

City Clerk's Office  
City of Alamosa  
P.O. Box 419  
Alamosa, CO 81101  
(719) 589-2272

# City of Alamosa

## Special Events Permit Application

Applications must be received 30 days prior to the date of the event.

Application Fees payable to  
the City of Alamosa:  
\$100 per day  
\$50 for rush processing\*  
\*(Applies to applications turned  
in less than 30 days prior)

Name of Applicant Non-Profit Organization or Political Candidate: <u>Sangre de Cristo National Heritage Area</u>		
Entity Address: <u>231 State Ave</u> <u>Alamosa, CO 81101</u>	Address of Event: <u>Block of San Juan</u> <u>Ave and Main Street</u>	Off-site storage address (if applicable):
Authorized representative name: <u>Julie Chacon</u>	Phone no. where you can be reached prior to and during event: <u>(719) 580-5016</u>	email address: <u>jchacon@scdenha.org</u>
Event Manager name: <u>Alina Marquez</u>	Phone no. where you can be reached prior to and during event: <u>(719) 580-8044</u>	email address: <u>amarquez@scdenha.org</u>
State Sales Tax No. _____ City Sales Tax No. _____	Would you like to receive your permit by email? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Malt, Vinous, Spirituous Liquor _____ Fermented Malt Beverage (Beer) <input checked="" type="checkbox"/>
Is this location within 500 feet of a school? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are classes in session during event: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

### Date(s) of event

Date: <u>05/06/22</u>	Date: _____	Date: _____
Start time: <u>4:00 pm</u>	Start time: _____	Start time: _____
End time: <u>12:00 am</u>	End time: _____	End time: _____

### ATTACH ADDITIONAL PAGES IF NECESSARY

Describe the purpose of the event: Cinco de Mayo Block Party

How many people are expected to attend? 1,000

Describe your control plan (physical barriers, security, etc.) see attached

Describe how you will meet the food service requirements: Siv Brewing Company

### REQUIRED DOCUMENTS TO ATTACH:

- ⇒ Qualifying non-profit documentation
- ⇒ Proof of property possession
- ⇒ Drawing of licensed premises
- ⇒ Separate drawing of storage location, if applicable

Oath of Applicant: I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein in true, correct, and complete to the best of my knowledge

Signature: Julie Chacon Title: Executive Director Date: \_\_\_\_\_

The City of Alamosa hereby finds that this application has been examined and the premises, business, and character of the applicant is satisfactory and this Permit is hereby approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faxed to Colorado Liquor Enforcement Division by: \_\_\_\_\_ on: \_\_\_\_\_

## **Cinco de Mayo Celebration** **Liquor Control Plan**

Event Date: Friday, May 6, 2022

Event Hosts: -Sangre de Cristo National Heritage Area  
-San Luis Valley Brewing Company

To Whom It May Concern,

It is the desire of the Sangre de Cristo National Heritage Area (SDCNHA) & the San Luis Valley Brewing Company (SLVBC) to shut down ½ block of San Juan Ave. from Main St. to the alley behind the ROAST Café to host a Cinco de Mayo Community Celebration. In order to ensure a safe, community friendly event, the following measures will be in place to ensure proper control and service of alcohol at the event.

--Special Events Permitting in place and permit signage posted at event  
--Special Event/Alcohol service perimeter clearly delineated by City of Alamosa orange coned boundary areas and "Street Closed" signage

--Alcohol service done by trained, paid, employees of the San Luis Valley Brewing Company

--All alcohol purchases will require a wristband and beverage ticket obtained only at the event "ID & Beverage Ticket" Booth. ID Scanners will be used to ensure all those consuming alcohol have been properly ID'd and wrist-banded prior to purchasing alcohol.

--Alcohol boundary areas monitored by staff and volunteers of the SDCNHA & SLVBC to ensure consumption happens within event perimeter.

--Alamosa Police Department notified of event date/times, with a request for uniformed officer presence at the event

### **Event Contacts:**

Julie Chacon, Executive Director, SDCNHA—(719) 580-5016

Alina Marquez, Marketing Director, SDCNHA—(719) 580-8044

Scott Graber, Owner, SLVBC—(719) 580-1922