances such as increased or decreased operating reserves, dwelling rent, operating expenditures, etc., which will affect estimated average monthly total investments in the Requested Budget Year. Explain basis for distribution of interest income between housing programs.

> Checking ######## times 0.10% 2,109 8,340 CD's \$ 552,305 times 1.51%

**Total Projected Interest** 

10.449

Other Comments On Estimates of Operating Receipts: Give comments on all other significant sources of income which will present a clear understanding of the HA's prospective Operating Receipts situation during the Requested Budget Year. For Section 23 Leased housing explain basis for estimate of utility charges to tenants.

> Other Income 2,640 **Other Tenant Revenue** 12,920 **Capital Fund Operating Advances** 5,000 Laundry Income / Other Commissions 10.380 **Section 8 Management Fees** 16,140

> Total 47,080

#### **Operating Expenditures**

Summary of Staffing and Salary Data

Complete the summary below on the basis of information shown on Form HUD-52566, Schedule of All Positions and Salaries, as follows:

Column (1): Enter the total number of positions designated with the corresponding account line symbol as shown in Column (1), form HUD-52566.

Column (2) Enter the number of equivalent fulf-time positions allocable to HUD-alded housing in management. For example: A HA has three "A-NT" positions allocable to such housing at the rate of 80%, 70%, and 50% respectively. Thus, the equivalent full-time positions is two. (8/10 + 7/10 +5/10).

Column (3) Enter the portion of total salary expense shown in Column (5) or Column (6), Form HUD-52566, allocable to HUD-aided housing in management, other than Section 23 Leased housing.

Column (4) Enter the portion of total salary expense shown in Column (5) or Column (6), Form HUD-52566, allocable to Section 23 Leased Housing Management.

Column (5) Enter the portion of total salary expense shown in Column (5) or Column (7), form HUD-52566, aliocable to Modernization Programs (Comprehensive Improvement Assistance Program or Comprehensive Grant Program).

Note: The number of equivalent full-time positions and the amount of salary expense for all positions designated "N" on Form HUD-52566 must be equitably distributed to account lines Ordinary Maintenance and Operation - Labor, Extraordinary Maintenance Work Projects, and Betterments and Additions Work Projects.

Enter the portion of total salary expense shown in Column (5) or Column (9), form HUD-52566, allocable to Section 8 Programs.

			HUD	-Aided Management	Program		
				Salary Expense			
Account Line	Total Number of Positions (1)	Equivalent Full-time Positions (2)	Management (3)	Section 23 Leased Housing only (4)	Modernization Programs (5)	Section 8 Program (6)	
Administration-Nontechnical Salaries 1/	3	3	141,957.00		-	-	
Administration-Technical Salaries 1/	-	-	-		-	-	
Ordinary Maintenance & Operation-Labor 1	5	5	207,363.00		-	-	
Utilities-Labor 1/							
Other (Specify) (Tenant Services, Legal, etc.) 1/	-		-		-		
Extraordinary Maintenance Work Projects 2/							
Betterments and Additions Work Projects 2/							

<sup>1</sup> Carry forward to the appropriate line on HUD-52564, the amount of salary expense shown in Column (3) on the corresponding line above. Carry forward to the appropriate line on HUD-52564 (Section 23 Leased Housing Budget), the amount of salary expense shown in Column (4) on the corresponding line above.

Column (6)

<sup>2</sup> The amount of salary expense distributed to Extraordinary Maintenance Work Projects and to Betterments and Additions Work Projects is to be included in the cost of each individual project to be performed by the HA Staff, as shown on form HUD-52567.

effective date for current approved wage rates (form HUD-52158) and justify all deviations from the		Cite
See form HUD-52566 for details.		
Travel, Publications, Membership Dues and Fees, Telephone and Telegraph, and Sundry: In add HUD-52571, give an explanation of substantial Requested Budget Year estimated increases over Explain basis for allocation of each element of these expenses.	Idition to "Justification for Travel to Conventions and Meetings" shown on for the PUM rate of expenditures for these accounts in the Current Budget	Form /ear.
See form HUD-52571 for details.		
Utilities: Give an explanation of substantial Requested Budget Year estimated increases over the Describe and state estimated cost of each element of "Other Utilities Expense."	ne PUM rate of expenditures for each utility servive in the Current Budget Y	'ear.
Utility expenses based on current costs and anticipated increases for R unit month of:102.60	Requested Budget Year. Allowable utilities expense pe	r
Ordinary Maintenance & Operation - Materials: Give an explanation of substantial Requested Bud in the Current Budget Year.	dget Year estimated increases over the PUM rate of expenditures for mate	rials
Maintenance Materials	\$ 68,000	
Total Estimated Materials	\$ 68,000	
Ordinary Maintenance & Operation - Contract Costs: List each ordinary maintenance and operationew contract services proposed for the Requested Budget Year. Explain substantial Requested Buthe Current Budget Year. If LHA has contract for maintenance of elevator cabs, give contract cost proposed for the Current Budget Year.	udget Year increases over the PUM rate of expenditure for Contract Service	
Misc. Contract Costs Heating & Cooling	\$ 12,500 3,000	
Landscape & Grounds Unit Turnaround	11,000 1,000	
Electrical Contract	2,500	
Plumbing Contract Exterminating	10,000 5,000	
Garbage Removal	57,000	

Specify all proposed new positions and all present positions to be abolished in the Requested Budget Year. Cite prior HUD concurrence in proposed staffing changes or present

**Total Estimated Contract Costs** 

\$ 102,000

insurance:	Give an	explanation of substantial	Requested Budget	Year estimated	increases in th	e PUM rate	of expenditures	for insurance over th	e Current Budget	Year. Cite
changes in	coverage	. premium rates, etc.								

Property Insurance	\$ 52,000
Liability insurance	12,000
Worker's Compensation Insurance	7,500
All Other insurance	10,000

Total Estimated insurance \$ 81,500

Employee Benefit Contributions: List all Employee Benefit plans participated in. Give justification for all plans to be Instituted in the Requested Budget Year for which prior HUD concurrence has not been given.

FICA Contributions Retirement / PERA Health Insurance VSP & Dental Life Insurance Unemployment	\$	349,320	times	7.65%	\$ 26,723 32,429 21,724 2,740 3,902 1,000
Total Estimated Employe	ee Benefi	ts			\$ 88,518

Collection Losses: State the number of tenants accounts receivable to be written off and the number and total amount of all accounts receivable for both present and vacated tenants as of the month in which the estimate was computed.

We expect to write-off \$5,000 in uncollectible accounts.

Extraordinary Maintenance, Replacement of Equipment, and Betterments and Additions: Cite prior HUD approval or give justification for each nonroutine work project included in the Requested Budget and for those for future years which make up the estimate on Form HUD-52570. Justifying information incorporated on or attached to Form HUD-52567 need not be repeated here.

See form HUD 52567 for details.

Contracts: List all contracts, other than those listed on page 3 of this form under Ordinary Maintenance & Operation (OMO). Cite the name of the contractor, type of contract, cost of contract, and contract period. Justification must be provided for all contract services proposed for the Requested Budget Year (RBY). Explain substantial RBY increases over the PUM rate of expenditure for these contracts in the Current Budget Year.

# Operating Budget Schedule of All Positions and Salaries

## U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/2009) Name of Local Housing Authority Locality Fiscal Year End Housing Authority of the City of Alamosa 213 Murphy Drive Alamosa, CO 81101-2348 March 31, 2023 Present Requested Budget Year Allocation of Salaries by Program Estimated Paymen: Salary Position Title and Name Rate Salary Section 8 Other By Organizational Unit and Function As of (date) Rate Months Amount Management Modernization Development Programs Programs Longevity Method of Aflocation FY 2022 FY 2023 (1a) (3) (4) (5) (7) (9) (10)(12) **Executive Director** A-NT \$ 64,251 \$ 67,464 12 67,464 \$ 67,464 **Assisant Director** A-NT 31,200 32,760 12 32,760 32,760 **Program Specialist** A-NT 34,507 36,233 12 36,233 36,233 **Maintenance Supervisor** М 46,010 48,310 12 48,310 48.310 Maintenance Tech I М 41.184 43,243 12 43,243 43,243 Maintenance Tech II М 30.035 31,537 12 31,537 31,537 Maintenance Tech II М 29,536 31,013 12 31,013 31,013 Maintenance Tech II М 31,200 32,760 12 32,760 32,760 Maintenance On-Call / Overtime М 15,000 15,000 12 15,000 15,000 **Employee Merit Pay** A-NT 10,900 11,000 12 5.500 5,500 М 5,500 5,500 To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate Executive Director or Designated Official) Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012;31 U.S.C. 37

> form HUD-52566 (3/95) ref Handbook 7475.1

# Operating Budget Schedule of All Positions and Salaries

# U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/2009) Name of Local Housing Authority Locality Fiscal Year End Housing Authority of the City of Alamosa 213 Murphy Drive Alamosa, CO 81101-2348 March 31, 2023 Requested Budget Year Altocation of Salaries by Program Salary Estimated Payment Position Title and Name Rate Salary Section B Other By Organizational Unit and Function As of (date) Rate Months Amount Management Modernization Development Programs **Programs** Longevity Method of Allocation FY 2022 FY 2023 (1) (1a) (2) (3) (4) (5) (6) (7) (8) (9) (10)(11) (12)Totals for all Categories: Total Administration-NonTechnical \$ 141,957 \$ 141,957 Total Administration-Technical **Total Administration-Nontechnical: Tenant Services** Total Maintenance \$ 207,363 \$ 207,363 **Total Other Total Utilities** Total Payroll \$ 349,320 \$ 349,320 To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate Executive Director or Designated Official Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012;31 U.S.C. \$7 form HUD-52566 (3/95)

#### **Operating Budget**

Schedule of Nonroutine Expenditures

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

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Local Housing Authority Locality Fiscal Year Ending 213 Murphy Drive Housing Authority of the City of Alamosa Alamosa, CO 81101-2348 March 31, 2023 Extraordinary Maintenance and Betterments & Additions (Excluding Equipment Additions) **Equipment Requirements** Percent Requested Budget Year Requested Budget Complete Work Housing Total Current Estimated Percent No. Estimated Project Description of Work Project Project Estimated Budget Expenditure Complete Description of Equipment Items Of Expenditure item (List Extraordinary Maintenance and Betterments and Additions separately) Number Number Cost Year End Year End (List Replacements and Additions separately) In Year Cost In Year (1) (2) (3) (4) (5) (6) (7) (8) (9) (10)(11) Countertops BA 40,000 40,000 100.00% BA Office Remodel 50,000 50,000 100.00% BA Siding 40.000 40,000 100.00% BA Lighting 40.000 40,000 100.00% BA Playgrounds 80,000 80,000 100.00% RA Appliances 50,000 RA Maintenance Equipment 50,000 RA Office Vehicle 30,000

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form HUD-52567 (3/95) ref Handbook 7475.1